CITY COUNCIL MEETING
Monday, September 21st, 2026 - 6:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

https://zoom.us/j/5814699699

*or **dial in phone number 1-312-626-6799** with **Meeting ID 581 469 9699.***

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
    a. Approve Minutes from the September 8, 2026 City Council meeting.
    b. Approve a new Library Board of Trustee Member – K Burkle
    c. Approve Claims for September 21, 2026.
7. Presentations/Communications/Open Forum
    a. Bobby Sexton – 21 Greenview Circle
8. Public Hearings/Non-Consent Agenda
    a. **Third Reading – Ordinance 841** Amending Chapter 92 – Water Rates./ Move to Action.
    b. **Resolution 2026-100** Approval of a 1 year Zumba Gold Contract with Savannah Hatfield./ Move to Action.
    c. **Resolution 2026-101** Approving Pay Estimate #12 in the amount of $16,534.62 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project./ Move to Action
    d. **Resolution 2026-102** Accepting the Cedar-Johnson Road Reconstruction Project as Completed./ Move to Action.
9. Discussion
    a. Bailey – Sidewalk at 5th and College discussion
    b. What is a Comp Plan? - Kofoed
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. *The minutes are not approved until the next regularly scheduled City Council meeting.)*

West Branch, Iowa | **City Council** | **September 8, 2026**
Council Chambers | **Regular Meeting** | **6:00 p.m.**

Mayor Laughlin called the West Branch City Council regular meeting to order at 6:00 p.m.

Roll call: Council members present; Jerry Sexton, Tom Dean Mike Horihan, and Colton Miller. Chantry Noel-Absent.
City Staff present: City Clerk Alycia Friis, City Administrator Adam Kofoed, V&K Engineer Dave Schechinger, Police Chief Greg Hall, Parks and Rec Director Erin Laughlin, Fire Chief Gary Savona.
Attending by Zoom: Library Director Jessie Shaffer and Finance Officer Heidi Van Auken

APPROVE THE AGENDA

Motion to Approve the Agenda made by Dean and second by Horihan. Motion carried on a voice vote.

APPROVE CONSENT AGENDA

Approve Minutes from the August 17, 2026 City Council meeting.
Approval of a Block Party Permit at 5th Street.
Approval of Library Board of Trustees member – T. O'Leary
Approval of discharge of bill for 107 W Tidewater.
Approve Claims for September 8, 2026.

EXPENDITURES	9/8/2026	
AMAZON.COM	VARIOUS ITEMS - LIBRARY	673.14
BUOL, MARY	STORAGE TOTES FOR LIBRARY	159.80
FUSIONSITE MIDWEST	WAPSI BATHROOM - P&R	132.25
GOERDT INSPECTION	BLDG INSPECTIONS	1,806.00
HD SUPPLY	SOAP & HOLDER - P&R	15.72
IMWCA	IMWCA FY27 INSTALLMENT 3	3,890.00
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,596.88
QUILL	OFFICE SUPPLIES - CLERK	65.84
SAVONA, GARY	REIMB - MILEAGE TO FIRE CALL	28.27
VAN AUKEN, HEIDI	MILEAGE REIMBURSEMENT	34.66
VEENSTRA & KIMM	VARIOUS PROJECTS	21,683.54
TOTAL		30,086.10
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	8/28/2026	80,832.95
PAID BETWEEN MEETINGS		
101 MOBILITY	LIFT REPAIR	1,221.20
AMAZON.COM	VARIOUS ITEMS - LIBRARY	466.41
BOUND TREE MEDICAL	MEDICAL SUPPLIES - FIRE	250.62
CEDAR COUNTY COOP	FUEL - FIRE	295.46
CJ COOPER & ASSOCIATES	PREEMPLOYMENT TEST - PW	75
CORRIDOR ENERGY COOP	STREET LIGHTS	348.22
CULLIGAN WATER	WATER SOFTENER SERVICE	31.49
FELD FIRE EQUIPMENT	KNOBS LV SERIES VALVE, OIL & FILTERS-FIRE	1,046.00
HEIMAN FIRE EQUIPMENT	COATS & PANTS - FIRE	11,616.09
IOWA DEP OF NATURAL RESOURCES	NPDES FEE FY27	210
JONES & BARTLETT LEARNING	TRAINING BOOKS - FIRE	472.85
LEXISNEXIS RISK SOLUTIONS	UB INFO SEARCH SERVICE	200
LIBERTY DOORS	LIFT KEY BOX INSTALLATION	320
MACQUEEN EQUIPMENT	SBCA MASKS - FIRE	2,641.65
MOPPY MO'S	JANITORIAL SERVICES - FIRE	17.5
PLUNKETT'S PEST CONTROL	PEST CONTROL - CITY OFFICE, LIB, TH	164.54
WEST BRANCH REPAIRS	REPLACE O RING, EXHAUST FLOOD- FIRE	147.97
WEST BRANCH TIMES	LEGAL PUBLICATIONS	1,003.85
WITMER PUBLIC SAFETY GROUP	HELMENT SHIELD & BADGES - FIRE	177.1
AMAZON.COM	VARIOUS ITEMS - P&R, CITY, LIBRARY	682.00
CJ COOPER & ASSOCIATES	PREEMPLOYMENT TEST - PW	105.00
EOCENE ENVIRONMENTAL	WIDENING WAPSI CREEK	231.49
HATFIELD CONCRETE	ADA TRAIL EXT FOR 300 BLK E. M	9,228.00
IOWA PARKS AND RECREATION	2026 FALL WORKSHOP - P&R	175.00
IOWA PRISON INDUSTRIES	HATS - PD	29.99
MAINSTAY SYSTEMS	DOCK, KEYBOARD & MOUSE- FIRE	290.00
MEDIACOM	CABLE SERVICES	41.90
OLSON, KEVIN D	LEGAL SERVICES - AUGUST 2026	1,500.00
OVERDRIVE	DIGITAL & AUDIO BOOKS	413.71
RAINMASTER IRRIGATION	CUBBY IRRIGATION PUMP	2,974.00
THOMAS HEATING & AIR	REFRIGERANT TO AC - FIRE	216.00
TRIPLE B CONSTRUCTION	W MAIN ST PAY EST 2	496,619.15
US BANK CORPORATE CARD	CREDIT CARD PURCHASES	5,555.11
VERIZON WIRELESS	VERIZON WIRELESS	463.29
AEROSAW	FLAG POLE HOLES DOWNTOWN	700.00
IOWA ONE CALL	UTILITY LOCATION SERVICES	52.20
LEAF CAPITAL FUNDING	COPIER LEASE - CITY OFFICE	396.00
OASIS ELECTRIC	POWER FOR GAZEBO ON HHTD	1,042.28
OVERDRIVE	DIGITAL & AUDIO BOOKS	47.50
STATE INDUSTRIAL PRODUCTS	CHEMICALS	533.96
STERICYCLE	SHREDDING SERVICES	222.65
U OF I HEALTH	DOT PHYSICAL & DRUG TESING-PW	561.00
WESTRUM LEAK DETECTION	2026 LEAK DETECTION SURVEY	2,800.00
ZACH AND OLLIE'S PUBLISHING	YOUTH PROGRAM - LIBRARY	75.00
SISCO	HEALTH CLAIMS 8-17-2026	1,926.72
SISCO	HEALTH CLAIMS 8-24-2026	812.00
SISCO	HEALTH CLAIMS 8-31-2026	797.78
JOHN DEERE FINANCIAL	SUPPLIES & UNIFORMS - PW	1,635.28
MAINSTAY SYSTEMS	BATTERIES FOR SERVER - PD	82.00
SUNBURY SOD	SOD FOR HERITAGE SQUARE	551.90
MISCELLANEOUS VENDOR	UB REISSUED REFUND CHECKS	378.38
FIDELITY BANK & TRUST	UB RETURNED UNPAID FEE	10.00
METLIFE	INSURANCE PREMIUM	2,952.71
SISCO	INSURANCE PREMIUM	20,721.68
MISCELLANEOUS VENDOR	UB REFUND CHECKS	114.09
TOTAL		575,643.72
GRAND TOTAL EXPENDITURES		686,562.77

FUND TOTALS	
001 GENERAL FUND	67,129.27
022 CIVIC CENTER	1,598.47
031 LIBRARY	7,530.65
110 ROAD USE TAX	8,506.71
112 TRUST AND AGENCY	43,668.62
312 DOWNTOWN EAST REDEVEOP	9,228.00
321 WIDENING WAPSI CREEK	231.49
331 CEDAR JOHNSON RD	1,677.52
332 W MAIN ST IMPROVE	516,625.17
600 WATER FUND	16,835.70
610 SEWER FUND	12,704.79
740 STORM WATER	826.38
GRAND TOTAL	686,562.77

Motion by Dean, second by Horihan to approve the Consent agenda. AYES: Dean, Horihan, Sexton, Miller. NAYS: None. ABSENT: Noel. Motion carried.

PRESENTATIONS / COMMUNICATIONS / OPEN FORUM - NONE

PUBLIC HEARING / NON-CONSENT AGENDA

Second Reading – Ordinance 840 Amending Chapter 92 – Water Rates./ Move to Action

Motion by Miller, second by Horihan to approve the Second Reading of Ordinance 840. AYES: Miller, Horihan, Sexton, Dean. NAYS: None. ABSENT: Noel. Motion carried.

Resolution 2026-90 Approving a bid for work to 411 E Main Street with Barnhart's Custom Services in the amount of $11,465.00 with the City of West Branch, Ia./ Move to Action **(TABLED FOR 30 DAYS)**

With the possibility of the sale of the parcel, this item has been tabled for 30 days to work with the new owner on this issue and ensure that all parties are in alignment.

Motion by Dean, second by Sexton to TABLE this Resolution 2026-90. AYES: Dean, Miller, Sexton, Horihan. NAYS: None. ABSENT: Noel. Motion carried.

Resolution 2026-91 Approving an Increase to the Sewer Agreement with West Branch Village LLC, c/o Cambio Communities. ./ Move to Action

Tom Carpenter of Cambio Communities spoke with Council and shared that the water meter has been purchased and picked up from the City and they have approved the quote with Lynch's to do the dirt work. They are currently on Lynch's schedule for September 21st to get the work started and should take about a week to complete the project of installation. PW Director Goodale will inspect the installation with V&K on standby if needed for any support of the project.

Motion by Dean, second by Horihan to approve Resolution 2026-91. AYES: Dean, Horihan, Sexton, Miller. NAYS: None. ABSENT: Noel. Motion carried

Resolution 2026-92 Approving the City of West Branch Employee Handbook with all revisions and amendments in place./ Move to Action.

Motion by Sexton, second by Miller to approve Resolution 2026-92. AYES: Sexton Miller, Dean, Horihan. NAYS: None. ABSENT: Noel. Motion carried.

Resolution 2026-93 Approving Pay Estimate Number 11 in the amount of $722.40 to the Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project./ Move to Action.

Motion by Sexton, second by Dean to approve Resolution 2026-93. AYES: Sexton, Dean, Horihan, Miller. NAYS: None. ABSENT: Noel. Motion carried.

Resolution 2026-94 Approving Change Order #6 in the amount of $14,196.00 to the Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project./ Move to Action.

Motion by Dean, second by Sexton to approve Resolution 2026-94. AYES: Dean, Sexton, Horihan, Miller. NAYS: None. ABSENT: Noel. Motion carried.

Resolution 2026-95 Approving Change Order #7 in the amount of $2,850.00 to the Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project./ Move to Action

Change Order due to Delay in project for water line work from Orange St to Cedar Johnson Road.

Motion by Miller, second by Dean to approve Resolution 2026-95. AYES: Miller, Dean, Horihan, Sexton. NAYS: None. ABSENT: Noel. Motion carried

Resolution 2026-96 Approving a Salary Adjustment for Matt Goodale./ Move to Action

Motion by Miller, second by Horihan to approve Resolution 2026-96. AYES: Miller, Horihan, Sexton, Dean. NAYS: None. ABSENT: Noel. Motion carried

Resolution 2026-97 Approving a Quote for Insurance Coverage for the West Branch Fire Department and Equipment for FY27./ Move to Action

Motion by Miller, second by Horihan to approve Resolution 2026-97. AYES: Miller, Horihan, Sexton, Dean. NAYS: None. ABSENT: Noel. Motion carried

Resolution 2026-98 Approving a Salary Adjustment for Alycia Friis./ Move to Action.

Motion by Horihan, second by Miller to approve Resolution 2026-98. AYES: Horihan, Miller, Dean, Sexton. NAYS: None. ABSENT: Noel. Motion carried

Resolution 2026-99 Approving a Salary Adjustment for Heidi Van Auken./ Move to Action.

Motion by Sexton, second by Horihan to approve Resolution 2026-99. AYES: Sexton, Horihan, Dean, Miller. NAYS: None. ABSENT: Noel. Motion carried

DISCUSSION ITEMS

a. Transfer of Funds for WB Police Department – Chief Hall shared information on the new (used) squad car that has been purchased and now needs to be completed with installation of equipment and decals before being ready for daily use. The funds in the budgeted vehicle account were utilized for the purchase of the vehicle, and now Chief Hall wanted to share that he would need to remove approximately $13,000.00 from the vehicle set aside account in order to finish the installation items and work on the vehicle.

CITY ADMINISTRATOR REPORT

Kofoed shared information on FY28 Revenue and some of what to expect with the exceptions coming through property tax allotments. The various exemptions such as Military, over 65 years of age, Homestead, etc., will directly impact the amount of revenue the city receives from Property Tax income.

CITY ATTORNEY REPORT – None

CITY ENGINEER REPORT

Engineer Schechinger shared that the W Main Street project is nearly complete with a few drive way clean up areas. WB Village has been working with V&K on potential CDBG Funds to help with the further connection of sewer to the City Sewer for all of the WB Village community. This would allow for disuse of their lagoons and would require some pipe work and equipment increase downstream from this work. The CDBG funds could help to make this possible. Water Plant – SRF work is being done in connection to water filters. Looking at brick removal and build up work done in the original are of the water plant to make the room for new filters. This would take approximately 1 year to complete. The plant would run with the 3 newer filters within the new section, at capacity during the work and then the filters added to the original section would be tested and brought back on line to level out use across all filters.

STAFF REPORTS

Fire Chief Savona shared some updates on the Fire House. The average call for services annually throughout Iowa is 200 calls per year. Right now, we are sitting at 500 calls and are on track to have up to 800 by year end. This brings the challenge of recruiting and retaining volunteer fire and EMS members. There is a pilot program that Chief Savona is working on that would move his office out and into a shared office with the Med staff. The current office space and connecting room would turn into overnight/resting rooms (2) to get people into town. In order to be a volunteer on the fire department, the member has to be within city limits for a certain amount of time. This includes working within city limits and staying within city limits. The "resting" rooms would allow others to stay in the city and meet the requirements to help with the number of calls. Several that are interested are already certified fire and EMS members. Today about 80% of the calls are medical calls and the increase of population, this also increases the calls as well.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS – NONE

ADJOURNMENT

Motion to adjourn by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 7:00 p.m.

CLOSED SESSION: Iowa Code 21.5(l)(j) – Real Estate Discussion

Motion to go into Closed Session was made by Miller and seconded by Dean. AYES: Miller, Dean, Sexton, Horihan. NAYES: None. ABSENT: Noel. Motion carried.

Closed Session began at 7:02 p.m.

Motion to close the Closed Session made by Dean and seconded by Miller. AYES: Dean, Miller, Horihan, Sexton. NAYES: None. ABSENT: Noel. Motion carries.

Motion to adjourn closed Session made by Miller and seconded by Horihan. Motion carried on a voice vote. Closed Session adjourned at 7:25 p.m.

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Roger Laughlin, Mayor

ATTEST:

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Alycia Friis, City Clerk

CITY OF WEST BRANCH IOWA

REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 21, 2026

AGENDA ITEM:	Appointments to the Library Board of Trustees**.**
PREPARED BY:	City Clerk, Alycia Friis
DATE:	September 16, 2026

BACKGROUND/ SUMMARY:

The following resident has applied for and been accepted as a member of the Library Board of Trustees:

Kathryn Burkle to replace a Library Board member vacancy.

The Library Board of Trustees approved the application Wednesday, September 9, 2026.

CITY OF WEST BRANCH IOWA

Advisory Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of West Branch.

When a vacancy occurs, an announcement of that vacancy will be posted. No sooner than two weeks later the Mayor and City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Board or Commission: Library Board Today's Date: 8/24/2026

(Please print)

Name: Kathryn Burkle Address: 406 Ridge View Drive

Phone: (home) ______ Phone: (cell) 319-430-8144

Email: kaburkle@outlook.com

Do you live within the corporate city limits of West Branch? Yes No

How long have you been a resident of West Branch? 3 years

Occupation: Retired Employer: University of Iowa Hospital

Optional Questions (use the back if necessary)

What experience and/or skills do you have that might quality you to serve on this board / commission?

My experience working with patients, staff and volunteers at the U of Iowa for over 25 years will be helpful working with library patrons + staff.

What contributions do you feel you can make to this board / commission?

I enjoy working with people and sharing my love of reading with all ages.

Thank you for your consideration.

Thank you for your interest! We will contact you after your application has been reviewed.

CITY OF WEST BRANCH IOWA

REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 21, 2026

AGENDA ITEM:	Claims for September 21, 2026
PREPARED BY:	Jessica Brown, Deputy City Clerk
DATE:	September 21, 2026

SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

EXPENDITURES **9/21/2026**

ANTHONY TATMAN	FITNESS FOR DUTY EVAL -PD	525.00
DEERY BROTHERS FORD	FORD F550 REPAIRS - PW	15,223.38
DIAMOND DOCTORS OF IA	CUBBY FIELD LEVELING	10,500.00
ELITE HOLDING	SPORTS SHIRTS - P&R	537.00
MEDIACOM	CABLE SERVICES	41.90
STATE HYGIENIC LAB	LAB ANALYSIS	1,233.00
TOTAL		**28,060.28**
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	**9/11/2026**	**72,068.76**

PAID BETWEEN MEETINGS

ALLIANT ENERGY	ALLIANT ENERGY	24,139.17
AMAZON.COM	VARIOUS ITEMS - LIBRARY, P&R	1,352.60
AT & T MOBILITY	WIRELESS SERVICE	232.20
BOOMERANG	CEDAR JOHNSON RD PAY EST 10&11	43,326.74
BOUND TREE MEDICAL	MEDICAL SUPPLIES - FIRE	319.33
CEDAR CO. SHERIFF'S OFFICE	PATROL RESERVES HOOVER FEST	385.00
CEDAR COUNTY COOP	FUEL - MOWER CEMETERY	1,180.60
CEDAR CO. EMERGENCY MAN	2026-2027 EMA ASSESSMENT	16,308.50
CORRIDOR ENERGY COOP	STREET LIGHTS	295.88
CULLIGAN WATER	WATER SOFTENER SERVICE	31.49
E O JOHNSON BUSINESS	COPIER MAINTENANCE - LIB	106.03
ECONO SIGNS	LIONS PB COURT SIGNS	321.11
HAWKINS	CHEMICALS	2,961.27
HD SUPPLY	SOAP & HOLDER - P&R	15.72
HEIMAN FIRE EQUIPMENT	BOOTS, HELMET, GLOVES - FIRE	791.56
KANOPY	ON DEMAND VIDEO SERVICE	38.00
L. L. PELLING	COLD PATCH	513.00
LEAF CAPITAL FUNDING	COPIER LEASE - LIBRARY	209.17
LEE'S LOCK & KEY	ENTERANCE LOCK REPAIR - LIB	75.00
LEXISNEXIS RISK SOLUTIONS	UB INFO SEARCH SERVICE	200.00
LRS HOLDINGS	TRASH & RECYCLING AUGUST 2026	20,841.50
LYNCH'S EXCAVATING	GREENVIEW CIRC REPAIR	4,227.20
MENARDS	LIONS FIELD MULCH - P&R	13.75
MOPPY MO'S	CLEANING SERVICE - PD, CITY, TH, LIBRARY	980.00
OVERDRIVE	DIGITAL & AUDIO BOOKS	89.43
PARKSIDE SERVICE	REPLACE TIRE ON TRAILER - PW	255.98
PLUNKETT'S PEST CONTROL	PEST CONTROL - TH, CITY, LIBRARY	164.54
PROTECT YOUTH SPORTS	BACKGROUND CHECKS - P&R	130.50
QUILL	CLEANING SUPPLIES - FIRE	55.26
STATE INDUSTRIAL PRODUCTS	SHOP SUPPLIES - PW	164.29
SUMMIT FIRE PROTECTION	ANNUAL FIRE ALARM SERVICE- LIB	940.00

TRUGREEN	PARKS LAWN CARE - P&R	945.00
WEST BRANCH REPAIRS	WORK ON 2012 RAM - PD	256.40
SISCO	HEALTH CLAIMS 9-8-2026	2,740.78
SISCO	HEALTH CLAIMS 9-14-2026	20.00
VARIOUS VENDORS	UB REFUNDS	258.54
TOTAL		**124,885.54**
GRAND TOTAL EXPENDITURES		**225,014.58**

FUND TOTALS

001	GENERAL FUND	92,954.06
022	CIVIC CENTER	1,026.27
031	LIBRARY	8,455.24
110	ROAD USE TAX	21,901.40
112	TRUST AND AGENCY	16,290.72
331	CEDAR JOHNSON RD	43,326.74
600	WATER FUND	23,793.98
610	SEWER FUND	16,698.10
740	STORM WATER	568.07
GRAND FUND TOTAL		**225,014.58**

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	ANTHONY TATMAN	FITNESS FOR DUTY EVAL - PD	525.00
			TOTAL:	525.00
PARK & RECREATION	GENERAL FUND	ELITE HOLDING COMPANY	VOLLEYBALL SHIRTS - P&R	345.00
			LHLM SHIRTS - P&R	192.00
		DIAMOND DOCTORS OF IOWA	CUBBY FIELD LEVELING	10,500.00
			TOTAL:	11,037.00
LOCAL CABLE ACCESS	GENERAL FUND	MEDIACOM	CABLE SERVICES	41.90
			TOTAL:	41.90
ROADS & STREETS	ROAD USE TAX	DEERY BROTHERS FORD LINCOLN	FORD F550 REPAIRS - PW	15,223.38
			TOTAL:	15,223.38
WATER OPERATING	WATER FUND	STATE HYGIENIC LAB	WATER LAB	66.00
			TOTAL:	66.00
SEWER OPERATING	SEWER FUND	STATE HYGIENIC LAB	WASTE WATER LAB	1,167.00
			TOTAL:	1,167.00

FUND TOTALS

001	GENERAL FUND	11,603.90
110	ROAD USE TAX	15,223.38
600	WATER FUND	66.00
610	SEWER FUND	1,167.00
	GRAND TOTAL:	28,060.28

TOTAL PAGES: 1

CITY OF WEST BRANCH IOWA

REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 21, 2026

AGENDA ITEM:	**Third Reading Ordinance 841 -** Amending Chapter 92 – Water Rates.
PREPARED BY:	City Clerk, Alycia Horras
DATE:	September 14, 2026

SUMMARY: West Branch Code of Ordinance update:

(Current language)

92.02 RATES FOR SERVICE.
Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Sec. 384.84)

1. Rate effective July 1, 2024: $10.71 per 1000 gallons with 1,700 gallon minimum.
   Rate effective July 1, 2025: $10.92 per 1000 gallons with 1,700 gallon minimum.
   Rate effective July 1, 2026: $11.14 per 1000 gallons with 1,700 gallon minimum.
   Rate effective July 1, 2027: $11.36 per 1000 gallons with 1,700 gallon minimum.

(Subsection 1 – Ord. 814 – Jul. 24 Supp.)

(New language)

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Sec. 384.84)

1. **Rate effective July 1, 2024: $10.71 per 1000 gallons with 1,700 gallon minimum.**
2. **Rate effective July 1, 2025: $10.92 per 1000 gallons with 1,700 gallon minimum.**
3. **Rate effective July 1, 2026: $11.14 per 1000 gallons with 1,700 gallon minimum.**
4. **Rate effective July 1, 2027: $11.36 per 1000 gallons with 1,700 gallon minimum.**
5. **The water rate per 1000 gallons shall increase annually each July 1st thereafter by two percent (2%).**

(Subsection 1 – Ord. 814 – Jul. 24 Supp.)

ORDINANCE NO. 841

AN ORDINANCE AMENDING CHAPTER 92 – WATER RATES

BE IT ENACTED by the City Council of the City of West Branch, Iowa:

1. Amendment. Section 92.02 is hereby amended by deleting it in its entirety and replacing it with the following:

92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates within the City:

(Code of Iowa, Sec. 384.84)

1. Rate effective July 1, 2024: $10.71 per 1000 gallons with 1,700 gallon minimum.
2. Rate effective July 1, 2025: $10.92 per 1000 gallons with 1,700 gallon minimum.
3. Rate effective July 1, 2026: $11.14 per 1000 gallons with 1,700 gallon minimum.
4. Rate effective July 1, 2027: $11.36 per 1000 gallons with 1,700 gallon minimum.
5. The water rate per 1000 gallons shall increase annually each July 1st thereafter by two percent (2%).

(Subsection 1 – Ord. 814 – Jul. 24 Supp.)

2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

3. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

Passed and approved on the 17th day of August, 2026.

First Reading: August 17, 2026
Second Reading: September 8, 2026
Third Reading: September 21, 2026

____
Roger Laughlin, Mayor

ATTEST:

____
Alycia Friis, City Clerk

I certify that the foregoing was published as Ordinance No. ______ on the ________ day

of ______________________, 2026.

____
Alycia Friis, City Clerk

CITY OF WEST BRANCH IOWA

REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 21, 2026

AGENDA ITEM:	**Resolution 2026-100** Approval of a One Year Zumba Gold Contract with Savannah Hatfield./ Move to Action**.**
PREPARED BY:	Parks & Recreation Director, Erin Laughlin
DATE:	September 10, 2026

BACKGROUND:

In the beginning of 2025, we had a senior fitness class with a loyal group of participants but the instructor moved away and the class was really disappointed to not have another option. Savannah Hatfield, formerly Sexton, reached out that she was interested in using her Zumba instructor certification through a Parks and Rec class. We agreed this Gold class with modified moves for individuals who are older or with limited mobility would be a great start and again provide a service to a demographic in town we aren't currently reaching. Savannah lives locally and asked to sign a year long contract, I think we're going to have another group of loyal participants with this class as well!

RESOLUTION 2026-03

A RESOLUTION APPROVING A CONTRACT WITH JAMIE TUCKER FOR CUBBY PARK CONCESSION SALES AND MANAGEMENT FOR 2026

WHEREAS, the City of West Branch, Iowa is interested in outsourcing the instruction of a Zumba Gold Class at Town Hall, 115 N 1st St., West Branch, Iowa for a one year term; and

WHEREAS, the City Council has a desire to enter into an agreement with Savannah Hatfield, independent contractor to perform class instruction (see Exhibit A); and

WHEREAS, Hatfield will provide the necessary equipment for performance of the class. Hartfield is also responsible for her own insurance and is required to have Proof of Insurance provided to the City at least 2 weeks prior to the start of class.

WHEREAS, the agreement states that classes will be held at the above location starting October 5, 2026 from 6:00pm – 7:00pm and continuing every Monday and Wednesday at this time except for federal holidays through September of 2027; and

WHEREAS, Hatfield will be compensated for the Instruction at a rate of $200 per month and will provide a monthly invoice to the City of West Branch for payment.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, hereby approves a service contract with Savannah Hatfield for instruction of a Zumba Gold class at Town Hall for the above one year term to run from October 5, 2026 to September 2027.

Passed and approved this 21st day of September, 2026.

____
Roger Laughlin, Mayor

ATTEST:

____
Alycia A Friis, City Clerk

City of West Branch INSTRUCTION CONTRACT

This contract (the “Agreement”) is made on this day of **September 1, 2026**, between The City of West Branch (“City) and **Savannah Hatfield** (the “Instructor”) for the hiring of the Instructor as independent contractors to provide **Zumba Gold** (the “Show”) for the City at **Town Hall** (the “Venue”), located at the address **113 N 1st Street**.

It is agreed as follows:

1. **Place, date, and time of Show.** The parties agree that the time and place will be at Town Hall, located at the address **113 N First Street, West Branch, IA**, starting **October 5, 2026 from 6:00pm-7:00pm and continuing every Monday and Wednesday at this time except for federal holidays through September of 2027.**

2. **Description of Class**. Zumba Gold

Zumba Gold is a high-energy dance workout with modified moves that are perfect for active older adults (ages 50+, but everyone is welcome!) These classes are an hour long and focus on a variety of fitness elements including cardiovascular health, muscular conditioning, flexibility and balance! Here’s a link to learn more about Zumba Gold!

https://www.zumba.com/en-US/blog/zumba-gold-fun-and-fitness-for-seniors

3. **Payment**. Compensation for the Instruction will be **$200** per month, payable by **check** being the “Fee”. **Instructor will provide a monthly invoice to the City of West Branch for payment**.

4. **Cancellation**. Cancellation may be made by the City two days prior to the start of the first session of **Zumba Gold** due to lack of participation. The City is unable and therefore will not pay funds if the instruction is not performed for any reason.

5. **Force Majeure**. In the event **Zumba Gold** cannot reasonably be put on because of unpredictable occurrences such as an act of nature, government, or illness/disability of the Instructor, the parties may negotiate a substitute Zumba Gold on the same terms as this Agreement save for the time of Fitness Instruction, in which case a new Agreement reflecting this will be signed by the parties. No further damages may be sought for failure to perform because of force majeure.

6. **Equipment**. The Instructor is responsible for providing all equipment required to complete the performance.

7. **Insurance, Security, Health, and Safety**. The Instructor is required to have Proof of Insurance and provide to the City at least 2 weeks prior to the start of class. Insurance documents must show coverage for any and all damage and equipment as well as any personal injury that may be incurred as a result of the scheduled Zumba Gold. The City

warrants that the Venue will be of sufficient size to safely conduct Zumba Gold, that the Venue is of stable construction and sufficiently protected from weather, and that there will be adequate security and/or emergency medical responders available if foreseeably necessary.

8. **Indemnification**. The City indemnifies and holds the Instructor harmless for any claims of property damage or bodily injury caused by Show attendees. The Instructor indemnifies and holds the City harmless for any claims of property or bodily injury caused by performance in the Show.

9. **Severability**. If any portion of Agreement is in conflict with any applicable law, such portion will become inoperative, but all other portions of Agreement will remain in force.

10. **Interpretation**. Agreement will be interpreted according to the laws of Iowa.

11. **Riders**. Nothing in Agreement shall prevent any rider from being added to Agreement that is favorable to the Instructor or City, as judged by the City. All riders must be in writing and signed by the party against whom enforcement is sought.

The below-signed the Instructor or Representative warrants s/he has authority to enforceable sign this agreement for the Instructor in its entirety. The below signed the City's Representative warrants s/he has authority to bind the City and Venue.

Signature of Instructor: Savannah Hatfield

Instructor typed name: Savannah Hatfield

Instructor Address:

109 Bickford Dr., West Branch, IA 52358

Instructor Phone #: 319-430-4749

Instructor Email: savannahrsexton@gmail.com

City's Representative Signature:

____

City's Representative typed name and title:

____

CITY OF WEST BRANCH IOWA

REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 21, 2026

AGENDA ITEM:	**Resolution 2026-101** - Approving Pay Estimate Number 12 in the amount of $16,534.62 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to action.
PREPARED BY:	City Clerk, Alycia Friis
DATE:	September 16, 2026

SUMMARY:

Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of $2,127,723.71.

The City has received and paid the following Pay Estimates for the project to date:

Pay Estimate Number	Amount	Resolution #	Date
1	$162,928.26	2025-68	June 16,2025
2	$309,539.52	2025-81	July 21, 2025
3	$136,261.66	2025-88	August 18, 2025
4	$844,850.72	2025-99	September 15,2025
5	$341,044.03	2025-112	October 6, 2025
6	$186,750.08	2025-124	November 17, 2025
7	$70,238.92	2025-139	December 15, 2025
8	$1200.38	2026-05	January 20, 2026
9	$14,512.13	2026-30	April 6, 2026
10	$20,051.84	2026-64	July 7, 2026
11	$722.40	2026-93	September 8, 2026
	$2,110,652.44		

RESOLUTION 2026-101

RESOLUTION APPROVING PAY ESTIMATE NUMBER 12 IN THE AMOUNT OF $16,534.62 TO BOOMERANG CORP FOR THE 2025 CEDAR-JOHNSON ROAD RECONSTRUCTION PROJECT.

WHEREAS, Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project (the "Project") by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of $2,127,723.71; and

WHEREAS, Boomerang Corp. has declared that said Project has started and work has been rendered in accordance with drawings and specifications on the Project and based on observations by project managers of Veenstra & Kimm who are contracted with the City of West Branch to oversee the construction process; and

WHEREAS, it is now necessary for the City Council to accept Pay Estimate Number 12 in the amount of $16,534.62 to Boomerang Corp.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa, that Pay Estimate Number 12 in the amount of $16,534.62 to Boomerang Corp. is approved.

PASSED AND APPROVED this 21st day of September, 2026.

____
Roger Laughlin, Mayor

ATTEST:

____
Alycia A Friis, City Clerk

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

A Kleinfelder Company

PAY ESTIMATE NO. 12

September 14, 2026

2025 CEDAR JOHNSON ROAD RECONSTRUCTION
WEST BRANCH, IOWA

Boomerang Corp
13225 Circle Drive, Ste A
Anamosa, IA 52205

Contract Amount $2,127,723.71
Contract Date April 1, 2025
Pay Period July 21, 2026 - September 14, 2026

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clearing And Grubbing	Acre	0.2	$ 20,000.00	$ 4,000.00	0.2	$ 4,000.00
1.2	Grubbing	Unit	214.5	$ 60.00	$ 12,870.00	214.5	$ 12,870.00
1.3	Excavation, Cl 10, Rdwy+Borrow	CY	7,542	$ 8.00	$ 60,336.00	7,592	$ 60,736.00
1.4	Exc, Cl 10, Unsuit/Unstable Matrl, Core-Out	CY	1,500	$ 10.00	$ 15,000.00	590	$ 5,900.00
1.5	Excavation, Class 13, Waste	CY	81	$ 20.00	$ 1,620.00	81	$ 1,620.00
1.6	Special Backfill - Macadam Stone Base	CY	1,125	$ 44.00	$ 49,500.00	412.59	$ 18,153.96
1.7	Special Backfill - Modified Subbase	CY	375	$ 42.00	$ 15,750.00	352	$ 14,784.00
1.8	Topsoil, Furn+Spread	CY	1,167	$ 50.00	$ 58,350.00	1595	$ 79,750.00
1.9	Topsoil, Strip, Salvage and Spread	CY	1,167	$ 6.00	$ 7,002.00	50	$ 300.00
1.10	Subgrd Stablz Mtrl,PolyGrid NX-650	SY	1,500	$ 5.00	$ 7,500.00	7,127	$ 35,635.00
1.11	Modified Subbase	CY	2,882	$ 40.00	$ 115,280.00	2,938	$ 117,520.00
1.12	Choke Stone - Temporary Road	Ton	400	$ 24.00	$ 9,600.00	593.46	$ 14,243.04
1.13	Macadam Stone Base - Temp Road	Ton	370	$ 26.00	$ 9,620.00		$ -
1.14	Relocation Of Mailboxes	Each	3	$ 100.00	$ 300.00	3	$ 300.00
1.15	PCC Pav't, Cl C, Cl 3 Durabl, 8 In.	SY	8,871	$ 54.00	$ 479,034.00	9,124.00	$ 492,696.00
1.16	PCC Pavement Samples	LS	1	$ 1,200.00	$ 1,200.00	1	$ 1,200.00
1.17	HMA ST, Base Course, 1/2 In. Mix	Ton	72.8	$ 165.00	$ 12,012.00		$ -
1.18	HMA ST, Interm Course, 1/2 In. Mix	Ton	49.2	$ 178.00	$ 8,757.60		$ -
1.19	HMA ST, Surface Course, 1/2 In. Mix, No Spec	Ton	49.2	$ 165.00	$ 8,118.00	119.22	$ 19,671.30
1.20	Calcium Chloride Applied	Ton	6.2	$ 1,400.00	$ 8,680.00		$ -
1.21	Water for Surface Appl of Calcium Chloride	MGal	5	$ 300.00	$ 1,500.00	4	$ 1,200.00
1.22	Surfacing, Driveway, Class A Crushed Stone	Ton	32	$ 26.00	$ 832.00	42	$ 1,092.00
1.23	Rmvl of Existing Structures - Retaining Wall	LS	1	$ 3,000.00	$ 3,000.00	1	$ 3,000.00
1.24	Combo Concrete Sidewalk & Retaining Wall	CY	20.2	$ 800.00	$ 16,160.00	20.2	$ 16,160.00
1.25	Safety Rail	LF	45	$ 210.00	$ 9,450.00	45	$ 9,450.00
1.26	Aprons, Concrete, 30 In. Dia.	Each	3	$ 4,400.00	$ 13,200.00	1	$ 4,400.00
1.27	Aprons, Concrete, 42 In. Dia.	Each	1	$ 6,200.00	$ 6,200.00	3	$ 18,600.00
1.28	Modular Block Retaining Wall	SF	42	$ 50.00	$ 2,100.00		$ -
1.29	Manhole, San. Sewer, SW-301, 48 In. Extra De	Each	1	$ 10,000.00	$ 10,000.00	1	$ 10,000.00
1.30	Intake, SW-507	Each	12	$ 4,400.00	$ 52,800.00	12	$ 52,800.00
1.31	Intake, SW-509	Each	8	$ 6,000.00	$ 48,000.00	8	$ 48,000.00
1.32	Intake, SW-511	Each	2	$ 2,900.00	$ 5,800.00	2	$ 5,800.00
1.33	Intake, SW-512	Each	1	$ 1,800.00	$ 1,800.00	1	$ 1,800.00
1.34	Manhole Adjustment, Minor	Each	1	$ 2,600.00	$ 2,600.00	3	$ 7,800.00
1.35	Manhole Adjustment, Major	Each	1	$ 4,200.00	$ 4,200.00	2	$ 8,400.00
1.36	Subdrain, Longitudinal, (Backslope) 6 In. Dia.	LF	2,754	$ 13.00	$ 35,802.00	2,754	$ 35,802.00
1.37	Subdrain Outlet, DR-303	Each	20	$ 200.00	$ 4,000.00	22	$ 4,400.00
1.38	Subdrain Cleanout	Each	4	$ 300.00	$ 1,200.00	4	$ 1,200.00
1.39	Storm SWR Grav Main, Trenched, HDPE, 10 In	LF	13	$ 50.00	$ 650.00	13	$ 650.00
1.40	Storm SWR Grav Main, Trenched, RCP, 15 In.	LF	1,129	$ 70.00	$ 79,030.00	1,172	$ 82,040.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.41	Storm SWR Grav Main, Trenched, RCP, 18 In.	LF	41	$ 80.00	$ 3,280.00	43	$ 3,440.00
1.42	Storm SWR Grav Main, Trenched, RCP, 24 In.	LF	319	$ 84.00	$ 26,796.00	340	$ 28,560.00
1.43	Storm SWR Grav Main, Trenched, RCP, 30 In.	LF	299	$ 110.00	$ 32,890.00	308	$ 33,880.00
1.44	Storm SWR Grav Main, Trenched, RCP), 42 In.	LF	185	$ 200.00	$ 37,000.00	185	$ 37,000.00
1.45	Remove Pipe Less Than or Equal to 36 In.	LF	981	$ 5.00	$ 4,905.00	981	$ 4,905.00
1.46	Remove Pipe Greater Than 36 In.	LF	152	$ 10.00	$ 1,520.00	152	$ 1,520.00
1.47	Storm SWR Abandnmnt, Fill & Plug, ≤ 36 In. Di	CY	3	$ 200.00	$ 600.00	3	$ 600.00
1.48	Sanitary SWR Grav Main, Trenched, PVC, 8 In.	LF	56	$ 100.00	$ 5,600.00	56	$ 5,600.00
1.49	Sanitary Sewer Service Stub, PVC, 4 In.	LF	250	$ 44.00	$ 11,000.00	250	$ 11,000.00
1.50	Sanitary Sewer Service Relocation	Each	1	$ 1,800.00	$ 1,800.00	1	$ 1,800.00
1.51	Revetment, Class E	Ton	72	$ 70.00	$ 5,040.00	65.14	$ 4,559.80
1.52	Removal of Pavement	SY	7,679	$ 5.00	$ 38,395.00	7,679	$ 38,395.00
1.53	Removal of Sidewalk	SY	39	$ 5.00	$ 195.00	59	$ 295.00
1.54	Removal of Intakes and Utility Accesses	Each	1	$ 200.00	$ 200.00	1	$ 200.00
1.55	Recreational Trail, PCC, 6 In.	SY	792	$ 45.00	$ 35,640.00	820.29	$ 36,913.05
1.56	Sidewalk, P.C. Concrete, 6 In.	SY	847	$ 46.00	$ 38,962.00	952.31	$ 43,806.26
1.57	Detectable Warnings	SF	140	$ 50.00	$ 7,000.00	140	$ 7,000.00
1.58	Driveway, P.C. Concrete, 6 In.	SY	529	$ 50.00	$ 26,450.00	568.02	$ 28,401.00
1.59	Removal Of Paved Driveway	SY	225	$ 10.00	$ 2,250.00	370.5	$ 3,705.00
1.60	Fence, Safety	LF	2,665	$ 6.00	$ 15,990.00	2,915	$ 17,490.00
1.61	Removal and Reinstallation of Fence,	LF	105	$ 58.00	$ 6,090.00	105	$ 6,090.00
1.62	Remove and Reinstall Sign as per plan	Each	8	$ 275.00	$ 2,200.00	8	$ 2,200.00
1.63	Removal of Type A Sign	Each	6	$ 125.00	$ 750.00	6	$ 750.00
1.64	Install Stop Sign Assembly	Each	4	$ 450.00	$ 1,800.00	4	$ 1,800.00
1.65	Construction Survey	LS	1	$ 26,000.00	$ 26,000.00	1	$ 26,000.00
1.66	Traffic Control	LS	1	$ 13,000.00	$ 13,000.00	1	$ 13,000.00
1.67	Mobilization	LS	1	$ 150,000.00	$ 150,000.00	1	$ 150,000.00
1.68	Water Main, Trenched, PVC, 8 In., DR-18	LF	236	$ 60.00	$ 14,160.00	139	$ 8,340.00
1.69	Water Main, Trenched, PVC, 12 In., DR-18	LF	363	$ 80.00	$ 29,040.00	310	$ 24,800.00
1.70	Water Service Stub, Copper, 1 In.	Each	3	$ 1,800.00	$ 5,400.00	3	$ 5,400.00
1.71	Valve, Gate, DIP, 8 In.	Each	5	$ 2,800.00	$ 14,000.00	3	$ 8,400.00
1.72	Valve, Gate, DIP, 12 In.	Each	1	$ 4,800.00	$ 4,800.00	1	$ 4,800.00
1.73	Valve Removal,	Each	1	$ 200.00	$ 200.00	2	$ 400.00
1.74	Fire Hydrant Assembly, WM-201	Each	2	$ 9,600.00	$ 19,200.00	2	$ 19,200.00
1.75	Fire Hydrant Assembly Removal	Each	2	$ 200.00	$ 400.00	2	$ 400.00
1.76	Flushing Device (Blowoff), 2 In.	Each	1	$ 1,600.00	$ 1,600.00	2	$ 3,200.00
1.77	Valve Box Adjustment, Minor	Each	1	$ 450.00	$ 450.00	4	$ 1,800.00
1.78	SWPPP Preparation and Management	LS	1	$ 3,000.00	$ 3,000.00	1	$ 3,000.00
1.79	Dust Control - Saw Cutting	LS	1	$ 600.00	$ 600.00	1	$ 600.00
1.80	Mulching	Acre	3	$ 1,000.00	$ 3,000.00	3.45	$ 3,450.00
1.81	Native Grass Seeding	Acre	1.1	$ 1,500.00	$ 1,650.00	1.45	$ 2,175.00
1.82	Seed&Fertlz (Rural)-HydroSeed w/BondedFibe	Acre	0.7	$ 4,500.00	$ 3,150.00	0.63	$ 2,835.00
1.83	Seeding & Fertilizing (Urban) - Hydraulic Seedi	Acre	1.6	$ 4,500.00	$ 7,200.00	1.47	$ 6,615.00
1.84	Sodding	SQ	35	$ 60.00	$ 2,100.00	144	$ 8,640.00
1.85	Turf Reinforcement Mat, Type 2	SQ	9.7	$ 42.00	$ 407.40	6	$ 252.00
1.86	Silt Fence	LF	3,360	$ 1.50	$ 5,040.00		$ -
1.87	Rmvl of Silt Fence/Silt Fence for Ditch Checks	LF	3,360	$ 0.10	$ 336.00		$ -
1.88	Permtr&Slope SedimtCntrlDev, 9" Dia. EC-204	LF	840	$ 2.50	$ 2,100.00	1120	$ 2,800.00
1.89	Rmvl of Permtr&Slope/DitchCheck Sedit Cntrl	LF	840	$ 0.02	$ 16.80	1120	$ 22.40
1.90	Open-Throat Curb Intake Sedmnt Filter, EC-60	LF	110	$ 16.00	$ 1,760.00	112	$ 1,792.00
1.91	Maint of Open-Throat CurbIntake Sedimt Filte	Each	110	$ 0.50	$ 55.00		$ -
1.92	Rmvl of Open-Throat Curb Intake Sediment Fil	Each	110	$ 0.50	$ 55.00	112	$ 56.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.93	Grate Intake Sediment Filter Bag, EC-604	Each	3	$ 125.00	$ 375.00	2	$ 250.00
1.94	Maint of Grate Intake Sediment Filter Bag	Each	3	$ 50.00	$ 150.00		$ -
1.95	Removal of Grate Intake Sediment Filter Bag	Each	3	$ 25.00	$ 75.00		$ -
1.96	Mobilizations, Erosion Control	Each	4	$ 600.00	$ 2,400.00	10	$ 6,000.00
1.97	Trees	Each	8	$ 500.00	$ 4,000.00	3	$ 1,500.00
2.1	Excavation, Cl 10, Rdwy+Borrow	CY	664	$ 8.00	$ 5,312.00	664	$ 5,312.00
2.2	Exc, Cl 10, Unsuit/Unstable Matrl, Core-Out	CY	200	$ 10.00	$ 2,000.00	160	$ 1,600.00
2.3	Excavation, Class 13, Waste	CY	13	$ 20.00	$ 260.00	13	$ 260.00
2.4	Special Backfill - Macadam Stone Base	CY	150	$ 44.00	$ 6,600.00	160	$ 7,040.00
2.6	Topsoil, Furn+Spread	CY	415	$ 50.00	$ 20,750.00	340	$ 17,000.00
2.7	Topsoil, Strip, Salvage and Spread	CY	415	$ 6.00	$ 2,490.00		$ -
2.8	Subgrd Stablz Mtrl,PolyGrid NX-650	SY	500	$ 5.00	$ 2,500.00	506	$ 2,530.00
2.9	Modified Subbase	CY	520	$ 42.00	$ 21,840.00	520	$ 21,840.00
2.10	Choke Stone - Temporary Road	Ton	224	$ 24.00	$ 5,376.00	224	$ 5,376.00
2.11	Macadam Stone Base - Temporary Road	Ton	833	$ 26.00	$ 21,658.00	838.21	$ 21,793.46
2.12	PCC Pav't, Cl C, Cl 3 Durabl, 8 In.	SY	1,628	$ 54.00	$ 87,912.00	1,628	$ 87,912.00
2.13	PCC Pavement Samples	LS	1	$ 400.00	$ 400.00	1	$ 400.00
2.14	HMA ST, Base Course, 1/2 In. Mix	Ton	88.1	$ 165.00	$ 14,536.50		$ -
2.15	HMA ST, Intermediate Course, 1/2 In. Mix	Ton	58.7	$ 178.00	$ 10,448.60		$ -
2.16	HMA ST, Surface Course, 1/2 In. Mix, No Spec	Ton	58.7	$ 165.00	$ 9,685.50	244.89	$ 40,406.85
2.17	Calcium Chloride Applied	Ton	4	$ 1,400.00	$ 5,600.00	1.1	$ 1,540.00
2.18	Water for Surface Appl of Calcium Chloride	MGal	8	$ 400.00	$ 3,200.00	0.4	$ 160.00
2.19	Surfacing, Driveway, Class A Crushed Stone	Ton	8	$ 26.00	$ 208.00	8	$ 208.00
2.20	Intake, SW-507	Each	2	$ 5,400.00	$ 10,800.00	2	$ 10,800.00
2.21	Manhole Adjustment, Minor	Each	2	$ 2,600.00	$ 5,200.00	0	$ -
2.22	Manhole Adjustment, Major	Each	1	$ 4,200.00	$ 4,200.00	2	$ 8,400.00
2.23	Subdrain, Longitudinal, (Backslope) 6 In. Dia.	LF	890	$ 13.00	$ 11,570.00	890	$ 11,570.00
2.24	Subdrain Outlet, DR-303	Each	2	$ 200.00	$ 400.00	2	$ 400.00
2.25	Storm Sewer Gravity Main, Trenched, RCP,15	LF	39	$ 70.00	$ 2,730.00	39	$ 2,730.00
2.26	Remove Pipe Less Than or Equal to 36 In.	LF	162	$ 5.00	$ 810.00	162	$ 810.00
2.27	Revetment, Class E	Ton	2.5	$ 70.00	$ 175.00	4	$ 280.00
2.28	Removal of Pavement	SY	1,157	$ 7.00	$ 8,099.00	1,157	$ 8,099.00
2.29	Removal of Sidewalk	SY	16	$ 5.00	$ 80.00	21	$ 105.00
2.30	Removal of Intakes and Utility Accesses	Each	2	$ 250.00	$ 500.00	2	$ 500.00
2.31	Recreational Trail, PCC, 6 In.	SY	467	$ 45.00	$ 21,015.00	363.73	$ 16,367.85
2.32	Sidewalk, P.C. Concrete, 6 In.	SY	68	$ 50.00	$ 3,400.00	17.9	$ 895.00
2.33	Detectable Warnings	SF	30	$ 50.00	$ 1,500.00	30	$ 1,500.00
2.34	Driveway, P.C. Concrete, 6 In.	SY	118	$ 50.00	$ 5,900.00	197.14	$ 9,857.00
2.35	Removal of Paved Driveway	SY	180	$ 10.00	$ 1,800.00	258.73	$ 2,587.30
2.36	Fence, Safety	LF	825	$ 6.00	$ 4,950.00	945	$ 5,670.00
2.37	Remove and Reinstall Sign as per plan	Each	1	$ 275.00	$ 275.00	1	$ 275.00
2.38	Construction Survey	LS	1	$ 1,750.00	$ 1,750.00	1	$ 1,750.00
2.39	Traffic Control	LS	1	$ 2,500.00	$ 2,500.00	1	$ 2,500.00
2.40	Mobilization	LS	1	$ 1,983.31	$ 1,983.31	1	$ 1,983.31
2.41	Valve Box Adjustment, Minor	Each	1	$ 250.00	$ 250.00	1	$ 250.00
2.42	Mulching	Acre	0.5	$ 1,500.00	$ 750.00	0.39	$ 585.00
2.43	Seeding & Fertlzng (Urban) - Hydraulic Seedin	Acre	0.55	$ 4,500.00	$ 2,475.00	0.39	$ 1,755.00
2.44	Sodding	SQ	148	$ 55.00	$ 8,140.00	81	$ 4,455.00
2.45	Silt Fence	LF	480	$ 1.50	$ 720.00		$ -
2.46	Rmvl of Silt Fence/Silt Fence for Ditch Checks	LF	480	$ 0.10	$ 48.00		$ -
				Contract Price:	**$ 2,127,723.71**		**$ 2,125,113.58**

MATERIALS STORED SUMMARY				
	Description	# of Units	Unit Price	Extended Cost
			Total	$ -

SUMMARY

		Total Approved	Total Completed
	Contract Price	$ 2,127,723.71	$ 2,125,113.58
Approved Change Order (list each)	Change Order No. 1	$ 10,945.37	$ 10,945.37
	Change Order No. 2	$ 3,821.40	$ 3,821.40
	Change Order No. 3	$ 1,500.00	$ 1,500.00
	Change Order No. 4	$ 11,300.00	$ 11,300.00
	Change Order No. 5	$ 23,250.00	$ 23,250.00
	Change Order No. 6	$ 14,196.00	$ 14,196.00
	Change Order No. 7	$ 2,850.00	$ 2,850.00
	Revised Contract Price	$ 2,195,586.48	$ 2,192,976.35
		Stored	$ -
		Total Earned	$ 2,192,976.35
		Retainage (3%)	$ 65,789.29
		Total Earned Less Retainage	$ 2,127,187.06
Total Previously Approved (list each)	Pay Estimate No. 1	$ 162,928.26	
	Pay Estimate No. 2	$ 309,539.52	
	Pay Estimate No. 3	$ 136,261.66	
	Pay Estimate No. 4	$ 844,850.72	
	Pay Estimate No. 5	$ 341,044.03	
	Pay Estimate No. 6	$ 186,750.08	
	Pay Estimate No. 7	$ 70,238.92	
	Pay Estimate No. 8	$ 1,200.38	
	Pay Estimate No. 9	$ 14,512.13	
	Pay Estimate No. 10	$ 42,604.34	
	Pay Estimate No. 11	$ 722.40	
		Total Previously Approved	$ 2,110,652.44
Percent Complete 100%		**Amount Due This Request**	**$ 16,534.62**

The amount **$16,534.62** **is recommended for approval for payment in accordance with the terms of the contract.**

Prepared By:	**Recommended By:**	**Approved By:**
Boomerang Corp	**Veenstra & Kimm, Inc.**	**West Branch, Iowa**
Signature: Keegan Parizek	Signature:	Signature:
Name: Keegan Parizek	Name: Eric Gould	Name:
Title: Project Manager	Title: Engineer	Title:
Date: 9/15/26	Date: September 14, 2026	Date:

REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE:	September 21, 2026

AGENDA ITEM:	**Resolution 2026-101** - Accepting the Cedar-Johnson Road Reconstruction Project as Completed.
PREPARED BY:	City Clerk, Alycia A Friis
DATE:	September 16, 2026

SUMMARY:

Boomerang Corp. has successfully completed the Cedar-Johnson Road Reconstruction Project and Veenstra & Kimm have certified that they have made an on-sight of the completed work. After the project is accepted as complete, final payment can be made to the contractor after 31 days after the date of this completion.

RESOLUTION NO. 2026-102

RESOLUTION ACCEPTING THE CEDAR-JOHNSON ROAD RECONSTRUCTION PROJECT AS COMPLETED.

WHEREAS, Boomerang Corp. was awarded the construction contract for the Cedar-Johnson Road Reconstruction Project (the "Project") for a total base bid of $2,127,723.71; and

WHEREAS, said Project has now been completed in accordance with the City specifications; and

WHEREAS, it is now necessary for the City Council to accept the aforementioned Project as completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa, that the Project be accepted as completed. Further, the City Clerk is directed to hold the retainage amount of $65,789.29 until 31 days after the date of this Resolution.

* * * * * * * *

Passed and approved this 21st day of September, 2026.

____
Roger Laughlin, Mayor

ATTEST:

____
Alycia Friis, City Clerk

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

A Kleinfelder Company

September 14, 2026

Adam Kofoed
City Administrator
City of West Branch
110 Poplar Street
P.O. Box 218
West Branch, IA 52358

WEST BRANCH, IOWA
CEDAR JOHNSON ROAD RECONSTRUCTION
CERTIFICATE OF COMPLETION

Attached is one copy of the Certificate of Completion for the project. The final contract price is $2,192,976.35. The certificate should be executed by the Mayor after the City Council has approved acceptance of the project.

Please print and sign two (2) copies of the Certificate of Completion. Forward one copy to our office and keep the other copy for your files.

Partial Payment Estimate No. 13 (final) in the amount of the retainage will be submitted to the City after 31 days has elapsed from the date of acceptance of the project by the City.

Should you have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

Eric Gould
EDG:mmc
368318
Enclosure

CERTIFICATE OF COMPLETION

CEDAR JOHNSON ROAD RECONSTRUCTION
WEST BRANCH, IOWA

Veenstra & Kimm, Inc. hereby certifies that we have made an on-site review of the completed construction of the Cedar Johnson Road Reconstruction under the Contract as performed by Boomerang Corp. of Anamosa, Iowa and the date of completion is hereby established as September 14, 2026.

As Engineers for the project, it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the is Two Million One Hundred Ninety-Two Thousand Nine Hundred Seventy-Six and 35/100 Dollars ($2,192,976.35).

Filed by: **VEENSTRA & KIMM, INC.**	Accepted by: **CITY OF WEST BRANCH, IOWA**
By ______________________	By ______________________
Title Project Engineer	Title Mayor
Date Certificate Filed:	Date Accepted:
September 14, 2026	______________________

Job No. 368318