

RESOLUTION 2026-98

A RESOLUTION APPROVING A SALARY ADJUSTMENT FOR CITY CLERK, ALYCIA FRIIS

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. Per the City of West Branch Employee Handbook, all City Clerk and Finance Directors shall earn a pay increase of \$.75 per hour for completion of the Iowa Certified Municipal Clerk certification.

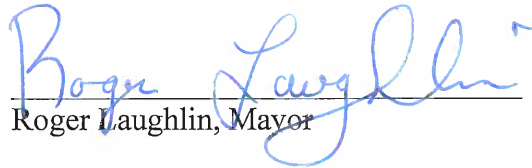
Section 2. City Clerk, Alycia Friis has successfully completed her training and has been certified as of August 31, 2026.

Section 3. The following person and position named shall be paid the annual wage indicated below and the City Clerk and/or Finance Officer is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Current Wage	New Wage
City Clerk	Alycia Friis	\$30.41 hourly	\$31.16 hourly

SECTION 4. The salary increase will go into effect on September 7, 2026.

Passed and approved this 8th day of September, 2026.


Roger Laughlin, Mayor

ATTEST:


Heidi Van Auken, Finance Officer