

## **West Branch Historic Preservation Commission**

Wednesday, May 20, 2026

City Council Chambers, 110 North Poplar Street

Commission Members Present:

Dana Gafeller, Peggy Hermann, Lou Picek, John Fuller, Liz Seiberling

City Staff Present: Adam Kofoed, City Administrator

Public Present: None.

1. Approve Consent Agenda
  - a. Approve consent agenda:
    - i. Moved by: John Fuller
    - ii. Seconded: Dana Gafeller
    - iii. All ayes. The motion carries.
  - b. Approve Minutes from March 18, 2026 meeting.
    - i. Moved by: John Fuller
    - ii. Seconded: Lou Picek
    - iii. All ayes. The motion carries.
2. Non-Consent Agenda/Move to Action:
  - a. Review and Approve the Sign Permit application for Kate and Alivia Boutique
    - i. Moved by: Lou Picek
    - ii. Seconded: John Fuller
    - iii. All ayes. The motion carries.
3. Discussion/Presentation
  - a. Anticipate presentation in July 2026 meeting.
4. Comments from Commission Members
  - a. Anticipate a June 17 meeting for a sign approval.
  - b. Dana watched the University of Iowa presentations and they did an excellent job.
  - c. Final comprehensive plan will be completed soon following some touch up work. Anticipated mid-June.
5. Comments from public: The present public were interested in the new comprehensive plan, but that will be discussed at a later date.
6. Next regular Historic Preservation Commission meeting; Wednesday, July 15, 2026
7. Adjourn
  - a. Moved by: John Fuller
  - b. Seconded by: Peggy Hermann
  - c. All ayes. The motion carries.