



CITY COUNCIL MEETING
Monday, April 20th, 2026 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve Minutes from the April 6, 2026 Special meeting.
 - b. Approve Minutes from the April 6, 2026 City Council meeting.
 - c. Approval of The Down Under Special Event Permit.
 - d. Approval of New Members to the West Branch Fire Department.
 - e. Approval of Bear Tracks 5K & 1 Mile Bear Attack 2026, Special Event Permit.
 - f. Approve Claims for April 20, 2026.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
 - a. **Public Hearing** – Regarding Adoption of the Final Proposed Budget for Fiscal Year 2027.
 - b. **Public Hearing** – Regarding the Plans and Specifications, Proposed Form of Contract and Estimate of Cost for West Main Street Overlay, City of West Branch, Iowa.
 - c. **Third Reading of Ordinance 836** – Section 65.02 of the Code of Ordinances of the City of West Branch adding a stop sign intersection. / Move to Action.
 - d. **Waiving the 2nd and 3rd Reading and Adoption of Ordinance 834** Amendment to Chapter 25 Historic Preservation Commission./ Move to Action.
 - e. **Waiving the 2nd and 3rd Reading and Adoption of Ordinance 835** Adoption of Chapter 29, Historic Preservation District Boundaries and Regulations./ Move to Action.
 - f. **Second Reading of Ordinance 838** Amendment to Chapter 165, Section 11, Zoning Regulations. / Move to Action.
 - g. **Waiving the 2nd and 3rd Reading and Adoption of Ordinance 839** Amendment to Chapter 165, Section 51, Zoning Regulations./ Move to Action.
 - h. **Waiving the 2nd and 3rd Reading and Adoption of Ordinance 837** Amendment to Chapter 17, Section 4, City Council./ Move to Action.
 - i. **Resolution 2026-34** Approving Pay Estimate Number 3 in the amount of \$341,878.81 to Peterson Contractors, Inc. for the Channel Widening Flood Improvements Project./ Move to Action.
 - j. **Resolution 2026-35** Approving the General Agreement between the US Department of the Interior National Park Service and the City of West Branch, Iowa regarding Law Enforcement Assistance../ Move to Action.
 - k. **Resolution 2026-36** Approving the General Agreement between the US Department of the Interior National Park Service and the City of West Branch, Iowa regarding Fire/EMS Department Assistance../ Move to Action.
 - l. **Resolution 2026-37** Adopting the Final Annual Budget for Fiscal Year 2027./ Move to Action.
 - m. **Resolution 2026-38** Setting the Time and Place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City’s Proposed Fiscal Year 2026 Budget Amendment./ Move to Action.
 - n. **Resolution 2026-39** Approving a Website Services Agreement between Revize Software Systems and the City of West Branch, Iowa regarding website design, build and services./ Move to Action.
9. Discussion
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Chantry Noel, Tom Dean, Jerry Sexton, Mike Horihan

City Administrator Adam Kofoed • **City Clerk** Alycia Friis • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman • **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schaffer

Parks & Recreation Director Erin Laughlin