



CITY COUNCIL MEETING
Monday, April 6th, 2026 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve Minutes from the March 16, 2026 City Council meeting.
 - b. Approval of Cedars Edge Class “C” Retail Alcohol License Renewal.
 - c. Approval of February City Financials.
 - d. Approve Claims for April 6, 2026.
7. Presentations/Communications/Open Forum
 - a. DVIP/RVAP - Sexual Assault Awareness Month for April 2026.
 - b. Linda Beck – Introduction and candidate for Cedar County Board of Adjustments
8. Public Hearings/Non-Consent Agenda
 - a. **Public Hearing** – Ordinance Amendments to the Historic Preservation Commission in order to enter a Certification Agreement by and between Iowa State Historic Preservation Officer and the City of West Branch./ Move to Action.
 - b. **Public Hearing** – Proposed amendment to the West Branch Zoning Code regarding Accessory Dwelling Units and Permitted Obstructions in required yards./ Move to Action.
 - c. **Second Reading of Ordinance 836** – Section 65.02 of the Code of Ordinances of the City of West Branch adding a stop sign intersection. / Move to Action.
 - d. **First Reading of Ordinance 834** Amendment to Chapter 25 Historic Preservation Commission./ Move to Action.
 - e. **First Reading of Ordinance 835** Adoption of Chapter 29, Historic Preservation District Boundaries and Regulations./ Move to Action.
 - f. **Resolution 2026-28** Approval to enter into a Certification Agreement by and between Iowa State Historic Preservation Officer and the City of West Branch./ Move to Action.
 - g. **First Reading of Ordinance 838** Amendment to Chapter 165, Section 11, Zoning Regulations. / Move to Action.
 - h. **First Reading of Ordinance 839** Amendment to Chapter 165, Section 51, Zoning Regulations./ Move to Action.
 - i. **First Reading of Ordinance 837** Amendment to Chapter 17, Section 4, City Council./ Move to Action.
 - j. **Resolution 2026-29** Amending the Procedural Rules for the West Branch City Council./ Move to Action.
 - k. **Resolution 2026-30** Approving Pay Estimate Number 9 in the amount of \$14,512.13 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project./ Move to Action.
 - l. **Resolution 2026-31** Support of the Application of Parkside Partners, LLC for funding via the Workforce Housing Tax Credit Program and pledging City monies for the same./ Move to Action.
 - m. **Resolution 2026-32** Setting a Public Hearing Date and Bid Date for the West Main Steet Overlay Project./ Move to Action.
 - n. **Resolution 2026-33** Approving a Salary Adjustment for Finance Officer Heidi Van Auken./ Move to Action.
9. Discussion
10. City Administrator Report
 - a. Presentation of the 2026 Program of the Year Award
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
 - a. Potential Solar Options for various City Properties
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Chantry Noel, Tom Dean, Jerry Sexton, Mike Horihan

City Administrator Adam Kofoed • **City Clerk** Alycia Friis • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman • **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer

Parks & Recreation Director Erin Laughlin