



**CITY COUNCIL MEETING**  
**Tuesday, January 20<sup>th</sup>, 2026 - 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>  
or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. (*This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*)
6. Approve Consent Agenda/Move to action.
  - a. Approve Minutes from the January 5, 2025 City Council meeting.
  - b. Approve the Forth Option Year of Contract 140P6021P0005, HEHO-City services for the period of January 29, 2026 to July 28, 2026 (snowplowing and alarm intrusion for the National Park Service and Herbert Hoover National Historic Site).
  - c. Approve Claims for January 20, 2026.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
  - a. **Second Reading Ordinance 834** Amending Chapter 69 – No Parking Zones./ Move to Action.
  - b. **Resolution 2026 - 04** Resolution approving Pay Estimate Number 22 in the amount of \$262,895.39 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project./ Move to Action.
  - c. **Resolution 2026 - 05** Resolution approving Pay Estimate Number 8 in the amount of \$1,200.38 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project./ Move to Action.
  - d. **Resolution 2026 - 06** Resolution approving an Agreement for Maintenance and Repair of Primary Roads in Municipalities./ Move to Action.
9. Discussion
  - a. Building Permit Fees and Reinspection Fees.
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

---

**Mayor:** Roger Laughlin · **Council Members:** Colton Miller, Chantry Noel, Tom Dean, Jerry Sexton, Mike Horihan

**City Administrator:** Adam Kofoed · **City Clerk:** Alycia Friis · **Finance Officer:** Heidi Van Auken · **Fire Chief:** Kevin Stoolman · **Police Chief:** Greg Hall · **Public Works Director:** Matt Goodale · **Library Director:** Jessica Schafer

**Parks & Recreation Director:** Erin Laughlin

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at [westbranchiowa.org](http://westbranchiowa.org). The minutes are not approved until the next regularly scheduled City Council meeting.)*

## West Branch, Iowa Council Chambers

## City Council Regular Meeting

**January 5, 2026**  
**7:00 p.m.**

Mayor Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m.

Roll call: Council members present; Colton Miller, Mike Horihan, Jerry Sexton, Chantry Noel and Tom Dean.

City Staff present: City Administrator Adam Kofoed, City Clerk Alycia Friis, Public Works Director Matt Goodale, Parks and Rec Director Erin Laughlin, and City Lawyer Kevin Olsen.

Attending via Zoom: Finance Officer Heidi Van Auken, Library Director Jessie Shaffer, and City Engineer Dave Schechinger

## APPROVE THE AGENDA

Motion to Approve the Agenda made by Dean, 2<sup>nd</sup> by Miller. Motion carried on a voice vote.

## APPROVE CONSENT AGENDA

## Approve Minutes from the December 15, 2025 City Council meeting

## Special Event Permit – White Pumpkin Annual Warehouse Sale

## Approve November Financials

### Approve Mayor's Annual Appointments

#### Approve Appointments/Reappointments to various Boards and Commissions

## Approve LL Pelling's 2026 Sealcoat Pricing

Approve Claims for January 5, 2026.

EXPENDITURES 1/5/2026

# ALTORFER SKID LOADER REPAIR

AMAZON.COM	VARIOUS ITEMS - LIBRARY	301.90
AT & T MOBILITY	WIRELESS SERVICE	212.64
COMPASS MINERALS	SALT FOR STREETS	7,011.33
CROELL	SAND FOR STREETS	158.87
DORSEY & WHITNEY	2025 BOND LEGAL SERVICES	17,041.50
GOERDT INSPECTION	BLDG INSPECTIONS	1,302.00
IOWA ONE CALL	UTILITY LOCATION SERVICE	71.10
OMNISITE	SEWER WIRELESS ALARM SERVICE	756.00
OVERDRIVE	DIGITAL & AUDIO BOOKS	832.75
PUTNAM MUSEUM & IMAX	LIBRARY ANNUAL MEMBERSHIP	100.00
SMITH FERTILIZER & GRAIN	SALT TREATMENT - PW	944.19
STATE INDUSTRIAL PRODUCTS	CHEMICALS	265.62
THE HOME DEPOT PRO	HAND SOAP - LIBRARY	44.70
VEENSTRA & KIMM	MULTIPLE PROJECTS	33,449.60
<b>TOTAL</b>		<b>61,722.80</b>

REGULAR PAYROLL	12/19/2025	68,821.96
REGULAR PAYROLL	1/2/2026	<u>60,189.79</u>
<b>PAYOUT, WAGES, TAXES, EMPLOYEE BENEFITS</b>		<b>129,011.75</b>

## PAID BETWEEN MEETINGS

PAID BETWEEN MEETINGS		
AMAZON.COM	BOOKS - LIBRARY	101.82
ARNOLD MOTOR SUPPLY	POWER SERVICE - FIRE	16.78
CEDAR COUNTY COOP	FUEL - FIRE	1,920.33
CORRIDOR ENERGY	STREET LIGHTS	330.50
CULLIGAN WATER TECH	WATER SOFTENER SERVICE	30.49
HEIMAN FIRE EQUIPMENT	PANTS, COATS & BOOTS - FIRE	15,047.72
HOOVER PRES FOUNDATION	ASSISTANCE FOR CAT GRANT	10,000.00
HOTSY CLEANING SYSTEMS	MISC PARTS & CLEANING - FIRE	1,728.20
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,453.29
MISCELLANEOUS VENDOR	JEN THOMAS: TH REIMBURSMENT	30.00
MOPPY MO'S	JANITORIAL SERVICES - FIRE	17.50
OASIS ELECTRIC	RETRO FIT LIGHTS & LEDS - LIBR	2,199.37
OLSON, KEVIN D	LEGAL SERVICES - DECEMBER 2025	1,500.00
PLUNKETT'S PEST CONTROL	PEST CONTROL - CITY OFFICE	62.50
SCHAFER, JESSICA	MILEAGE REIMBURSMENT - SCHAFER	23.10
STATE HYGIENIC LAB	LAB ANALYSIS	1,261.50

VAN AUKEN, HEIDI	MILEAGE REIMBURSEMENT	206.22
ALTORFER	VARIOUS PARTS - PW	176.52
AMAZON.COM	VARIOUS ITEMS - LIBRARY, PD	297.57
BOOMERANG	CEDAR JOHNSON RD PAY EST 7	174,851.52
CEDAR COUNTY AUDITOR	CITY/SCHOOL ELECTION SERVICES	1,087.46
CEDAR COUNTY COOP	FUEL - PW	1,614.48
COPELAND, ROBERT & LEZLEE	RETAINING WALL PAYMENT	17,000.00
EOCENE ENVIRONMENTAL GROUP	WIDENING WAPSI CREEK	5,522.69
FUSION SITE MIDWEST	SNOWBALL SPRINT BATHROOM - P&R	126.50
GRIEBAHN INDUSTRIES	NAME PLATE - COUNCIL NOEL	28.00
HAWKINS	CHEMICALS	3,041.21
HI-LINE	SHOP SUPPLIES - PW	123.62
HOME-FRONT PROP SERVICE	FURNITURE REPAIR - LIBRARY	156.45
HY-VEE	ART GUILD WREATH CLASS - P&R	240.00
JOHN DEERE FINANCIAL	CHAINS - PW	63.45
LARK LAND	WATER VALVE REIMBURSEMENT	2,400.00
MAINSTAY SYSTEMS OF IOWA	PATRON LAPTOP - LIBRARY	700.00
PAPAS TRUCK & TRAILER	DUMP TRUCK REPAIR - PW	1,234.80
PETERSON CONTRACTORS	WAPSI CREEK WIDE PAY EST 2	324,462.77
POLICE LEGAL SCIENCES	LEGAL TRAINING 2025-POLICE	610.00
QUILL CORP	OFFICE SUPPLIES - CITY	109.29
SISCO	HEALTH CLAIMS 12-22-2025	39.76
STERICYCLE	SHREDDING SERVICES	99.35
US BANK CORPORATE CARD	CREDIT CARD PURCHASES	4,334.88
VERIZON WIRELESS	VERIZON WIRELESS 424.81	
HANSEN, TRACY	WAPSI PERPETUAL EASEMENT	14,465.00
L & L RENTALS	WAPSI PERPETUAL EASEMENT	12,200.00
LYNCH'S PLUMBING	WAPSI PERPETUAL EASEMENT	2,218.00
ROOD, RANDY	WAPSI PERPETUAL EASEMENT	3,495.00
TUTTLE, PETER	WAPSI PERPETUAL EASEMENT	7,239.00
COMMERCIAL RECREATION	CUBBY PARK SHADES	18,965.00
MEDIACOM	CABLE SERVICES	41.90
SISCO	HEALTH CLAIMS 12-12-2025	113.28
SISCO	HEALTH CLAIMS 12-15-2025	269.00
UMB BANK	BOND FEE	750.00
METLIFE	INSURANCE PREMIUM	2,350.19
SISCO	INSURANCE PREMIUM	<u>15,517.61</u>
<b>TOTAL</b>		<b>652,298.43</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>844,042.98</b>
---------------------------------	-------------------

#### FUND TOTALS

001 GENERAL FUND	117,508.97
022 CIVIC CENTER	61.25
031 LIBRARY	12,182.07
110 ROAD USE TAX	21,781.62
112 TRUST AND AGENCY	40,056.16
226 DEBT SERVICE	750.00
321 WIDENING WAPSI CREEK	391,947.06
324 WW TREATMENT FAC	104,612.81
331 CEDAR JOHNSON RD RECON	106,705.46
332 W MAIN ST IMPROVE	8,520.75
600 WATER FUND	20,710.75
610 SEWER FUND	18,169.84
740 STORM WATER UTILITY	<u>1,036.24</u>
<b>GRAND FUND TOTAL</b>	<b>844,042.98</b>

#### REVENUE-FISCAL YEAR 2025

FUND	NOVEMBER
001 GENERAL FUND	146,232.67
022 CIVIC CENTER	820.00
031 LIBRARY	207.30
036 TORT LIABILITY	3,883.63
110 ROAD USE TAX	29,853.24
112 TRUST & AGENCY	15,760.50
125 TIF	4,293.68
126 TIF LMI MEADOWS PT 4	551.98
226 DEBT SERVICE	10,492.78
300 CAPITAL IMPROVEMENT RESERVE	4,411.38
500 CEMETERY PERPETUAL FUND	1,837.21
600 WATER FUND	87,482.15
610 SEWER FUND	100,628.77

**740 STORM WATER UTILITY**

**6,412.50**  
**TOTAL**  
**412,867.79**

Motion by Dean, second by Horihan to approve the Consent agenda. AYES: Dean, Horihan, Sexton, Miller, Noel. NAYS: None. Motion carried.

## **PRESENTATIONS / COMMUNICATIONS / OPEN FORUM**

Resident Sally Peck, asked the question of when the agenda was posted the previous week. It was shared that it was posted on Friday afternoon with the website upload being at 1:00pm on Friday the 2<sup>nd</sup>.

Resident Steve Miller stated that he had a few questions/concerns with the parking zones on N 4<sup>th</sup> St. He was asked to save those for discussion during 8e. Ordinance 834.

Residents Erin Laughlin and Ed Larew discussed the issues with the sewer line on Thomas Drive. This line has been identified to be laid very flat, which causes issues off and on throughout the year. Laughlin has lived in her home on Thomas Drive for 7 years and Larew has lived in his home for 42 years, stating that this has been an issue during each time frame. Larew stated that he has had Lynch Plumbing 6 times to address issues over the last 18 months and feels that the issue is escalating, since the issues are usually much more spread out. Larew stated that there would be some of his line that would need repair on the residential side, but that there would also be repair/design work needed on the City side of the line to alleviate these issues. Public Works Director Goodale shared that he has looked at this issue as well and agreed that there needs to be some work done on this Sewer line. He stated that to begin with he could have this area televised to start possible work list for estimation of cost for a project on this sewer line.

## **PUBLIC HEARING / NON-CONSENT AGENDA**

Resolution 2026-01 Approval of the Annual Agreement in the Amount of \$11,140 with the US Geological Survey for the Ongoing Operation and Maintenance of the Streamflow Gaging located on the Wapsinonoc Creek at College Street./ Move to Action.

Motion by Dean, second by Miller to approve Resolution 2026-01. AYES: Dean, Miller, Noel, Horihan. NAYS: Sexton. Motion carried.

Resolution 2026-02 Authorizing the Finance Officer or City Clerk to pay certain bills prior to the City Council's approval./ Move to Action.

Motion by Miller, second by Horihan to approve Resolution 2026-02. AYES: Miller, Horihan, Sexton, Dean, Noel. NAYS: None. Motion carried.

Resolution 2026-03 Approving a Contract with Jamie Tucker for Cubby Park Concession Sales and Management for 2026./ Move to Action.

The Contract has the same terms as previous contracts for Cubby Park Concession Sales and Management, with the addition of a \$40.00 restocking fee to be paid to Jamie in the event that a tournament has been cancelled late.

Motion by Sexton, second by Miller to approve Resolution 2026-03. AYES: Sexton, Miller, Horihan, Noel, Dean. NAYS: None. Motion carried.

Resolution 2025-141 Resolution directing the Finance Officer to Certify Tax Increment Financing Debt to the Cedar County Auditor with corrections./ Move to Action

With the current Urban Renewal plan, KBH – the West Branch Dental office is not designated on the map. This has to be corrected and recorded with the County in order to be listed on the TIF report and begin with TIF payments. This will be corrected and added in order to start TIF payments during the 2028 tax year.

Motion by Sexton, second by Dean to approve Resolution 2025-141. AYES: Sexton, Dean, Noel, Horihan, Miller. NAYS: None. Motion carried.

First Reading of Ordinance 834 Amending Chapter 69 – No Parking Zones./ Move to Action.

Resident Steve Miller presented that with the current Ordinance Chapter 69.08 (15)(c), item 1, it states that parking is allowed at, "The west side of North Fourth Street from the north curb line of East Main Street to a point north approximately 120 feet". He stated that this cuts off approximately 18' at the North end of this area and requested that we also make a change to the Ordinance to change this footage to 140 feet within this item. Motion was made to change this item in the Ordinance from 120 feet to 140 feet by Sexton, Second by Dean. AYES: Sexton, Dean, Noel, Miller, Horihan. Motion by Sexton, second by Dean to approve the First Reading of Ordinance 834 with the above added amendment. AYES: Sexton, Dean, Noel, Miller, Horihan. NAYS: None. Motion carried.

**Discussion/Move to Action – None**

**CITY ADMINISTRATOR REPORT –**

Kofoed stated that the city is needing a Council member or 2 to help with the Community Improvement Plan Committee in February. Their attendance and participation would ensure that the Council objectives are being met along with the communities. Council member Dean and Mayor Laughlin agreed to be a part of the Committee.

**CITY ATTORNEY REPORT –**

Attorney Olson shared with the Council that he has moved forward with the Municipal Infraction actions for the house on Main Street to ensure that clean up work is started.

**CITY ENGINEER REPORT –**

Channel widening project update – PCI is off for a bit and Maxwell is working on utility movement and layout. The Waste Water Treatment Plant project has been closed out. Cedar-Johnson Road project update – Boomerang is looking to come in this week to replace some wooden fence on the East side of the road. There is also some work being done to look at the pooling water on the road and what is needed to correct it.

**STAFF REPORTS-**

Public Works will be removing the Christmas lights through downtown this week. They are also pumping water that has been leaking into Tim Stools yard and where the issue is stemming from. Public Works will work to put the No Parking signs back up along the East side of Cedar-Johnson Road. They will also be working on removing dead trees around Cubby Park.

**COMMENTS FROM MAYOR AND COUNCIL MEMBERS –** Mayor Laughlin shared that there is work being done job descriptions for a Fire Chief from other Cities to work on finalizing a job description with the help of Chief Stoolman, for the City of West Branch. Following completion of the job description, this position will be posted and open to start the process of finding a new Fire Chief in time to have some overlap and training time with Chief Stoolman before he retires.

A question was brought up about a porta potty being on Northside Drive. After talking to the owner, it was shared that there is some major renovation work being done on the inside of the house and this is there, just during this work. It will be removed upon completion.

**ADJOURNMENT**

Motion to adjourn by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 7:47 p.m.

---

Roger Laughlin, Mayor

ATTEST:

---

Alycia Friis, City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> January 20, 2026
---------------------------------------

<b>AGENDA ITEM:</b> Accept the Forth Option Year of Contract 140P6021P0005, HEHO – City Services for the period of January 29, 2026 to July 28, 2026 (Snowplowing and alarm intrusion for the National Park Service and Herbert Hoover National Historic Site).
---

<b>PREPARED BY:</b> City Clerk, Alycia Friis
--

<b>DATE:</b> January 9, 2026
------------------------------

### BACKGROUND:

The City Council passed Resolution 1986 on March 1, 2021 that approved a Service Agreement for the City of West Branch (Public Works) to provide snow removal and (Police Department) to provide intrusion alarm police response services for the National Park Service and Herbert Hoover National Historic Site.

The service agreement entitled, Option to Extend the Term of Contract allow for these services to be extended.

The City received a letter from the U.S. Department of Interior opting to exercise Option Period #4 for Contract 140P6021P0005 for the period of January 29, 2026 to July 28, 2026.

The City receives \$4250.00 from the U.S Department of Interior for these services.



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> January 20, 2026
---------------------------------------

<b>AGENDA ITEM:</b> Claims for January 20, 2026
---

<b>PREPARED BY:</b> Jessica Brown, Deputy City Clerk
--

<b>DATE:</b> January 20, 2026
-------------------------------

### SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

**EXPENDITURES****1/20/2026**

EOCENE ENVIRONMENTAL GROUP	WIDENING WAPSI CREEK	686.39
GOODALE, HARRISON	REIMB FOR ANTIFREEZE FOR PW	46.61
MAIN STREET WEST BRANCH	FY26 MAIN STREET DUES	17,500.00
MID-STATES ORGANIZED CRIME	MOCIC 2026 MEMBERSHIP	100.00
MOPPY MO'S LLC	CLEANING SERVICES - POLICE	910.00
<b>TOTAL</b>		<b>19,243.00</b>

<b>PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS</b>	<b>1/16/2026</b>	<b>66,939.45</b>
--	------------------	------------------

**PAID BETWEEN MEETINGS**

ALLIANT ENERGY	ALLIANT ENERGY	22,247.31
DEMCO	PAPERFOLD FOR BOOK JACKETS	113.98
LEAF CAPITAL FUNDING	COPIER LEASE - LIBRARY	142.02
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,543.94
MUNICIPAL SUPPLY	WATER METER FOR CAMBIO	8,212.00
TIPTON ELECTRIC MOTORS	PRESSURE WASHER HOSE-PW	109.00
ULINE	SEWER PLANT DESK - PW	922.85
WENDLING QUARRIES	SAND FOR ROAD TREATMENT	755.64
SISCO	HEALTH CLAIMS 1-5-2026	84.96
SISCO	HEALTH CLAIMS 1-12-2026	88.17
VARIOUS VENDORS	UB REFUNDS	153.01
CARDCONNECT	ANNUAL SECURITY BUNDLE FEE	149.00
<b>TOTAL</b>		<b>34,521.88</b>

<b>GRAND TOTAL EXPENDITURES</b>	<b>120,704.33</b>
---------------------------------	-------------------

**FUND TOTALS**

001 GENERAL FUND	52,777.66
022 CIVIC CENTER	1,087.67
031 LIBRARY	5,857.94
110 ROAD USE TAX	6,189.99
112 TRUST AND AGENCY	15,608.13
321 WIDENING WAPSI CREEK @ BE	686.39
600 WATER FUND	22,676.55
610 SEWER FUND	15,373.19
740 STORM WATER UTILITY	446.81

<b>GRAND FUND TOTAL</b>	<b>120,704.33</b>
-------------------------	-------------------

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	MID-STATES ORGANIZED CRIME INFORMATION MOPPY MO'S LLC	MOCIC 2026 MEMBERSHIP CLEANING SERVICES - POLICE	100.00 17.50 TOTAL: 117.50
ECONOMIC DEVELOPMENT	GENERAL FUND	MAIN STREET WEST BRANCH	FY26 MAIN STREET DUES	17,500.00 TOTAL: 17,500.00
CLERK & TREASURER	GENERAL FUND	MOPPY MO'S LLC	CLEANING SERVICES - CITY,	140.00 TOTAL: 140.00
TOWN HALL	CIVIC CENTER	MOPPY MO'S LLC	CLEANING SERVICES - CITY,	367.50 TOTAL: 367.50
LIBRARY	LIBRARY	MOPPY MO'S LLC	JANITORIAL SERVICES - LIBR	385.00 TOTAL: 385.00
ROADS & STREETS	ROAD USE TAX	GOODALE, HARRISON	REIMB FOR ANTIFREEZE FOR P	46.61 TOTAL: 46.61
CAPITAL PROJECT	WIDENING WAPSI CRE EOCENE ENVIRONMENTAL GROUP, INC		WIDENING WAPSI CREEK	686.39 TOTAL: 686.39

===== FUND TOTALS =====

001 GENERAL FUND	17,757.50
022 CIVIC CENTER	367.50
031 LIBRARY	385.00
110 ROAD USE TAX	46.61
321 WIDENING WAPSI CREEK @ BE	686.39
GRAND TOTAL:	19,243.00

-----



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> January 20, 2026
---------------------------------------

<b>AGENDA ITEM:</b> <b>Second Reading</b> Ordinance 834 – Amending Chapter 69 – No Parking Zones
<b>PREPARED BY:</b> Alycia Friis, City Clerk
<b>DATE:</b> January 8, 2026

### BACKGROUND:

After discussion at the City Council Meeting on December 15, 2025, it was agreed that an amendment to City Ordinance Chapter 69.08 (15)(c) is needed. Item #2 will be removed from the Ordinance to make the specified area a No Parking area on the West Side of N 4<sup>th</sup> Street, with the exception of only the area in Item #1.

### 69.08 NO PARKING ZONES.

15. Streets beginning with "N" with no parking zones.
  - A. North Fifth Street. The west side of North Fifth Street.
  - B. North First Street. The east side of North First Street that lies north of East Green Street.
  - C. North Fourth Street. The east side of North Fourth Street from East Main Street to the north City limits, and on the west side of North Fourth Street except in the following instances:
    - (1) The west side of North Fourth Street from the north curb line of East Main Street to a point north approximately 120 140 feet.
    - (2) ~~The west side of North Fourth Street from a point 115 feet to the north of the north curb line of the intersection of East College Street and North Fourth Street to the intersection of North Fourth Street and East Orange Street.~~

## ORDINANCE NO. 834

### AN ORDINANCE AMENDING CHAPTER 69 – NO PARKING ZONES

**BE IT ENACTED** by the City Council of the City of West Branch, Iowa:

1. Amendment. Section 69.08 (15)(c), is hereby amended by deleting item number 2 in it's entirety:

#### **69.08 NO PARKING ZONES.**

15. Streets beginning with "N" with no parking zones.

- A. North Fifth Street. The west side of North Fifth Street.
- B. North First Street. The east side of North First Street that lies north of East Green Street.
- C. North Fourth Street. The east side of North Fourth Street from East Main Street to the north City limits, and on the west side of North Fourth Street except in the following instances:
  - (1) The west side of North Fourth Street from the north curb line of East Main Street to a point north approximately 120 140 feet.
  - (2) ~~The west side of North Fourth Street from a point 115 feet to the north of the north curb line of the intersection of East College Street and North Fourth Street to the intersection of North Fourth Street and East Orange Street.~~

2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

3. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

**Passed and approved on the 5nd day of February, 2026.**

First Reading: January 5, 2026

Second Reading: January 20, 2026

Third Reading: February 2, 2026

---

Roger Laughlin, Mayor

ATTEST:

---

Alycia Friis, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day

of \_\_\_\_\_, 2025.



## REQUEST FOR COUNCIL CONSIDERATION

**MEETING DATE:** January 20, 2026

<b>AGENDA ITEM:</b>	Resolution 2026-04- Approving Pay Estimate Number 22 in the amount of \$262,895.39 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project.
<b>PREPARED BY:</b>	City Clerk, Alycia A Friis
<b>DATE:</b>	January 8, 2026

**SUMMARY:**

Boomerang Corp. of Anamosa, Iowa was awarded the construction contract for the Wastewater Treatment Facility Improvements Project for West Branch, Iowa by the West Branch City Council through the passage of Resolution 2022-19 on March 7, 2022 in the amount of \$8,837,000.00.

The City has received and paid the following Pay Estimates for the project to date:

Pay Estimate Number	Amount	Resolution #	Date
1	\$756,667.50	2022-73	August 1, 2022
2	\$511,380.70	2022-81	September 6, 2022
3	\$1,265,515.11	2022-95	October 17, 2022
4	\$165,941.25	2022-111	November 21, 2022
5	\$479,240.80	2022-116	December 19, 2022
6	\$510,181.34	2023-04	January 17, 2023
7	\$151,883.91	2023-26	March 20, 2023
8	\$522,618.05	2023-45	May 1, 2023
9	\$468,052.07	2023-62	June 5, 2023
10	\$476,187.40	2023-76	July 17, 2023
11	\$282,084.55	2023-97	September 5, 2023
12	\$734,586.93	2023-110	October 16, 2023
13	\$517,877.30	2023-123	November 20, 2023
14	\$328,409.30	2023-133	December 18, 2023
15	\$127,157.50	2024-05	January 16, 2024
16	\$62,781.19	2024-13	February 20, 2024
17	\$519,910.77	2024-33	April 15, 2024
18	\$404,796.93	2024-52	May 20, 2024
19	\$42,132.03	2024-68	June 17, 2024
20	\$68,266.92	2024-79	July 07, 2024
21	\$104,612.81	2025-137	December 15, 2025
	\$8,500,284.36		

## **RESOLUTION 2026-04**

### **A RESOLUTION APPROVING PAY ESTIMATE NUMBER 22 IN THE AMOUNT OF \$262,895.39 TO BOOMERANG CORP. FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS PROJECT.**

**WHEREAS**, Boomerang Corp. of Anamosa, Iowa was awarded the construction contract for the Wastewater Treatment Facility Improvements Project for West Branch, Iowa (the “Project”) by the West Branch City Council through the passage of Resolution 2022-19 on March 7, 2022 in the amount of \$8,837,000.00; and

**WHEREAS**, Boomerang Corp. has declared that said project has started and work has been rendered in accordance with drawings and specifications on the Project and based on observations by project managers of Veenstra & Kimm who are contracted with the City of West Branch to oversee the construction process.

**WHEREAS**, the City Council of West Branch, previously approved Pay Estimates Number 1 through 21 in the amount of \$8,500,284.36 to Boomerang Corp. of Anamosa, IA to date; and

**WHEREAS**, it is now necessary for the City Council to accept Pay Estimate Number 22 in the amount of \$262,895.39.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of West Branch, that Pay Estimate Number 22 in the amount of \$262,895.39 to Boomerang Corp. of Anamosa, IA is approved.

**Passed and approved this 20th day of January, 2026.**

---

Roger Laughlin, Mayor

ATTEST:

---

Alycia A Friis, City Clerk

**VEENSTRA & KIMM INC.**2600 University Parkway, Suite 1  
Coralville, Iowa 52241319.466.1000 // 888.241.8001  
www.v-k.net

January 6, 2026

**PAY ESTIMATE NO. 22 (FINAL)**WASTEWATER TREATMENT FACILITY IMPROVEMENTS  
WEST BRANCH, IOWA

Boomerang Corp.	Contract Amount	\$8,837,000.00
P.O. Box 227	Contract Date	March 7, 2022
Anamosa, Iowa 52205	Pay Period	December 9, 2025 - January 6, 2026

<b>BID ITEMS</b>							
	<b>Description</b>	<b>Unit</b>	<b>Estimated Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Quantity Complete</b>	<b>Value Completed</b>
1.1	Bonds/Permits/Insurance	LS	xxxxx	xxxxx	\$ 155,000.00	100%	\$ 155,000.00
1.2	Administration/Project Management	LS	xxxxx	xxxxx	\$ 100,000.00	100%	\$ 100,000.00
1.3	Mobilization	LS	xxxxx	xxxxx	\$ 230,000.00	100%	\$ 230,000.00
1.4	Toilets/Dumpster/Etc	LS	xxxxx	xxxxx	\$ 5,200.00	100%	\$ 5,200.00
1.5	Testing	LS	xxxxx	xxxxx	\$ 15,000.00	100%	\$ 15,000.00
1.6	Survey	LS	xxxxx	xxxxx	\$ 40,000.00	100%	\$ 40,000.00
1.7	SWPPP Prep./Maint./Inspection	LS	xxxxx	xxxxx	\$ 20,000.00	100%	\$ 20,000.00
2.1	Fence Removal	LS	xxxxx	xxxxx	\$ 2,500.00	100%	\$ 2,500.00
2.2	Silt Fence	LS	xxxxx	xxxxx	\$ 12,500.00	100%	\$ 12,500.00
2.3	Clear & Grub	LS	xxxxx	xxxxx	\$ 45,000.00	100%	\$ 45,000.00
2.4	Demo Piping/ Aeration/ Manholes	LS	xxxxx	xxxxx	\$ 25,000.00	100%	\$ 25,000.00
2.5	Sludge Removal Cell #2	LS	xxxxx	xxxxx	\$ 170,000.00	100%	\$ 170,000.00
2.6	Sludge Removal Cell #3	LS	xxxxx	xxxxx	\$ 95,000.00	100%	\$ 95,000.00
2.7	Synthetic Lining System Cell #1A, 1B	LS	xxxxx	xxxxx	\$ 75,000.00	100%	\$ 75,000.00
2.8	Synthetic Lining system Cell #2A, 2B	LS	xxxxx	xxxxx	\$ 75,000.00	100%	\$ 75,000.00
2.9	Buried Piping Materials	LS	xxxxx	xxxxx	\$ 950,000.00	100%	\$ 950,000.00
2.10	Buried Piping Labor	LS	xxxxx	xxxxx	\$ 475,000.00	100%	\$ 475,000.00
2.11	Wire Fence	LS	xxxxx	xxxxx	\$ 35,000.00	100%	\$ 35,000.00
2.12	Seeding/ Matting	LS	xxxxx	xxxxx	\$ 45,000.00	100%	\$ 45,000.00
2.13	Lagoon Construction Labor & Equip.	LS	xxxxx	xxxxx	\$ 625,000.00	100%	\$ 625,000.00
2.14	Strip/Respread Topsoil	LS	xxxxx	xxxxx	\$ 60,000.00	100%	\$ 60,000.00
3.1	Reinforcing Materials	LS	xxxxx	xxxxx	\$ 180,000.00	100%	\$ 180,000.00
3.2	Reinforcing Submittals	LS	xxxxx	xxxxx	\$ 3,000.00	100%	\$ 3,000.00
3.3	Submittals	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
3.4	Sampler Building Labor	LS	xxxxx	xxxxx	\$ 40,000.00	100%	\$ 40,000.00
3.5	Sampler Building Concrete Mat'l's	LS	xxxxx	xxxxx	\$ 10,000.00	100%	\$ 10,000.00
3.6	UV Building Labor	LS	xxxxx	xxxxx	\$ 125,000.00	100%	\$ 125,000.00
3.7	UV Building Materials	LS	xxxxx	xxxxx	\$ 45,000.00	100%	\$ 45,000.00
3.8	Effluent Flume Labor	LS	xxxxx	xxxxx	\$ 35,000.00	100%	\$ 35,000.00
3.9	Effluent Flume Materials	LS	xxxxx	xxxxx	\$ 10,000.00	100%	\$ 10,000.00
3.10	SAGR Control #1 Labor	LS	xxxxx	xxxxx	\$ 60,000.00	100%	\$ 60,000.00
3.11	SAGR Control #1 Materials	LS	xxxxx	xxxxx	\$ 30,000.00	100%	\$ 30,000.00
3.12	SAGR Control #2 Labor	LS	xxxxx	xxxxx	\$ 40,000.00	100%	\$ 40,000.00
3.13	SAGR Control #2 Materials	LS	xxxxx	xxxxx	\$ 20,000.00	100%	\$ 20,000.00
3.14	SAGR Control #3 Labor	LS	xxxxx	xxxxx	\$ 60,000.00	100%	\$ 60,000.00
3.15	SAGR Control #3 Materials	LS	xxxxx	xxxxx	\$ 30,000.00	100%	\$ 30,000.00
3.16	SAGR control #4 Labor	LS	xxxxx	xxxxx	\$ 40,000.00	100%	\$ 40,000.00
3.17	SAGR control #4 Materials	LS	xxxxx	xxxxx	\$ 20,000.00	100%	\$ 20,000.00
3.18	UV Building Labor	LS	xxxxx	xxxxx	\$ 90,000.00	100%	\$ 90,000.00
3.19	UV Materials	LS	xxxxx	xxxxx	\$ 45,000.00	100%	\$ 45,000.00
3.20	Gen. Pad/Misc. Concrete/Pads L&M	LS	xxxxx	xxxxx	\$ 15,000.00	100%	\$ 15,000.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
4.1	Masonry Materials	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
4.2	Masonry Labor	LS	xxxxx	xxxxx	\$ 100,000.00	100%	\$ 100,000.00
4.3	Submittals	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
5.1	Structure Embeds Materials	LS	xxxxx	xxxxx	\$ 65,000.00	100%	\$ 65,000.00
5.2	Grating Materials & Labor	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
5.3	Handrail Labor & Materials	LS	xxxxx	xxxxx	\$ 45,000.00	100%	\$ 45,000.00
5.4	Submittals	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
6.1	UV Building Materials	LS	xxxxx	xxxxx	\$ 25,000.00	100%	\$ 25,000.00
6.2	UV Building Labor	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
6.3	Sampler Building Materials	LS	xxxxx	xxxxx	\$ 15,000.00	100%	\$ 15,000.00
6.4	Sampler Building Labor	LS	xxxxx	xxxxx	\$ 20,000.00	100%	\$ 20,000.00
6.5	Submittals	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
7.1	UV Building Insulation	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
7.2	Sampler Building Insulation	LS	xxxxx	xxxxx	\$ 2,000.00	100%	\$ 2,000.00
7.3	UV Building Metal Roof Panels L&M	LS	xxxxx	xxxxx	\$ 20,000.00	100%	\$ 20,000.00
7.4	Samp. Bldg Metal Roof Panels L&M	LS	xxxxx	xxxxx	\$ 10,000.00	100%	\$ 10,000.00
7.5	UV Building Metal Wall Panels L&M	LS	xxxxx	xxxxx	\$ 10,000.00	100%	\$ 10,000.00
7.6	Samp. Bldg Metal Wall Panels L&M	LS	xxxxx	xxxxx	\$ 7,500.00	100%	\$ 7,500.00
7.7	Gutters & Downspouts L&M	LS	xxxxx	xxxxx	\$ 3,000.00	100%	\$ 3,000.00
7.8	Joint Sealants Labor & Materials	LS	xxxxx	xxxxx	\$ 7,500.00	100%	\$ 7,500.00
7.9	Submittals	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
8.1	Steel Doors, Frames & Hdwe Mat'l's	LS	xxxxx	xxxxx	\$ 20,000.00	100%	\$ 20,000.00
8.2	Steel Doors Frames & Hdwe Labor	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
8.3	Coiling /Overhead Door L&M	LS	xxxxx	xxxxx	\$ 25,000.00	100%	\$ 25,000.00
8.4	Access Hatches Labor & Materials	LS	xxxxx	xxxxx	\$ 2,500.00	100%	\$ 2,500.00
8.5	Glazing	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
8.6	Submittals	LS	xxxxx	xxxxx	\$ 5,000.00	100%	\$ 5,000.00
9.1	Painting Labor & Materials	LS	xxxxx	xxxxx	\$ 25,000.00	100%	\$ 25,000.00
9.2	Gypsum Board Labor & Materials	LS	xxxxx	xxxxx	\$ 35,000.00	100%	\$ 35,000.00
9.3	Submittals	LS	xxxxx	xxxxx	\$ 1,000.00	100%	\$ 1,000.00
10.1	Fire Extinguisher	LS	xxxxx	xxxxx	\$ 300.00	100%	\$ 300.00
11.1	Sluice Gates Installation	LS	xxxxx	xxxxx	\$ 80,000.00	100%	\$ 80,000.00
11.2	Sluice Gates Materials	LS	xxxxx	xxxxx	\$ 200,000.00	100%	\$ 200,000.00
11.3	Primary SAGR Sac. Walls Mat'l's	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
11.4	Secondary SAGR Sac. Wall Mat'l's	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
11.5	Primary SAGR Walls Labor	LS	xxxxx	xxxxx	\$ 75,000.00	100%	\$ 75,000.00
11.6	Secondary SAGR Walls Labor	LS	xxxxx	xxxxx	\$ 75,000.00	100%	\$ 75,000.00
11.7	Primary SAGR Aggregate L&M	LS	xxxxx	xxxxx	\$ 400,000.00	100%	\$ 400,000.00
11.8	Secondary SAGR Aggregate L&M	LS	xxxxx	xxxxx	\$ 400,000.00	100%	\$ 400,000.00
11.9	Mulch Labor & Materials	LS	xxxxx	xxxxx	\$ 60,000.00	100%	\$ 60,000.00
11.10	Fine grade for Liners L&M	LS	xxxxx	xxxxx	\$ 60,000.00	100%	\$ 60,000.00
11.11	Inter SAGR piping Materials	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
11.12	Inter SAGR Piping Labor	LS	xxxxx	xxxxx	\$ 100,000.00	100%	\$ 100,000.00
11.13	Nexom Blower/Aeration Equip. Mat'l's	LS	xxxxx	xxxxx	\$ 738,000.00	100%	\$ 738,000.00
11.14	Blower/Aeration Equipment Labor	LS	xxxxx	xxxxx	\$ 250,000.00	100%	\$ 250,000.00
11.15	Nexom Blower/Aeration Downpaym't	LS	xxxxx	xxxxx	\$ 82,000.00	100%	\$ 82,000.00
11.16	Sampler Labor & Materials	LS	xxxxx	xxxxx	\$ 12,000.00	100%	\$ 12,000.00
11.17	UV Equipment Materials	LS	xxxxx	xxxxx	\$ 225,000.00	100%	\$ 225,000.00
11.18	UV Equipment Labor	LS	xxxxx	xxxxx	\$ 92,000.00	100%	\$ 92,000.00
11.19	UV Equipment Down payment	LS	xxxxx	xxxxx	\$ 25,000.00	100%	\$ 25,000.00
11.20	Sanitary Pump Materials	LS	xxxxx	xxxxx	\$ 50,000.00	100%	\$ 50,000.00
11.21	Pumps Labor	LS	xxxxx	xxxxx	\$ 10,000.00	100%	\$ 10,000.00
11.22	Submittals UV/NEXOM/ sampler	LS	xxxxx	xxxxx	\$ 15,000.00	100%	\$ 15,000.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
12.1	Laboratory Casework Materials	LS	XXXXX	XXXXX	\$ 20,000.00	100%	\$ 20,000.00
12.2	Laboratory Casework Labor	LS	XXXXX	XXXXX	\$ 5,000.00	100%	\$ 5,000.00
12.3	Submittals	LS	XXXXX	XXXXX	\$ 1,000.00	100%	\$ 1,000.00
13.1	Process Piping Labor & Materials	LS	XXXXX	XXXXX	\$ 275,000.00	100%	\$ 275,000.00
13.2	Submittals	LS	XXXXX	XXXXX	\$ 5,000.00	100%	\$ 5,000.00
14.1	Hoists Equipment Materials	LS	XXXXX	XXXXX	\$ 25,000.00	100%	\$ 25,000.00
14.2	Hoists Equipment Labor	LS	XXXXX	XXXXX	\$ 5,000.00	100%	\$ 5,000.00
14.3	Submittals	LS	XXXXX	XXXXX	\$ 1,000.00	100%	\$ 1,000.00
15.1	HVAC Materials	LS	XXXXX	XXXXX	\$ 75,000.00	100%	\$ 75,000.00
15.2	HVAC Labor	LS	XXXXX	XXXXX	\$ 9,000.00	100%	\$ 9,000.00
15.3	Plumbing Materials	LS	XXXXX	XXXXX	\$ 50,000.00	100%	\$ 50,000.00
15.4	Plumbing Labor	LS	XXXXX	XXXXX	\$ 15,000.00	100%	\$ 15,000.00
15.5	Submittals	LS	XXXXX	XXXXX	\$ 5,000.00	100%	\$ 5,000.00
16.1	Generator & Transfer Switch Material	LS	XXXXX	XXXXX	\$ 65,000.00	100%	\$ 65,000.00
16.2	Generator & Transfer Switch Labor	LS	XXXXX	XXXXX	\$ 45,000.00	100%	\$ 45,000.00
16.3	Electrical Materials	LS	XXXXX	XXXXX	\$ 115,000.00	100%	\$ 115,000.00
16.4	Electrical Labor	LS	XXXXX	XXXXX	\$ 65,000.00	100%	\$ 65,000.00
16.5	Submittals	LS	XXXXX	XXXXX	\$ 5,000.00	100%	\$ 5,000.00
17.1	Process Control & Instrument L&M	LS	XXXXX	XXXXX	\$ 160,000.00	100%	\$ 160,000.00
17.2	Submittals	LS	XXXXX	XXXXX	\$ 5,000.00	100%	\$ 5,000.00
<b>Contract Price:</b>					<b>\$ 8,837,000.00</b>		<b>\$ 8,837,000.00</b>

## MATERIALS STORED SUMMARY

## SUMMARY

		Total Approved	Total Completed
	Contract Price	\$ 8,837,000.00	\$ 8,837,000.00
Approved Change Order (list each)	Change Order No. 1	\$ 6,687.10	\$ 6,687.10
	Change Order No. 2	\$ 19,261.90	\$ 19,261.90
	Change Order No. 3	\$ (22,539.20)	\$ (22,539.20)
	Change Order No. 4	\$ (24,761.26)	\$ (24,761.26)
	Change Order No. 5	\$ (52,468.79)	\$ (52,468.79)
	Revised Contract Price	\$ 8,763,179.75	\$ 8,763,179.75
		Stored	\$ -
		Total Earned	\$ 8,763,179.75
		Retainage (3%)	\$ -
		Total Earned Less Retainage	\$ 8,763,179.75
Total Previously Approved (list each)	Pay Estimate No. 1	\$ 756,667.50	
	Pay Estimate No. 2	\$ 511,380.70	
	Pay Estimate No. 3	\$ 1,265,515.11	
	Pay Estimate No. 4	\$ 165,941.25	
	Pay Estimate No. 5	\$ 479,240.80	
	Pay Estimate No. 6	\$ 510,181.34	
	Pay Estimate No. 7	\$ 151,883.91	
	Pay Estimate No. 8	\$ 522,618.05	
	Pay Estimate No. 9	\$ 468,052.07	
	Pay Estimate No. 10	\$ 476,187.40	
	Pay Estimate No. 11	\$ 282,084.55	
	Pay Estimate No. 12	\$ 734,586.93	
	Pay Estimate No. 13	\$ 517,877.30	
	Pay Estimate No. 14	\$ 328,409.30	
	Pay Estimate No. 15	\$ 127,157.50	
	Pay Estimate No. 16	\$ 62,781.19	
	Pay Estimate No. 17	\$ 519,910.77	
	Pay Estimate No. 18	\$ 404,796.93	
	Pay Estimate No. 19	\$ 42,132.03	
	Pay Estimate No. 20	\$ 68,266.92	
	Pay Estimate No. 21	\$ 104,612.81	
	Total Previously Approved	\$ 8,500,284.36	
Percent Complete	100%	Amount Due This Request	\$ 262,895.39

The amount \$262,895.39 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:

Boomerang Corp.

Signature: R. Moul  
 Name: Paula Herald  
 Title: Pres.  
 Date: 1/10/26

Recommended By:

Veenstra & Kimm, Inc.

Signature: Emily Linebaugh  
 Name: Emily Linebaugh  
 Title: Engineer  
 Date: January 6, 2026

Approved By:

West Branch, Iowa

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b>	January 20, 2026
----------------------	------------------

<b>AGENDA ITEM:</b>	<b>Resolution 2026-05</b> - Approving Pay Estimate Number 8 in the amount of \$1,200.38 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to action.
---------------------	---

<b>PREPARED BY:</b>	City Clerk, Alycia Friis
---------------------	--------------------------

<b>DATE:</b>	January 8, 2026
--------------	-----------------

### SUMMARY:

Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of \$2,127,723.71.

The City has received and paid the following Pay Estimates for the project to date:

Pay Estimate Number	Amount	Resolution #	Date
1	\$162,928.26	2025-68	June 16,2025
2	\$309,539.52	2025-81	July 21, 2025
3	\$136,261.66	2025-88	August 18, 2025
4	\$844,850.72	2025-99	September 15,2025
5	\$341,044.03	2025-112	October 6, 2025
6	\$186,750.08	2025-124	November 17, 2025
7	<u>\$70,238.92</u>	2025-139	December 15, 2025
	<u>\$2,051,613.20</u>		

## **RESOLUTION 2026-05**

### **RESOLUTION APPROVING PAY ESTIMATE NUMBER 8 IN THE AMOUNT OF \$1,200.38 TO BOOMERANG CORP FOR THE 2025 CEDAR-JOHNSON ROAD RECONSTRUCTION PROJECT.**

**WHEREAS**, Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project (the “Project”) by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of \$2,127,723.71; and

**WHEREAS**, Boomerang Corp. has declared that said Project has started and work has been rendered in accordance with drawings and specifications on the Project and based on observations by project managers of Veenstra & Kimm who are contracted with the City of West Branch to oversee the construction process; and

**WHEREAS**, it is now necessary for the City Council to accept Pay Estimate Number 8 in the amount of \$1,200.38 to Boomerang Corp.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the West Branch, Iowa, that Pay Estimate Number 8 in the amount of \$1,200.38 to Boomerang Corp. is approved.

**PASSED AND APPROVED this 20<sup>th</sup> day of January, 2026.**

---

Roger Laughlin, Mayor

ATTEST:

---

Alycia A Friis, City Clerk



A Kleinfelder Company

VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1

Coralville, Iowa 52241

319.466.1000  
www.v-k.net

January 6, 2026

Boomerang Corp  
13225 Circle Drive, Ste A  
Anamosa, IA 52205

**PAY ESTIMATE NO. 8**  
2025 CEDAR JOHNSON ROAD RECONSTRUCTION  
WEST BRANCH, IOWA  
Contract Amount \$2,127,723.71  
Contract Date April 1, 2025  
Pay Period Dec 10, 2025 - Jan 06, 2025

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clearing And Grubbing	Acre	0.2	\$ 20,000.00	\$ 4,000.00	0.2	\$ 4,000.00
1.2	Grubbing	Unit	214.5	\$ 60.00	\$ 12,870.00	214.5	\$ 12,870.00
1.3	Excavation, Cl 10, Rdwy+Borrow	CY	7,542	\$ 8.00	\$ 60,336.00	7,592	\$ 60,736.00
1.4	Exc, Cl 10, Unsuit/Unstable Matrl, Core-Out	CY	1,500	\$ 10.00	\$ 15,000.00	590	\$ 5,900.00
1.5	Excavation, Class 13, Waste	CY	81	\$ 20.00	\$ 1,620.00	81	\$ 1,620.00
1.6	Special Backfill - Macadam Stone Base	CY	1,125	\$ 44.00	\$ 49,500.00	412.59	\$ 18,153.96
1.7	Special Backfill - Modified Subbase	CY	375	\$ 42.00	\$ 15,750.00	352	\$ 14,784.00
1.8	Topsoil, Furn+Spread	CY	1,167	\$ 50.00	\$ 58,350.00	1595	\$ 79,750.00
1.9	Topsoil, Strip, Salvage and Spread	CY	1,167	\$ 6.00	\$ 7,002.00	50	\$ 300.00
1.10	Subgrd Stablz Mtrl,PolyGrid NX-650	SY	1,500	\$ 5.00	\$ 7,500.00	7,127	\$ 35,635.00
1.11	Modified Subbase	CY	2,882	\$ 40.00	\$ 115,280.00	2,938	\$ 117,520.00
1.12	Choke Stone - Temporary Road	Ton	400	\$ 24.00	\$ 9,600.00	593.46	\$ 14,243.04
1.13	Macadam Stone Base - Temp Road	Ton	370	\$ 26.00	\$ 9,620.00		\$ -
1.14	Relocation Of Mailboxes	Each	3	\$ 100.00	\$ 300.00	3	\$ 300.00
1.15	PCC Pav't, Cl C, Cl 3 Durabl, 8 In.	SY	8,871	\$ 54.00	\$ 479,034.00	9,124.00	\$ 492,696.00
1.16	PCC Pavement Samples	LS	1	\$ 1,200.00	\$ 1,200.00	1	\$ 1,200.00
1.17	HMA ST, Base Course, 1/2 In. Mix	Ton	72.8	\$ 165.00	\$ 12,012.00		\$ -
1.18	HMA ST, Interm Course, 1/2 In. Mix	Ton	49.2	\$ 178.00	\$ 8,757.60		\$ -
1.19	HMA ST, Surface Course, 1/2 In. Mix, No Spec	Ton	49.2	\$ 165.00	\$ 8,118.00	119.22	\$ 19,671.30
1.20	Calcium Chloride Applied	Ton	6.2	\$ 1,400.00	\$ 8,680.00		\$ -
1.21	Water for Surface Appl of Calcium Chloride	MGal	5	\$ 300.00	\$ 1,500.00	4	\$ 1,200.00
1.22	Surfacing, Driveway, Class A Crushed Stone	Ton	32	\$ 26.00	\$ 832.00	42	\$ 1,092.00
1.23	Rmv'l of Existing Structures - Retaining Wall	LS	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00
1.24	Combo Concrete Sidewalk & Retaining Wall	CY	20.2	\$ 800.00	\$ 16,160.00	20.2	\$ 16,160.00
1.25	Safety Rail	LF	45	\$ 210.00	\$ 9,450.00	45	\$ 9,450.00
1.26	Aprons, Concrete, 30 In. Dia.	Each	3	\$ 4,400.00	\$ 13,200.00	1	\$ 4,400.00
1.27	Aprons, Concrete, 42 In. Dia.	Each	1	\$ 6,200.00	\$ 6,200.00	3	\$ 18,600.00
1.28	Modular Block Retaining Wall	SF	42	\$ 50.00	\$ 2,100.00		\$ -
1.29	Manhole, San. Sewer, SW-301, 48 In. Extra De	Each	1	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00
1.30	Intake, SW-507	Each	12	\$ 4,400.00	\$ 52,800.00	12	\$ 52,800.00
1.31	Intake, SW-509	Each	8	\$ 6,000.00	\$ 48,000.00	8	\$ 48,000.00
1.32	Intake, SW-511	Each	2	\$ 2,900.00	\$ 5,800.00	2	\$ 5,800.00
1.33	Intake, SW-512	Each	1	\$ 1,800.00	\$ 1,800.00	1	\$ 1,800.00
1.34	Manhole Adjustment, Minor	Each	1	\$ 2,600.00	\$ 2,600.00	3	\$ 7,800.00
1.35	Manhole Adjustment, Major	Each	1	\$ 4,200.00	\$ 4,200.00	2	\$ 8,400.00
1.36	Subdrain, Longitudinal, (Backslope) 6 In. Dia.	LF	2,754	\$ 13.00	\$ 35,802.00	2,754	\$ 35,802.00
1.37	Subdrain Outlet, DR-303	Each	20	\$ 200.00	\$ 4,000.00	22	\$ 4,400.00
1.38	Subdrain Cleanout	Each	4	\$ 300.00	\$ 1,200.00	4	\$ 1,200.00
1.39	Storm SWR Grav Main, Trenched, HDPE, 10 In	LF	13	\$ 50.00	\$ 650.00	13	\$ 650.00
1.40	Storm SWR Grav Main, Trenched, RCP, 15 In.	LF	1,129	\$ 70.00	\$ 79,030.00	1,172	\$ 82,040.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.41	Storm SWR Grav Main, Trenched, RCP, 18 In.	LF	41	\$ 80.00	\$ 3,280.00	43	\$ 3,440.00
1.42	Storm SWR Grav Main, Trenched, RCP, 24 In.	LF	319	\$ 84.00	\$ 26,796.00	340	\$ 28,560.00
1.43	Storm SWR Grav Main, Trenched, RCP, 30 In.	LF	299	\$ 110.00	\$ 32,890.00	308	\$ 33,880.00
1.44	Storm SWR Grav Main, Trenched, RCP), 42 In.	LF	185	\$ 200.00	\$ 37,000.00	185	\$ 37,000.00
1.45	Remove Pipe Less Than or Equal to 36 In.	LF	981	\$ 5.00	\$ 4,905.00	981	\$ 4,905.00
1.46	Remove Pipe Greater Than 36 In.	LF	152	\$ 10.00	\$ 1,520.00	152	\$ 1,520.00
1.47	Storm SWR Abandmnt, Fill & Plug, ≤ 36 In. D	CY	3	\$ 200.00	\$ 600.00	3	\$ 600.00
1.48	Sanitary SWR Grav Main, Trenched, PVC, 8 In.	LF	56	\$ 100.00	\$ 5,600.00	56	\$ 5,600.00
1.49	Sanitary Sewer Service Stub, PVC, 4 In.	LF	250	\$ 44.00	\$ 11,000.00	250	\$ 11,000.00
1.50	Sanitary Sewer Service Relocation	Each	1	\$ 1,800.00	\$ 1,800.00	1	\$ 1,800.00
1.51	Revetment, Class E	Ton	72	\$ 70.00	\$ 5,040.00	65.14	\$ 4,559.80
1.52	Removal of Pavement	SY	7,679	\$ 5.00	\$ 38,395.00	7,679	\$ 38,395.00
1.53	Removal of Sidewalk	SY	39	\$ 5.00	\$ 195.00	59	\$ 295.00
1.54	Removal of Intakes and Utility Accesses	Each	1	\$ 200.00	\$ 200.00	1	\$ 200.00
1.55	Recreational Trail, PCC, 6 In.	SY	792	\$ 45.00	\$ 35,640.00	820.29	\$ 36,913.05
1.56	Sidewalk, P.C. Concrete, 6 In.	SY	847	\$ 46.00	\$ 38,962.00	952.31	\$ 43,806.26
1.57	Detectable Warnings	SF	140	\$ 50.00	\$ 7,000.00	140	\$ 7,000.00
1.58	Driveway, P.C. Concrete, 6 In.	SY	529	\$ 50.00	\$ 26,450.00	568.02	\$ 28,401.00
1.59	Removal Of Paved Driveway	SY	225	\$ 10.00	\$ 2,250.00	370.5	\$ 3,705.00
1.60	Fence, Safety	LF	2,665	\$ 6.00	\$ 15,990.00	2,915	\$ 17,490.00
1.61	Removal and Reinstallation of Fence,	LF	105	\$ 58.00	\$ 6,090.00	52.5	\$ 3,045.00
1.62	Remove and Reinstall Sign as per plan	Each	8	\$ 275.00	\$ 2,200.00	8	\$ 2,200.00
1.63	Removal of Type A Sign	Each	6	\$ 125.00	\$ 750.00	6	\$ 750.00
1.64	Install Stop Sign Assembly	Each	4	\$ 450.00	\$ 1,800.00	4	\$ 1,800.00
1.65	Construction Survey	LS	1	\$ 26,000.00	\$ 26,000.00	1	\$ 26,000.00
1.66	Traffic Control	LS	1	\$ 13,000.00	\$ 13,000.00	1	\$ 13,000.00
1.67	Mobilization	LS	1	\$ 150,000.00	\$ 150,000.00	1	\$ 150,000.00
1.68	Water Main, Trenched, PVC, 8 In., DR-18	LF	236	\$ 60.00	\$ 14,160.00	139	\$ 8,340.00
1.69	Water Main, Trenched, PVC, 12 In., DR-18	LF	363	\$ 80.00	\$ 29,040.00	310	\$ 24,800.00
1.70	Water Service Stub, Copper, 1 In.	Each	3	\$ 1,800.00	\$ 5,400.00	3	\$ 5,400.00
1.71	Valve, Gate, DIP, 8 In.	Each	5	\$ 2,800.00	\$ 14,000.00	3	\$ 8,400.00
1.72	Valve, Gate, DIP, 12 In.	Each	1	\$ 4,800.00	\$ 4,800.00	1	\$ 4,800.00
1.73	Valve Removal,	Each	1	\$ 200.00	\$ 200.00	2	\$ 400.00
1.74	Fire Hydrant Assembly, WM-201	Each	2	\$ 9,600.00	\$ 19,200.00	2	\$ 19,200.00
1.75	Fire Hydrant Assembly Removal	Each	2	\$ 200.00	\$ 400.00	2	\$ 400.00
1.76	Flushing Device (Blowoff), 2 In.	Each	1	\$ 1,600.00	\$ 1,600.00	2	\$ 3,200.00
1.77	Valve Box Adjustment, Minor	Each	1	\$ 450.00	\$ 450.00	4	\$ 1,800.00
1.78	SWPPP Preparation and Management	LS	1	\$ 3,000.00	\$ 3,000.00	0.9	\$ 2,700.00
1.79	Dust Control - Saw Cutting	LS	1	\$ 600.00	\$ 600.00	1	\$ 600.00
1.80	Mulching	Acre	3	\$ 1,000.00	\$ 3,000.00	3.1	\$ 3,100.00
1.81	Native Grass Seeding	Acre	1.1	\$ 1,500.00	\$ 1,650.00	1.1	\$ 1,650.00
1.82	Seed&Fertilz (Rural)-HydroSeed w/BondedFibe	Acre	0.7	\$ 4,500.00	\$ 3,150.00		\$ -
1.83	Seeding & Fertilizing (Urban) - Hydraulic Seedi	Acre	1.6	\$ 4,500.00	\$ 7,200.00		\$ -
1.84	Sodding	SQ	35	\$ 60.00	\$ 2,100.00	30	\$ 1,800.00
1.85	Turf Reinforcement Mat, Type 2	SQ	9.7	\$ 42.00	\$ 407.40		\$ -
1.86	Silt Fence	LF	3,360	\$ 1.50	\$ 5,040.00		\$ -
1.87	Rmvl of Silt Fence/Silt Fence for Ditch Checks	LF	3,360	\$ 0.10	\$ 336.00		\$ -
1.88	Permtr&Slope SedimtCntrlDev, 9" Dia. EC-204	LF	840	\$ 2.50	\$ 2,100.00	980	\$ 2,450.00
1.89	Rmvl of Permtr&Slope/DitchCheck Sedit Cntrl	LF	840	\$ 0.02	\$ 16.80	435	\$ 8.70
1.90	Open-Throat Curb Intake Sedmnt Filter, EC-60	LF	110	\$ 16.00	\$ 1,760.00	112	\$ 1,792.00
1.91	Maint of Open-Throat CurbIntake Sedimt Filte	Each	110	\$ 0.50	\$ 55.00		\$ -
1.92	Rmvl of Open-Throat Curb Intake Sediment Fil	Each	110	\$ 0.50	\$ 55.00	8	\$ 4.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.93	Grate Intake Sediment Filter Bag, EC-604	Each	3	\$ 125.00	\$ 375.00	2	\$ 250.00
1.94	Maint of Grate Intake Sediment Filter Bag	Each	3	\$ 50.00	\$ 150.00		\$ -
1.95	Removal of Grate Intake Sediment Filter Bag	Each	3	\$ 25.00	\$ 75.00		\$ -
1.96	Mobilizations, Erosion Control	Each	4	\$ 600.00	\$ 2,400.00	6	\$ 3,600.00
1.97	Trees	Each	8	\$ 500.00	\$ 4,000.00		\$ -
2.1	Excavation, Cl 10, Rdwy+Borrow	CY	664	\$ 8.00	\$ 5,312.00	664	\$ 5,312.00
2.2	Exc, Cl 10, Unsuit/Unstable Matrl, Core-Out	CY	200	\$ 10.00	\$ 2,000.00	160	\$ 1,600.00
2.3	Excavation, Class 13, Waste	CY	13	\$ 20.00	\$ 260.00	13	\$ 260.00
2.4	Special Backfill - Macadam Stone Base	CY	150	\$ 44.00	\$ 6,600.00	160	\$ 7,040.00
2.6	Topsoil, Furn+Spread	CY	415	\$ 50.00	\$ 20,750.00	340	\$ 17,000.00
2.7	Topsoil, Strip, Salvage and Spread	CY	415	\$ 6.00	\$ 2,490.00		\$ -
2.8	Subgrd Stablz Mtrl,PolyGrid NX-650	SY	500	\$ 5.00	\$ 2,500.00	506	\$ 2,530.00
2.9	Modified Subbase	CY	520	\$ 42.00	\$ 21,840.00	520	\$ 21,840.00
2.10	Choke Stone - Temporary Road	Ton	224	\$ 24.00	\$ 5,376.00	224	\$ 5,376.00
2.11	Macadam Stone Base - Temporary Road	Ton	833	\$ 26.00	\$ 21,658.00	838.21	\$ 21,793.46
2.12	PCC Pav't, Cl C, Cl 3 Durabl, 8 In.	SY	1,628	\$ 54.00	\$ 87,912.00	1,628	\$ 87,912.00
2.13	PCC Pavement Samples	LS	1	\$ 400.00	\$ 400.00	1	\$ 400.00
2.14	HMA ST, Base Course, 1/2 In. Mix	Ton	88.1	\$ 165.00	\$ 14,536.50		\$ -
2.15	HMA ST, Intermediate Course, 1/2 In. Mix	Ton	58.7	\$ 178.00	\$ 10,448.60		\$ -
2.16	HMA ST, Surface Course, 1/2 In. Mix, No Spec	Ton	58.7	\$ 165.00	\$ 9,685.50	244.89	\$ 40,406.85
2.17	Calcium Chloride Applied	Ton	4	\$ 1,400.00	\$ 5,600.00	1.1	\$ 1,540.00
2.18	Water for Surface Appl of Calcium Chloride	MGal	8	\$ 400.00	\$ 3,200.00	0.4	\$ 160.00
2.19	Surfacing, Driveway, Class A Crushed Stone	Ton	8	\$ 26.00	\$ 208.00	8	\$ 208.00
2.20	Intake, SW-507	Each	2	\$ 5,400.00	\$ 10,800.00	2	\$ 10,800.00
2.21	Manhole Adjustment, Minor	Each	2	\$ 2,600.00	\$ 5,200.00	0	\$ -
2.22	Manhole Adjustment, Major	Each	1	\$ 4,200.00	\$ 4,200.00	2	\$ 8,400.00
2.23	Subdrain, Longitudinal, (Backslope) 6 In. Dia.	LF	890	\$ 13.00	\$ 11,570.00	890	\$ 11,570.00
2.24	Subdrain Outlet, DR-303	Each	2	\$ 200.00	\$ 400.00	2	\$ 400.00
2.25	Storm Sewer Gravity Main, Trenched, RCP,15	LF	39	\$ 70.00	\$ 2,730.00	39	\$ 2,730.00
2.26	Remove Pipe Less Than or Equal to 36 In.	LF	162	\$ 5.00	\$ 810.00	162	\$ 810.00
2.27	Revetment, Class E	Ton	2.5	\$ 70.00	\$ 175.00	4	\$ 280.00
2.28	Removal of Pavement	SY	1,157	\$ 7.00	\$ 8,099.00	1,157	\$ 8,099.00
2.29	Removal of Sidewalk	SY	16	\$ 5.00	\$ 80.00	21	\$ 105.00
2.30	Removal of Intakes and Utility Accesses	Each	2	\$ 250.00	\$ 500.00	2	\$ 500.00
2.31	Recreational Trail, PCC, 6 In.	SY	467	\$ 45.00	\$ 21,015.00	363.73	\$ 16,367.85
2.32	Sidewalk, P.C. Concrete, 6 In.	SY	68	\$ 50.00	\$ 3,400.00	17.9	\$ 895.00
2.33	Detectable Warnings	SF	30	\$ 50.00	\$ 1,500.00	30	\$ 1,500.00
2.34	Driveway, P.C. Concrete, 6 In.	SY	118	\$ 50.00	\$ 5,900.00	197.14	\$ 9,857.00
2.35	Removal of Paved Driveway	SY	180	\$ 10.00	\$ 1,800.00	258.73	\$ 2,587.30
2.36	Fence, Safety	LF	825	\$ 6.00	\$ 4,950.00	945	\$ 5,670.00
2.37	Remove and Reinstall Sign as per plan	Each	1	\$ 275.00	\$ 275.00	1	\$ 275.00
2.38	Construction Survey	LS	1	\$ 1,750.00	\$ 1,750.00	1	\$ 1,750.00
2.39	Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00
2.40	Mobilization	LS	1	\$ 1,983.31	\$ 1,983.31	1	\$ 1,983.31
2.41	Valve Box Adjustment, Minor	Each	1	\$ 250.00	\$ 250.00	1	\$ 250.00
2.42	Mulching	Acre	0.5	\$ 1,500.00	\$ 750.00	0.39	\$ 585.00
2.43	Seeding & Fertilzng (Urban) - Hydraulic Seedin	Acre	0.55	\$ 4,500.00	\$ 2,475.00	0.39	\$ 1,755.00
2.44	Sodding	SQ	148	\$ 55.00	\$ 8,140.00	81	\$ 4,455.00
2.45	Silt Fence	LF	480	\$ 1.50	\$ 720.00		\$ -
2.46	Rmvl of Silt Fence/Silt Fence for Ditch Checks	LF	480	\$ 0.10	\$ 48.00		\$ -
Contract Price:							\$ 2,100,035.88

## MATERIALS STORED SUMMARY

## SUMMARY

		<b>Total Approved</b>	<b>Total Completed</b>
	Contract Price	\$ 2,127,723.71	\$ 2,100,035.88
Approved Change Order (list each)	Change Order No. 1	\$ 10,945.37	\$ 10,945.37
	Change Order No. 2	\$ 3,821.40	\$ 3,821.40
	Change Order No. 3	\$ 1,500.00	\$ 1,500.00
	Change Order No. 4	\$ 11,300.00	
	Revised Contract Price	\$ 2,155,290.48	\$ 2,116,302.65
		Stored \$ -	
		Total Earned \$ 2,116,302.65	
		Retainage (3%) \$ 63,489.08	
		Total Earned Less Retainage \$ 2,052,813.57	
Total Previously Approved (list each)	Pay Estimate No. 1	\$ 162,928.26	
	Pay Estimate No. 2	\$ 309,539.52	
	Pay Estimate No. 3	\$ 136,261.66	
	Pay Estimate No. 4	\$ 844,850.72	
	Pay Estimate No. 5	\$ 341,044.03	
	Pay Estimate No. 6	\$ 186,750.08	
	Pay Estimate No. 7	\$ 70,238.92	

Total Previously Approved \$ 2,051,613.20

Percent Complete 98% Amount Due This Request \$ 1,200.38

The amount \$ 1,200.38 is recommended for approval for payment in accordance with the terms of the contract.

**Prepared By:**

Boomerang Corp

**Recommended By:**

Veenstra & Kimm, Inc.

**Approved By:**

West Branch, Iowa

Signature: Keegan Parizek

Signature: 

Signature: \_\_\_\_\_

Name: Keegan Parizek

Name: Eric Gould

Name: \_\_\_\_\_

Title: Project Manager

Title: Engineer

Title: \_\_\_\_\_

Date: 12/24/2025

Date: January 6, 2026

Date: \_\_\_\_\_



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> January 20, 2026
---------------------------------------

<b>AGENDA ITEM:</b>	Resolution 2026-06 – Approving an agreement with the Iowa DOT, for maintenance and repair of primary roads in municipalities./ Move to Action.
<b>PREPARED BY:</b>	Alycia Friis, City Clerk
<b>DATE:</b>	January 15, 2026

### BACKGROUND:

The Iowa DOT has prepared the attached agreement for the City of West Branch which includes a 5-year term from July 1, 2026 through June 30, 2031.

The agreement spells out what repair work and maintenance of the Freeways, Primary Highways, and City Streets crossing the Freeway Rights of Way, would be the responsibility of City of West Branch staff and what the Iowa DOT staff would be responsible for.

## **RESOLUTION 2026-06**

### **RESOLUTION APPROVING AN AGREEMENT WITH THE IOWA DOT, FOR MAINTENANCE AND REPAIR OF PRIMARY ROADS IN MUNICIPALITIES.**

**WHEREAS**, the City of West Branch has engaged in an agreement with the Iowa DOT in the past; and

**WHEREAS**, it is now time to renew that agreement for a new time period that is now in a five year term; and

**WHEREAS**, the Iowa DOT has drafted an agreement with the City of West Branch for the period of July 1, 2026 through June 30, 2031 (the “Agreement”), which now requires the approval of the City Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of West Branch, Iowa, that the Agreement with Iowa DOT is hereby approved. Further, the Mayor and City Clerk are hereby directed to execute this Agreement on behalf of the City.

**Passed and approved this 20th day of January, 2026.**

---

Roger Laughlin, Mayor

ATTEST:

---

Alycia Friis, City Clerk



**Agreement for Maintenance and Repair of  
Primary Roads in Municipalities**

This Agreement made and entered into by and between the Municipality of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of Transportation, Ames, Iowa, hereinafter referred to as the Department.

**AGREEMENT:**

In accord with Provisions of Chapter 28E, Sections 306.3, 306.4, 313.3-5, 313.21-.23, 313.27, 313.36, 314.5, 321.348 and 384.76 of the Code of Iowa and the Iowa Administrative Rules 761 – Chapter 150 (IAC) the Municipality and Department enter into the following agreement regarding maintenance, repair and minor reconstruction of the primary roads within the boundaries of the Municipality.

**I. The Department shall maintain and repair:**

- A. **Freeways (functionally classified and constructed)**
  - 1. Maintain highway features including ramps and repairs to bridges.
  - 2. Provide bridge inspection.
  - 3. Highway lighting.
- B. **Primary Highways – Urban Cross-Section (curbed) (See Sec. II.A)**
  - 1. **Pavement:** Maintain and repair pavement and subgrade from face of curb to face of curb (excluding parking lanes, drainage structures, intakes, manholes, public or private utilities, sanitary sewers and storm sewers).
  - 2. **Traffic Services:** Provide primary road signing for moving traffic, pavement marking for traffic lanes, guardrail, and stop signs at intersecting streets.
  - 3. **Drainage:** Maintain surface drainage within the limits of pavement maintenance described in I.B.1 above.
  - 4. **Snow and Ice Removal:** Plow traffic lanes of pavement and bridges and treat pursuant to the Department's policy.
  - 5. **Vehicular Bridges:** Structural maintenance and painting as necessary.
  - 6. Provide bridge inspection.
- C. **Primary Highways – Rural Cross-Section (uncurbed) (See II.B)**
  - 1. Maintain, to Department standards for rural roads, excluding tree removal, sidewalks, and repairs due to utility construction and maintenance.
- D. **City Streets Crossing Freeway Rights of Way (See II.C)**
  - 1. Roadsides within the limits of the freeway fence.
  - 2. Surface drainage of right of way.
  - 3. Traffic signs and pavement markings required for freeway operation.
  - 4. Guardrail at piers and bridge approaches.
  - 5. Bridges including deck repair, structural repair, berm slope protection and painting.
  - 6. Pavement expansion relief joints and leveling of bridge approach panels.

**II. The Municipality shall maintain and repair:**

- A. **Primary Highways – Urban Cross-Section (curbed) (See Sec. I.B)**
  - 1. **Pavement:** Maintain and repair pavement in parking lanes, intersections beyond the limits of state pavement maintenance; curbs used to contain drainage; and repairs to all pavement due to utility construction, maintenance and repair.
  - 2. **Traffic Services:** Paint parking stalls, stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
  - 3. **Drainage:** Maintain storm sewers, manholes, intakes, catch basins and culverts used for collection and disposal of surface drainage.

4. Snow and ice removal: Remove snow windrowed by state plowing operations, remove snow and ice from all areas outside the traffic lanes and load or haul snow which the Municipality considers necessary. Remove snow and ice from sidewalks on bridges used for pedestrian traffic.
5. Maintain sidewalks, retaining walls and all areas between curb and right-of-way line. This includes the removal of trees as necessary and the trimming of tree branches as necessary.
6. Clean, sweep and wash streets when considered necessary by the Municipality.
7. Maintain and repair pedestrian overpasses and underpasses including snow removal, painting and structural repairs.

B. Primary Highways – Rural Cross-Section (uncurbed) (See Sec. I.C)

1. Maintain and repair highway facilities due to utility construction and maintenance.
2. Removal of trees as necessary and the trimming of tree branches as necessary.
3. Maintain sidewalks.

C. City Streets Crossing Freeway Rights of Way (See I.D)

1. All pavement, subgrade and shoulder maintenance on cross streets except expansion relief joints and bridge approach panel leveling.
2. Mark traffic lanes on the cross street.
3. Remove snow on the cross street, including bridges over the freeway.
4. Clean and sweep bridge decks on streets crossing over freeway.
5. Maintain all roadside areas outside the freeway fence.
6. Maintain pedestrian overpasses and underpasses including snow removal, painting, lighting and structural repair.

III. The Municipality further agrees:

- A. That all traffic control devices placed by the Municipality on primary roads within the Municipal boundaries shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways."
- B. To prevent encroachment or obstruction within the right of way, the erection of any private signs on the right of way, or on private property which may overhang the right of way and which could obstruct the view of any portion of the road or the traffic signs or traffic control devices contrary to Section 318.11 of the Code of Iowa.
- C. To comply with all current statutes and regulations pertaining to overlength and overweight vehicles using the primary roads, and to issue special permits for overlength and overweight vehicles only with approval of the Department.
- D. To comply with the current Utility Accommodation Policy of the Department.
- E. To comply with the access control policy of the Department by obtaining prior approval of the Department for any changes to existing entrances or for the construction of new entrances.

IV. Drainage district assessments levied against the primary road within the Municipality shall be shared equally by the Department and the Municipality.

V. Major construction initiated by the Department and all construction initiated by the Municipality shall be covered by separate agreements.

VI. The Department and the Municipality may by a separate annual Supplemental Agreement, reallocate any of the responsibilities covered in Section I of this agreement.

VII. This Agreement shall be in effect for a five year period from July 1, 2026 to June 30, 2031

IN WITNESS WHEREOF, The Parties hereto have set their hands, for the purposes herein expressed, on the dates indicated below.

---

MUNICIPALITY

IOWA DEPARTMENT OF TRANSPORTATION

By \_\_\_\_\_

BY \_\_\_\_\_

District Engineer

Date \_\_\_\_\_

Date \_\_\_\_\_



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> January 20, 2026
---------------------------------------

<b>AGENDA ITEM:</b> Discussion on Building Permit Fees and the breakdown.
---

<b>PREPARED BY:</b> Alycia Friis, City Clerk
--

<b>DATE:</b> January 15, 2026
-------------------------------

### BACKGROUND:

Discussion on the calculated building permit fee (without the recovered expenses such as connection fees, meter and radio read, recording fee, wastewater lift station, etc.) to see what all is entailed in this calculation and is it set at the right amount.

Provided is an estimated breakdown of the expenses that the City incurs during the process with inspections, meetings, design reviews, set up of utilities, etc. to confirm if we are charging the appropriate amount. These numbers are based on a single family home build and would be multiplied for a multi-unit building or a multi-plex, by the number of units/homes in the development.

Building Permit Fee Only - The calculation that is done based on the value of the build. This is based off a single family build and would be multiplied for a multi-plex or townhouses.

Value of Building = \$130,000.00	First \$100K =	\$993.75
Calc is 5.60 per \$1000	\$30,000 X 5.60=	<u>\$168.00</u>
		<b>\$1,161.75</b>

#### Public Works

Drew will go to the site 3 times - Bring the Meter to the site (20 minutes), Wire the Meter and Reader, Program to send info to City Hall (1-2 Hours), Back to check water and sewer hook ups (30)	2 - 3 hours	\$98.70	
Matt will review the Building Plan depending on the depth of the project and what is being built, could be 30min to 1 hour; Water and Sewer Connections Inspection	1 - 1.5 hrs	\$68.00	
<b>Terry</b>			
Review building plan	Typically 1 hour billed to us @ (42.00 an hour)	1 hour	\$47.00
P&Z Meetings to approve and assist with approval of plans, permits, plats, etc.	2 hours	\$94.00	
<b>Inspections:</b>	at 47.00 each		
Plumbing/Groundwork	6 if there is no re-inspect	\$282.00	
Building Footings Inspection			
Temp Electric	If we include a Reinspection each	\$282.00	
Perm Electric			
Rough in			
Final			
V&K - Dave	Site Visits, Review, Contact with the builder/contractor, Council Meeting		\$250.00
Alycia - Meeting Prep, Invoicing		appr. 1 hour	\$30.00
Jessica			
Processing new building permits - Review Docs, distributing permit for review, permit fee collection, recording the permit, following up with permit owner	approx 2 hours	\$50.00	
Additional Admin, tracking the progress, utility connections, sidewalk release, certificate of occupancy issued.	approx 2 hours	\$50.00	
Supplie/Admin (paper, ink, postage, folders, envelopes, etc.)			\$7.50
Adam			
P&Z Meeting, CC Meting, Review	3 hours	\$161.54	
	<b>\$1,138.74</b>	<b>1420.74</b>	

**\$23.01 difference from the \$1161.75 paid**

FOR OFFICE USE ONLY

Approved  Denied

Permit No. 48-25

Zoning Administrator 19 Roest Date 7/14/25

Eligible for West Branch Housing Incentive/Rebate Program? Yes  No

Permit Fee \$ 1161.75

First  $\$100,000 = \$993.75$

Sewer & Water Connection Fee \$ 804.00

$30,000 \times 5.60 = \$168.00$   
\$1161.75

Water Meter & Radio Read Fee \$ 378.75 (Meyer & Wire)

Sidewalk Recording Fee \$ 7.00 To Cedar City

Résidential Site Plan Engineering Fees \$ TBD (to be billed as incurred)

Wastewater Lift Station Connection Fee (if applicable) \$ 519.43 - \$ 268.32 Per Unit

(+\$47 for each re-inspection for a failed inspection to be billed as occurred)

\$ 83.71 Per Bedroom  
 $\times 3$   
\$ 251.13

\*Total Fees: \$ 2870.93