

RESOLUTION 2025-119

RESOLUTION APPROVING A FIVE-YEAR SERVICE CONTRACT WITH INTERSTATE
POWER SYSTEMS FOR ANNUAL SERVICE ON THE CITY'S EMERGENCY
GENERATOR.

WHEREAS, the City of West Branch, Iowa desires to receive generator inspection, load testing, and annual maintenance services; and

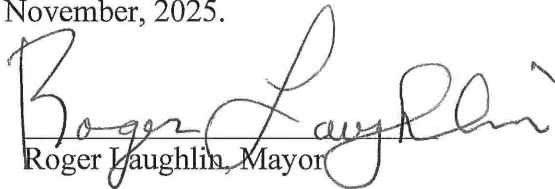
WHEREAS, Interstate Power Systems has provided these services in the past and the City has been satisfied with the services provided; and

WHEREAS, this contract includes an inspection and load test scheduled in the months of February, and an annual generator service in the months July; and

WHEREAS, this five-year contract would require payment terms to be set up as NET30 of work being done, in the amounts spelled out for each of the five service years, 2026 – 2030, in the agreement. Any additional parts that are needed during the inspections/PM that are not spelled out in the inspection area of the agreement, will be billed at an additional cost. Parts that are necessary to maintain peak condition of the unit and are an additional cost, will be replaced only with prior authorization.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that the aforementioned agreement with Interstate Power Systems is hereby approved.

Passed and approved this 3rd day of November, 2025.


Roger Laughlin, Mayor

ATTEST:


Alycia A. Friis, City Clerk

City of West Branch
Matt Goodale
110 N Poplar
West Branch, IA 52358

Tuesday, October 7, 2025
VID: 553920

Re: Preventive Maintenance Agreement

Thank You for the opportunity to allow **Interstate Power Systems** to quote your generator service inspection needs. We are sending you a (6) year service maintenance contract with the pricing for Annual Service, Semi-Annual inspection, and Two Hour Load Bank Test.

Kohler Generator – S/N: SGM326CLW – VID: 553920
An Annual Service PM for 2026 -----\$ 1068.10
An Annual Service PM for 2027 -----\$ 1130.93
An Annual Service PM for 2028 -----\$ 1195.27
An Annual Service PM for 2029 -----\$ 1261.23
An Annual Service PM for 2030 -----\$ 1328.93

The Annual would include the following procedures: change oil, change oil filters, change fuel filter, top off fluids, hoses checked, belts checked, battery checked, sample the oil, sample the coolant, start and run unit to check functions. Document the procedure.

Kohler Generator – S/N: SGM326CLW – VID: 553920
Two Hour Load Bank Test for 2026 -----\$ 656.50
Two Hour Load Bank Test for 2027 -----\$ 688.60
Two Hour Load Bank Test for 2028 -----\$ 720.70
Two Hour Load Bank Test for 2029 -----\$ 752.80
Two Hour Load Bank Test for 2030 -----\$ 784.90
To be Completed with Semi-Annual Inspection

The Load Bank Testing would include the following: two-hour continuous load bank test with resistive load bank. Document the procedure.

Kohler Generator – S/N: SGM326CLW – VID: 553920
Semi-Annual Inspection for 2026 -----\$ 641.50
Semi-Annual Inspection for 2027 -----\$ 673.60
Semi-Annual Inspection for 2028 -----\$ 705.70
Semi-Annual Inspection for 2029 -----\$ 737.80
Semi-Annual Inspection for 2030 -----\$ 769.90

The Semi-Annual inspection would include the following procedures: check oil, coolant, and battery levels. Start and observe the performance of the unit as it operates. Check all belts, hoses, and coolant for proper inhibitor level. Check switchgear for proper operation and run the generator under facility load if permissible. Verify generator controller instrument operation. Test emergency and failure shutdown and alarms. Document the procedure.

PROPOSED SCHEDULE FOR THIS MAINTENANCE PROGRAM IS AS FOLLOWS:

February of 2026/2027/2028/2029/2030: Semi-Annual Inspection with 2 Hour Load Bank
July of 2026/2027/2028/2029/2030: Annual Maintenance

Any additional parts needed during the inspections/PM that are not covered under this agreement will be available at an additional cost. You will be notified when additional parts are necessary to maintain peak operating condition and these parts will only be replaced with your prior authorization.

If monthly, quarterly, or yearly payments are agreed upon, and services are discontinued during the course of this agreement, a 30-day written notice of cancellation must be provided. Additionally, payment for services rendered up to the termination date must be made.

PAYMENT TERMS: NET30. Interstate Power Systems Terms and conditions apply. This document is subject to the General Terms and Conditions and Code of Conduct, which are expressly incorporated herein by reference, and are available at: <http://www.istate.com/about/terms-and-conditions> or in hard copy upon request.

Please note due to the rising cost and fluctuation in petroleum/oil prices, additional fuel surcharges may apply.

Tax and environmental charges are not included.

Thank You in advance for your time and consideration. Should you have any questions please contact me.

INTERSTATE

Power Systems

This order accepted by:

Name: ROGER LAUGHLIN

Title: MAYOR

Signature: Roger Laughlin

Date: 11-3-25

Thank you for your interest in the Services that we at Interstate have to offer.

Sincerely,

Justin Ritz | Outside Sales | Interstate Power Systems

8200 North Fairmount St | Davenport, IA 52806

P: 563-388-9988 | C: 563-271-2382 | F: 563-388-9386

istate.com

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