



CITY COUNCIL MEETING
Monday, December 1st, 2025 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve Minutes from the November 17, 2025 City Council meeting.
 - b. Approve Minutes from the November 21, 2025 Special City Council Meeting.
 - c. Approve September and October Monthly Finance Reports.
 - d. Approve the date change of Monday Council meetings that fall on a Holiday for 2026.
 - e. Approve Claims for November 17, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
 - a. **Resolution 2025-128** Approve Certain Annual Appropriation Payments Pursuant to Various Development Agreements. / Move to Action.
 - b. **Resolution 2025-129** Approving The Site Plan For Lot 1, Parkside Hills 5th Addition, West Branch, Iowa. / Move to Action.
 - c. **Resolution 2025-130** Approving the Site Plan for the Proposed Pickleball Courts at Cubby Park. / Move to Action.
9. Discussion
 - a. Meadows Lots 18 & 19, Cub Cut and Valve for 8" Water Line, and dedication of green space. – Land Lark to present.
10. City Administrator Report
 - a. Budget Training Summary
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Alycia Friis • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman •
Police Chief Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin