

West Branch Historic Preservation Commission

Wednesday, July 23, 2025

City Council Chambers, 110 North Poplar Street

Commission Members Present: Peggy Hermann, John Fuller, Lou Picek, Liz Seiberling

City Staff Present: Adam Kofoed, City Administrator

Public Present: John Prowler, Sally Peck, Mike Jones, Kenny Villhauer

1. Call to Order.
2. Roll Call.
3. Approve Consent Agenda:
 - a. Approve minutes from the May 21, 2025 meeting.
 - i. Moved by: Liz Seiberling
 - ii. Seconded by: John Fuller
 - iii. All ayes. The motion carries
4. Non-Consent Agenda:
 - a. Review and approve awning design permit from The Down Under, 102 W. Main Street.
 - i. It was noted that the overhang aligns with the railing.
 - ii. The building owner wishes for the awning to have posts with concern of wind uplift.
 - iii. The committee reviews for compliance with the historic district: colors, size, etc.
 - iv. The next step will be going through Main Street design committee.
 - v. Moved by: John Fuller
 - vi. Seconded by: Peggy Hermann
 - vii. All ayes. The motion carries
5. Comments from The City:
 - a. Adam and Dana will be working together to set up the non-profit for Traveller's Rest.
 - b. Cedar/Johnson is 20% complete, with anticipated completion in October.
 - c. I-80 will be complete around the end of August. The City has been in contact with the DOT to ensure highway accidents are routed differently.
 - d. The City is asking the Comprehensive Study associates to look at ways to reduce truck (semi and agricultural) traffic through the tow.
 - e. Gazebo: Main Street are working with a contractor to restore the gazebo, with anticipation that it would be completed by next year.
 - f. Heritage Square: The City is trying to reconstruct the sidewalk and main intersection (Main and Downey) ahead of work at Heritage park so not to potentially disturb the improvements.
6. Next Regular Meeting: Wednesday, October 15, 2025 at 6:30pm
7. Adjourn
 - a. Moved by: Lou Picek
 - b. Seconded By: John Fuller
 - c. All ayes. The motion carries