



**CITY COUNCIL MEETING**  
**MONDAY, August 4, 2025 - 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the July 21, 2025 City Council meeting.
  - b. Approval of Special Event Permit for the WBHS Homecoming Parade and street closures
  - c. Approve Claims for August 4, 2025.
  - d. Approve Monthly June Financial Report
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
  - a. **Public Hearing** – on the plans, specifications, estimate of cost and form of contract; ordering bids and directing notice of the same; all for the Wapsi flood improvements channel widening Project.
  - b. **Resolution 2025-84** Approve reset of Public Hearing date for proposed development agreement with Parkside Partners, LLC, which includes annual appropriation tax increment rebates. /Move to Action
  - c. **Resolution 2025-85** Approve amendment to the Employee Handbook, Department Flex Holiday Benefit / Move to Action
  - d. **Resolution 2025-86** Approve Naming of the Pocket Park at 311 E Main Street. /Move to Action
  - e. **Resolution 2025-87** Accepting bids and awarding the construction contract for the SRF – WRR21-008 sponsored project – Wapsi flood improvements channel widening Project. / Move to action.
9. Discussion – Meadows Part 6 Final Plat Discussion
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

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**Mayor:** Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Alycia Horras • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman • **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin