



**CITY COUNCIL MEETING
MONDAY, JULY 21, 2025 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the July 7, 2025 City Council meeting.
 - b. Approve a Class C Retail Alcohol license for the Down Under, as an update to extend the license 20 feet out from their current outdoor area.
 - c. Approve a Block Party Permit for the 600 block of Prairie View Drive.
 - d. Approve Claims for July 21, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
 - a. **Resolution 2025-81** Approving Pay Estimate Number 2 in the amount of \$309,539.52 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to Action
 - b. **Resolution 2025-82** Approving Change Order Number 1 in the amount of \$10,945.37 to the contract with Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to Action
 - c. **Resolution 2025-83** Setting a Public Hearing Date for a development agreement with Parkside Partners LLC. / Move to Action
9. Discussion
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Alycia Horras • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman • **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. The minutes are not approved until the next regularly scheduled City Council meeting.)

West Branch, Iowa
Council Chambers

City Council
Regular Meeting

July 07, 2025
7:00 p.m.

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m.
Roll call: Council members present; Tom Dean, Colton Miller, Mike Horihan, Jerry Sexton and Jodee Stoolman.
City Staff present: City Administrator Adam Kofoed, City Clerk Alycia Horras, Public Works Director Matt Goodale, Park & Recreation Director Erin Laughlin, City Attorney Kevin Olson and City Engineer Dave Schechinger.
Attending via Zoom: Deputy City Clerk Jessica Brown, Library Director Jessie Schafer

APPROVE THE AGENDA

Motion by Miller, second by Dean to approve the agenda. Motion carried on a voice vote.

APPROVE CONSENT AGENDA

Approve minutes from the June 16, 2025 City Council meeting.
Approve a Class C Retail Alcohol license for Mexico Lindo, 711 S. Downey Street, West Branch.
Approve a Special Class C Retail Alcohol (BW), 5-day license for the West Branch Firefighters Inc. (in conjunction with Hoover’s Hometown Days 2025).
Approve a Special Event Permit for Izzy’s Basement Sale at Heritage Square on Fri., July 11th and Sat., July 12th.
Approve the Monthly Financial Report for May 2025.
Approve Claims for July 7, 2025.

| EXPENDITURES | 7/7/2025 | |
|-----------------------------------------|-----------------------------|------------|
| AMAZON.COM | BOOKS - LIBRARY | 18.99 |
| ARNOLD MOTOR SUPPLY | BLOWER FILTERS - PW | 234.12 |
| DES MOINES STAMP | SELF-INKING STAMPS | 159.30 |
| ESO SOLUTIONS | EMERGENCY SOFTWARE - FIRE | 4,498.66 |
| IMWCA | IMWCA DEPOSIT FY26 | 8,797.00 |
| IOWA COMMUNITIES ASSURANCE | FY26 ICAP INSURANCE PREMIUM | 83,077.00 |
| IOWA LEAGUE OF CITIES | MEMBERSHIP DUES FY26 | 2,025.00 |
| IOWA PARKS AND RECREATION | IOWA P&R ASSOC MEMBERSHIP | 180.00 |
| LIBERTY COMMUNICATIONS | LIBERTY COMMUNICATIONS | 1,584.55 |
| MAIN STREET WEST BRANCH | HHTD 2025 CONTRIBUTION | 5,000.00 |
| MAINSTAY SYSTEMS OF IOWA | IT SUPPORT-ALL DEPTS | 13,800.00 |
| MUNICIPAL SUPPLY | METERS & PARTS | 10,510.50 |
| PARKSIDE SERVICE | DITCH TRACTOR TIRES - PW | 808.01 |
| TYLER TECHNOLOGIES | ANNUAL SOFTWARE MAINT FY26 | 24,148.01 |
| USA BLUE BOOK | LOCATING MATERIALS - PW | 558.99 |
| WEST BRANCH FIREFIGHTERS FDN. | HHTD 2025 CONTRIBUTION | 5,000.00 |
| TOTAL | | 160,400.13 |
| REGULAR PAYROLL | 6/20/2025 | 71,174.66 |
| REGULAR PAYROLL | 7/3/2025 | 63,469.49 |
| PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS | | 134,644.15 |

PAID BETWEEN MEETINGS

| | | |
|--------------------------|--------------------------------|------------|
| ADVANTAGE ARCHIVES | DIGITAZATION - WB TIMES | 3,900.00 |
| ADVANTAGE RENTALS | ADVANTAGE RENTALS REBATE #2 | 4,099.53 |
| ALLIANT ENERGY | ALLIANT ENERGY | 17,331.95 |
| AMAZON.COM | VARIOUS PURCHASES | 800.55 |
| ARNOLD MOTOR SUPPLY | VARIOUS PURCHASES | 566.60 |
| BAKER & TAYLOR | BOOKS | 257.63 |
| BOOMERANG | CEDAR JOHNSON RD PAY EST 1 | 162,928.26 |
| BROWN, JESSICA | MPI MILAGE, MEAL REIMBURSEMENT | 233.44 |
| BUOL, MARY | SUMMER PROGRAM SUPPLIES | 90.50 |
| CAPITAL ONE | VARIOUS ITEMS - LIBRARY | 128.31 |
| CEDAR CO COOPERATIVE | WEED KILLER FOR LAGOONS - PW | 135.00 |
| CEDAR CO FIREFIGHTERS | MEMBERSHIP | 30.00 |
| CHAUNCEY BUTLER POST 514 | 2 FLAGS | 52.00 |
| CULLIGAN WATER | WATER SOFTENER SERVICE | 30.49 |
| GATEWAY HOTEL | MPA CONF HOTEL | 887.04 |
| HAWKINS | CHEMICALS | 3,378.56 |
| IOWA CITY PRESS-CITIZEN | SUBSCRIPTION 7/1/25-6/30/26 | 251.02 |
| KIESLER POLICE SUPPLY | AMMUNITION | 282.05 |
| LEXIPOL | POLICY MANUAL & TRAINING FY26 | 4,004.07 |
| LIBRARICA | LICENSE RENEWAL | 328.20 |
| LINN COUNTY R.E.C. | STREET LIGHTS | 304.11 |
| LRS HOLDINGS | SPRING CLEANUP - LANDFILL | 500.00 |
| MAINSTAY SYSTEMS OF IOWA | FIREWALL UPDATE - LIBRARY | 3,350.00 |
| MENARDS | VARIOUS PURCHASES | 215.83 |
| METLIFE | INSURANCE PREMIUM | 2,374.45 |
| MOPPY MO'S | JANITORIAL SERVICE - FIRE | 17.50 |
| OLSON, KEVIN | LEGAL SERVICES JUNE 2025 | 1,500.00 |
| OVERDRIVE | DIGITAL & AUDIO BOOKS | 827.25 |
| PANTHER UNIFORMS | UNIFORMS - POLICE | 779.90 |
| PLUNKETT'S PEST CONTROL | PEST CONTROL - CITY, LIB | 107.27 |
| PYRAMID SERVICES | MOWER PARTS - PW | 41.56 |

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|---------------------------|--------------------------------|------------|
| QUILL | OFFICE SUPPLIES - CITY, PW | 396.28 |
| RECDESK | ANNUAL SUBSCRIPTION | 6,090.00 |
| SISCO | INSURANCE PREMIUM | 16,662.20 |
| STATE HYGIENIC LAB | LAB ANALYSIS | 1,432.00 |
| STERICYCLE | SHREDDING SERVICES | 89.93 |
| THE HOME DEPOT PRO | BLDG SUPPLIES- P&R, TH, CITY | 234.97 |
| THE SHERWIN-WILLIAMS | WATER PLANT PAINT | 879.13 |
| UNIVERSITY OF IOWA HEALTH | PHYSICAL - POLICE | 249.00 |
| US BANK CORPORATE CARD | CREDIT CARD PURCHASES | 4,578.94 |
| VAN AUKEN, HEIDI | MPI MILEAGE REIMBURSEMENT | 207.90 |
| WEST BRANCH TIMES | LEGAL PUBLICATIONS & JOB AD | 1,367.03 |
| SISCO | HEALTH CLAIMS 6/30/2025 | 5.92 |
| AMAZON.COM | VARIOUS ITEMS - LIBRARY | 246.68 |
| ELITE HOLDING | RACE FEATHER FLAG P&R | 1,830.00 |
| GOERDT INSPECTION | BLDG INSPECTIONS | 3,150.00 |
| LINN COUNTY R.E.C. | GREENVIEW LIGHT POLES | 28,435.99 |
| LYNCH'S EXCAVATING | DRAINAGE PIPES-LIBRARY | 4,991.65 |
| MUNICIPAL ELECTRONICS | CAR RADAR CERT-PD | 180.00 |
| OASIS ELECTRIC | RETROFIT LED-LIBRARY | 496.40 |
| PLUNKETT'S PEST CONTROL | PEST CONTROL - TOWN HALL | 57.27 |
| STATE INDUSTRIAL PRODUCTS | CHEMICALS | 257.89 |
| THE HOME DEPOT PRO | PAPER TOWELS-P&R | 27.12 |
| VEENSTRA & KIMM | VARIOUS PROJECTS | 20,949.90 |
| UMB BANK | GO BOND FEES | 1,250.00 |
| AMAZON.COM | VARIOUS PURCHASES | 812.87 |
| ARNOLD MOTOR SUPPLY | BLOWER FILTERS-PW | 117.06 |
| JOHN DEERE FINANCIAL | GROUPS SUPPLIES-PW | 344.70 |
| KIESLER POLICE SUPPLY | UC GUN | 249.90 |
| MEDIACOM | CABLE SERVICE | 41.90 |
| MENARDS | REFRIGATOR-CUBBY PARK | 548.00 |
| QUILL | OFFICE SUPPLIES-PD | 533.68 |
| THE HOME DEPOT PRO | GARBAGE BAGS-P&R | 37.75 |
| VERIZON WIRELESS | VERIZON WIRELESS | 454.71 |
| SISCO | HEALTH & FLEX CLAIMS 6/23/2025 | 224.53 |
| SISCO | HEALTH CLAIMS 6/16/2025 | 11.82 |
| SISCO | HEALTH & FLEX CLAIMS 6/9/2025 | 181.66 |
| TOTAL | | 307,357.85 |
| GRAND TOTAL EXPENDITURES | | 602,402.13 |

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|------------------|------------------------|------------|
| FUND TOTALS | | |
| 001 | GENERAL FUND | 133,439.35 |
| 022 | CIVIC CENTER | 398.21 |
| 031 | LIBRARY | 26,050.85 |
| 036 | TORT LIABILITY | 59,981.61 |
| 110 | ROAD USE TAX | 12,780.48 |
| 112 | TRUST AND AGENCY | 48,470.63 |
| 125 | T I F | 4,099.53 |
| 226 | DEBT SERVICE | 1,250.00 |
| 321 | WIDENING WAPSI | 94.00 |
| 331 | CEDAR JOHNSON RD RECON | 208,155.85 |
| 600 | WATER FUND | 60,220.62 |
| 610 | SEWER FUND | 46,267.99 |
| 740 | STORM WATER UTILITY | 1,193.01 |
| GRAND FUND TOTAL | | 602,402.13 |

REVENUE-FISCAL YEAR 2025
FUND MAY

| | | |
|-------|------------------------------|------------|
| 001 | GENERAL FUND | 129,987.12 |
| 022 | CIVIC CENTER | 380.00 |
| 031 | LIBRARY | 13,113.98 |
| 036 | TORT LIABILITY | 2,850.92 |
| 110 | ROAD USE TAX | 37,073.15 |
| 112 | TRUST & AGENY | 18,784.67 |
| 121 | LOCAL OPTION SALES TAX | 27,479.03 |
| 125 | TIF | 11,388.46 |
| 226 | DEBT SERVICE | 13,178.06 |
| 300 | CAPITAL IMPROVEMENT RESERVE | 3,801.26 |
| 319 | I-80 EAST, WATER SEWER LINES | 31,564.26 |
| 323 | I-80 WEST, WATER SEWER LINES | 24,271.48 |
| 330 | EASTSIDE WATER MAINS PH2 | 119,134.61 |
| 500 | CEMETERY PERPETUAL FUND | 967.42 |
| 600 | WATER FUND | 73,924.34 |
| 610 | SEWER FUND | 95,213.36 |
| 740 | STORM WATER UTILITY | 5,763.34 |
| TOTAL | | 608,875.46 |

Motion by Dean, second by Miller to approve the Consent agenda. AYES: Dean, Sexton, Horihan, Stoolman, Miller. NAYS: None. Motion carried.

PRESENTATIONS / COMMUNICATIONS / OPEN FORUM

Parks and Rec Commission member, Erin Monohan, presented three priorities for the commission’s immediate, median and long-term plans for this department. The following were presented: 1. A long term goal of formalizing the early stages of a recreation center with a splash pad for the community. This would include Architectural drawings, plans, etc. to get things moving. 2. Trail extension within a one-to-two-year plan with the possibility of this being paved in the future. 3. The potential of increasing staffing in the parks and rec area as it is hard to move forward with one full time person. Erin shared the following stats with the

council on activities for the previous year: 771 people registered for activities with 572 of those being children and 199 being adults; \$22,065.00 in funds coming into the department through these registrations; 266 sessions of games/activities with 186 of these being children’s activities and 80 of these being adult activities.

John Segreto of 115 N 4th St discussed his proposal to add a retaining wall with the potential of a tree and shrubs to the front of his property that would be in the right of way between the sidewalk and street. There currently is a large drop off in this area and a set of stairs. His idea would be to level out the area and potentially provide a safer area to navigate for not only lawn care, but overall walking and navigating the area. City Ordinance does not allow there to be structures built or placed in city right of ways and through further discussion, the council unanimously agreed that at this time, they could not support this change.

Kim Gaskill on behalf of Katharine Gaskill and Shirley Jensen, read a statement that she typed up for the Council asking for clarification of what legally constitutes a property to be considered or within a slum and blight area.

PUBLIC HEARING / NON-CONSENT AGENDA
Third Reading Ordinance 829 - Amending Chapter 165 of the Code of Ordinances by incorporating Residential Livability Flexible Front Yard Allowances. / Move to action.

ORDINANCE NO. 829

AN ORDINANCE AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES BY INCORPORATING RESIDENTIAL LIVABILITY FLEXIBLE FRONT YARD ALLOWANCES.

WHEREAS, the City’s comprehensive plan encourages the use of zoning techniques to preserve the city’s small town identity;

WHEREAS, it has been determined that the strict application of the zoning code may prevent the city’s goal in preserving the small town identity; and

WHEREAS, the City has drafted an ordinance to allow for flexible front yard allowances in residential districts.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa :

Section 1. Amendment. Chapter 165 of the Code of Ordinances is hereby amended by adding and incorporating Section 165.50, which reads as follows:

“165.50 RESIDENTIAL LIVABILITY FLEXIBLE FRONT YARD ALLOWANCES

1. Residential Livability Flexible Front Yard Allowances: It is the intent of the City’s 2019-2020 Comprehensive Plan to encourage community interaction and preserve its small town feel through zoning design techniques.
2. Living Pedestrian Space Minimum Requirements: In all properties located in an R-1 or R-2 District, the base of a living quarter such as a front door, porch, or other pedestrian friendly entrance is allowed a minimum fifteen (15) foot front setback. Garages, storage spaces, and others non-pedestrian friendly entrances must have a twenty-five (25) foot minimum front setback.”

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 7th day of July, 2025.

First Reading: June 2, 2025

Second Reading: June 16, 2025

Third Reading: July 7, 2025

ATTEST:

Roger Laughlin, Mayor

Alycia Horras, City Clerk

Motion by Sexton, second by Dean to approve the third reading of Ordinance 829. AYES: Dean, Sexton, Miller, Horihan. NAYS: Stoolman. Motion carried.

Resolution 2025-76 - Approving a Liability Insurance Proposal with Iowa Communities Assurance Pool (ICAP). / Move to action.

Council Person Miller asked if we were looking at bids on this to ensure that we are getting the best rates. It was shared by Administrator Kofoed and City Attorney Olson, that we are locked in for a certain amount of time and would be bidding after that time to ensure this is happening. Clerk Horras shared the previous year’s invoice amount to show the slight increase for this fiscal year, but that it was not out of line with the typical inflation for 2025.

Motion by Dean, second by Miller to approve Resolution 2025-76. AYES: Dean, Stoolman, Horihan, Sexton, Miller. NAYS: None. Motion carried.

Resolution 2025-77 Approve a Final Disposition of a Utility Bill for 320 S 1st St, West Branch. / Move to action.

Clerk Horras shared the notes and details of this outstanding bill that has stretched out over ten years. City Attorney Olson shared the current lien laws and what has changed within the that time frame, prohibiting the city from utilizing that tool as well for collection. Council agreed it was time to remove this item from our records and move on.

Motion by Dean, second by Sexton to approve Resolution 2025-77. AYES: Dean, Miller, Sexton, Stoolman, Horihan. NAYS: None. Motion carried.

Resolution 2025-78 – Approving a revised Agreement for solid waste and recycling collection services with Lakeshore Recycling Services LLC. / Move to action.

Administrator Kofoed shared that the main change in the agreement was the flexibility of LRS to be allowed to choose where they take the recyclables that are picked up with there being less availability of places to take them.

Motion by Dean, second by Sexton to approve Resolution 2025-78. AYES: Dean, Stoolman, Horihan, Sexton, Miller. NAYS: None. Motion carried.

Resolution 2025-79 – Hiring Harrison Goodale as a Streets Maintenance Worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2026/ Move to Action

It was stated that while Harrison will be working with Public Works Director Goodale, he will report to Public Works Finnegan and Administrator Kofoed.

Motion by Dean, second by Sexton to approve Resolution 2025-79. AYES: Dean, Miller, Stoolman, Horihan, Sexton. NAYS: None. Motion carried.

Resolution 2025-80 – Setting a public hearing on the plans, specifications, estimate of cost and form of contract; ordering bids and directing notice of the same; all for the srf – wrr21-008 sponsored project – flood improvements channel widening. / Move to Action

No discussion.

Motion by Miller, second by Dean to approve Resolution 2025-80. AYES: Dean, Stoolman, Sexton, Horihan, Miller. NAYS: None. Motion carried.

Discussion – Open Container Request from HHTD Committee

Administrator Kofoed stated the request that had come in for this topic and that he has responded that this year would not be an option to open this up with lack of time to plan and create an action plan for this kind of request. He stated that he would like to get the council’s feedback on potentially allowing and creating a plan going forward. Chief Hall was asked to speak on the subject from the PD’s perspective. He responded that the PD would be a hard NO on the subject of open carry within the streets during Hoover Hometown Days. He shared the inconsistencies, challenges and overall open door that this would create that is a risk that the city would want to take. The council was unanimous in agreeing with what was shared and stated that they would not be in support of this being a consideration in the future for Hometown Days or other events as well.

CITY ADMINISTRATOR REPORT

Administrator Kofoed stated that he was starting to get calls about the lights at Greenview.

CITY ATTORNEY REPORT - None

CITY ENGINEER REPORT

Boomerang was out last week and they are looking to get restarted this week. He will be getting an updated schedule to the council soon on this project. The sewer lagoon project only has a few paperwork items yet to get completed and then the project can be closed out.

STAFF REPORTS - None

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

The mayor will be out of town next week. Mayor Laughlin stated that the cleanup around the Welcome to West Branch sign looks great.

Council person Miller asked about the area around the Seger System. Public Works Director Goodale shared that they can’t spray the area currently and that it has been too wet to remove. This is something they will be working with by hand over the next few days.

ADJOURNMENT

Motion to adjourn by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 8:10 p.m.

Roger Laughlin, Mayor

ATTEST:

Alycia Horras, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

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|------------------------------------|
| MEETING DATE: July 21, 2025 |
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| AGENDA ITEM: | Approve an Amendment to a current Class C Retail Alcohol license for the Down Under. |
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| PREPARED BY: | City Clerk, Alycia Horras |
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|--------------|---------------|
| DATE: | July 14, 2025 |
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BACKGROUND:

Approve an Amendment to their current Class C Retail Alcohol permit with an extension of 20 feet to their Outdoor Service for the Down Under. This will be something they add to their annual license so that they are prepared for various events through ABD and will only have to fill out a Special Event application when requesting the area to ensure it is available.

This would be effective August 1, 2025.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

Mike Jones

NAME OF BUSINESS(DBA)

The Downunder

BUSINESS

(319) 643-5536

ADDRESS OF PREMISES

102 W Main St

PREMISES SUITE/APT NUMBER

CITY

West Branch

COUNTY

Cedar

ZIP

52358

MAILING ADDRESS

49 GREENVIEW DRIVE

CITY

West Branch

STATE

Iowa

ZIP

52358

Contact Person

NAME

Michael Jones

PHONE

(319) 530-9006

EMAIL

mikejonesappraisals@gmail.com

License Information

LICENSE NUMBER

LC0042410

LICENSE/PERMIT TYPE

Class C Retail Alcohol License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Dec 1, 2024

TENTATIVE EXPIRATION DATE

Nov 30, 2025

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Dec 1, 2024

POLICY EXPIRATION DATE

Dec 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

Aug 1, 2025

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE





REQUEST FOR COUNCIL CONSIDERATION

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|------------------------------------|
| MEETING DATE: July 21, 2025 |
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|---------------------|------------------------------------------------------------------------------------------|
| AGENDA ITEM: | Approve a Block Party Permit for the 600 Block of Prairie View Drive on August 16, 2025. |
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| PREPARED BY: | City Clerk, Alycia Horras |
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|--------------|---------------|
| DATE: | July 14, 2025 |
|--------------|---------------|

BACKGROUND:

Block Party Permit application was submitted by Monica Tylee for a request to block off the 600 block of Prairie View Drive on August 16, 2025 from approximately 4:00pm to 6:00pm.



BLOCK PARTY PERMIT APPLICATION

A block party is defined as an event open to a specific/defined neighborhood or area; where no admission fee is charged for attendance; where alcoholic beverages are not sold or where no entrance fee or admission is charged for service of alcoholic beverages; where a street closure, if necessary, shall not exceed six (6) hours; where the use of portable restroom facilities is not necessary.

Any and all requests for temporary street closings require approval by the West Branch City Council.

Name: Monica Tylee

Address: 614 Prairie View Dr.

City: West Branch State: IA Zip: 52356

Email: monicatylee@gmail.com Home Phone: _____

Business Phone: _____ Cell Phone: 319.321.8014

Street(s) requested to be temporarily closed for block party, including termination points:

Our Block of 600 Prairie View Drive

(example: Main Street between N. 1st St. and N. 2nd St.)

Date(s) Requested for Block Party

Aug 16th

Alternate Date(s) Requested

Start Time of Block Party

4:00-6:00

End Time of Block Party

6pm

Will there be outdoor, live or amplified music? Y ☒ N

If "yes", please be aware of noise provisions in West Branch Code of Ordinances, Chapter 40.03(2).

Have all neighbors within the enclosed area and/or impacted area been notified of the temporary street closure for the event? ☒ Y ☐ N

City Barricade Requirements

A \$50 refundable deposit is required for the use of barricades. All block parties within the City of West Branch are required to use barricades provided by the City of West Branch. The West Branch Public Works Department will deliver barricades on the weekday prior to the block party at the address provided. Please return the barricades to the same address to be picked up the first work day following the block party. The barricade deposit shall be refunded at the sole discretion of the City of West Branch. Submit a check for \$50, made payable to the City of West Branch and mail it to: City of West Branch, PO Box 218, West Branch, IA 52358 or drop it off at the City Office at 110 N. Poplar Street, West Branch, IA.

I Agree:

I have been advised of the requirements for a Block Party Permit and agree to meet all requirements established by the City of West Branch. Furthermore, I understand that if all requirements are not met, the Block Party Permit can be cancelled by the City of West Branch at any time, including at the start of or during the event. In the event that an organization is the applicant, I hereby certify, that I have the legal authority to represent the applicant and/or the participants, and that I have read the above requirements, understand the provisions, and freely and voluntarily sign it. I further understand that the City Council of the City of West Branch had the authority to grant or deny for this event.

I further voluntarily assume all risk of loss, damage, or injury that may be sustained by me or my guests while participating in, traveling from, or observing any of the events that are part of the block party, and I hereby release the City of West Branch and all its offices, elected officials, employees, and other agents from any and all liability associated with the block party.

All picnic tables, inflatables, etc. must be placed on ONE side of the street within the approved temporary street closing area in the event that emergency vehicle access is needed.

Signature: MARCO TULLI

Date: 7/4/25

For Office Use Only:

Date Application Received: _____ City Council Meeting Date: _____

City Council Action: ☐ Approved ☐ Denied

Date Applicant Notified: _____

Date Public Works Notified: _____ Date WBPD Notified: _____

Date WBFD Notified: _____

Barricade Fee \$50.00 (refundable) Paid: _____ Date Refunded: _____



REQUEST FOR COUNCIL CONSIDERATION

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|------------------------------------|
| MEETING DATE: July 21, 2025 |
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|----------------------------------------------|
| AGENDA ITEM: Claims for July 21, 2025 |
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| PREPARED BY: Jessica Brown, Deputy City Clerk |
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| DATE: July 16, 2025 |
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SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

EXPENDITURES**7/21/2025**

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|----------------------------|----------------------------------|-----------|
| ADVANTAGE ARCHIVES | DIGITAZATION - LIBRARY | 6,045.00 |
| AMAZON.COM | VARIOUS ITEMS | 389.08 |
| BARNES & NOBLE BOOKSELLERS | BOOKS | 31.96 |
| BARNHART'S CUSTOM SERVICES | RE-LOCATE TUTTLES TREES | 6,150.00 |
| CAPITAL ONE | VARIOUS ITEMS | 227.24 |
| CEDAR COUNTY COOPERATIVE | FUEL | 2,255.68 |
| CEDAR COUNTY RECORDER | RECORDING FEES | 523.00 |
| CROELL | STREET PATCH FOR MAIN REPAIR | 818.00 |
| EAST CENT INTERGOVT | DUES 7-1-25 TO 6-30-26 | 1,957.02 |
| ECONO SIGNS | STREET SIGNS- PW | 63.13 |
| HAWKINS | CHEMICALS | 3,311.98 |
| IOWA ASSN. MUN. UTILITIES | QUARTLY SAFETY TRAINING DUES | 978.00 |
| IOWA DNR | FY26 WATER SUPPLY FEE | 272.77 |
| LAUGHLIN, ERIN | STORMWATER QUALITY REIMBURSEMENT | 303.35 |
| LRS HOLDINGS | TRASH & RECYCLING JUNE 2025 | 19,532.50 |
| MOODY'S INVESTORS SERVICES | 2025 BOND PROF FEE | 14,500.00 |
| MOPPY MO'S | JANITORIAL SERVICES | 1,120.00 |
| QUILL | VARIOUS ITEMS | 254.56 |
| SPEER FINANCIAL | 2025 BOND SERVICE FEE | 17,415.00 |
| THE DEALT HAND | SUMMER PROGRAM - LIBRARY | 270.00 |
| THE HOME DEPOT | VARIOUS ITEMS | 100.83 |
| US GEOLOGICAL SERVICES | STREAM GAGE MAINT & OPERATION | 10,540.00 |
| WEST BRANCH REPAIRS | VEHICLE REPAIRS - PD & PW | 110.50 |
| WEST BRANCH TIMES | LEGAL PUBLICATIONS | 1,561.16 |

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|--------------|------------------|
| TOTAL | 88,730.76 |
|--------------|------------------|

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|--------------------------------|-----------|
| VACATION/SICK PAYOUT 7/18/2025 | 4,701.65 |
| REGULAR PAYROLL 7/18/2025 | 68,747.40 |

| | | |
|------------------------------------------------|------------------|------------------|
| PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS | 7/18/2025 | 73,449.05 |
|------------------------------------------------|------------------|------------------|

PAID BETWEEN MEETINGS

| | | |
|----------------------------|------------------------------|-----------|
| ALATORRE | WINDOW CLEANING-CITY | 86.00 |
| ALLIANT ENERGY | ALLIANT ENERGY | 21,558.98 |
| ARNOLD MOTOR SUPPLY | VARIOUS ITEMS | 33.98 |
| AT & T MOBILITY | WIRELESS SERVICE | 210.04 |
| BAKER & TAYLOR | BOOKS | 528.74 |
| BOUND TREE MEDICAL | MEDICAL SUPPLIES - FIRE | 446.91 |
| CASAS, DAVID | SUMMER PROGRAM PERFORMER -LB | 375.00 |
| CULLIGAN WATER | WATER SOFTENER SERVICE | 40.48 |
| DEPARTMENT OF THE TREASURY | PCORI FEE 2025 | 31.40 |
| DIRK WIENEKE | SPRING GRASS TREATMENT - P&R | 2,185.00 |

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|--------------------------------|--------------------------------|----------|
| HI-LINE | SHOP SUPPLIES - PW | 358.77 |
| IMWCA | IMWCA FY26 INSTALLMENT 1 | 3,768.00 |
| IOWA ONE CALL | UTILITY LOCATION SERVICE | 94.50 |
| JOHNSON COUNTY EMERGENCY | FY26 HAZMAT TEAM 28E AGREEMENT | 75.00 |
| KANOPY | ON DEMAND VIDEO SERVICE | 33.00 |
| LEAF CAPITAL FUNDING | COPIER LEASE - LIBRARY | 142.02 |
| LINN COUNTY R.E.C. | STREET LIGHTS | 303.05 |
| LYNCH'S EXCAVATING | SERVICE LINE REPAIR | 2,025.00 |
| MENARDS | SINK REPAIR - PW | 111.49 |
| MUNICIPAL ELECTRONICS DIVISION | FORKS FOR CHARGER RADAR | 50.00 |
| OASIS ELECTRIC | MURAL PARK ELECTRICITY - P&R | 2,668.58 |
| OVERDRIVE | FY26 BRIDGES EBOOK CONTENT FEE | 902.16 |
| PITNEY BOWES PURCHASE POWER | REPLENISH POSTAGE-LIBRARY | 50.00 |
| PYRAMID SERVICES | MOWER PARTS - PW | 86.59 |
| QUILL | VARIOUS ITEMS | 41.99 |
| STATE HYGIENIC LAB | LAB ANALYSIS | 1,041.50 |
| UMB BANK | BOND FEE GO 2025 | 300.00 |
| WEST BRANCH REPAIRS | VEHICLE REPAIRS | 222.20 |
| WEX BANK | VEHICLE FUEL | 1,281.27 |
| SISCO | HEALTH CLAIMS 7-14-2025 | 37.34 |
| SISCO | HEALTH CLAIMS 7-8-2025 | 48.26 |
| VARIOUS VENDORS | UB REFUNDS | 97.89 |
| FIDELITY BANK & TRUST | WIRE FEES 6-2-2025 | 15.00 |
| FIDELITY BANK & TRUST | WIRE FEES 7-2-2025 | 15.00 |

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| TOTAL | | 39,265.14 |
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| GRAND TOTAL EXPENDITURES | | 201,444.95 |
|---------------------------------|--|-------------------|

FUND TOTALS

| | |
|----------------------------|-----------|
| 001 GENERAL FUND | 73,136.39 |
| 022 CIVIC CENTER | 965.51 |
| 031 LIBRARY | 14,874.92 |
| 110 ROAD USE TAX | 7,226.81 |
| 112 TRUST AND AGENCY | 19,472.64 |
| 226 DEBT SERVICE | 300.00 |
| 321 WIDENING WAPSI CREEK | 1,800.00 |
| 331 CEDAR JOHNSON RD RECON | 15,972.50 |
| 332 W MAIN STREET IMPROVE | 15,972.50 |
| 600 WATER FUND | 23,573.59 |
| 610 SEWER FUND | 16,812.30 |
| 740 STORM WATER UTILITY | 11,337.79 |

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| GRAND FUND TOTAL | 201,444.95 |
|-------------------------|-------------------|

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|----------------------|--------------------|---------------------------------|----------------------------|-----------|
| POLICE OPERATION | GENERAL FUND | WEST BRANCH REPAIRS | VEHICLE REPAIRS - POLICE | 110.50 |
| | | QUILL CORP | DIGITAL VOICE RECORDER-POL | 254.56 |
| | | MOPPY MO'S LLC | CLEANING SERVICES - POLICE | 17.50 |
| | | | TOTAL: | 382.56 |
| PARK & RECREATION | GENERAL FUND | THE HOME DEPOT PRO | BLDG SUPPLIES - P&R | 29.49 |
| | | | TRASH BAGS - P&R | 37.75 |
| | | AMAZON.COM.CA., INC. | FIELD TAPE MEASURE - P&R | 8.04 |
| | | MOPPY MO'S LLC | CLEANING SERVICES- P&R | 280.00 |
| | | | TOTAL: | 355.28 |
| CEMETERY | GENERAL FUND | CEDAR COUNTY COOPERATIVE | FUEL- PW | 884.00 |
| | | | TOTAL: | 884.00 |
| ECONOMIC DEVELOPMENT | GENERAL FUND | BARNHART'S CUSTOM SERVICES LLC | DEMOLISH CASSABAUMS GARAGE | 4,350.00 |
| | | | TOTAL: | 4,350.00 |
| CLERK & TREASURER | GENERAL FUND | EAST CENT INTERGOVT ASN. | DUES 7-1-25 TO 6-30-26 | 1,957.02 |
| | | WEST BRANCH TIMES | LEGAL PUBLICATIONS | 1,561.16 |
| | | MOPPY MO'S LLC | CLEANING SERVICES- CITY | 175.00 |
| | | | TOTAL: | 3,693.18 |
| LEGAL SERVICES | GENERAL FUND | CEDAR COUNTY RECORDER | RECORDING FEES | 523.00 |
| | | | TOTAL: | 523.00 |
| SOLID WASTE | GENERAL FUND | LRS HOLDINGS, LLC | TRASH & RECYCLING JUNE 202 | 19,532.50 |
| | | | TOTAL: | 19,532.50 |
| TOWN HALL | CIVIC CENTER | THE HOME DEPOT PRO | BLDG SUPPLIES - TH | 33.59 |
| | | MOPPY MO'S LLC | CLEANING SERVICES- TH | 227.50 |
| | | | TOTAL: | 261.09 |
| LIBRARY | LIBRARY | ADVANTAGE ARCHIVES, LLC | DIGITAZATION - WB TIMES | 6,045.00 |
| | | BARNES & NOBLE BOOKSELLERS | BOOKS | 31.96 |
| | | AMAZON.COM.CA., INC. | REPLACEMENT UMBRELLA | 52.99 |
| | | | DISC CLEANER | 15.60 |
| | | | SUMMER PROGRAM SUPPLIES | 141.61 |
| | | | BOOKS & DVDS | 59.72 |
| | | | SUMMER PROGRAM - LIBRARY | 49.98 |
| | | | BOOKS - LIBRARY | 43.76 |
| | | | BOOKS - LIBRARY | 17.38 |
| | | CAPITAL ONE | VARIOUS ITEMS- LIBRARY | 227.24 |
| | | MOPPY MO'S LLC | JANITORIAL SERVICES - LIBR | 420.00 |
| | | THE DEALT HAND | SUMMER PROGRAM - LIBRARY | 270.00 |
| | | | TOTAL: | 7,375.24 |
| ROADS & STREETS | ROAD USE TAX | CEDAR COUNTY COOPERATIVE | FUEL - PW | 1,371.68 |
| | | ECONO SIGNS LLC | STREET SIGNS- PW | 63.13 |
| | | | TOTAL: | 1,434.81 |
| CAPITAL PROJECT | WIDENING WAPSI CRE | BARNHART'S CUSTOM SERVICES LLC | RE-LOCATE TUTTLES TREES | 1,800.00 |
| | | | TOTAL: | 1,800.00 |
| CAPITAL PROJECT | CEDAR JOHNSON RD R | SPEER FINANCIAL INC | 2025 BOND SERVICE FEE | 8,707.50 |
| | | MOODY'S INVESTORS SERVICE, INC. | 2025 BOND PROF FEE | 7,250.00 |
| | | | TOTAL: | 15,957.50 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|---------------------|--------------------|--------------------------------------|----------------------------|-----------|
| CAPITAL PROJECT | W MAIN ST IMPROVE | SPEER FINANCIAL INC | 2025 BOND SERVICE FEE | 8,707.50 |
| | | MOODY'S INVESTORS SERVICE, INC. | 2025 BOND PROF FEE | 7,250.00 |
| | | | TOTAL: | 15,957.50 |
| | | | | |
| WATER OPERATING | WATER FUND | IOWA DEPARTMENT OF NATURAL RESOURCES | FY26 WATER SUPPLY FEE | 272.77 |
| | | IOWA ASSN. MUN. UTILITIES | QUARTLY SAFETY TRAINING DU | 978.00 |
| | | HAWKINS INC. | CHEMICALS | 3,311.98 |
| | | CROELL, INC. | STREET PATCH FOR MAIN REPA | 818.00 |
| | | | TOTAL: | 5,380.75 |
| STORM WATER UTILITY | STORM WATER UTILIT | UNITED STATES GEOLOGICAL SURVEY | STREAM GAGE MAINT & OPERAT | 10,540.00 |
| | | LAUGHLIN, ERIN | STORMWATER QUALITY REIMB | 303.35 |
| | | | TOTAL: | 10,843.35 |

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|-------------------------|---------------------------|-----------|
| ===== FUND TOTALS ===== | | |
| 001 | GENERAL FUND | 29,720.52 |
| 022 | CIVIC CENTER | 261.09 |
| 031 | LIBRARY | 7,375.24 |
| 110 | ROAD USE TAX | 1,434.81 |
| 321 | WIDENING WAPSI CREEK @ BE | 1,800.00 |
| 331 | CEDAR JOHNSON RD RECONS | 15,957.50 |
| 332 | W MAIN ST IMPROVE | 15,957.50 |
| 600 | WATER FUND | 5,380.75 |
| 740 | STORM WATER UTILITY | 10,843.35 |
| ----- | | |
| | GRAND TOTAL: | 88,730.76 |
| ----- | | |



REQUEST FOR COUNCIL CONSIDERATION

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|------------------------------------|
| MEETING DATE: July 21, 2025 |
|------------------------------------|

| |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AGENDA ITEM: Resolution 2025-81 - Approving Pay Estimate Number 2 in the amount of \$309,539.52 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to action. |
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|-----------------------------------------------|
| PREPARED BY: City Clerk, Alycia Horras |
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|----------------------------|
| DATE: July 11, 2025 |
|----------------------------|

SUMMARY:

Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of \$2,127,723.71.

The City has received and paid the following Pay Estimates for the project to date:

| Pay Estimate Number | Amount | Resolution # | Date |
|---------------------|--------------|--------------|---------------|
| 1 | \$162,928.26 | 2025-68 | June 16,2025 |
| 2 | \$309,539.52 | 2025-81 | July 21, 2025 |

RESOLUTION 2025-81

RESOLUTION APPROVING PAY ESTIMATE NUMBER 2 IN THE AMOUNT OF \$309,539.52 TO BOOMERANG CORP FOR THE 2025 CEDAR-JOHNSON ROAD RECONSTRUCTION PROJECT.

WHEREAS, Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project (the “Project”) by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of \$2,127,723.71; and

WHEREAS, Boomerang Corp. has declared that said Project has started and work has been rendered in accordance with drawings and specifications on the Project and based on observations by project managers of Veenstra & Kimm who are contracted with the City of West Branch to oversee the construction process; and

WHEREAS, it is now necessary for the City Council to accept Pay Estimate Number 2 in the amount of \$309,539.52 to Boomerang Corp.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa, that Pay Estimate Number 2 in the amount of \$309,539.52 to Boomerang Corp. is approved.

PASSED AND APPROVED this 21st day of July 2025.

Tom Dean, Mayor Pro Tem

ATTEST:

Alycia Horras, City Clerk

July 9, 2025

Boomerang Corp
13225 Circle Drive, Ste A
Anamosa, IA 52205

PAY ESTIMATE NO. 2

**2025 CEDAR JOHNSON ROAD RECONSTRUCTION
WEST BRANCH, IOWA**

Contract Amount \$2,127,723.71

Contract Date April 1, 2025

Pay Period June 1, 2025 - July 8, 2025

| BID ITEMS | | | | | | | |
|-----------|------------------------------------------------|------|--------------------|--------------|----------------|--------------------|-----------------|
| | Description | Unit | Estimated Quantity | Unit Price | Extended Price | Quantity Completed | Value Completed |
| 1.1 | Clearing And Grubbing | Acre | 0.2 | \$ 20,000.00 | \$ 4,000.00 | 0.2 | \$ 4,000.00 |
| 1.2 | Grubbing | Unit | 214.5 | \$ 60.00 | \$ 12,870.00 | 214.5 | \$ 12,870.00 |
| 1.3 | Excavation, Cl 10, Rdwy+Borrow | CY | 7,542 | \$ 8.00 | \$ 60,336.00 | 800 | \$ 6,400.00 |
| 1.4 | Exc, Cl 10, Unsuit/Unstable Matrl, Core-Out | CY | 1,500 | \$ 10.00 | \$ 15,000.00 | | \$ - |
| 1.5 | Excavation, Class 13, Waste | CY | 81 | \$ 20.00 | \$ 1,620.00 | | \$ - |
| 1.6 | Special Backfill - Macadam Stone Base | CY | 1,125 | \$ 44.00 | \$ 49,500.00 | | \$ - |
| 1.7 | Special Backfill - Modified Subbase | CY | 375 | \$ 42.00 | \$ 15,750.00 | | \$ - |
| 1.8 | Topsoil, Furn+Spread | CY | 1,167 | \$ 50.00 | \$ 58,350.00 | | \$ - |
| 1.9 | Topsoil, Strip, Salvage and Spread | CY | 1,167 | \$ 6.00 | \$ 7,002.00 | | \$ - |
| 1.10 | Subgrd Stablz Mtrl,PolyGrid NX-650 | SY | 1,500 | \$ 5.00 | \$ 7,500.00 | | \$ - |
| 1.11 | Modified Subbase | CY | 2,882 | \$ 40.00 | \$ 115,280.00 | | \$ - |
| 1.12 | Choke Stone - Temporary Road | Ton | 400 | \$ 24.00 | \$ 9,600.00 | | \$ - |
| 1.13 | Macadam Stone Base - Temp Road | Ton | 370 | \$ 26.00 | \$ 9,620.00 | | \$ - |
| 1.14 | Relocation Of Mailboxes | Each | 3 | \$ 100.00 | \$ 300.00 | | \$ - |
| 1.15 | PCC Pav't, Cl C, Cl 3 Durabl, 8 In. | SY | 8,871 | \$ 54.00 | \$ 479,034.00 | | \$ - |
| 1.16 | PCC Pavement Samples | LS | 1 | \$ 1,200.00 | \$ 1,200.00 | | \$ - |
| 1.17 | HMA ST, Base Course, 1/2 In. Mix | Ton | 72.8 | \$ 165.00 | \$ 12,012.00 | | \$ - |
| 1.18 | HMA ST, Interm Course, 1/2 In. Mix | Ton | 49.2 | \$ 178.00 | \$ 8,757.60 | | \$ - |
| 1.19 | HMA ST, Surface Course, 1/2 In. Mix, No Spec | Ton | 49.2 | \$ 165.00 | \$ 8,118.00 | | \$ - |
| 1.20 | Calcium Chloride Applied | Ton | 6.2 | \$ 1,400.00 | \$ 8,680.00 | | \$ - |
| 1.21 | Water for Surface Appl of Calcium Chloride | MGal | 5 | \$ 300.00 | \$ 1,500.00 | | \$ - |
| 1.22 | Surfacing, Driveway, Class A Crushed Stone | Ton | 32 | \$ 26.00 | \$ 832.00 | | \$ - |
| 1.23 | Rmvl of Existing Structures - Retaining Wall | LS | 1 | \$ 3,000.00 | \$ 3,000.00 | | \$ - |
| 1.24 | Combo Concrete Sidewalk & Retaining Wall | CY | 20.2 | \$ 800.00 | \$ 16,160.00 | | \$ - |
| 1.25 | Safety Rail | LF | 45 | \$ 210.00 | \$ 9,450.00 | | \$ - |
| 1.26 | Aprons, Concrete, 30 In. Dia. | Each | 3 | \$ 4,400.00 | \$ 13,200.00 | | \$ - |
| 1.27 | Aprons, Concrete, 42 In. Dia. | Each | 1 | \$ 6,200.00 | \$ 6,200.00 | 2 | \$ 12,400.00 |
| 1.28 | Modular Block Retaining Wall | SF | 42 | \$ 50.00 | \$ 2,100.00 | | \$ - |
| 1.29 | Manhole, San. Sewer, SW-301, 48 In. Extra De | Each | 1 | \$ 10,000.00 | \$ 10,000.00 | | \$ - |
| 1.30 | Intake, SW-507 | Each | 12 | \$ 4,400.00 | \$ 52,800.00 | 2 | \$ 8,800.00 |
| 1.31 | Intake, SW-509 | Each | 8 | \$ 6,000.00 | \$ 48,000.00 | 5 | \$ 30,000.00 |
| 1.32 | Intake, SW-511 | Each | 2 | \$ 2,900.00 | \$ 5,800.00 | | \$ - |
| 1.33 | Intake, SW-512 | Each | 1 | \$ 1,800.00 | \$ 1,800.00 | | \$ - |
| 1.34 | Manhole Adjustment, Minor | Each | 1 | \$ 2,600.00 | \$ 2,600.00 | | \$ - |
| 1.35 | Manhole Adjustment, Major | Each | 1 | \$ 4,200.00 | \$ 4,200.00 | | \$ - |
| 1.36 | Subdrain, Longitudinal, (Backslope) 6 In. Dia. | LF | 2,754 | \$ 13.00 | \$ 35,802.00 | | \$ - |
| 1.37 | Subdrain Outlet, DR-303 | Each | 20 | \$ 200.00 | \$ 4,000.00 | | \$ - |
| 1.38 | Subdrain Cleanout | Each | 4 | \$ 300.00 | \$ 1,200.00 | | \$ - |
| 1.39 | Storm SWR Grav Main, Trenched, HDPE, 10 In | LF | 13 | \$ 50.00 | \$ 650.00 | | \$ - |
| 1.40 | Storm SWR Grav Main, Trenched, RCP, 15 In. | LF | 1,129 | \$ 70.00 | \$ 79,030.00 | 288 | \$ 20,160.00 |

| | Description | Unit | Estimated Quantity | Unit Price | Extended Price | Quantity Completed | Value Completed |
|------|-------------------------------------------------|------|--------------------|---------------|----------------|--------------------|-----------------|
| 1.41 | Storm SWR Grav Main, Trenched, RCP, 18 In. | LF | 41 | \$ 80.00 | \$ 3,280.00 | | \$ - |
| 1.42 | Storm SWR Grav Main, Trenched, RCP, 24 In. | LF | 319 | \$ 84.00 | \$ 26,796.00 | 186 | \$ 15,624.00 |
| 1.43 | Storm SWR Grav Main, Trenched, RCP, 30 In. | LF | 299 | \$ 110.00 | \$ 32,890.00 | | \$ - |
| 1.44 | Storm SWR Grav Main, Trenched, RCP), 42 In. | LF | 185 | \$ 200.00 | \$ 37,000.00 | 129 | \$ 25,800.00 |
| 1.45 | Remove Pipe Less Than or Equal to 36 In. | LF | 981 | \$ 5.00 | \$ 4,905.00 | | \$ - |
| 1.46 | Remove Pipe Greater Than 36 In. | LF | 152 | \$ 10.00 | \$ 1,520.00 | 48 | \$ 480.00 |
| 1.47 | Storm SWR Abandnmnt, Fill & Plug, ≤ 36 In. D | CY | 3 | \$ 200.00 | \$ 600.00 | | \$ - |
| 1.48 | Sanitary SWR Grav Main, Trenched, PVC, 8 In. | LF | 56 | \$ 100.00 | \$ 5,600.00 | | \$ - |
| 1.49 | Sanitary Sewer Service Stub, PVC, 4 In. | LF | 250 | \$ 44.00 | \$ 11,000.00 | | \$ - |
| 1.50 | Sanitary Sewer Service Relocation | Each | 1 | \$ 1,800.00 | \$ 1,800.00 | | \$ - |
| 1.51 | Revetment, Class E | Ton | 72 | \$ 70.00 | \$ 5,040.00 | | \$ - |
| 1.52 | Removal of Pavement | SY | 7,679 | \$ 5.00 | \$ 38,395.00 | 1,000 | \$ 5,000.00 |
| 1.53 | Removal of Sidewalk | SY | 39 | \$ 5.00 | \$ 195.00 | | \$ - |
| 1.54 | Removal of Intakes and Utility Accesses | Each | 1 | \$ 200.00 | \$ 200.00 | | \$ - |
| 1.55 | Recreational Trail, PCC, 6 In. | SY | 792 | \$ 45.00 | \$ 35,640.00 | | \$ - |
| 1.56 | Sidewalk, P.C. Concrete, 6 In. | SY | 847 | \$ 46.00 | \$ 38,962.00 | | \$ - |
| 1.57 | Detectable Warnings | SF | 140 | \$ 50.00 | \$ 7,000.00 | | \$ - |
| 1.58 | Driveway, P.C. Concrete, 6 In. | SY | 529 | \$ 50.00 | \$ 26,450.00 | | \$ - |
| 1.59 | Removal Of Paved Driveway | SY | 225 | \$ 10.00 | \$ 2,250.00 | | \$ - |
| 1.60 | Fence, Safety | LF | 2,665 | \$ 6.00 | \$ 15,990.00 | 3,590 | \$ 21,540.00 |
| 1.61 | Removal and Reinstallation of Fence, | LF | 105 | \$ 58.00 | \$ 6,090.00 | | \$ - |
| 1.62 | Remove and Reinstall Sign as per plan | Each | 8 | \$ 275.00 | \$ 2,200.00 | 2 | \$ 550.00 |
| 1.63 | Removal of Type A Sign | Each | 6 | \$ 125.00 | \$ 750.00 | 3 | \$ 375.00 |
| 1.64 | Install Stop Sign Assembly | Each | 4 | \$ 450.00 | \$ 1,800.00 | | \$ - |
| 1.65 | Construction Survey | LS | 1 | \$ 26,000.00 | \$ 26,000.00 | 0.5 | \$ 13,000.00 |
| 1.66 | Traffic Control | LS | 1 | \$ 13,000.00 | \$ 13,000.00 | 0.5 | \$ 6,500.00 |
| 1.67 | Mobilization | LS | 1 | \$ 150,000.00 | \$ 150,000.00 | 0.5 | \$ 75,000.00 |
| 1.68 | Water Main, Trenched, PVC, 8 In., DR-18 | LF | 236 | \$ 60.00 | \$ 14,160.00 | | \$ - |
| 1.69 | Water Main, Trenched, PVC, 12 In., DR-18 | LF | 363 | \$ 80.00 | \$ 29,040.00 | | \$ - |
| 1.70 | Water Service Stub, Copper, 1 In. | Each | 3 | \$ 1,800.00 | \$ 5,400.00 | | \$ - |
| 1.71 | Valve, Gate, DIP, 8 In. | Each | 5 | \$ 2,800.00 | \$ 14,000.00 | | \$ - |
| 1.72 | Valve, Gate, DIP, 12 In. | Each | 1 | \$ 4,800.00 | \$ 4,800.00 | | \$ - |
| 1.73 | Valve Removal, | Each | 1 | \$ 200.00 | \$ 200.00 | | \$ - |
| 1.74 | Fire Hydrant Assembly, WM-201 | Each | 2 | \$ 9,600.00 | \$ 19,200.00 | | \$ - |
| 1.75 | Fire Hydrant Assembly Removal | Each | 2 | \$ 200.00 | \$ 400.00 | | \$ - |
| 1.76 | Flushing Device (Blowoff), 2 In. | Each | 1 | \$ 1,600.00 | \$ 1,600.00 | | \$ - |
| 1.77 | Valve Box Adjustment, Minor | Each | 1 | \$ 450.00 | \$ 450.00 | | \$ - |
| 1.78 | SWPPP Preparation and Management | LS | 1 | \$ 3,000.00 | \$ 3,000.00 | 0.2 | \$ 600.00 |
| 1.79 | Dust Control - Saw Cutting | LS | 1 | \$ 600.00 | \$ 600.00 | 0.2 | \$ 120.00 |
| 1.80 | Mulching | Acre | 3 | \$ 1,000.00 | \$ 3,000.00 | | \$ - |
| 1.81 | Native Grass Seeding | Acre | 1.1 | \$ 1,500.00 | \$ 1,650.00 | | \$ - |
| 1.82 | Seed&Fertlz (Rural)-HydroSeed w/BondedFibe | Acre | 0.7 | \$ 4,500.00 | \$ 3,150.00 | | \$ - |
| 1.83 | Seeding & Fertilizing (Urban) - Hydraulic Seedi | Acre | 1.6 | \$ 4,500.00 | \$ 7,200.00 | | \$ - |
| 1.84 | Sodding | SQ | 35 | \$ 60.00 | \$ 2,100.00 | | \$ - |
| 1.85 | Turf Reinforcement Mat, Type 2 | SQ | 9.7 | \$ 42.00 | \$ 407.40 | | \$ - |
| 1.86 | Silt Fence | LF | 3,360 | \$ 1.50 | \$ 5,040.00 | | \$ - |
| 1.87 | Rmvl of Silt Fence/Silt Fence for Ditch Checks | LF | 3,360 | \$ 0.10 | \$ 336.00 | | \$ - |
| 1.88 | Permtr&Slope SedimtCntrlDev, 9" Dia. EC-204 | LF | 840 | \$ 2.50 | \$ 2,100.00 | | \$ - |
| 1.89 | Rmvl of Permtr&Slope/DitchCheck Sedit Cntrl | LF | 840 | \$ 0.02 | \$ 16.80 | | \$ - |
| 1.90 | Open-Throat Curb Intake Sedmnt Filter, EC-60 | LF | 110 | \$ 16.00 | \$ 1,760.00 | | \$ - |
| 1.91 | Maint of Open-Throat CurbIntake Sedimt Filte | Each | 110 | \$ 0.50 | \$ 55.00 | | \$ - |
| 1.92 | Rmvl of Open-Throat Curb Intake Sediment Fil | Each | 110 | \$ 0.50 | \$ 55.00 | | \$ - |

| | Description | Unit | Estimated Quantity | Unit Price | Extended Price | Quantity Completed | Value Completed |
|-----------------|-------------------------------------------------|------|--------------------|-------------|-----------------|--------------------|-----------------|
| 1.93 | Grate Intake Sediment Filter Bag, EC-604 | Each | 3 | \$ 125.00 | \$ 375.00 | | \$ - |
| 1.94 | Maint of Grate Intake Sediment Filter Bag | Each | 3 | \$ 50.00 | \$ 150.00 | | \$ - |
| 1.95 | Removal of Grate Intake Sediment Filter Bag | Each | 3 | \$ 25.00 | \$ 75.00 | | \$ - |
| 1.96 | Mobilizations, Erosion Control | Each | 4 | \$ 600.00 | \$ 2,400.00 | | \$ - |
| 1.97 | Trees | Each | 8 | \$ 500.00 | \$ 4,000.00 | | \$ - |
| 2.1 | Excavation, Cl 10, Rdwy+Borrow | CY | 664 | \$ 8.00 | \$ 5,312.00 | 664 | \$ 5,312.00 |
| 2.2 | Exc, Cl 10, Unsuit/Unstable Matrl, Core-Out | CY | 200 | \$ 10.00 | \$ 2,000.00 | 160 | \$ 1,600.00 |
| 2.3 | Excavation, Class 13, Waste | CY | 13 | \$ 20.00 | \$ 260.00 | 13 | \$ 260.00 |
| 2.4 | Special Backfill - Macadam Stone Base | CY | 150 | \$ 44.00 | \$ 6,600.00 | 160 | \$ 7,040.00 |
| 2.6 | Topsoil, Furn+Spread | CY | 415 | \$ 50.00 | \$ 20,750.00 | | \$ - |
| 2.7 | Topsoil, Strip, Salvage and Spread | CY | 415 | \$ 6.00 | \$ 2,490.00 | | \$ - |
| 2.8 | Subgrd Stablz Mtrl,PolyGrid NX-650 | SY | 500 | \$ 5.00 | \$ 2,500.00 | 506 | \$ 2,530.00 |
| 2.9 | Modified Subbase | CY | 520 | \$ 42.00 | \$ 21,840.00 | 520 | \$ 21,840.00 |
| 2.10 | Choke Stone - Temporary Road | Ton | 224 | \$ 24.00 | \$ 5,376.00 | 224 | \$ 5,376.00 |
| 2.11 | Macadam Stone Base - Temporary Road | Ton | 833 | \$ 26.00 | \$ 21,658.00 | 838.21 | \$ 21,793.46 |
| 2.12 | PCC Pav't, Cl C, Cl 3 Durabl, 8 In. | SY | 1,628 | \$ 54.00 | \$ 87,912.00 | 1,628 | \$ 87,912.00 |
| 2.13 | PCC Pavement Samples | LS | 1 | \$ 400.00 | \$ 400.00 | 1 | \$ 400.00 |
| 2.14 | HMA ST, Base Course, 1/2 In. Mix | Ton | 88.1 | \$ 165.00 | \$ 14,536.50 | | \$ - |
| 2.15 | HMA ST, Intermediate Course, 1/2 In. Mix | Ton | 58.7 | \$ 178.00 | \$ 10,448.60 | | \$ - |
| 2.16 | HMA ST, Surface Course, 1/2 In. Mix, No Spec | Ton | 58.7 | \$ 165.00 | \$ 9,685.50 | | \$ - |
| 2.17 | Calcium Chloride Applied | Ton | 4 | \$ 1,400.00 | \$ 5,600.00 | 1.1 | \$ 1,540.00 |
| 2.18 | Water for Surface Appl of Calcium Chloride | MGal | 8 | \$ 400.00 | \$ 3,200.00 | 0.4 | \$ 160.00 |
| 2.19 | Surfacing, Driveway, Class A Crushed Stone | Ton | 8 | \$ 26.00 | \$ 208.00 | | \$ - |
| 2.20 | Intake, SW-507 | Each | 2 | \$ 5,400.00 | \$ 10,800.00 | 2 | \$ 10,800.00 |
| 2.21 | Manhole Adjustment, Minor | Each | 2 | \$ 2,600.00 | \$ 5,200.00 | | \$ - |
| 2.22 | Manhole Adjustment, Major | Each | 1 | \$ 4,200.00 | \$ 4,200.00 | | \$ - |
| 2.23 | Subdrain, Longitudinal, (Backslope) 6 In. Dia. | LF | 890 | \$ 13.00 | \$ 11,570.00 | 890 | \$ 11,570.00 |
| 2.24 | Subdrain Outlet, DR-303 | Each | 2 | \$ 200.00 | \$ 400.00 | 2 | \$ 400.00 |
| 2.25 | Storm Sewer Gravity Main, Trenched, RCP,15 | LF | 39 | \$ 70.00 | \$ 2,730.00 | 39 | \$ 2,730.00 |
| 2.26 | Remove Pipe Less Than or Equal to 36 In. | LF | 162 | \$ 5.00 | \$ 810.00 | 162 | \$ 810.00 |
| 2.27 | Revetment, Class E | Ton | 2.5 | \$ 70.00 | \$ 175.00 | | \$ - |
| 2.28 | Removal of Pavement | SY | 1,157 | \$ 7.00 | \$ 8,099.00 | 1,157 | \$ 8,099.00 |
| 2.29 | Removal of Sidewalk | SY | 16 | \$ 5.00 | \$ 80.00 | 16 | \$ 80.00 |
| 2.30 | Removal of Intakes and Utility Accesses | Each | 2 | \$ 250.00 | \$ 500.00 | 2 | \$ 500.00 |
| 2.31 | Recreational Trail, PCC, 6 In. | SY | 467 | \$ 45.00 | \$ 21,015.00 | | \$ - |
| 2.32 | Sidewalk, P.C. Concrete, 6 In. | SY | 68 | \$ 50.00 | \$ 3,400.00 | | \$ - |
| 2.33 | Detectable Warnings | SF | 30 | \$ 50.00 | \$ 1,500.00 | | \$ - |
| 2.34 | Driveway, P.C. Concrete, 6 In. | SY | 118 | \$ 50.00 | \$ 5,900.00 | 197.14 | \$ 9,857.00 |
| 2.35 | Removal of Paved Driveway | SY | 180 | \$ 10.00 | \$ 1,800.00 | 258.73 | \$ 2,587.30 |
| 2.36 | Fence, Safety | LF | 825 | \$ 6.00 | \$ 4,950.00 | 825 | \$ 4,950.00 |
| 2.37 | Remove and Reinstall Sign as per plan | Each | 1 | \$ 275.00 | \$ 275.00 | 0.5 | \$ 137.50 |
| 2.38 | Construction Survey | LS | 1 | \$ 1,750.00 | \$ 1,750.00 | 0.75 | \$ 1,312.50 |
| 2.39 | Traffic Control | LS | 1 | \$ 2,500.00 | \$ 2,500.00 | 0.75 | \$ 1,875.00 |
| 2.40 | Mobilization | LS | 1 | \$ 1,983.31 | \$ 1,983.31 | 0.75 | \$ 1,487.48 |
| 2.41 | Valve Box Adjustment, Minor | Each | 1 | \$ 250.00 | \$ 250.00 | | \$ - |
| 2.42 | Mulching | Acre | 0.5 | \$ 1,500.00 | \$ 750.00 | | \$ - |
| 2.43 | Seeding & Fertilzng (Urban) - Hydraulic Seeding | Acre | 0.55 | \$ 4,500.00 | \$ 2,475.00 | | \$ - |
| 2.44 | Sodding | SQ | 148 | \$ 55.00 | \$ 8,140.00 | | \$ - |
| 2.45 | Silt Fence | LF | 480 | \$ 1.50 | \$ 720.00 | | \$ - |
| 2.46 | Rmvl of Silt Fence/Silt Fence for Ditch Checks | LF | 480 | \$ 0.10 | \$ 48.00 | | \$ - |
| Contract Price: | | | | | \$ 2,127,723.71 | | \$ 472,178.24 |

MATERIALS STORED SUMMARY

| | Description | # of Units | Unit Price | Extended Cost |
|--------------|-----------------------------------------------------|------------|-------------|---------------|
| 1.27 | Aprons, Concrete, 42 In. Dia. | LS | \$ - | \$ - |
| 1.29 | Manhole, Sanitary Sewer, SW-301, 48 In. Extra Depth | LS | \$ 3,956.57 | \$ 3,956.57 |
| 1.30 | Intake, SW-507 | LS | \$ - | \$ - |
| 1.31 | Intake, SW-509 | LS | \$ - | \$ - |
| 1.42 | Storm Sewer Gravity Main, Trenched, RCP, 24 In. | LS | \$ - | \$ - |
| 1.44 | Storm Sewer Gravity Main, Trenched, RCP), 42 In. | LS | \$ - | \$ - |
| | | | | |
| | | | | |
| Total | | | | \$ 3,956.57 |

| SUMMARY | | | |
|-----------------------------------|------------------------|-----------------|-----------------|
| | | Total Approved | Total Completed |
| Contract Price | | \$ 2,127,723.71 | \$ 472,178.24 |
| Approved Change Order (list each) | Change Order No. 1 | \$ 10,945.37 | \$ 10,945.37 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Revised Contract Price | \$ 2,138,669.08 | \$ 483,123.61 |

Stored \$ 3,956.57

Total Earned \$ 487,080.18

Retainage (3%) \$ 14,612.41

Total Earned Less Retainage \$ 472,467.78

| | | | |
|---------------------------------------|--------------------|---------------|--|
| Total Previously Approved (list each) | Pay Estimate No. 1 | \$ 162,928.26 | |
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Total Previously Approved \$ 162,928.26

Percent Complete 23%

Amount Due This Request \$ 309,539.52

The amount \$309,539.52 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Boomerang Corp

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
West Branch, Iowa

Signature: Keegan Parizek

Name: Keegan Parizek

Title: Project Manager

Date: 07/09/2025

Signature: 

Name: Eric Gould

Title: Engineer

Date: July 9, 2025

Signature: _____

Name: _____

Title: _____

Date: _____



REQUEST FOR COUNCIL CONSIDERATION

| |
|------------------------------------|
| MEETING DATE: July 21, 2025 |
|------------------------------------|

| | |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AGENDA ITEM: | Resolution 2025-82 - Approving Change Order Number 1 in the amount of \$10,945.37 to the contract with Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to action. |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|---------------------|---------------------------|
| PREPARED BY: | City Clerk, Alycia Horras |
|---------------------|---------------------------|

| | |
|--------------|---------------|
| DATE: | July 11, 2025 |
|--------------|---------------|

SUMMARY:

Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of \$2,127,723.71.

The City has received and approved the following Change Orders for the project to date:

| Pay Estimate Number | Amount | Resolution # | Date |
|---------------------|-------------|--------------|--------------|
| 1 | \$10,945.37 | 2025-6 2 | July 21,2025 |

RESOLUTION 2025-82

**RESOLUTION APPROVING CHANGE ORDER NO. 1 TO THE CONTRACT WITH
BOOMERANG CORP FOR THE 2025 CEDAR-JOHNSON ROAD RECONSTRUCTION
PROJECT.**

WHEREAS, Boomerang Corp., of Anamosa, Iowa was awarded the construction contract for the 2025 Cedar-Johnson Road Reconstruction Project (the “Project”) by the West Branch City Council through the passage of Resolution 2025-34 on April 1, 2025 in the amount of \$2,127,723.71; and

WHEREAS, Boomerang Corp. has declared that said Project has started and work has been rendered in accordance with drawings and specifications on the Project and based on observations by project managers of Veenstra & Kimm who are contracted with the City of West Branch to oversee the construction process; and

WHEREAS, it is now necessary for a change order to be initiated to increase the amount of the project in the above mentioned contract by the amount of \$10,945.37 per the breakdown of labor and equipment provided by Boomerang Corp. and verified by project managers Veenstra & Kimm.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa, that Change Order No. 1 in the amount of \$10,945.37 is approved.

PASSED AND APPROVED this 21st day of July 2025.

Tom Dean, Mayor Pro Tem

ATTEST:

Alycia Horras, City Clerk

July 8, 2025

CHANGE ORDER NO. 1

2025 CEDAR JOHNSON ROAD RECONSTRUCTION
WEST BRANCH, IOWA

Change Order No. 1 is for the following modifications to the project:

1. Additional labor, material and equipment to repair unmarked farm tile found while excavating for the installation of a new intake, extend the tile to new ditch location, connect the tile on the west end of the pipe, saw cutting two driveways and remobilizing saw cutting equipment.
 - a. Tile materials LS \$ 1,908.95
 - b. Labor and equipment LS \$ 7,786.42
 - c. Remobilization and saw cutting LS \$ 650.00
2. Additional labor, materials and equipment to core into existing structures to tie-in subdrain. 2 Ea. @ \$300/Ea. \$ 600.00

Total: \$10,945.37

Change Order No. 1 increases the contract amount by \$ 10,945.37.

BOOMERANG CORP.

CITY OF WEST BRANCH, IOWA

By Keegan Parizek

By _____

Title Project Manager

Title _____

Date 07/09/2025

Date _____

VEENSTRA & KIMM, INC.

ATTEST:

By [Signature]

By _____

Title Project Engineer

Title _____

Date July 8, 2025

Date _____

V&K Job No. 368318



REQUEST FOR COUNCIL CONSIDERATION

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|------------------------------------|
| MEETING DATE: July 21, 2025 |
|------------------------------------|

| | |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AGENDA ITEM: | Resolution 2025-83 Resolution setting a public hearing on a proposed development agreement with Parkside Partners, LLC, which includes annual appropriation tax increment rebates |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|---------------------|---------------------------|
| PREPARED BY: | Alycia Horras, City Clerk |
|---------------------|---------------------------|

| | |
|--------------|---------------|
| DATE: | July 16, 2025 |
|--------------|---------------|

SUMMARY:

A resolution to set the Public Hearing date for a development agreement with Parkside Partners, LLC, for August 4, 2025 in conjunction with the regularly scheduled Council Meeting.

RESOLUTION NO. 2025-83

RESOLUTION SETTING A PUBLIC HEARING ON A PROPOSED DEVELOPMENT AGREEMENT WITH PARKSIDE PARTNERS, LLC, WHICH INCLUDES ANNUAL APPROPRIATION TAX INCREMENT REBATES.

WHEREAS, the City and Parkside Partners, LLC. (the “Developer”) are negotiating agreement whereby the developer will reconstruct a residential/commercial subdivision in the City (the “Development”); and

WHEREAS, as part of said Development, the City will assist the Developer in reconstructing said Development by granting the Developer annual appropriation incremental tax rebates on said development; and

WHEREAS, prior to the execution of a development agreement which includes incremental tax rebates, the City Council must hold a public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of West Branch, Iowa, that a public hearing on the proposed development agreement be and the same is hereby set for 7:00 p.m. on Monday, August 4, 2025, in the Council Chambers at City Hall, 110 N. Poplar Street, West Branch, Iowa 52358. Further, the City Clerk is directed to publish notice of said public hearing as required by law.

Passed and approved this 21st day of July, 2025.

Roger Laughlin, Mayor

ATTEST:

Alycia Horras, City Clerk

