



**CITY COUNCIL MEETING**  
**MONDAY, JULY 7, 2025 - 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the June 16, 2025 City Council meeting.
  - b. Approve a Class C Retail Alcohol license for Mexico Lindo, 711 S. Downey Street, West Branch. Pending DRAM
  - c. Approve a Special Class C Retail Alcohol (BW), 5-day license for the West Branch Firefighters Inc. (in conjunction with Hoover's Hometown Days 2025).
  - d. Approve a Special Event Permit for Izzy's Basement Sale at Heritage Square on Friday, July 11<sup>th</sup> and Saturday, July 12<sup>th</sup>.
  - e. Approve the Monthly Financial Report for May 2025.
  - f. Approve Claims for July 7, 2025.
7. Presentations/Communications/Open Forum
  - a. Parks and Rec Commission Member – Naming of the Pocket Park Area
  - b. John Segreto Denied Building Permit Clarification
8. Public Hearings/Non-Consent Agenda
  - a. **Third Reading Ordinance 829** - Amending Chapter 165 of the Code of Ordinances by incorporating Residential Livability Flexible Front Yard Allowances. / Move to action.
  - b. **Resolution 2025-76** - Approving a Liability Insurance Proposal with Iowa Communities Assurance Pool (ICAP). / Move to action.
  - c. **Resolution 2025-77** Approve a Final Disposition of a Utility Bill for 320 S 1st St, West Branch. / Move to action.
  - d. **Resolution 2025-78** – Approving a revised Agreement for solid waste and recycling collection services with Lakeshore Recycling Services LLC. / Move to action.
  - e. **Resolution 2025-79** – Hiring Harrison Goodale as a Streets Maintenance Worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2026.
  - f. **Resolution 2025-80** – Setting a public hearing on the plans, specifications, estimate of cost and form of contract; ordering bids and directing notice of the same; all for the srf – wrr21-008 sponsored project – flood improvements channel widening..

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**Mayor:** Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Alycia Horras • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman • **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin

9. Discussion – Open Container Request from HHTD Committee
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

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