



CITY COUNCIL MEETING
MONDAY, JUNE 16, 2025 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the June 2, 2025 City Council meeting.
 - b. Approve minutes from the June 9, 2025 Special City Council meeting.
 - c. Approve a Class E Retail Alcohol License for Rashika LLC dba Jack & Jill, 115 E. Main St., West Branch.
 - d. Appoint Emilie Walsh to the Planning & Zoning Commission, term expiration December 31, 2027.
 - e. Approve Claims for June 16, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
 - a. **Third Reading Ordinance 828** – Amending Chapter 18 – City Clerk. / Move to action.
 - b. **Second Reading Ordinance 829** - Amending Chapter 165 of the Code of Ordinances by incorporating Residential Livability Flexible Front Yard Allowances. / Move to action.
 - c. **Resolution 2025-67** - Hiring and Appointing Alycia Horras as City Clerk for the City of West Branch and setting the salary for fiscal year 2026. / Move to action.
 - d. **Resolution 2025-68** – Approving Pay Estimate Number 1 in the amount of \$162,928.26 to Boomerang Corp for the 2025 Cedar-Johnson Road Reconstruction Project. / Move to action.
 - e. **Resolution 2025-69** – Approving a quote from Motorola Solutions for the purchase of body cameras for the West Branch Police Department. / Move to action.
 - f. **Resolution 2025-70** – Resolution authorizing and approving a certain Loan Agreement, providing for the issuance of \$4,150,000 General Obligation Corporate Purpose Bonds, Series 2025, and providing for the levy of taxes to pay the same. / Move to action.
 - g. **Resolution 2025-71** – Authorizing the Transfer of Funds. / Move to action.
 - h. **Resolution 2025-72** - Approving the Workers’ Compensation Proposal with Iowa Municipalities Workers’ Compensation Association (IMWCA) for Fiscal Year 2026. / Move to action.
 - i. **Resolution 2025-73** - Setting Strategic Goals & Priorities for the City of West Branch for 2025 and beyond. / Move to action.
9. City Administrator Report
10. City Attorney Report
11. City Engineer Report
12. City Staff Reports
13. Comments from Mayor and Council Members
14. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman
• **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin