



**CITY COUNCIL MEETING**  
**MONDAY, MAY 19, 2025 - 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the May 5, 2025 City Council meeting.
  - b. Approve the Iowa Retail Cigarette/Tobacco/Nicotine/Vapor permits for FY26.
  - c. Approve a 5-day Class C Retail Alcohol license, with outdoor service for The Down Under for June 14, 2025 (in conjunction with Summer Kickoff 2025)
  - d. Approve Claims for May 19, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
  - a. **Third Reading Ordinance 826** – Amending Chapter 105 – Solid Waste Control. / Move to action.
  - b. **Third Reading Ordinance 827** – Amending Chapter 106 – Collection of Solid Waste. / Move to action.
  - c. **First Reading Ordinance 828** – Amending Chapter 18 – City Clerk. / Move to action.
  - d. **Resolution 2025-56** – Setting date for the sale of General Obligation Corporate Purpose Bonds, Series 2025 and authorizing the use of a preliminary official statement in connection therewith. / Move to action.
  - e. **Resolution 2025-57** - Approving Financial Support of Hoover's Hometown Days 2025 in the amount of \$\_\_\_\_\_. / Move to action.
9. Discussion – GO Bond Series 2025 excess funds distribution (continued from May 5, 2025)
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

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**Mayor:** Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman  
• **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at [westbranchiowa.org](http://westbranchiowa.org). The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council  
Regular Meeting**

**May 5, 2025  
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m.  
Roll call: Council members present; Tom Dean, Colton Miller, Mike Horihan, Jerry Sexton and Jodee Stoolman. Attending via Zoom: Tom Dean.  
City Staff present: City Administrator Adam Kofoed, City Clerk Leslie Brick, Police Chief Greg Hall, Public Works Director Matt Goodale and Park & Recreation Director Erin Laughlin. Attending via Zoom: Library Director Jessie Schafer.

### **APPROVE THE AGENDA**

Motion by Miller, second by Sexton to approve the agenda. Motion carried on a voice vote.

### **APPROVE CONSENT AGENDA**

Approve minutes from the April 21, 2025 City Council meeting.  
Approve a Class C Retail Alcohol (12-month) license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch.  
Approve a Class C Retail Alcohol (12-month) liquor license with Outdoor Service privileges for The Black Rose LLC., 116 W. Main Street, West Branch.  
Approve the appointment of Brian Alatalo to the Parks & Recreation Commission, term expiration 12/31/2026.  
Approve the Monthly Financial Report for March 2025.  
Approve Claims for May 5, 2025.

EXPENDITURES		5/5/2025
AERO RENTAL	LIFT RENT REICHERT HOUSE MOVE	1,386.25
BRICK, LESLIE	MILEAGE REIMBURSEMENT-COUNTY	23.80
CEDAR COUNTY COOPERATIVE	FUEL-PW	1,330.51
CJ COOPER & ASSOCIATES	PREEMPLOYMENT TEST-POLICE	75.00
GOERDT INSPECTION	BLDG INSPECTIONS	2,100.00
HAWKINS	CHEMICALS	3,952.06
HOLIDAY INN DES MOINES	IMFOA LODGING	474.88
MACQUEEN EQUIPMENT	STREET SWEEPER PARTS-PW	1,079.66
MENARDS	BORDER FOR TRACK-P&R	1,561.20
QUILL	OFFICE SUPPLIES-CITY, PD	108.79
STERICYCLE	SHREDDING SERVICES	89.93
TROUT, AMBER	P&R 1/2 PITCH REFUND	60.00
TOTAL		12,242.08
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	4/25/2025	65,248.29
PAID BETWEEN MEETINGS		
SISCO	HEALTH CLAIMS 4/21/2025	849.95
SISCO	HEALTH & FLEX CLAIMS 4/28/2025	129.35
BAKER & TAYLOR	BOOKS	294.18
E O JOHNSON	COPIER MAINT - LIB	214.84
JOHN DEERE FINANCIAL	SUPPLIES & UNIFORMS - PW & PD	813.58
MEDIACOM	CABLE SERVICES	41.90
OVERDRIVE	DIGITAL & AUDIO BOOKS	141.48
STATE INDUSTRIAL PRODUCTS	CHEMICALS	257.89
METLIFE	INSURANCE PREMIUM	2,213.32
SISCO	INSURANCE PREMIUM	16,994.66
ALLIANT ENERGY	ALLIANT ENERGY	16,270.89
BAKER & TAYLOR	BOOKS	288.34
BARNHART'S CUSTOM SERVICES	YARD WASTE SITE WORK	2,760.00
BEAN & BEAN	GRAVE OPENING	650.00
CLIA LABORATORY PROGRAM	CERTIFICATE FEE	248.00
CULLIGAN WATER	WATER SOFTENER SERVICE	30.49

ECONO SIGNS	YARD WASTE SIGNAGE-PW	945.43
FIRE SERVICE TRAINING BUREAU	CERT FEES FOR HAZMAT-FIRE	100.00
HARLESS, VERONICA	SR. FITNESS CLASS APRIL	430.00
ILLINOIS LIBRARY ASSOCIATION	SUMMER PROG SUPPLIES-LIBRARY	705.26
IA LAW ENFORCEMENT ACADEMY	MMPI EVALUATION-POLICE	150.00
MPEC	FUEL OIL MIX-FIRE	57.00
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE-LIBRARY	100.00
WEST BRANCH TIMES	LEGAL PUBLICATIONS & JOB POST	1,361.93
TOTAL		46,048.49
GRAND TOTAL EXPENDITURES		123,538.86
FUND TOTALS		
001 GENERAL FUND	38,946.70	
022 CIVIC CENTER	456.12	
031 LIBRARY	6,810.97	
110 ROAD USE TAX	12,380.09	
112 TRUST AND AGENCY	29,468.22	
600 WATER FUND	19,671.20	
610 SEWER FUND	15052.63	
740 STORM WATER UTILITY	752.93	
GRAND FUND TOTAL	123,538.86	

REVENUE-FISCAL YEAR 2025  
FUND MARCH

001 GENERAL FUND	64,526.43
022 CIVIC CENTER	540.00
026 SIGNS ACCIONA DONATION	79.70
031 LIBRARY	1,242.50
036 TORT LIABILITY	12,605.57
110 ROAD USE TAX	22,789.61
112 TRUST & AGENCY	73,019.96
121 LOCAL OPTION SALES TAX	26,907.46
125 TIF	198,966.11
226 DEBT SERVICE	322,995.61
300 CAPITAL IMPROVEMENT RESERVE	16,807.42
319 I-80 WATER SEWER LINES	334,008.34
500 CEMETERY PERPETUAL FUND	900.00
501 KROUTH PRINCIPAL FUND	665.89
502 KROUTH INTEREST FUND	311.22
600 WATER FUND	79,703.52
610 SEWER FUND	95,598.11
740 STORM WATER UTILITY	6,033.00
TOTAL	1,257,700.45

Motion by Sexton, second by Miller to approve the Consent agenda. AYES: Miller, Stoolman, Horihan, Dean. NAYS: None. ABSTAIN: Sexton (due to conflict on 6b). Motion carried.

**PRESENTATIONS / COMMUNICATIONS / OPEN FORUM - NONE**

**PUBLIC HEARING / NON-CONSENT AGENDA**

Public Hearing – Regarding amending the current budget for fiscal year 2025, ending June 30, 2025.

Laughlin opened the public hearing at 7:03 p.m. There were no public comments. Laughlin closed the public hearing at 7:04 p.m.

Second Reading Ordinance 826 – Amending Chapter 105 – Solid Waste Control. / Move to action.

Brick noted that additional language was added to section 105.12(1) regarding contractors per the Council's request. There were no other comments.

Motion by Sexton, second by Miller to second reading of Ordinance 826. AYES: Sexton, Miller, Stoolman, Horihan, Dean. NAYS: None. Motion carried.

Second Reading Ordinance 827 – Amending Chapter 106 – Collection of Solid Waste. / Move to action.

There were no comments.

Motion by Miller, second by Sexton to second reading of Ordinance 827. AYES: Miller, Seton, Horihan, Stoolman, Dean. NAYS: None. Motion carried.

Resolution 2025-50 – Approving amending the current budget for the fiscal year 2025, ending June 30, 2025. / Move to action.

Kofoed explained a few of the reasons which required the City to amend its current budget explaining that often cities need to do this function for unforeseen expenditures in a given fiscal year. This years amendment includes an increase in liability insurance and self-funded insurance claims, transfer of funds (in/out) for the Phase 2 East Side Water Main project, extra tree trimming expenses and concrete repairs, TIF payments that are in arrears, expenses related to the Cedar-Johnson Road project that the Council approved after the FY25 budget was set, additional water and sewer costs (mostly due to inflation and utility costs) and lastly, an SRF loan payment from the water fund for the Phase 2 East Side Water Main project.

Motion by Sexton, second by Miller to approve Resolution 2025-50. AYES: Sexton, Miller, Stoolman, Dean, Horihan. NAYS: None. Motion carried.

Resolution 2025-51 – Hiring Paul (Kevin) Bailey as a Full-Time Police Officer for the City of West Branch and setting the salary for Fiscal Year 2025/2026. / Move to action.

Chief Hall expressed his deep admiration for Officer Bailey and commended him for his years of prior public service in the Iowa City area. Hall said that Bailey will complete his department and is grateful to Bailey for accepting a position with the West Branch police department.

Motion by Sexton, second by Horihan to approve Resolution 2025-51. AYES: Sexton, Horihan Stoolman, Dean, Miller. NAYS: None. Motion carried.

Oath of Office – Police Officer Bailey

Laughlin administered the oath of office to Office Bailey and welcomed him to the City of West Branch.

Resolution 2025-52 – Approving the annual renewal rates with MetLife for Basic Life, AD&D, Short Term disability, Long Term disability, Dental and Vision insurance. / Move to action.

There were no comments.

Motion by Sexton, second by Horihan to approve Resolution 2025-52. AYES: Sexton, Horihan, Miller, Dean, Stoolman. NAYS: None. Motion carried.

Resolution 2025-53 – Approving the annual renewal rates with Wellmark Blue Cross Blue Shield through the Iowa Community Trust for health insurance. / Move to action.

There were no comments.

Motion by Miller, second by Sexton to approve Resolution 2025-53. AYES: Miller, Sexton, Stoolman, Horihan, Dean. NAYS: None. Motion carried.

Resolution 2025-54 – Approving a Proposal from Linn County Rural Electric Cooperative to install four street lights in the Greenview Subdivision. / Move to action.

Sexton said four new street lights would be placed on existing power poles to help with the issue. Miller asked if easements would be needed for any of the work and Sexton said he didn't believe so. Sexton said he would hand the project and implantation off to the City Administrator and Public Works Director to move the project forward. Miller asked where the money would come from and Kofoed said the Cedar-Johnson Road bond proceeds would be used.

Motion by Sexton, second by Miller to approve Resolution 2025-54. AYES: Sexton, Miller, Dean, Stoolman, Horihan. NAYS: None. Motion carried.

Resolution 2025-55 - Setting a date for Consultation and a date for a Public Hearing on the Proposed Amendment No. 8 to the Amended and Restated West Branch Urban Renewal Plan. / Move to action.

The purpose of this amendment is to include a portion of the Parkside Hills development and other industrial properties to the north of it and declare it as a "slum & blight" district. This allows the City to collect TIF dollars and use them as the see fit in the district. The public hearing is set for June 2, 2025.

Motion by Sexton, second by Miller to approve Resolution 2025-55. AYES: Sexton, Miller, Stoolman, Horihan, Dean. NAYS: None. Motion carried.

#### Discussion – GO Bond Series 2025 excess funds distribution

Schechinger said he met with Boomerang (who was awarded the Cedar-Johnson Road Reconstruction project) and they quoted \$398 thousand dollars to extend Cedar-Johnson Road from Ember Lane to just south of the city limits. This section of the road is currently a chip-seal surface. Schechinger said the bid includes for grading, drainage improvements and a concrete surface. Sexton said he is in support of the extra concrete and commented that delivery drivers are constantly using his property to get from Lazy Brook Drive to Cedar-Johnson Road. Schechinger reminded the Council that Sexton (owner of Cedar's Edge Subdivision) requested that Birdie Drive (a public street that was not constructed by the developer and would have connected Lazy Brook to Cedar-Johnson Road) be vacated (and returned to right-of-way) in 2022. This street vacation was done via resolution 2022-103. Miller did not feel that spending approximately \$400 thousand dollars to service two driveways was a responsible way to spend the excess bond funds and said that he would rather review the list of projects provided by Public Works Director. Miller said the public works budget isn't able to fund most of the projects provided by Goodale and that any bond "overage" would best be utilized on Goodale's list. Miller also mentioned that if future development occurs west of Cedar-Johnson Road then this section of road could be considered again in the future, just not now while other projects would benefit more residents. Stoolman and Horihan agreed with Miller's stance on the subject. Miller also asked how this bond would be repaid and said he didn't want to see taxes increased along with other user fees (water and sewer rates) that continue to rise each year. Kofoed said the bond will be repaid by a combination of TIF and LOST dollars. Kofoed said Schechinger was needing direction from the Council and based on their comments, the original project will move forward without the extension north of Ember Lane. Kofoed said the discussion regarding the excess funds will come back on the May 19<sup>th</sup> City Council meeting so that the Council has time to review Goodale's list and provide direction on which projects to move forward with.

#### Discussion – Mayor Laughlin's revised Urban Renewal Area

Laughlin said that due to overwhelming resident response over the previously proposed "slum & blight" area, he now suggests that the City focus on the Parkside Hills subdivision. Laughlin said he would exclude the zero lot properties that have homes already constructed and occupied, but will include the remaining residential and commercial lots. Laughlin also suggests including commercial properties to the north and all the way up to East Main Street, such as: the City's Public Works shop, other industrial properties on Cookson St., South 4<sup>th</sup> Street, Beranek Park, Beranek Drive, including Barnhart Custom Service's properties. Miller suggested that that creek be included along with the former railroad land where a future trail could be constructed. Laughlin said the proposed map included in the council packet needs some additional tweaking but took all comments under advisement. Laughlin said he would work with Kofoed on the map and Olson who will prepare the public hearing notice. Horihan stated that he wants all affected property owners to receive the public hearing notice so that they are aware of the Mayor's proposal.

**CITY ADMINISTRATOR REPORT – No report**

**CITY ATTORNEY REPORT – No report**

#### **CITY ENGINEER REPORT**

Schechinger said that he had a pre-construction meeting with Boomerang regarding the Cedar-Johnson Road project and they have set a May 19<sup>th</sup> start date. He also reported on discussions with FEMA regarding the Wapsi Creek Widening project. He also gave an update on the West Branch Village sewer meter issue and said that an internal meeting needs to be scheduled to address the on-going issue.

#### **STAFF REPORTS**

Goodale informed the Council that hydrant flushing started today and will continue over the next couple of weeks. He also said that the Hoover Presidential Foundation (yellow house) is scheduled to be moved tomorrow and that his department will be busy assisting.

**COMMENTS FROM MAYOR AND COUNCIL MEMBERS - NONE**

**ADJOURNMENT**

Motion to adjourn by Miller, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 8:05 p.m.

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Roger Laughlin, Mayor

ATTEST:

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Leslie Brick, City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b> Approve the Iowa Retail Cigarette/Tobacco/Nicotine/Vapor permits for FY26
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<b>PREPARED BY:</b> City Clerk, Leslie Brick
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<b>DATE:</b> May 12, 2025
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### BACKGROUND:

Approve permit renewals for the following businesses:

- Kum & Go LC dba Kum & Go #254 – 620 S. Downey St., West Branch
- Casey's Marketing Company, dba Casey's #3463 – 615 S. Downey St., West Branch
- Parkside Petroleum, LLC dba Parkside BP – 401 Parkside Dr., West Branch
- Rashika LLC dba Jack & Jill Store – 115 E Main St., West Branch

Renewals effective July 1, 2025 to June 30, 2026.



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b>	Approve a 5-day Class C Retail Alcohol license, with outdoor service for The Down Under for June 14, 2025 (in conjunction with Summer Kickoff 2025)
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<b>PREPARED BY:</b>	City Clerk, Leslie Brick
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<b>DATE:</b>	May 6, 2025
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### BACKGROUND:

Approve a 5-day Class C Retail Alcohol License, with outdoor service for The Down Under for Summer Kickoff 2025 on Saturday, June 14, 2025, 2:00 p.m. to midnight.

Beer sales will be held in the 100 block of N. Downey Street in the street closure area.





## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b> Claims for May 19, 2025
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<b>PREPARED BY:</b> Heidi Van Auken, Finance Officer
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<b>DATE:</b> May 13, 2025
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### SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

**EXPENDITURES****5/19/2025**

AMAZON.COM	SUPPLIES, BOOKS, SNACKS-LIB	227.49
ARNOLD MOTOR SUPPLY	TIRE GAGE - PW	36.51
BAKER & TAYLOR	BOOKS	217.78
CAPITAL ONE	VARIOUS ITEMS - LIBRARY	126.08
CEDAR COUNTY RECORDER	RECORDING FEES	356.00
ELITE HOLDING COMPANY	YOUTH BALL SHIRTS	1,146.00
FRED'S FEED & SUPPLY	FIELD PAINT	414.00
HOTSY CLEANING SYSTEMS	SOAP FOR TRUCK - PW	241.30
KANOPY	ON DEMAND VIDEO SERVICE	71.00
KOFOED, ADAM	TRAVEL REIMB-ECIA, IMMI	171.40
LRS HOLDINGS	TRASH & RECYCLING APRIL 2025	18,870.50
MENARDS	CUBBY FIELD EDGING. FENCE REPAIR	585.50
MOPPY MO'S	JANITORIAL SERVICES	1,207.50
OVERDRIVE INC	DIGITAL & AUDIO BOOKS	619.20
PACHECO, HUGO VINICIO	INTERIOR PAINTING-LIBRARY	2,250.00
PROTECT YOUTH SPORTS	BACKGROUND CHECKS-P&R	351.00
PYRAMID SERVICES	MOWER PARTS-PW	2,084.70
SHIELD TECHNOLOGY	SOFTWARE MAINTENANCE-PD	1,700.00
STATE HYGIENIC LAB	LAB ANALYSIS	1,981.50
THE HOME DEPOT PRO	PARK BLDG SUPPLIES	183.68
UNIVERSITY OF IOWA HEALTH	DOT PHYSICALS-PW	408.00
VEENSTRA & KIMM	VARIOUS PROJECTS	21,841.28
WEST BRANCH TIMES	SUBSCRIPTION-LIBRARY	38.00
WHITE CAP	SAFETY EQUIPMENT-PW	235.64
<b>TOTAL</b>		<b>55,364.06</b>

**PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS****5/9/2025****57,909.36****PAID BETWEEN MEETINGS**

IOWA ONE CALL	UTILITY LOCATION SERVICE	86.40
KIESLER POLICE SUPPLY	AMMUNITION	1,013.90
LEAF CAPITAL FUNDING	COPIER LEASE-LIBRARY	142.02
OFFICE OF AUDITOR	AUDIT FY23 FILING FEE	200.00
PANTHER UNIFORMS	UNIFORMS-POLICE	339.88
WB COMMUNITY SCHOOLS	NEWSPAPER AD-LIBRARY	75.00
WEX BANK	VEHICLE FUEL	1,254.71
SISCO	HEALTH CLAIMS 5/5/2025	120.87
VARIOUS VENDORS	UB REFUNDS	274.00
AMAZON.COM	SUPPLIES, COMPUTER, BOOKS-LIB	1,484.10
AT&T MOBILITY	WIRELESS SERVICE	210.04
BROWN'S WEST BRANCH	VEHICLE REPAIR-PD	421.50
EO JOHNSON	COPIER MAINTENANCE-CITY	136.13

LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,510.26
LYNCH'S PLUMBING	CUBBY BATHROOM SINK REPAIR	1,084.50
PIP PRINTING	BLDG INSPECTION FORMS	181.53
STOREY KENWORTHY	RECEIPT BOOKS	294.00
VERIZON WIRELESS	VERIZON WIRELESS	454.71

<b>TOTAL</b>		<b>9,283.55</b>
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<b>GRAND TOTAL EXPENDITURES</b>		<b>122,556.97</b>
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**FUND TOTALS**

001 GENERAL FUND	57,806.04
022 CIVIC CENTER	420.00
031 LIBRARY	10,183.07
110 ROAD USE TAX	6,675.55
112 TRUST AND AGENCY	10,091.00
321 WIDENING WAPSI CREEK	2,889.00
330 EASTSIDE WATER MAIN PH2	334.40
331 CEDAR JOHNSON RD RECONS	16,838.88
600 WATER FUND	7,678.19
610 SEWER FUND	9,105.66
740 STORM WATER UTILITY	535.18

<b>GRAND FUND TOTAL</b>	<b>122,556.97</b>
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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	SHIELD TECHNOLOGY CORPORATION MOPPY MO'S LLC	SOFTWARE MAINTENANCE	1,700.00
			CLEANING SERVICES-POLICE	35.00
			TOTAL:	1,735.00
PARK & RECREATION	GENERAL FUND	FRED'S FEED & SUPPLY LLC MENARDS ELITE HOLDING COMPANY THE HOME DEPOT PRO	FIELD PAINT	414.00
			CUBBY FIELD EDGING	530.96
			YOUTH BALL SHIRTS	1,146.00
			PARK GARBAGE BAGS	37.75
			CUBBY BATHROOM SUPPLIES	89.19
		PROTECT YOUTH SPORTS MOPPY MO'S LLC	BACKGROUND CHECKS - P&R	351.00
			CLEANING SERVICES- CITY,TH	157.50
			TOTAL:	2,726.40
CEMETERY	GENERAL FUND	PYRAMID SERVICES INC.	MOWER PARTS-PW	158.14
			MOWER PARTS-PW	785.00
			MOWER PARTS-PW	65.64
			MOWER PARTS-PW	537.96
			MOWER PARTS-PW	537.96
			TOTAL:	2,084.70
CLERK & TREASURER	GENERAL FUND	KOFOED, ADAM MOPPY MO'S LLC	TRAVEL REIMB-ECIA, IMMI	171.40
			CLEANING SERVICES- CITY,TH	140.00
			TOTAL:	311.40
LEGAL SERVICES	GENERAL FUND	CEDAR COUNTY RECORDER	RECORDING FEES	356.00
			TOTAL:	356.00
SOLID WASTE	GENERAL FUND	LRS HOLDINGS, LLC	TRASH & RECYCLING APRIL 20	18,870.50
			TOTAL:	18,870.50
COMMISSION	GENERAL FUND	VEENSTRA & KIMM INC.	ANNEXATION STUDY	258.00
			MEADOWS PT 6 REVIEW	1,521.00
			TOTAL:	1,779.00
TOWN HALL	CIVIC CENTER	MOPPY MO'S LLC	CLEANING SERVICES- CITY,TH	420.00
			TOTAL:	420.00
LIBRARY	LIBRARY	OVERDRIVE INC	DIGITAL & AUDIO BOOKS	614.72
			DIGITAL & AUDIO BOOKS	4.48
		WEST BRANCH TIMES	SUBSCRIPTION - LIBRARY	38.00
			BOOKS	217.78
		PACHECO, HUGO VINICIO HERNANDEZ	INTERIOR PAINTING-LIBRARY	2,250.00
			TOILET PAPER - LIBRARY	56.74
		THE HOME DEPOT PRO	ON DEMAND VIDEO SERVICE	71.00
			TRASH BAGS	20.89
		KANOPY	POPCORN BUTTER	22.99
			BOOKS	183.61
		AMAZON.COM.CA., INC.	VARIOUS ITEMS - LIBRARY	14.31
			VARIOUS ITEMS - LIBRARY	2.28
		MOPPY MO'S LLC	VARIOUS ITEMS - LIBRARY	109.49
			JANITORIAL SERVICES-LIBRAR	455.00
			TOTAL:	4,061.29
ROADS & STREETS	ROAD USE TAX	HOTSY CLEANING SYSTEMS WHITE CAP L.P. UNIVERSITY OF IOWA HEALTH CARE-OH	SOAP FOR TRUCK - PW	241.30
			SAFETY EQUIPMENT-PW	235.64
			DOT PHYSICALS-PW	408.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ARNOLD MOTOR SUPPLY	TIRE GAGE - PW	36.51
			TOTAL:	921.45
CAPITAL PROJECT		WIDENING WAPSI CRE VEENSTRA & KIMM INC.	CHANNEL WIDENING FLOOD IMP	2,889.00
			TOTAL:	2,889.00
CAPITAL PROJECT		EASTSIDE WATER MAI VEENSTRA & KIMM INC.	EAST SIDE WATER MAINS PH2	334.40
			TOTAL:	334.40
CAPITAL PROJECT		CEDAR JOHNSON RD R VEENSTRA & KIMM INC.	CEDAR JOHNSON RD RECON	9,373.88
			CEDAR JOHNSON RD RECON	7,465.00
			TOTAL:	16,838.88
WATER OPERATING	WATER FUND	MENARDS	FENCE REPAIR SUPPLIES	54.54
			TOTAL:	54.54
SEWER OPERATING	SEWER FUND	STATE HYGIENIC LAB	LAB ANALYSIS	1,981.50
			TOTAL:	1,981.50

===== FUND TOTALS =====		
001	GENERAL FUND	27,863.00
022	CIVIC CENTER	420.00
031	LIBRARY	4,061.29
110	ROAD USE TAX	921.45
321	WIDENING WAPSI CREEK @ BE	2,889.00
330	EASTSIDE WATER MAIN PH2	334.40
331	CEDAR JOHNSON RD RECONS	16,838.88
600	WATER FUND	54.54
610	SEWER FUND	1,981.50
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	GRAND TOTAL:	55,364.06
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## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b> Third Reading Ordinance 826 – Amending Chapter 105 – Solid Waste Control.
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<b>PREPARED BY:</b> City Clerk, Leslie Brick
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<b>DATE:</b> May 6, 2025
--------------------------

**SUMMARY:** West Branch Code of Ordinance update:

(Current language)

**105.06 SEPARATION OF YARD WASTE REQUIRED.**

All yard waste shall be separated by the owner or occupant from all other solid waste accumulated on the premises and shall be composted on the premises, placed in biodegradable bags and set out at curbside for collection by the City or hauled to the City wood pile.

**105.09 WASTE STORAGE CONTAINERS.**

1. Container Specifications. Waste storage containers shall comply with the following specifications and shall be provided by the City or its contracted hauling contractor:

A. Residential. Residential waste containers shall be of not less than 35 gallons or more than 65 gallons in capacity. Recycling containers shall be not less than 65 gallons or more than 95 gallons in capacity. All containers shall be maintained to be leakproof and waterproof by the property owner or tenant. Residents may also set out for pickup single use collection bags affixed with an appropriate tag and placed on the top of the waste container.

(Adding new section)

**105.12 CITY YARD WASTE SITE.** The designated City yard waste site will be governed by all signage at said facilities as the following restrictions:

1. City waste site is for City residents only. No commercial waste from contractors unless prior consent is given by the Public Works Director.
2. Disposal of leaves, yard brush, and grass clippings are the only allowed materials. Tree branches must be smaller than eighteen (18) inches in diameter. Tree stumps are not allowed. (105.02(16))
3. Yard waste in biodegradable bags are allowed. No plastic bags are allowed.
4. Disposal of items other than grass clippings, yard brush, or leaves at the City yard waste site may be cited for littering under this chapter or any other applicable City ordinance.
5. Any non-resident of the City depositing any materials at the City yard waste site may also be subject to citation for littering under this chapter or any other applicable City ordinance. This includes any commercial company with tree debris.
6. Penalties for improper disposal of items that are not yard waste is:
  - a. First Offense: \$250.00
  - b. Second Offense: \$500.00
  - c. Third (and subsequent) Offense: \$750.00

## ORDINANCE NO. 826

### AN ORDINANCE AMENDING CHAPTER 105 - SOLID WASTE CONTROL

**BE IT ENACTED** by the City Council of the City of West Branch, Iowa:

1. **Amendment.** Section 105.06 of the Code of Ordinances is hereby amended by replacing “wood pile” with “yard waste site.”

**105.06 SEPARATION OF YARD WASTE REQUIRED.** All yard waste shall be separated by the owner or occupant from all other solid waste accumulated on the premises and shall be composted on the premises, placed in biodegradable bags and set out at curbside for collection by the City or hauled to the City yard waste site.

2. **Amendment.** Section 105.09 is hereby amended by deleting it in its entirety and replacing it with the following:

**105.09 WASTE STORAGE CONTAINERS.** Waste storage containers shall comply with the following specifications and shall be provided by the City or its contracted hauling contractor:

A. Residential. Residential waste and recycling containers shall be provided by the City’s contracted hauler. All containers shall be maintained to be leakproof and waterproof by the property owner or tenant. Residents may also set out for pickup single use collection bags affixed with an appropriate tag and placed on the top of the waste container.

3. **Amendment.** Section 105 of the Code of Ordinances is hereby amended by adding a new Subsection 105.12, which reads as follows:

**105.12 CITY YARD WASTE SITE.** The designated City yard waste site will be governed by all signage at said facilities as the following restrictions:

1. City waste site is for City residents only. *No commercial waste from contractors unless prior consent is given by the Public Works Director.*
2. Disposal of leaves, yard brush, and grass clippings are the only allowed materials. *Tree branches must be smaller than eighteen (18) inches in diameter. Tree stumps are not allowed. (105.02(16))*
3. Yard waste in biodegradable bags are allowed. *No plastic bags are allowed.*
4. Disposal of items other than grass clippings, yard brush, or leaves at the City yard waste site may be cited for littering under this chapter or any other applicable City ordinance.
5. Any non-resident of the City depositing any materials at the City yard waste site may also be subject to citation for littering under this chapter or any other

applicable City ordinance. *This includes any commercial company with tree debris.*

6. Penalties for improper disposal of items that are not yard waste is:

- a. First Offense: \$250.00
- b. Second Offense: \$500.00
- c. Third (and subsequent) Offense: \$750.00

- 4. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.
- 5. Adjudication. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.
- 6. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

**Passed and approved on the 19th day of May, 2025.**

First Reading: April 21, 2025  
Second Reading: May 5, 2025  
Third Reading: May 19, 2025

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

\_\_\_\_\_  
Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk





## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b> <b>Third Reading Ordinance 827</b> – Amending Chapter 106 – Collection of Solid Waste.
--

<b>PREPARED BY:</b> City Clerk, Leslie Brick
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<b>DATE:</b> May 6, 2025
--------------------------

**SUMMARY:** West Branch Code of Ordinance update:

(Current language)

### **106.08 COLLECTION FEES.**

The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

(Goreham vs. Des Moines, 1970, 179 NW 2nd, 449 [Iowa 1970])

1. Schedule of Fees. The fees for solid waste collection and disposal service, used or available, are:

- A. 35-gallon waste container - \$12.75 per month.
- B. 65-gallon waste container - \$14.75 per month.
- C. Recycling collection - \$4.75 per month.
- D. Each bag of solid waste set out for collection shall have a sticker purchased at a cost set by the contractor.

(New language)

**106.08 COLLECTION FEES.** The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

(Goreham vs. Des Moines, 1970, 179 NW 2nd, 449 [Iowa 1970])

1. Schedule of Fees. The fees for solid waste collection and disposal service used are available and are on file at City Hall.

**ORDINANCE NO. 827**

**AN ORDINANCE AMENDING CHAPTER 106 - COLLECTION OF SOLID WASTE**

**BE IT ENACTED** by the City Council of the City of West Branch, Iowa:

1. **Amendment.** Section 106.08 is hereby amended by deleting it in its entirety and replacing it with the following:

**106.08 COLLECTION FEES.** The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

(Goreham vs. Des Moines, 1970, 179 NW 2nd, 449 [Iowa 1970])

1. **Schedule of Fees.** The fees for solid waste collection and disposal service used are available and are on file at City Hall.
2. **Conflicts.** All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.
3. **Adjudication.** If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.
4. **Effective Date.** This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

**Passed and approved on the 19th day of May, 2025.**

First Reading: April 21, 2025  
Second Reading: May 5, 2025  
Third Reading: May 19, 2025

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Roger Laughlin, Mayor

ATTEST:

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Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2025.



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
-----------------------------------

<b>AGENDA ITEM:</b> <b>First Reading Ordinance 828</b> – Amending Chapter 18 – City Clerk.
--

<b>PREPARED BY:</b> City Clerk, Leslie Brick
--

<b>DATE:</b> May 13, 2025
---------------------------

**SUMMARY:** West Branch Code of Ordinance update:

(Current language)

### 18.01 APPOINTMENT.

The City Administrator is ex officio City Clerk and has the duties, powers, and functions prescribed in this chapter, by State law, and other ordinances of the City.

(New language)

### 18.01 APPOINTMENT.

The **Council shall appoint by majority vote a City Clerk to serve at the discretion of the Council** and has the duties, powers, and functions prescribed in this chapter, by State law, and other ordinances of the City.

### 18.02 COMPENSATION. (add this section to be consistent with CA and FO positions)

The City Clerk is paid such compensation as specified by resolution of the Council.

ORDINANCE NO. 828

AN ORDINANCE AMENDING CHAPTER 18 – CITY CLERK

BE IT ENACTED by the City Council of the City of West Branch, Iowa:

**Section 1. Amendment.** Section 18.01 is hereby amended by deleting it in its entirety and replacing it with the following:

**18.01 APPOINTMENT.**

The Council shall appoint by majority vote a City Clerk to serve at the discretion of the Council and has the duties, powers, and functions prescribed in this chapter, by State law, and other ordinances of the City.

*(Insert after current subsection)*

**1. 18.02 COMPENSATION.**

The City Clerk is paid such compensation as specified by resolution of the Council.

Renumber all remaining sections after these changes.

**Section 2. Conflicts.** All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

**Section 3. Adjudication.** If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof no adjudged invalid or unconstitutional.

**Section 4. Effective Date.** This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

First Reading: May 19, 2025

Second Reading:

Third Reading:

\_\_\_\_\_  
Roger Laughlin, Mayor

ATTEST:

\_\_\_\_\_  
Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b>	<b>Resolution 2025-56</b> – Setting date for the sale of General Obligation Corporate Purpose Bonds, Series 2025 and authorizing the use of a preliminary official statement in connection therewith.
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<b>PREPARED BY:</b>	City Clerk, Leslie Brick
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<b>DATE:</b>	May 14, 2025
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### SUMMARY:

Dorsey and Whitney have prepared and the necessary updated proceedings setting the date for the sale of General Obligation Corporate Purpose Bonds, Series 2025 (the “Bonds”), at the May 19<sup>th</sup> City Council meeting. The proceedings also authorize the use of a preliminary official statement (the “P.O.S.”) in connection therewith.

## **RESOLUTION 2025-56**

### **RESOLUTION SETTING DATE FOR THE SALE OF GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2025 AND AUTHORIZING THE USE OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION THEREWITH**

**WHEREAS**, the City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, heretofore proposed to enter into a loan agreement (the “Essential Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$4,150,000 pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of (a) constructing street, water system, sidewalk, sanitary sewer system and storm water drainage improvements; and (b) acquiring and installing street lighting, signage and signalization improvements, and has published notice of the proposed action and has held a hearing thereon on April 21, 2025; and

**WHEREAS**, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of the Bonds in evidence of the obligation of the City under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by Speer Financial, Inc., as municipal advisor (the “Municipal Advisor”) to the City; and

**WHEREAS**, it is now necessary to set the date for the sale of the Bonds and to authorize the Municipal Advisor to facilitate such sale;

**NOW, THEREFORE**, Be It Resolved by the City Council of the City of West Branch, Iowa, as follows:

Section 1. The Mayor and City Clerk are hereby authorized to take such action as shall be deemed necessary and appropriate, with the assistance of the Municipal Advisor, to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 2. The use by the Municipal Advisor of the P.O.S. relating to the Bonds in substantially the form as has been presented to and considered by the City Council is hereby approved, and the Municipal Advisor is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the Mayor is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the City within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 3. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the City until 11:00 a.m. on June 2, 2025, at the City Hall, 110 N. Poplar Street, in the City, and the City Council shall meet on the same date at 7:00 o’clock p.m., at 110 N. Poplar Street, West Branch, Iowa for the purpose of considering such bids received and considering and passing a resolution providing for the award of the Bonds, and the Municipal Advisor is hereby authorized

and directed to disseminate the notice of said sale, in compliance with the Internal Revenue Service regulations governing “Issue Price” determinations, such notice to minimally contain information regarding Establishment of Issue Price set forth in the “Terms of Offering” attached to the P.O.S. and to be in such form as the Municipal Advisor may deem to be appropriate.

Section 4. Pursuant to Section 75.14 of the Code of Iowa, the City Council hereby authorizes the Municipal Advisor to use electronic bidding procedures for the sale of the Bonds through Speer Auction®, and hereby finds and determines that the Speer Auction® competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

**Passed and approved this 19<sup>th</sup> day of May, 2025.**

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Roger Laughlin, Mayor

Attest:

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Leslie Brick, City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b> Resolution 2025-57 - Approving Financial Support of Hoover's Hometown Days 2025 in the amount of \$_____. / <b>Move to action.</b>
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<b>PREPARED BY:</b> City Administrator, Adam Kofoed
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<b>DATE:</b> May 13, 2025
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### BACKGROUND:

Councilperson Dean has proposed a \$5,000 donation from the City of West Branch to support the Hoover's Hometown Days (HHTD) Committee in reaching its fundraising goals for this year's celebration. HHTD is a signature event for the community, drawing residents, alumni, and visitors alike.

In recent years, the City has reduced its direct role in event planning and coordination. Notably, fireworks were cut from the city budget two years ago, and in the previous year, the City formally stepped back from serving as the primary organizer of the event. These decisions were made during a period of significant financial constraint and uncertainty.

However, the City's financial outlook has improved quicker than expected due to faster-than-anticipated growth and past fiscal cuts. As a result, there is room within discretionary spending limits to support community-focused events such as HHTD.

### PROS:

- Supports a high-profile community event with regional draw
- Demonstrates renewed City partnership without resuming full organizational responsibility
- Balances investment in tourism and public safety priorities
- Utilizes improved fiscal capacity responsibly

### CONS:

- Some may view any HHTD spending as a reversal of previous cost-saving measures
- Could set expectations for increased City contributions in future years

### RECOMMENDATION

While staff acknowledges the positive impact of HHTD on community engagement and tourism, we also recognize the council's mixed perspectives on restoring event-related funding. Some councilmembers have expressed preferences for prioritizing support for public safety, particularly the West Branch Fire Department, when revisiting event-related expenditures.

As a compromise, staff recommends the following allocation:

\$2,000 to the HHTD Committee to support general fundraising needs

\$1,000 to the West Branch Firefighters Foundation, in alignment with past council priorities to support fire department-related efforts during Hoover's Hometown Days

This approach offers a balanced reinvestment in the event while honoring council concerns about past spending priorities.



**RESOLUTION 2025-57**

**APPROVING FINANCIAL SUPPORT OF HOOVER'S HOMETOWN DAYS 2025 IN  
THE AMOUNT OF \$ \_\_\_\_\_**

**WHEREAS**, the City of West Branch promotes annual celebrations to bring its residents together, build community, and support its local businesses; and

**WHEREAS**, Hoover's Hometown Days is the largest annual event occurring in West Branch each August with family friendly entertainment, food and small business vendors, a parade, kids' activities and live musical performances; and

**WHEREAS**, West Branch Main Street has taken the lead facilitator role for the event and has requested a financial commitment from the City in the amount of \$ \_\_\_\_\_; and

**WHEREAS**, the West Branch City Council has budgeted this expense for fiscal year 2025 and supports the groups effort.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of West Branch, Cedar County, Iowa, that the aforementioned financial contribution of \$ \_\_\_\_\_ be made payable to Main Street West Branch for the purposes so stated and is hereby accepted and approved.

**Passed and approved this 19th day of May, 2025.**

---

Roger Laughlin, Mayor

ATTEST:

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Leslie Brick, City Clerk



## REQUEST FOR COUNCIL CONSIDERATION

<b>MEETING DATE:</b> May 19, 2025
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<b>AGENDA ITEM:</b>	<b>Discussion:</b> GO Bond Series 2025 excess funds distribution
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<b>PREPARED BY:</b>	Adam Kofoed, City Administrator
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<b>DATE:</b>	May 12, 2025
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### BACKGROUND:

Our initial estimate for the Cedar-Johnson Road Reconstruction Project was \$3.5 million. However, with recent bids coming in at \$2.1 million, additional funds are now available. Councilperson Miller is proposing a discussion with the council on how to allocate these excess funds.

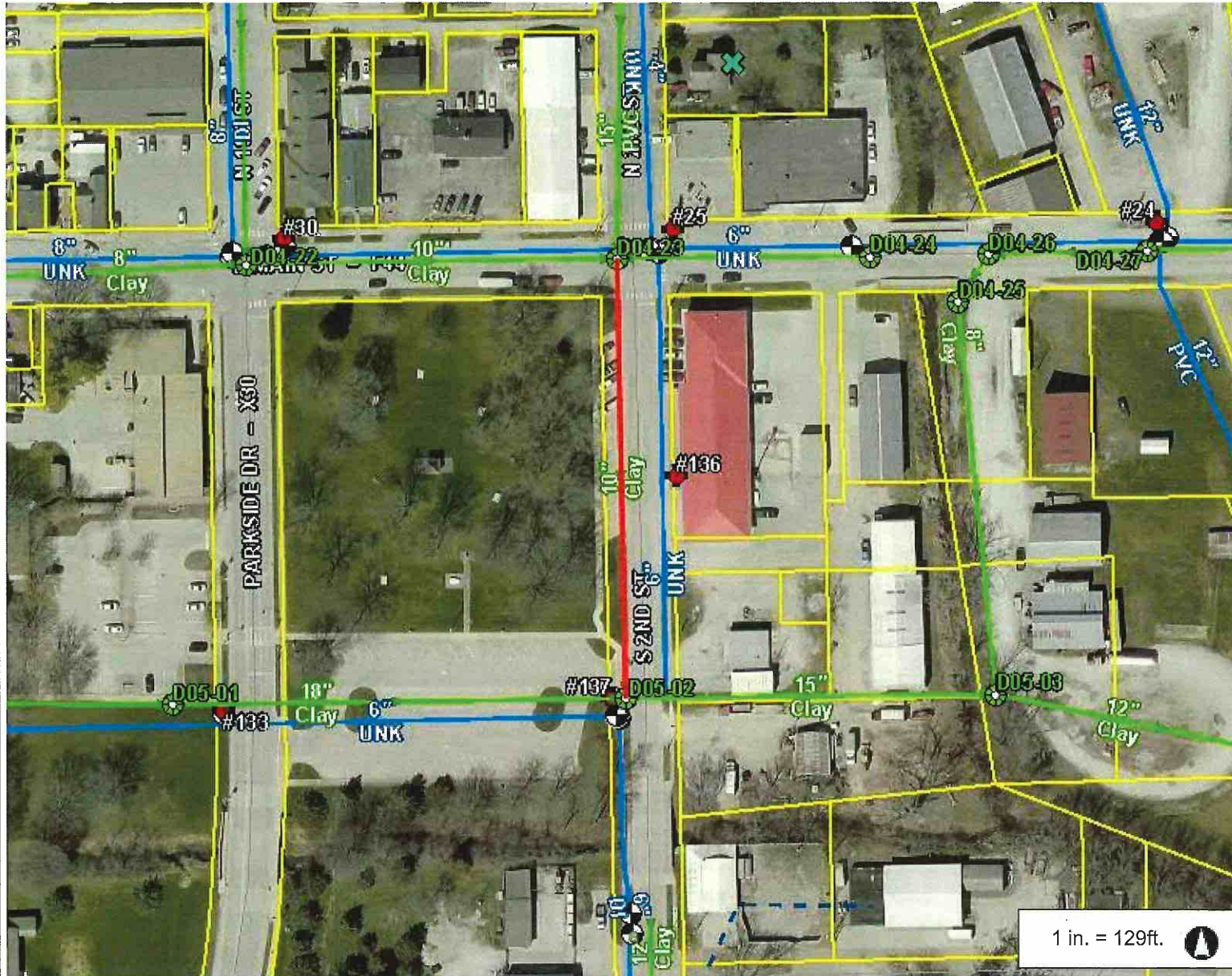
Expense	Cost	Remaining Budget
Starting Funds		\$ 3,500,000
Construction Estimate	\$ 2,100,000	\$ 1,400,000
Engineering Fees	\$ 630,000.0	\$ 770,000.0
Issuance Fees	\$53,166	\$ 716,834.0
Underwriter Fees	33200	\$ 683,634.0
Misc. Fees	5000	\$ 678,634.0
Lark Land	20000	\$ 658,634.0
Greenview Lights	30000	\$ 628,634.0
Contingency	\$100,000	\$ 528,634.0
<b>Additional Infrastructure Budget</b>		<b>\$500,000</b>

## Public Works Projects

1. **Sewer** - Replacement of 380 feet of sewer - South 2nd St from E Main St to the Water Street parking lot - main bottle neck - currently 10", change to 15".
2. **Sewer** - Thomas Dr sewer main replacement to include 800 + feet of sewer main, moving a fire hydrant, moving a light pole and replacement of the concrete in the cul-de-sac.
3. **Water** - 630 feet of water main replaced N Downey St from W Orange St to Northside Dr.
4. **Water** - S Poplar St from W Main St to Penn Trace- replacement of 380 feet of 4" water main.
5. **Water** - 1100 feet of water main replaced in Greenview north loop.
6. **Water** plant filter replacement
7. **Water** - work within well #5 access area to grade and make the area of our easement accessible for well equipment.
8. **Sealcoat replacement** - Truck route on E Green St from N Downey St to N 1st St- replacement of 275 feet of sealcoat street with concrete curb and gutter street.
9. **Sealcoat replacement** - E College St from N Downey to N 1st St- replacement of 275 feet of sealcoat street with concrete curb and gutter street.
10. **Sealcoat replacement** - E College St from N 4th to N 5th St- replacement of 275 feet of sealcoat street with concrete curb and gutter street.
11. **Sealcoat replacement** - East Green St from N 1st St to N 2nd St- replacement of 275 feet of sealcoat street with concrete curb and gutter street.
12. **Sealcoat replacement** - East Green St from N 5th St to N 6th St- replacement of 340 feet of sealcoat street with concrete curb and gutter street.
13. **Sealcoat replacement** - East Orange St from N 4th St to N 6th St- replacement of 775 feet of sealcoat street with concrete curb and gutter street.
14. **Sealcoat replacement** - N 2nd St from E Main St to E Green St- replacement of 360 feet of sealcoat street with concrete curb and gutter street. Replacement of 360 feet of 4" water main. (This would all need done as one large project or could not do the road work and just replace the water main.)
15. **Seal coat** Fawcett Dr from concrete to bridge in front of wastewater plant.
16. **Seal coat** entire cemetery.
17. **Street** - repair on North Oliphant from Crestview Dr to a point 100 feet south of the intersection
18. **Street** overlay - West Main St overlay from bridge / end of West Main to Thomas Dr
19. **Street** - connect Gilbert Dr to Cubby Park
20. **Misc** - Tree removal, seeding and replanting in the park/greenspace to the south of Phase 6 of the Meadows from Cedar/Johnson Rd to the storm water retention pond.
21. **Misc** - Layout of future phases of the cemetery.

# West Branch, IA

#1



## Legend

- Manhole
  - Lift Station
  - Discharge Point
  - Gravity Main
  - Force Main
  - Lagoon
  - Hydrant
  - System Valve
  - Network Structure
  - Water Main Break
  - Water Main
  - Lateral Line
- Active Work Orders
- Building Maintenance
  - Cemetery
  - Code Enforcement
  - Electric
  - Parks/Trails
  - Sewer/Storm Water
  - Solid Waste
  - Special Events
  - Streets
  - Water
  - Zoning
  - Other
- Closed Work Orders

## Notes

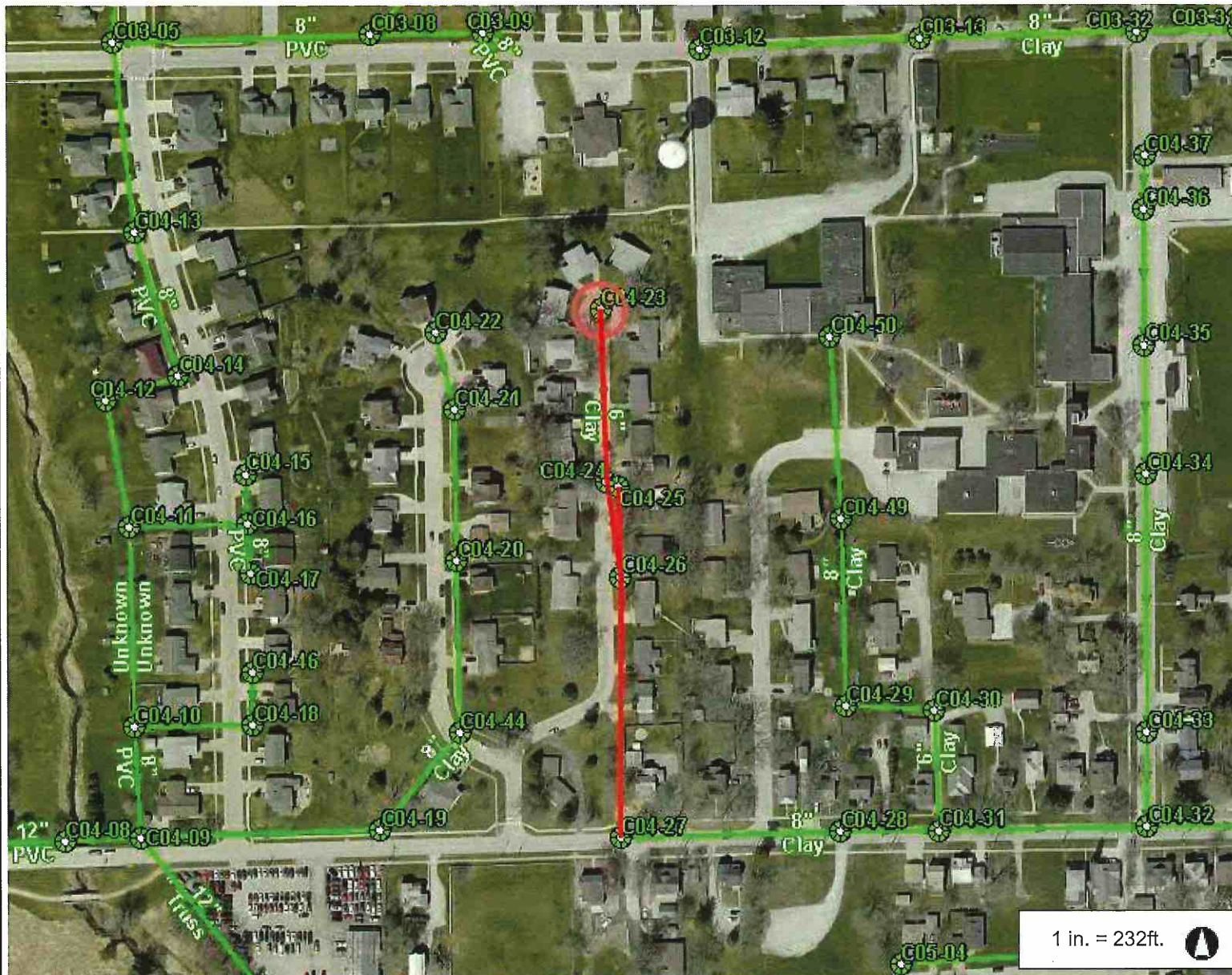
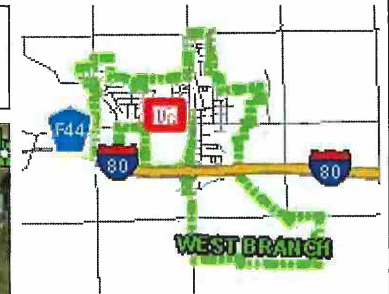
258.1 0 129.04 258.1 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA #2



## Legend

- Manhole
- Lift Station
- Discharge Point
- Gravity Main
- Force Main
- Lagoon

## Notes

463.6 0 231.80 463.6 Feet

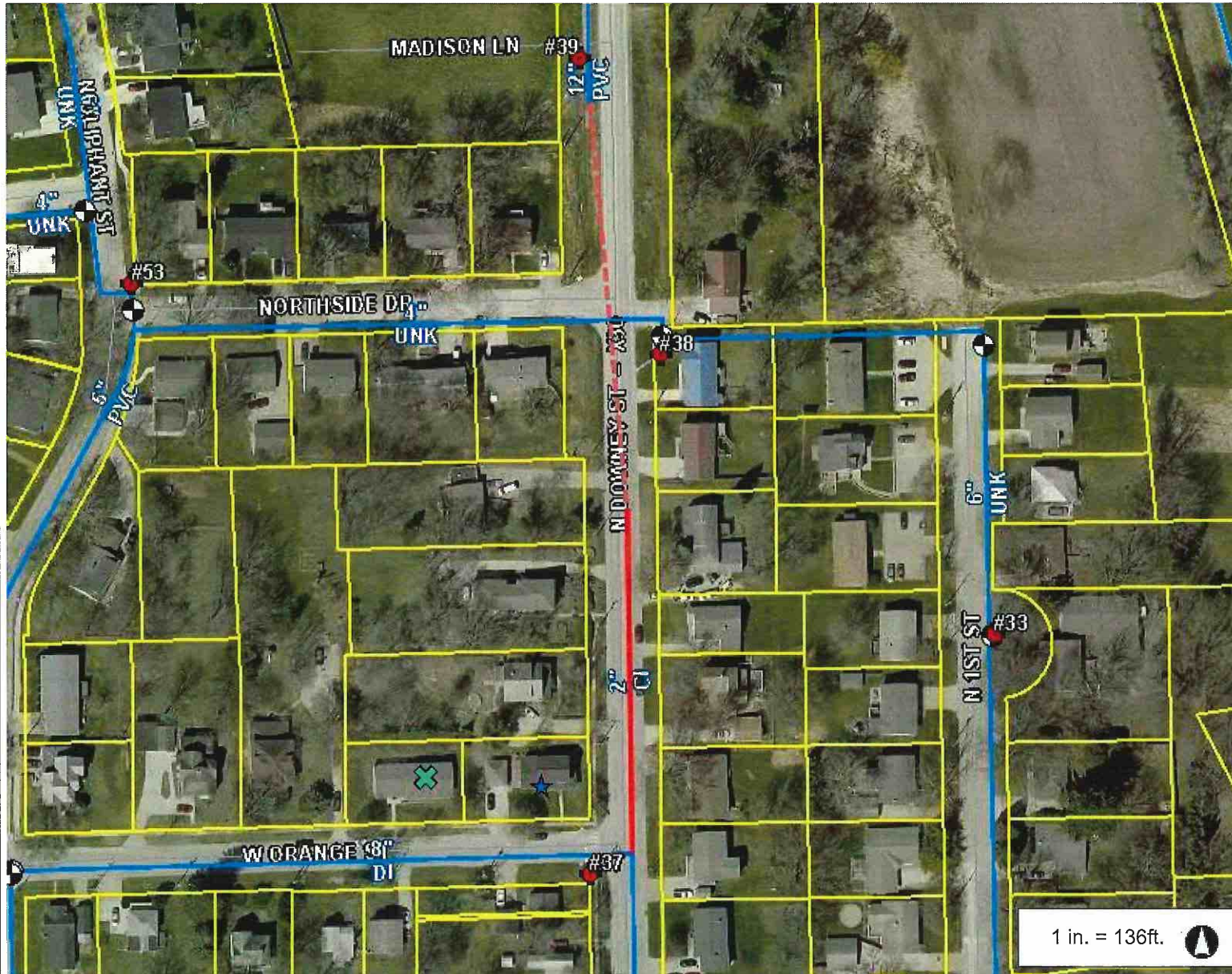
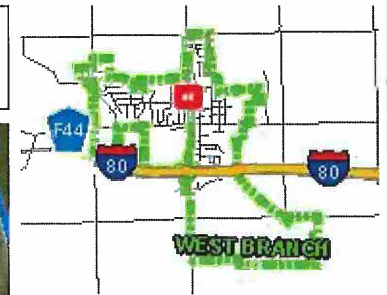
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THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA

#3



## Legend

- + Hydrant
- System Valve
- Network Structure
- + Water Main Break
- Water Main
- Lateral Line

## Active Work Orders

- ★ Building Maintenance
- ★ Cemetery
- ★ Code Enforcement
- ★ Electric
- ★ Parks/Trails
- ★ Sewer/Storm Water
- ★ Solid Waste
- ★ Special Events
- ★ Streets
- ★ Water
- ★ Zoning
- ★ Other

## Closed Work Orders

- ✕ Building Maintenance
- ✕ Cemetery
- ✕ Code Enforcement
- ✕ Electric
- ✕ Parks/Trails
- ✕ Sewer/Storm Water

## Notes

271.6 0 135.80 271.6 Feet

1 in. = 136ft.

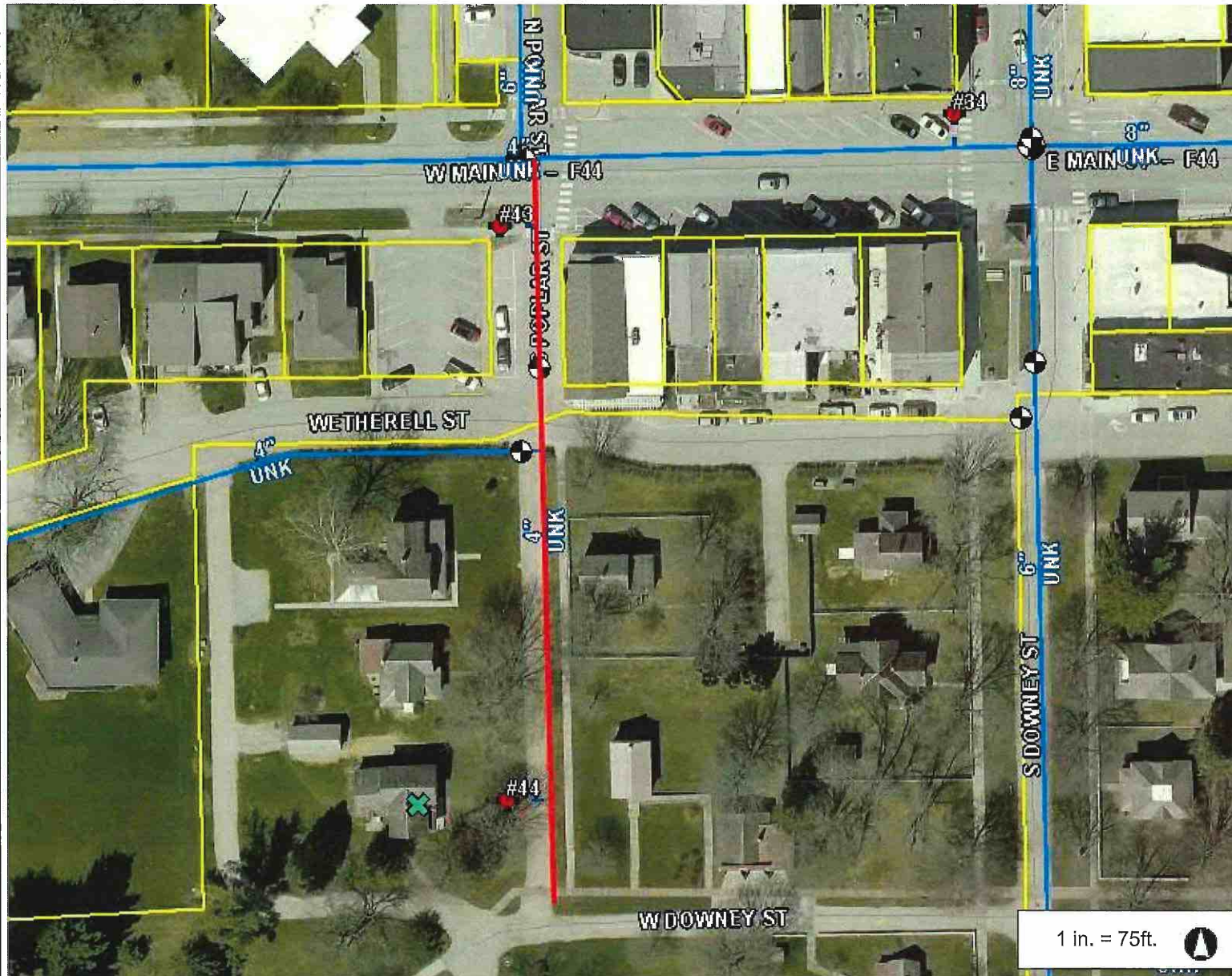


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THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA #4



## Legend

- Hydrant
- System Valve
- Network Structure
- Water Main Break
- Water Main
- Lateral Line

## Active Work Orders

- Building Maintenance
- Cemetery
- Code Enforcement
- Electric
- Parks/Trails
- Sewer/Storm Water
- Solid Waste
- Special Events
- Streets
- Water
- Zoning
- Other

## Closed Work Orders

- Building Maintenance
- Cemetery
- Code Enforcement
- Electric
- Parks/Trails
- Sewer/Storm Water

## Notes

149.6 0 74.80 149.6 Feet

1 in. = 75ft.

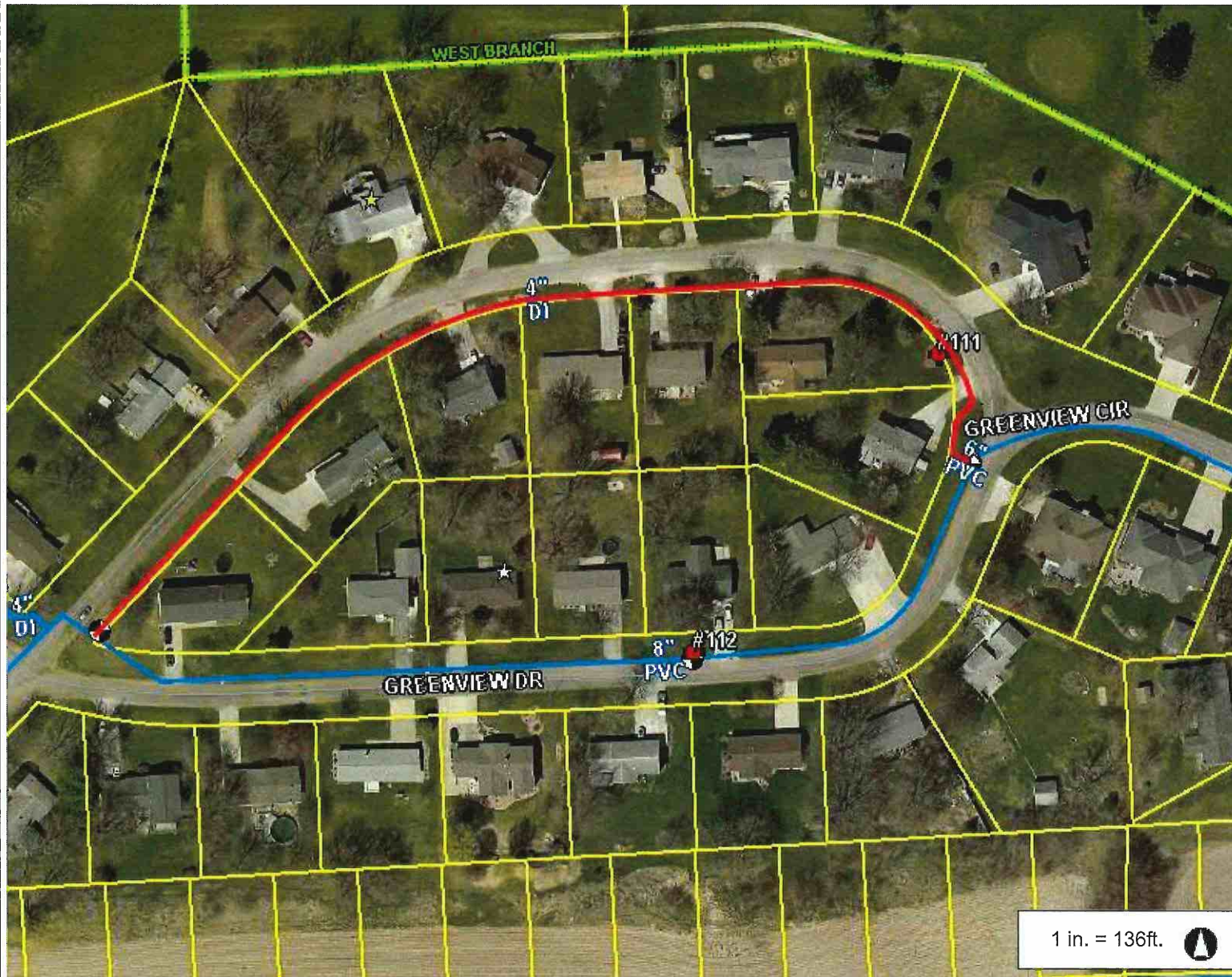
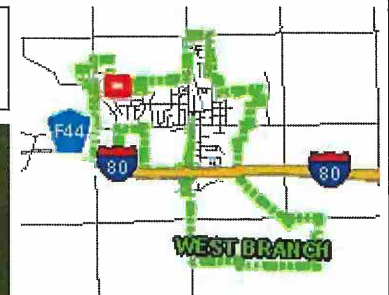


This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA #5



## Legend

- ✚ Hydrant
- ⊙ System Valve
- ⊡ Network Structure
- ⊕ Water Main Break
- Water Main
- Lateral Line

## Active Work Orders

- ★ Building Maintenance
- ★ Cemetery
- ★ Code Enforcement
- ★ Electric
- ★ Parks/Trails
- ★ Sewer/Storm Water
- ★ Solid Waste
- ★ Special Events
- ★ Streets
- ★ Water
- ★ Zoning
- ★ Other

## Closed Work Orders

- ✖ Building Maintenance
- ✖ Cemetery
- ✖ Code Enforcement
- ✖ Electric
- ✖ Parks/Trails
- ✖ Sewer/Storm Water

## Notes

271.6 0 135.80 271.6 Feet

1 in. = 136ft.

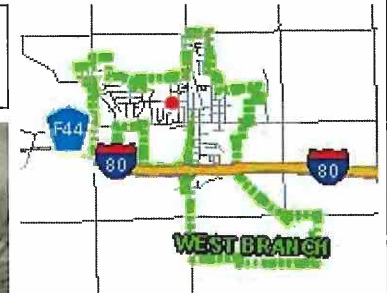


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THIS MAP IS NOT TO BE USED FOR NAVIGATION







# West Branch, IA #6



## Legend

### Road

-  Interstate
-  US Highway
-  State Numbered Highway
-  <all other values>

### Parcel

### Corporate Limit Line

### Road

-  Street
-  County Highway
-  State Highway
-  US Highway
-  Interstate

### Parcel

### Corporate Limit Line

## Notes

66.3 0 33.16 66.3 Feet

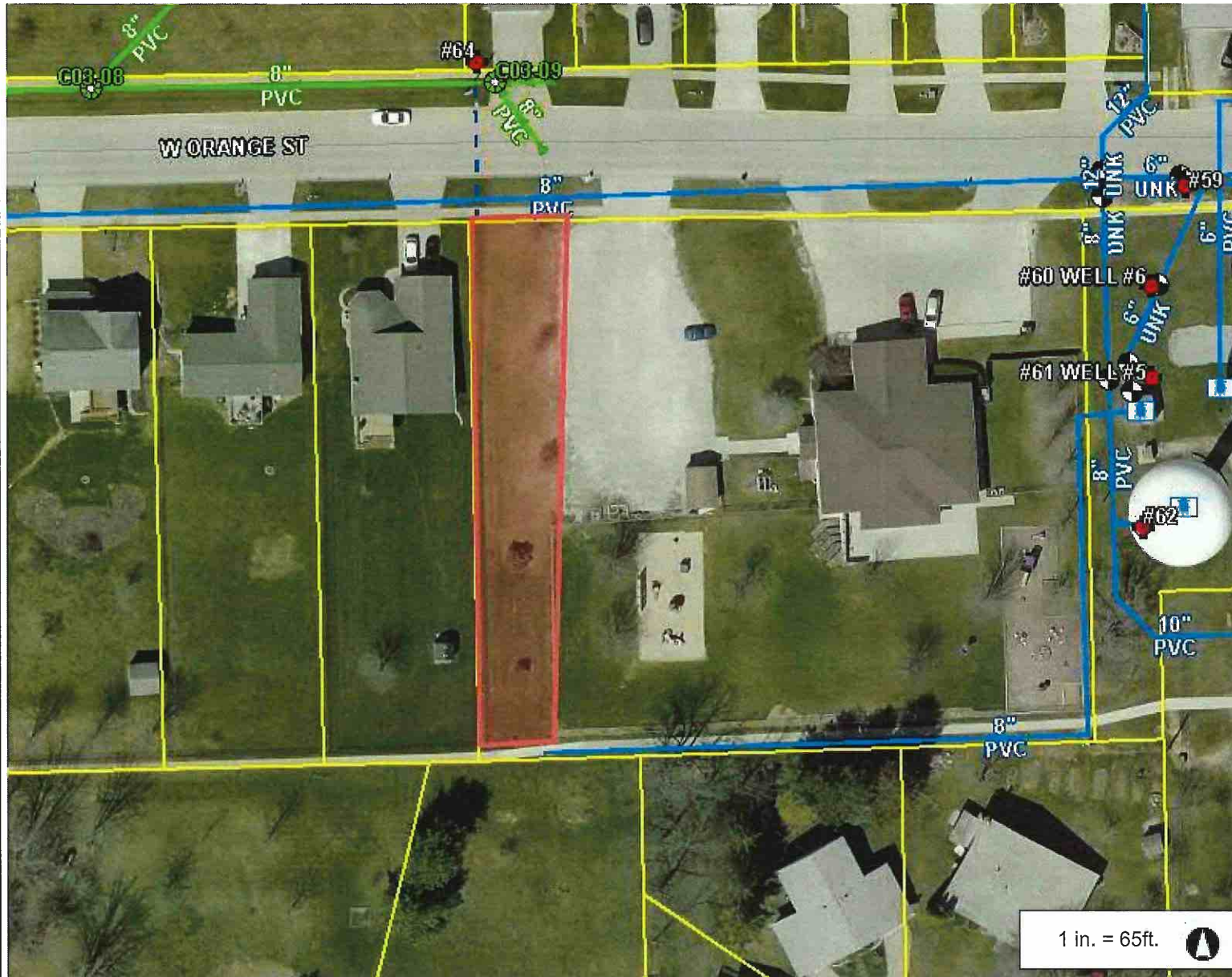
This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



West Branch, IA

#7



#### Legend

- Manhole
- Lift Station
- Discharge Point
- Gravity Main
- Force Main
- Lagoon
- Hydrant
- System Valve
- Network Structure
- Water Main Break
- Water Main
- Lateral Line

#### Active Work Orders

- Building Maintenance
- Cemetery
- Code Enforcement
- Electric
- Parks/Trails
- Sewer/Storm Water
- Solid Waste
- Special Events
- Streets
- Water
- Zoning
- Other

#### Closed Work Orders

#### Notes

1 in. = 65ft.



129.0 0 64.52 129.0 Feet

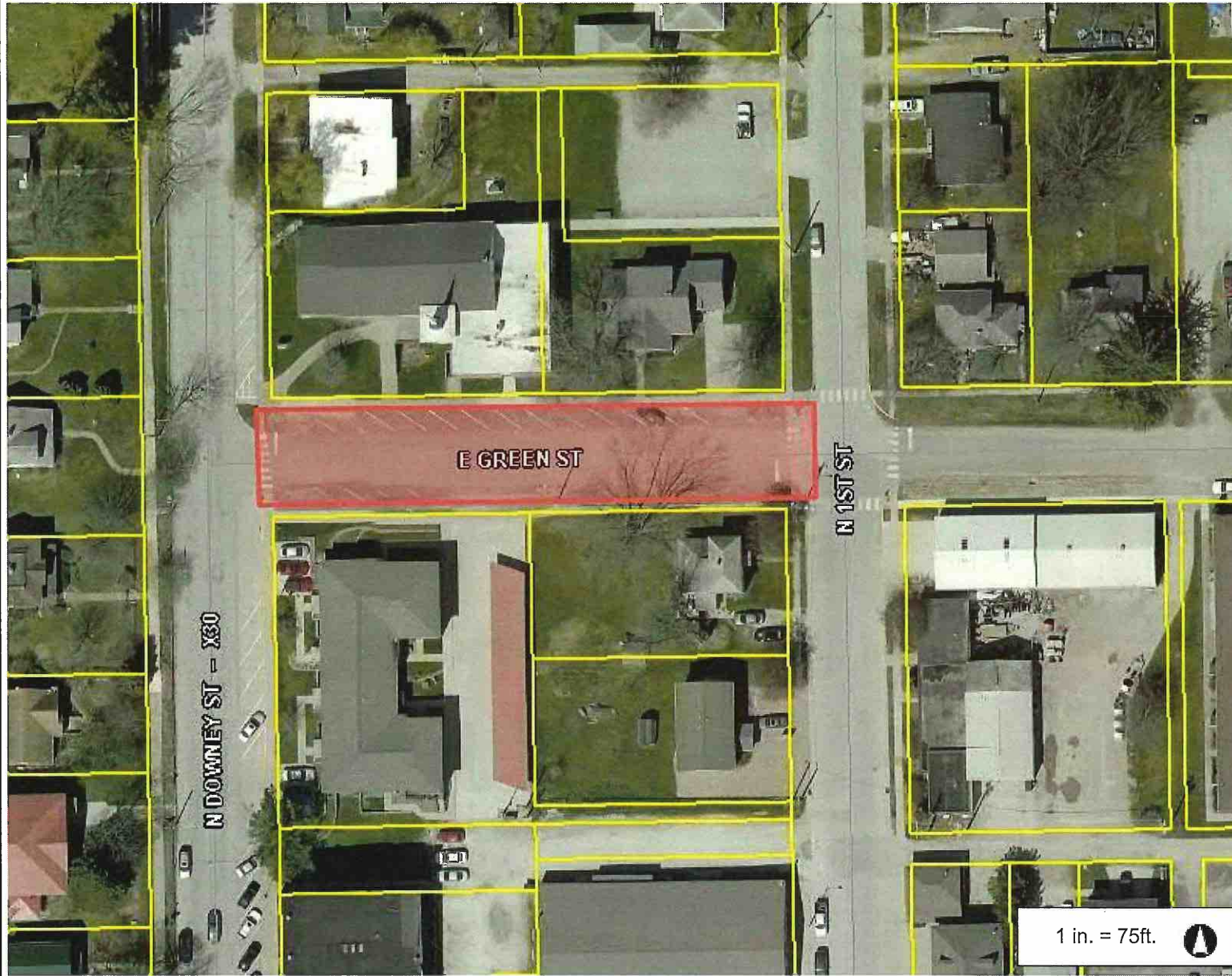
This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



West Branch, IA

#8



#### Legend

##### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

##### Parcel

##### Corporate Limit Line

##### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

##### Parcel

##### Corporate Limit Line

1 in. = 75ft.



149.6 0 74.80 149.6 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



West Branch, IA

# 9



#### Legend

##### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

##### Parcel

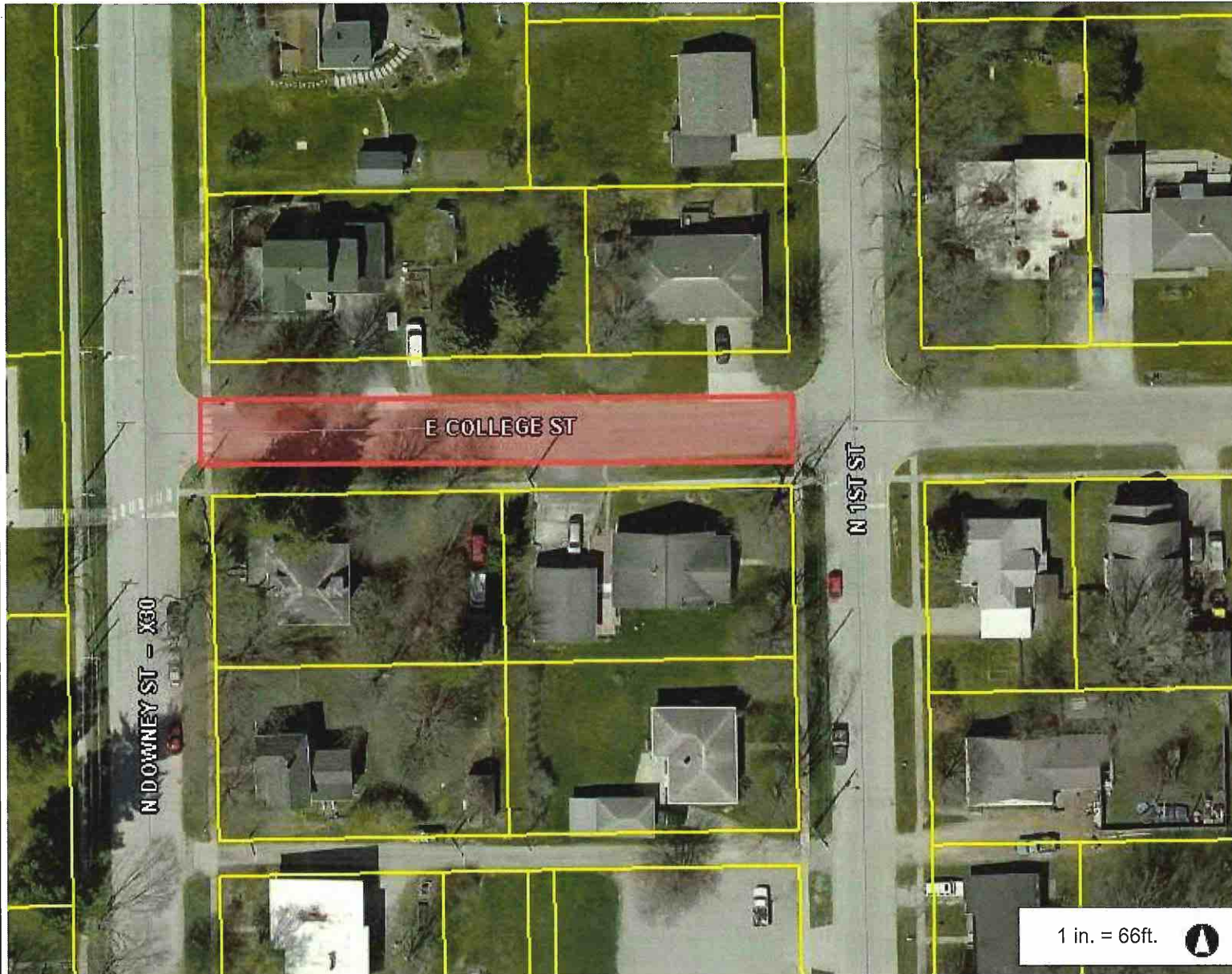
##### Corporate Limit Line

##### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

##### Parcel

##### Corporate Limit Line



1 in. = 66ft.



132.6 0 66.32 132.6 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

#### Notes



West Branch, IA

#10



#### Legend

##### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

##### Parcel

##### Corporate Limit Line

##### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

##### Parcel

##### Corporate Limit Line

1 in. = 75ft.



149.6 0 74.80 149.6 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



West Branch, IA

#11



### Legend

#### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

#### Parcel

#### Corporate Limit Line

#### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

#### Parcel

#### Corporate Limit Line



149.6 0 74.80 149.6 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

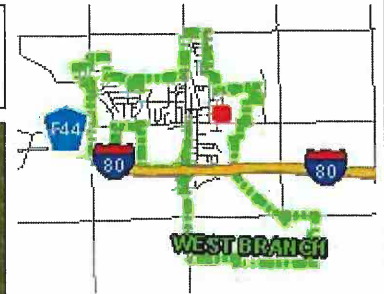
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



West Branch, IA

# 12



### Legend

#### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

#### Parcel

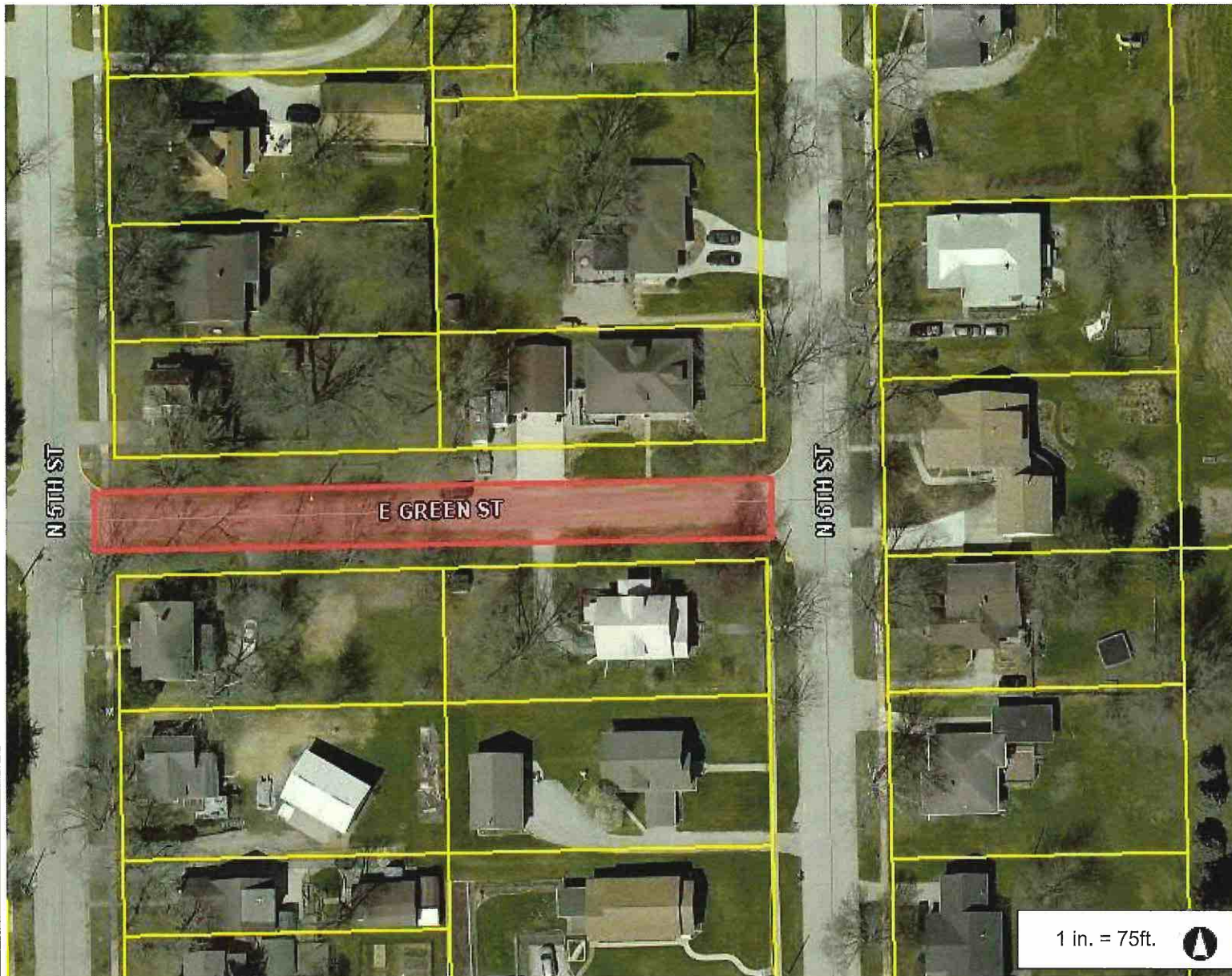
#### Corporate Limit Line

#### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

#### Parcel

#### Corporate Limit Line



1 in. = 75ft.



149.6 0 74.80 149.6 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

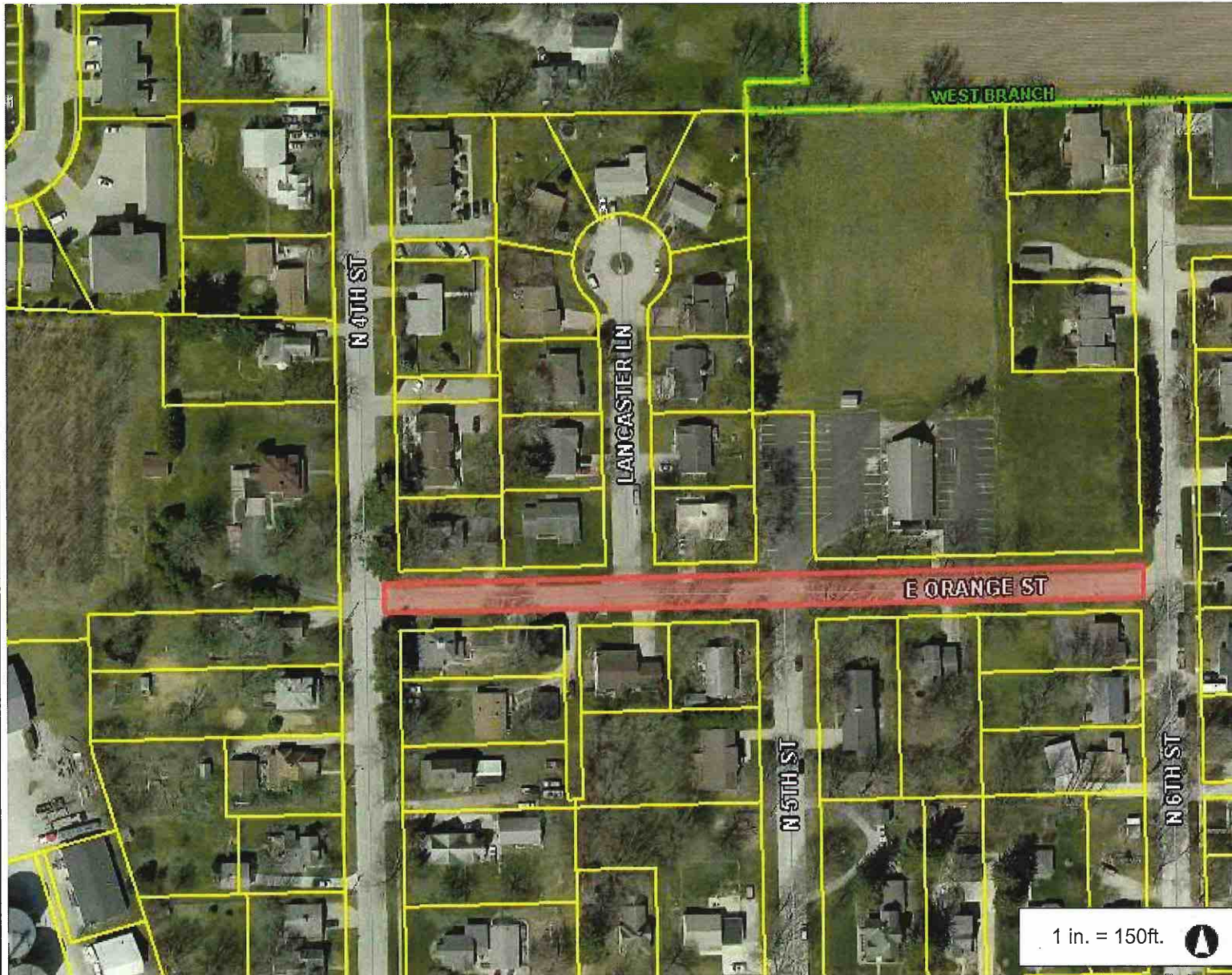
THIS MAP IS NOT TO BE USED FOR NAVIGATION

### Notes



West Branch, IA

#13



### Legend

#### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

#### Parcel

#### Corporate Limit Line

#### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

#### Parcel

#### Corporate Limit Line

1 in. = 150ft.



299.2 0 149.61 299.2 Feet

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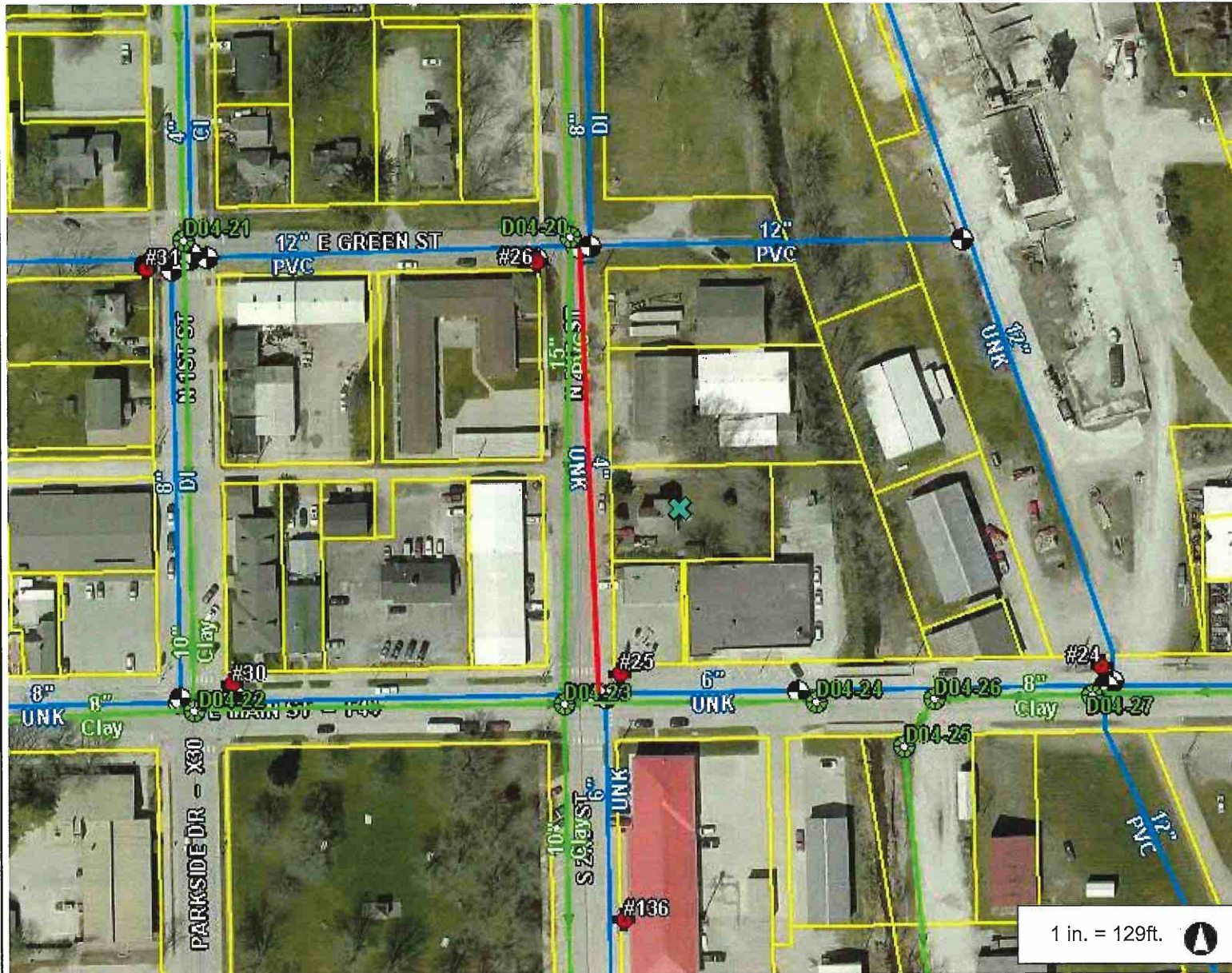
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



West Branch, IA

#14



### Legend

- Manhole
- Lift Station
- Discharge Point
- Gravity Main
- Force Main
- Lagoon
- Hydrant
- System Valve
- Network Structure
- Water Main Break
- Water Main
- Lateral Line

### Active Work Orders

- Building Maintenance
- Cemetery
- Code Enforcement
- Electric
- Parks/Trails
- Sewer/Storm Water
- Solid Waste
- Special Events
- Streets
- Water
- Zoning
- Other

### Closed Work Orders

### Notes

1 in. = 129ft.



258.1 0 129.04 258.1 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA #15



## Legend

- Manhole
- Lift Station
- Discharge Point
- Gravity Main
- Force Main
- Lagoon
- + Hydrant
- System Valve
- Network Structure
- + Water Main Break
- Water Main
- Lateral Line

## Active Work Orders

- ★ Building Maintenance
- ★ Cemetery
- ★ Code Enforcement
- ★ Electric
- ★ Parks/Trails
- ★ Sewer/Storm Water
- ★ Solid Waste
- ★ Special Events
- ★ Streets
- ★ Water
- ★ Zoning
- ★ Other

## Closed Work Orders

## Notes

516.2 0 258.08 516.2 Feet

1 in. = 258ft.



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THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA #17



## Legend

### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

### Parcel

### Corporate Limit Line

### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

### Parcel

### Corporate Limit Line

1 in. = 65ft.



129.0 0 64.52 129.0 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

## Notes



West Branch, IA

#18



# Legend

## Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

## Parcel

## Corporate Limit Line

## Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

## Parcel

## Corporate Limit Line

1 in. = 133ft.



265.3 0 132.64 265.3 Feet

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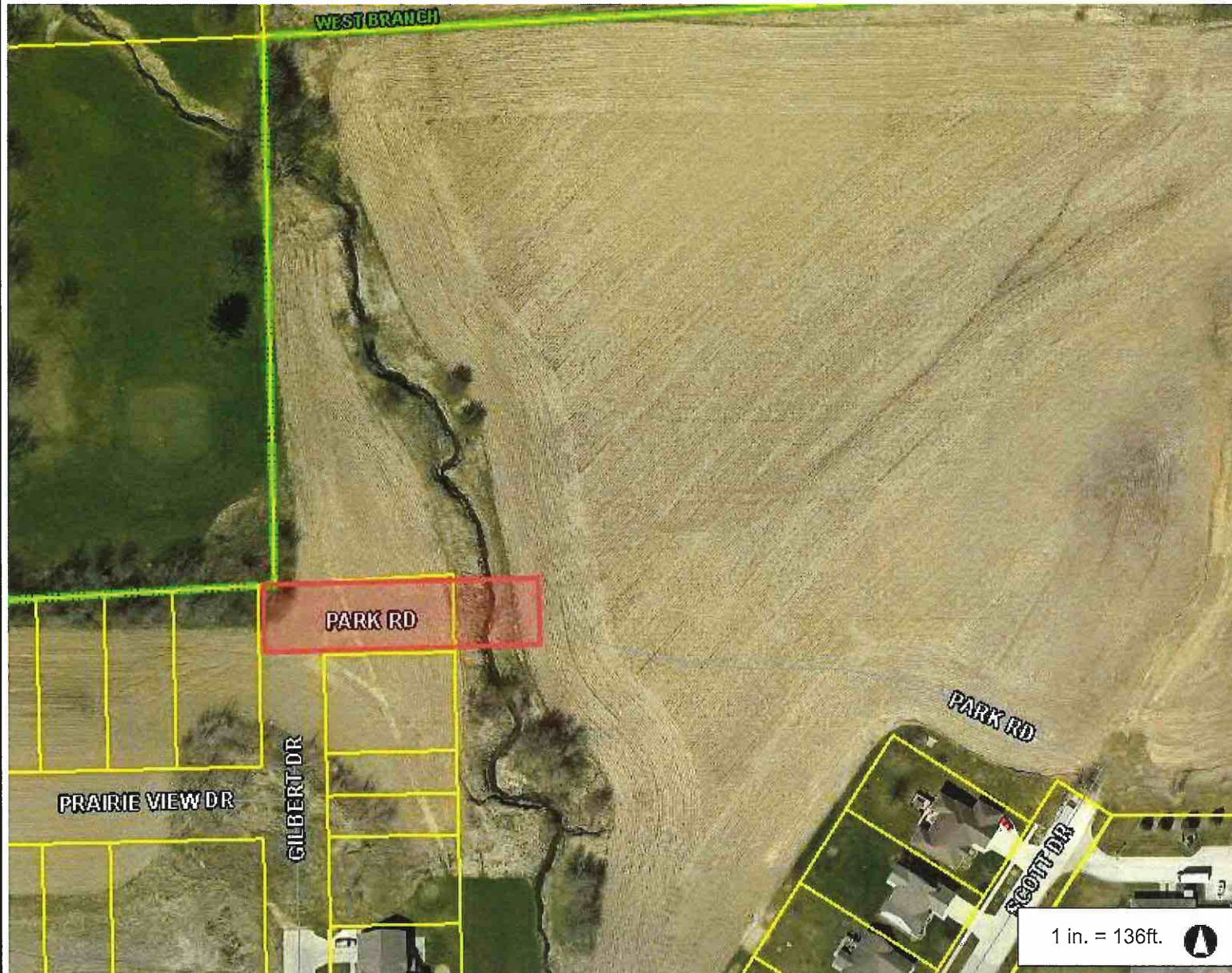
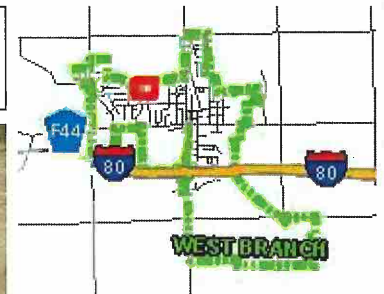
THIS MAP IS NOT TO BE USED FOR NAVIGATION

# Notes



West Branch, IA

# 19



### Legend

#### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

#### Parcel

#### Corporate Limit Line

#### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

#### Parcel

#### Corporate Limit Line

### Notes

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



# West Branch, IA #20



## Legend

### Road

- Interstate
- US Highway
- State Numbered Highway
- <all other values>

### Parcel

- Parcel
- Corporate Limit Line

### Road

- Street
- County Highway
- State Highway
- US Highway
- Interstate

### Parcel

- Parcel
- Corporate Limit Line

1 in. = 133ft.



265.3 0 132.64 265.3 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

## Notes







# West Branch, IA # 21




## Legend

### Road

-  Interstate
-  US Highway
-  State Numbered Highway
-  <all other values>

### Parcel

-  Corporate Limit Line

### Road

-  Street
-  County Highway
-  State Highway
-  US Highway
-  Interstate

### Parcel

-  Corporate Limit Line

1 in. = 133ft.



265.3 0 132.64 265.3 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

## Notes