



**CITY COUNCIL MEETING
MONDAY, MAY 5, 2025 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the April 21, 2025 City Council meeting.
 - b. Approve a Class C Retail Alcohol (12-month) license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch.
 - c. Approve a Class C Retail Alcohol (12-month) liquor license with Outdoor Service privileges for The Black Rose LLC., 116 W. Main Street, West Branch.
 - d. Approve the appointment of Brian Alatalo to the Parks & Recreation Commission, term expiration 12/31/2026.
 - e. Approve the Monthly Financial Report for March 2025.
 - f. Approve Claims for May 5, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
 - a. **Public Hearing** – Regarding amending the current budget for fiscal year 2025, ending June 30, 2025.
 - b. **Second Reading Ordinance 826** – Amending Chapter 105 – Solid Waste Control. / Move to action.
 - c. **Second Reading Ordinance 827** – Amending Chapter 106 – Collection of Solid Waste. / Move to action.
 - d. **Resolution 2025-50** – Approving amending the current budget for the fiscal year 2025, ending June 30, 2025. / Move to action.
 - e. **Resolution 2025-51** – Hiring Paul (Kevin) Bailey as a Full-Time Police Officer for the City of West Branch and setting the salary for Fiscal Year 2025/2026. / Move to action.
 - f. **Oath of Office** – Police Officer Bailey
 - g. **Resolution 2025-52** – Approving the annual renewal rates with MetLife for Basic Life, AD&D, Short Term disability, Long Term disability, Dental and Vision insurance. / Move to action.
 - h. **Resolution 2025-53** – Approving the annual renewal rates with Wellmark Blue Cross Blue Shield through the Iowa Community Trust for health insurance. / Move to action.
 - i. **Resolution 2025-54** – Approving a Proposal from Linn County Rural Electric Cooperative to install four street lights in the Greenview Subdivision. / Move to action.
 - j. **Resolution 2025-55** - Setting a date for Consultation and a date for a Public Hearing on the Proposed Amendment No. 8 to the Amended and Restated West Branch Urban Renewal Plan. / Move to action.
9. Discussion – GO Bond Series 2025 excess funds distribution
10. Discussion – Mayor Laughlin's revised Urban Renewal Area
11. City Administrator Report
12. City Attorney Report
13. City Engineer Report
14. City Staff Reports
15. Comments from Mayor and Council Members
16. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman
• **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin