



CITY COUNCIL MEETING
MONDAY, APRIL 21, 2025 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action. *(This is the time to approve the agenda as presented or amend the agenda (such as tabling items). Amendments or changes to the agenda require a motion, second and a full council vote.*
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the April 7, 2025 Special City Council meeting.
 - b. Approve minutes from the April 7, 2025 City Council meeting.
 - c. Approve a Special Event Permit for “Summer Kickoff 2025”, sponsored by Main Street West Branch for June 13 and 14, 2025.
 - d. Approve a Special Event Permit for “Summer Kickoff Road Race”, sponsored by West Branch Girls Track & Field on June 14, 2025.
 - e. Claims for April 21, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearings/Non-Consent Agenda
 - a. **Public Hearing** – Regarding Adoption of the Final Proposed Budget for Fiscal Year 2026.
 - b. **Public Hearing** – Public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement.
 - c. **First Reading Ordinance 826** – Amending Chapter 105 – Solid Waste Control. / Move to action.
 - d. **First Reading Ordinance 827** – Amending Chapter 106 – Collection of Solid Waste. / Move to action.
 - e. **Resolution 2025-42** – Adopting the Final Budget for Fiscal Year 2026 (July 1, 2025 – June 30, 2026). / Move to action.
 - f. **Resolution 2025-43** - Approving 28E Agreements between the City of West Branch, Iowa and the Boards of Trustees of Cass, Gower, Graham, Iowa, Scott and Springdale Townships for the purposes of fire protection and aid and assistance for other emergencies or disasters relating to life and property, or hazardous materials. / Move to action.
 - g. **Resolution 2025-44** - Allowing a street closure and the consumption of alcohol on a public street within the City of West Branch, Iowa on Saturday, June 14, 2025 on the 100 block of North Downey Street for a community event. / Move to action.
 - h. **Resolution 2025-45** – Setting a time and place for a Public Hearing for the purpose of soliciting written and oral comments on the City’s proposed Amendment to the fiscal year 2025 budget. / Move to action.
 - i. **Resolution 2025-46** – Resolution of support of the application of BBCO, LLC. for funding via the Workforce Housing Tax Credit Program and pledging City monies for the same. / Move to action.
 - j. **Resolution 2025-47** – Approving an Agreement with Lark Land, Inc. for water and sanitary sewer improvements necessary for future development. / Move to action.
 - k. **Resolution 2025-48** – Resolution taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement Bond. / Move to action.
 - l. **Resolution 2025-49** – Approving the City Clerk job description and approval to post the position. / Move to action.
9. Discussion – Greenview Subdivision street lights (sponsored by Councilperson Sexton)
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin



CITY COUNCIL CLOSED SESSION

MONDAY, APRIL 21, 2025

(IMMEDIATELY FOLLOWING REGULAR CITY COUNCIL MEETING)

CITY COUNCIL CHAMBERS

110 N. POPLAR STREET, WEST BRANCH, IOWA

1. Call to order
2. Roll call
3. **Motion to adjourn** to Closed Session per Code of Iowa Section 21.5j – To discuss purchase or sale of real estate. The preliminary discussion of purchasing or selling a particular property where the premature disclosure could be expected to increase the price. / Move to action.
4. Motion to adjourn the Closed Session.
5. Motion to adjourn.