



**CITY COUNCIL MEETING  
MONDAY, MARCH 17, 2025 - 7:00 P.M.  
CITY COUNCIL CHAMBERS  
110 N. POPLAR STREET, WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the March 3, 2025 City Council meeting.
  - b. Claims for March 17, 2025.
7. Presentations/Communications/Open Forum
  - Jessie Simon, Executive Director, Main Street West Branch Annual Report
8. Public Hearing/Non-Consent Agenda
  - a. **Public Hearing** – on the plans, specifications, estimate of cost and form of contract; ordering bids and directing notice of the same; all for the Cedar-Johnson Road Reconstruction Project.
  - b. **Motion** to suspend the rules (Per Code Section 380.3) and to combine the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 823, 824 & 825. / Move to action.
  - c. **2<sup>nd</sup> Reading Ordinance 823** – Granting to Linn County Rural Electric Cooperative, its successors and assigns, a non-exclusive Twenty-Five-year Franchise to acquire, construct, erect, maintain and operate an electric system in the City of West Branch, Iowa, and to furnish and sell electric energy to the City and its inhabitants, and requiring said company to pay a franchise fee. / Move to action.
  - d. **3<sup>rd</sup> Reading Ordinance 823.** / Move to action.
  - e. **2<sup>nd</sup> Reading Ordinance 824** – Repealing Ordinance No. 533, and granting to Interstate Power and Light Company, its successors and assigns, a non-exclusive twenty-five-year franchise to acquire, construct, erect, maintain and operate an electric system in the City of West Branch, Iowa and to furnish and sell electric energy to the City and its inhabitants, and requiring said company to pay a franchise fee to the City. / Move to action.
  - f. **3<sup>rd</sup> Reading Ordinance 824.** / Move to action.
  - g. **2<sup>nd</sup> Reading Ordinance 825** – Repealing Ordinance No. 695 and granting to Interstate Power and Light Company, its successors and assigns, a non-exclusive twenty-five-year franchise to erect, construct, reconstruct, maintain, and operate plant and systems for the distribution of natural gas in the City of West Branch, Iowa and to sell, distribute, and supply natural gas to said City and its inhabitants, and requiring said company to pay a franchise fee to the City. / Move to action.
  - h. **3<sup>rd</sup> Reading Ordinance 825.** / Move to action.

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**Mayor:** Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •  
**Fire Chief** Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin

- i. **Resolution 2025-28** - Approving Pay Estimate Number 7 in the amount of \$79,311.39 to Midwest Underground Contractors Inc. for the Phase 2 Eastside Water Main Replacement Project. / Move to action.
  - j. **Resolution 2025-29** - Accepting the public improvements constructed in association with the Phase 2 Eastside Water Main Replacement Project. / Move to action.
  - k. **Resolution 2025-30** – Amending the West Branch Employee Handbook (Amendment #4). / Move to action.
  - l. **Resolution 2025-31** – Authorizing early partial redemption of General Obligation Corporate Purpose Bonds, Series 2016A. / Move to action.
  - m. **Resolution 2025-32** - Resolution authorizing partial early redemption of Taxable General Obligation Urban Renewal Bonds, Series 2016B. / Move to action.
  - n. **Resolution 2025-33** – Accepting a quote for tree felling in conjunction with the Cedar-Johnson Road Reconstruction Project. / Move to action.
  - o. **Resolution 2025-34** - Accepting bids and awarding the construction contract for the Cedar-Johnson Road Reconstruction Project. / Move to action.
9. Discussion – Nuisance Enforcement Priorities
  10. City Administrator Report
  11. City Attorney Report
  12. City Engineer Report
  13. City Staff Reports
  14. Comments from Mayor and Council Members
  15. Motion to adjourn.

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