



**CITY COUNCIL MEETING  
MONDAY, MARCH 3, 2025 - 7:00 P.M.  
CITY COUNCIL CHAMBERS  
110 N. POPLAR STREET, WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the February 18, 2025 City Council meeting.
  - b. Approve the January 2025 Monthly Financial Report.
  - c. Claims for March 3, 2025.
7. Presentations/Communications/Open Forum
  - Forrest Brown – Proposed Trail plan expansion
  - Gwen Senio – Juneteenth significance to the community and event planning
8. Public Hearing/Non-Consent Agenda
  - a. **Public Hearing** – on proposal to enter into a Franchise Agreement with Linn County Rural Electric Cooperative for the provision of providing for the distribution, transmission and sale of electricity within the City of West Branch, Iowa; assessment of a one percent Franchise Fee and allowing for the petition for an election.
  - b. **Public Hearing** – on proposal to amend a Franchise Agreement with Interstate Power and Light Company (Alliant Energy) for the provision of providing for the distribution, transmission and sale of electricity within the City of West Branch, Iowa; assessment of a one percent Franchise Fee and allowing for the petition for an election.
  - c. **Public Hearing** - on proposal to amend a Franchise Agreement with Interstate Power and Light Company (Alliant Energy) for the provision of providing for the distribution, transmission and sale of natural gas within the City of West Branch, Iowa; assessment of a one percent Franchise Fee and allowing for the petition for an election.
  - d. **1st Reading Ordinance 823** – Granting to Linn County Rural Electric Cooperative, its successors and assigns, a non-exclusive Twenty-Five-year Franchise to acquire, construct, erect, maintain and operate an electric system in the City of West Branch, Iowa, and to furnish and sell electric energy to the City and its inhabitants, and requiring said company to pay a franchise fee. / Move to action.
  - e. **1st Reading Ordinance 824** – Repealing Ordinance No. 533, and granting to Interstate Power and Light Company, its successors and assigns, a non-exclusive twenty-five-year franchise to acquire, construct, erect, maintain and operate an electric system in the City of West Branch, Iowa and to furnish and sell electric energy to the City and its inhabitants, and requiring said company to pay a franchise fee to the City. / Move to action.
  - f. **1st Reading Ordinance 825** – Repealing Ordinance No. 695 and granting to Interstate Power and Light Company, its successors and assigns, a non-exclusive twenty-five-year franchise to erect, construct, reconstruct, maintain, and operate plant and systems for the distribution of natural gas in the City of West Branch, Iowa and to sell, distribute, and supply natural gas to said City and its inhabitants, and requiring said company to pay a franchise fee to the City. / Move to action.
  - g. **Resolution 2025-23** - Setting a Public Hearing date (April 7, 2025) for the Maximum Proposed Property Tax Levy Rate for Fiscal Year 2026. / Move to action.
  - h. **Resolution 2025-24** - Amending the City of West Branch Schedule of Fees. / Move to action.
  - i. **Resolution 2025-25** – Approving the 2nd Addendum to Agreement U-2023-21139 with the Iowa Department of Transportation. / Move to action.
  - j. **Resolution 2025-26** - Approving a Policy and Procedure for Naming, Co-Naming, and Re-Naming of City-Owned Properties. / Move to action.
  - k. **Resolution 2025-27**– Amending the Employee Handbook (Amendment #3). / Move to action.
9. Discussion – Housing Market Updates
10. City Administrator Report

---

**Mayor:** Roger Laughlin · **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed · **City Clerk** Leslie Brick · **Finance Officer** Heidi Van Auken · **Police Chief** Greg Hall ·  
**Fire Chief** Kevin Stoolman · **Public Works Director** Matt Goodale · **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin

11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

---

---

**Mayor:** Roger Laughlin · **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed · **City Clerk** Leslie Brick · **Finance Officer** Heidi Van Auken · **Police Chief** Greg Hall ·  
**Fire Chief** Kevin Stoolman · **Public Works Director** Matt Goodale · **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin