



110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
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PARKS & RECREATION COMMISSION MEETING
Thursday, January 23, 2025 • 7:30 p.m.
City Council Chambers, 110 N. Poplar St.

Council Quorum May Be Present

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to Order
2. Roll Call.
3. Approve Consent Agenda/Move to action.
 - a. Approve minutes from November 21, 2024 meeting.
4. Non-Consent Agenda. /Move to action.
 - a. Nominate _____ for Chairperson for the Parks and Recreation Commission for 2025. / Move to action.
 - b. Nominate _____ for Vice Chairperson for the Parks and Recreation Commission for 2025. / Move to action.
 - c. Nominate _____ for Secretary for the Parks and Recreation Commission for 2025. /Move to action.
5. Communications/ Open Forum
6. Staff Updates
 - a. 7/8 Grade Soccer
 - b. Lion's Club Pickleball Legacy Project
 - c. Winter Walking, Sr. Fitness Class, Tai Chi
7. Discussion
 - a. Park Rules Signs
 - b. Tot Time
 - c. Summer Camp
8. Comments from Park and Recreation Director
9. Comments from Park and Recreation Commission
10. Motion to Adjourn

Commission Members: Shane Staker, Kristin Rood, Erin Monaghan, Jenna Maxson, Adrienne Howard, Rich Stout, Vacant

Mayor: Roger Laughlin • **Council Members:** Tom Dean, Jodee Stoolman, Jerry Sexton, Mike Horihan, Colton Miller

City Administrator: Adam Kofoed **City Clerk:** Leslie Brick **Deputy Clerk:** Jessica Brown

Parks & Rec Director: Erin Laughlin

Beranek

Policies & Regulations

West Branch Parks & Recreation

Park Hours: 7AM-10PM

- Reservations for park facilities are to be made online and paid prior to the event.
- It is illegal to dispose of household or business waste in park refuse containers.
- Smoking, vaping, and tobacco is prohibited within the boundaries of the park.
- No motorized vehicles are allowed in or on any area of the parks other than the parking lot.
- Not liable for accidents or injuries.

Cubby

Policies & Regulations

West Branch Parks & Recreation

Park Hours: 7AM-10PM

- Reservations for park facilities are to be made online and paid prior to the event.
- This property is protected by video surveillance.
- Do not use the field if it is reserved or prepared for a game.
- Watch out for fly balls.
- Not liable for accidents or injuries.
- No animals allowed on the fields.
- Smoking, vaping, and tobacco is prohibited within the boundaries of the park.
- No motorized vehicles are allowed in or in any area of the parks other than the parking lot.