



**CITY COUNCIL FY26 BUDGET WORKSESSION #2
TUESDAY, JANUARY 21, 2025 - 6:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA**

1. Call to order
2. Roll call
3. FY26 Budget discussion
4. Motion to adjourn.

**CITY COUNCIL MEETING
TUESDAY, JANUARY 21, 2025 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the January 6, 2025 City Council meeting.
 - b. Approve minutes from the January 13, 2025 Budget Work session.
 - c. West Branch Fire Department membership changes.
 - d. Monthly Financial Report for December 2024.
 - e. Claims for January 21, 2025.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **First Reading Ordinance 822** - Amending the Code of Ordinances of the City of West Branch, Iowa, by adding a new section pertaining to debts subject to the Setoff Program. Move to action.
 - b. **Resolution 2025-03** – Designating Financial Institutions as Depositories of the City of West Branch funds. / Move to action.
 - c. **Resolution 2025-05** - Authorizing the purchase of Self-contained Breathing Apparatus and Breathing Air Systems with related equipment, by the City of West Branch, Iowa from MacQueen, to be used by the West Branch Fire Department. / Move to action.
 - d. **Resolution 2025-06** – Approving an Automatic and Mutual Aid Agreement for Fire Protection, Rescue and Emergency Medical Services in and surrounding Johnson County, Iowa. / Move to action.
 - e. **Resolution 2025-07** - Authorizing a Partnership with the Iowa Initiative for Sustainable Communities (IISC), a program of the University of Iowa. / Move to action.
9. Discussion – Review Solid Waste & Recycling proposals
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**January 6, 2025
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m.
Roll call: Council members Jerry Sexton, Colton Miller, Mike Horihan, Jodee Stoolman and Tom Dean.
City Staff present: City Administrator Adam Kofoed, City Clerk Leslie Brick, Park & Recreation Director Erin Laughlin, and City Attorney Kevin Olson.
Attending via Zoom: Finance Officer Heidi Van Auken, Library Director Jessie Schafer, Sergeant Cathy Steen, and City Engineer Dave Schechinger.

APPROVE THE AGENDA

Motion by Dean, second by Miller to approve the agenda. Motion carried on a voice vote.

APPROVE CONSENT AGENDA

Approve minutes from the December 16, 2024 City Council meeting.
Approve Mayor’s Annual Appointments.
Approve Appointments / Reappointments to various Boards and Commissions.
Approve West Branch Fire Department appointments.
Approve LL Pelling’s 2025 Sealcoat pricing.
Monthly Financial Report for November 2024.
Claims for January 6, 2025.

EXPENDITURES	1/6/2025	
AMAZON.COM	BOOKS-LIBRARY	93.17
ASCAP	MUSIC LICENSE FEE	445.00
BAKER & TAYLOR	BOOKS	120.70
ELECTRIC PUMP	LIFT STATION REPAIR	447.00
HI-LINE INC	SHOP SUPPLIES-PW	244.73
MUNICIPAL SUPPLY	METERS & PARTS	6,330.66
OLSON, KEVIN D	LEGAL SERVICES-DECEMBER 2024	1,500.00
PUTNAM MUSEUM	LIBRARY ANNUAL MEMBERSHIP	100.00
QUILL	OFFICE SUPPLIES-CITY OFFICE	55.91
SPEER FINANCIAL	TIF REPORT DELIVERY	375.00
STERICYCLE	SHREDDING SERVICES	90.28
VEENSTRA & KIMM	VARIOUS PROJECTS	32,072.67
WHITE CAP	SAFETY GEAR - WATER TOWERS	842.23
TOTAL		42,717.35
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	1/3/2025	64,664.92
PAID BETWEEN MEETINGS		
ALLIANT ENERGY	ALLIANT ENERGY	16,048.30
ARNOLD MOTOR SUPPLY	AIR HOSE & ENDS-FIRE	87.58
BOUND TREE MEDICAL	MEDICAL SUPPLIES-FIRE	163.63
CULLIGAN WATER TECH	WATER SOFTENER SERVICE	74.23
DAN'S OVERHEAD DOORS	DOOR REPAIRS-FIRE	779.12
ECONO SIGNS	STREET SIGNS-PW	5,019.60
FIRE SERVICE TRAINING BUREAU	TRAINING-FIRE	100.00
HEIMAN FIRE EQUIPMENT	PANTS & COATS-FIRE	7,864.94
HOTSY CLEANING SYSTEMS	SOAP-FIRE	420.00
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,602.26
MARTIN AGENCY INSURANCE	FIRE DEPT INSURANCE AMEND	1,681.00
MOPPY MO'S	JANITORIAL SERVICES-FIRE	17.50
PITNEY BOWES	POSTAGE METER INK-RED	63.90
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE-LIBRARY	100.00
WEST BRANCH REPAIRS	#195 REPAIR-FIRE	1,131.92
WHITE CAP	SHOP SUPPLIES	91.99

SISCO	HEALTH CLAIMS 12/16/2024	1,173.73
METLIFE	INSURANCE PREMIUM	2,389.08
SISCO	INSURANCE PREMIUM	18,672.83
SISCO	HEALTH CLAIMS 12/23/2024	176.57
UMB	GO BOND FEES	1,250.00
JOHN DEERE FINANCIAL	TOOLS, SUPPLIES, UNIFORMS	1,694.82
MEDIACOM	CABLE SERVICE	41.90
STATE INDUSTRIAL PRODUCTS	CHEMICALS	1,271.15
AMAZON.COM	BOOKS	66.75
BAKER & TAYLOR	BOOKS	272.33
CEDAR COUNTY COOP	FUEL-PW	1,359.00
EASTERN IOWA YOUTH BB	4TH GRADE BB REGISTRATION	480.00
GRIEBAHN INDUSTRIES	NAME PLATE-P&R COMMISSION	26.00
IOWA ONE CALL	UTILITY LOCATIONS SERVICE	33.30
MENARDS	SHOP TOOLS-PW	237.40
PANTHER UNIFORMS	UNIFORMS-POLICE	1,142.09
QUILL	OFFICE SUPPLIES-CITY OFFICE	126.10
US BANK CORPORATE CARD	CREDIT CARD PURCHASES	846.99
USA BLUE BOOK	SEWER SAMPLING EQUIPMENT	1,477.79
VERIZON WIRELESS	VERIZON WIRELESS	454.71
VARIOUS VENDORS	UB REFUNDS	224.10
TOTAL		68,662.61
GRAND TOTAL EXPENDITURES		176,044.88

FUND TOTALS		
001 GENERAL FUND		51,325.19
022 CIVIC CENTER		258.09
031 LIBRARY		5,995.07
036 TORT LIABILITY		1,681.00
110 ROAD USE TAX		13,641.82
112 TRUST AND AGENCY		28,410.24
226 DEBT SERVICE		1,250.00
321 WIDENING WAPSI CREEK		14,670.00
330 EASTSIDE WATER MAINS PH2		407.50
331 CEDAR JOHNSON RD RECON		16,995.17
600 WATER FUND		21,564.98
610 SEWER FUND		19,185.19
740 STORM WATER UTILITY		660.63
GRAND FUND TOTAL		176,044.88

REVENUE-FISCAL YEAR 2025
FUND NOVEMBER

001 GENERAL FUND		107,195.56
022 CIVIC CENTER		400.00
031 LIBRARY		450.82
036 TORT LIABILITY		1,580.68
110 ROAD USE TAX		29,914.39
112 TRUST & AGENCY		16,116.38
121 LOCAL OPTION SALES TAX		23,664.56
125 TIF		11,357.91
226 DEBT SERVICE		7,669.96
300 CAPITAL IMPROVEMENT RESERVE		2,107.53
600 WATER FUND		82,322.75
610 SEWER FUND		96,257.49
740 STORM WATER UTILITY		6,111.20
TOTAL		385,149.23

Motion by Dean, second by Horihan to approve the Consent agenda. AYES: Dean, Horihan, Sexton, Stoolman, Miller. NAYS: None. Motion carried.

PRESENTATIONS / COMMUNICATIONS / OPEN FORUM – NONE

PUBLIC HEARING / NON-CONSENT AGENDA

Third Reading Ordinance 821 – Amending Chapter 165 – Zoning Regulations. / Move to action.

The following is a summary of Ordinance 821. For a full copy of the ordinance, please contact the City Office.

ORDINANCE 821

AN ORDINANCE AMENDING CHAPTER 165 – ZONING REGULATIONS

Section 1: Amendment. This ordinance shall be in full force and effect as of January 16, 2025 and shall expire without further action of the City Council on January 16, 2028. However, the expiration date may be extended after a public hearing by approval of the City Council.
(Insert after current subsection)

165. 37 - Prosperity Pathway Interim Development Overlay District

1. Purpose: The purpose of the Prosperity Pathway Interim Development Overlay (IDO) is to temporarily regulate the establishment of uses, construction of new buildings and demolition or alteration of existing structures in the Prosperity Pathway where potential development could be detrimental or have adverse impacts on current planning, land use or zoning studies underway.

2. Applicability: The Prosperity Pathway IDO is adopted as an amendment to the Zoning Code and shall be illustrated on the Zoning Map and applied to the base district designation. Where inconsistencies exist between the Prosperity Pathway IDO regulations and other provisions of the Municipal Code, the Prosperity Pathway IDO regulations shall apply. The Prosperity Pathway IDO incorporates the Sub-boundaries of the Main Street Sub-District and the Historic District. Both districts will have additional review processes outlined within this ordinance and said sub-district boundaries shall be shown on the Zoning Map and applied to the base district designation.

Section 1. Time Frame: This Ordinance shall be of no further force or effective thirty-six (36) months after adoption unless prior to that date, after a public hearing, the City Council by majority vote extends the Prosperity Pathway IDO Overlay District.

Section 2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof no adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

Passed and approved this 6th day of January, 2025.

First Reading: December 2, 2024
Second Reading: December 16, 2024
Third Reading: January 6, 2025

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

Motion by Dean, second by Sexton to approve the third reading of Ordinance 821. AYES: Dean, Sexton, Miller, Stoolman, Horihan. NAYS: None. Motion carried.

Resolution 2025-01 – Authorizing the Finance Officer or City Clerk to pay certain bills prior to the City Council’s approval. / Move to action.

Motion by Sexton, second by Miller to approve Resolution 2025-01. AYES: Sexton, Miller, Stoolman, Dean, Horihan. NAYS: None. Motion carried.

Resolution 2025-02 - Approve invoice #13-35922 in the amount of \$210.00 to Eocene (formerly known as Impact7G) for the Wapsi Creek Widening SRF Sponsored Project. / Move to action.

Motion by Miller, second by Dean to approve Resolution 2025-02. AYES: Miller, Dean, Horihan, Sexton, Stoolman. NAYS: None. Motion carried.

CITY ADMINISTRATOR REPORT

Kofoed reminded the Council of the budget work session scheduled for January 13, 2025 and said that the FY26 budget is “looking good” due in part to department director’s being fiscally responsible in their asks and previous budget cuts approved by the Council in FY25.

CITY ATTORNEY REPORT

Olson said he has completed his review of the Linn County REC franchise ordinance and is waiting on a response from Alliant Energy.

CITY ENGINEER REPORT

Schechinger said the project plans for Cedar-Johnson Road reconstruction have been complete and the project will be ready to go out to bid in February. He also said that FEMA is still reviewing the Wapsi Creek project.

STAFF REPORTS

Brick informed the Council that the City received four quotes for solid waste and recycling services and that the information has been reviewed and compiled and will be presented at the January 21st meeting for Council to discussion.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS - NONE

ADJOURNMENT

Motion to adjourn by Dean, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 7:14 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
FY26 Budget Work Session**

**January 13, 2025
6:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council FY26 Budget Work Session to order at 6:00 p.m. Roll call: Council members Jerry Sexton, Colton Miller, Mike Horihan, Jodee Stoolman and Tom Dean. City Staff present: City Administrator Adam Kofoed, Finance Officer Heidi Van Auken, Police Chief Greg Hall, Fire chief Kevin Stoolman, Public Works Director Matt Goodale, Park & Recreation Director Erin Laughlin, and Library Director Jessie Schafer. Attending via Zoom: Sergeant Cathy Steen.

City Administrator presentation of proposed FY26 budget highlights

Kofoed said the city is in a much better position than we were twelve months ago due in part to inflation being a little more stable and cuts made to the budget. He said road use tax funds were up a little higher than normal attributing to some of the surplus. He also noted that several FY24 City Council goals have been completed. Kofoed also commented that the water fund is looking good. Kofoed gave his assumptions for the FY26 budget with estimating employee salary increases to up to 4.5%, health insurance premiums 6% increase and an unknown liability insurance increase that will most likely be felt by all. Kofoed mentioned other budget highlights such as; expense for updating the city's comprehensive plan, city office transition (due to an upcoming retirement), retaining five well-paid police officers, park improvements and increasing fire department pay.

Public Works proposed budget

Goodale reviewed the public works various budgets under his purview. Goodale proposed re-sealcoating all of the roads in the cemetery which are in need of resurfacing. He also said he is budgeting to replace some of the trees taken out in the past few years with shade trees which require less maintenance. Goodale said water and sewer funds are increasing due in part to utility costs for the new sewer plant, the addition of the deputy clerk position and higher salaries.

Police Department proposed budget

Hall stated he was able to cut \$115,000 from the FY26 budget (from FY25 which included contract fees from outside agencies.) Hall proposed to decrease the training budget due in part to the types of certifications of former employees but to keep some money in the budget for academy costs should they be needed. He also discussed the need for updating car and body cameras as they are old and in need of replacement and a necessary tool for police.

Fire Department proposed budget

Stoolman proposed his budget highlights for FY26 to include salaries increase for on-call pay, truck captains and secretary salaries. He also said new technology/software purchased this year (used for charting calls) will increase his budget. Other highlights include the purchase of new defibrillators and gear replacement. He also mentioned revenues from townships were up approximately \$5000.

Public Library proposed budget

Schafer reviewed the library's proposed budget and stated that not much has changed from the current year, but said that the increase is reflective of inflation costs. Schafer noted that she had already presented her proposed budget to the Library Board who approved it previously. Schafer noted some highlights for FY26 which include sidewalk repairs, interior painting and increased technology costs. Schafer also informed that Council that she continues to work on lowering utility costs by reducing hours of operation, switching to smart thermostats and LED bulbs.

Parks & Recreation proposed budget

Laughlin (new to the position in 2024), explained some of the FY25 budget improvements since she took over. Laughlin said she has been able to reduce some operating costs related to extra phone lines no longer needed at Cubby Park and Town Hall, reviewed and increased youth sports fees (to make them self-sustaining), and more program planning of non-sports activities for residents. Laughlin proposed the following items for FY26; increase in training and education for certification, cost-share with public works for a new mower, park improvements for a shade structure at Cubby Park, bike repair station at the Hoover trail and resurfacing the Hoover Trail.

Town Hall, Community Development, TIF LMI proposed budget

Kofoed reminded the Council the city can no longer levy taxes for Civic Center (Town Hall) and therefore must find other ways to operate the facility. Kofoed noted that reservations have increased but so have utility costs. Staff will continue to monitor ways to keep expenses even with revenues. Under Community Development (which includes hotel/motel revenues), Kofoed said he is budgeting for Main Street West Branch dues in the amount of \$17,500 and \$50,000 for the partnership with the Iowa Initiative for Sustainable Communities program with the University of Iowa. (Kofoed said he would talk about this program at the next Council meeting.) Kofoed also discussed funding for Hoover's Hometown Days and the Council had mixed ideas on how the city should participate financially. Kofoed also discussed the growing LMI funds and what the Council would like to see done with the monies. Sexton suggested that a committee is formed in the upcoming months to create a program on how residents can apply for those dollars to improve their properties.

General Fund Services proposed budget

Kofoed said the only change was to salaries for the city clerk transition and bumped up the Council salaries which would include Council training should the desire to attend.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS - NONE

ADJOURNMENT

Motion to adjourn by Miller, second by Dean. Motion carried on a voice vote. City Council meeting adjourned at 8:26 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: West Branch Fire Department Membership changes.

PREPARED BY: Fire Chief, Kevin Stoolman
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DATE: January 9, 2025

BACKGROUND:

Eli Farmer – Cadet (approved by the West Branch Fire Department on 11/13/2024
(All parental paperwork has been submitted and is in order.)

Robby Boaz – Cadet (approved by the West Branch Fire Department on 1/8/2025
(All parental paperwork has been submitted and is in order.)

Briley Kaalberg (Cadet) – voted off Cadet status on 1/8/2025



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: December 2024 Monthly Financial Report
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PREPARED BY: Heidi Van Auken

DATE: January 16, 2025

SUMMARY:

Monthly Financial Report: This report includes revenue, investments, expenditures, and balances for the month of December 2024.

BANK TO BOOK RECONCILIATION				
12/31/2024				
BANK BALANCE @ _____				
	CASH - FIDELITY BANK & TRUST			\$ 8,354,444.72
	CASH - FIDELITY BANK & TRUST - PERPETUAL CARE FUND			\$ 35,490.60
	SUB TOTAL			\$ 8,389,935.32
ADD:	CD'S:	Bank/CD #	Maturity Date	
	ENLOW BUILDING CD	LIBERTY SAVINGS-10447	6/8/2025	\$ 11,602.53
	CEMETERY PERPETUAL CARE	HILLS BANK-30282503	2/11/2025	\$ 104,107.77
	LIBRARY-HANSEN DONATION CD	GREENSTATE-1037 (Old 1034)	8/4/2025	\$ 61,638.56
	LIBRARY-KROUTH PRINCIPAL CD	GREENSTATE-1038 (Old 1035)	9/2/2025	\$ 56,800.92
	LIBRARY-KROUTH INTEREST CD	GREENSTATE-1039 (Old 1036)	9/2/2025	\$ 26,627.79
	GEN FUND-STREETSCAPE-ACCIONA DONATION CD	GREENSTATE-1040 (Old 1033)	12/5/2025	\$ 7,733.02
	SAVINGS ACCOUNTS			
	GENERAL FUND SAVINGS	GREENSTATE-0001		\$ 5.00
	LIBRARY - KROUTH INTEREST	FIDELITY-SAVINGS ACCOUNT		\$ 8,525.54
	LIBRARY - M GRAY SAVINGS	FIDELITY-SAVINGS ACCOUNT		\$ 16,359.41
	TOTAL CD'S & SAVINGS ACCOUNTS			\$ 293,400.54
	SUB TOTAL			\$ 8,683,335.86
PLUS	O/S DEPOSITS			\$ -
PLUS	ADJUSTMENTS			\$ -
LESS:	O/S CREDIT CARD			\$ -
LESS:	O/S CHECKS			\$ 37,200.54
	ENDING BOOK BALANCE			\$ 8,646,135.32
	NON-RECONCILIATION ITEM-CUBBY PARK CONCESSIONS			\$ 600.00

CLERK'S REPORT FOR THE MONTH OF DECEMBER 2024

DESCRIPTION	CHECKING	INVESTMENT	BEGINNING BALANCE	RECEIPTS	TRANSFER IN	TRANSFER DISBURSED	TRANSFER OUT	NET CHANGE LIABILITIES	CLERK'S BALANCE
GENERAL									
*(001) GENERAL OPERATING FUND	\$ 2,908,279.86	\$ 5.00	\$ 2,908,284.86	\$ 77,329.71		\$ 166,849.32			\$ 2,818,765.25
** FIRE APPARATUS RESERVE	\$ 44,811.50	\$ -	\$ 44,811.50						\$ 44,811.50
POLICE APPARATUS RESERVE	\$ 123,178.95	\$ -	\$ 123,178.95						\$ 123,178.95
PARK & RECREATION RESERVE	\$ 17,340.39	\$ -	\$ 17,340.39						\$ 17,340.39
PUBLIC WORKS RESERVE	\$ 14,660.00	\$ -	\$ 14,660.00						\$ 14,660.00
CEMETERY BLDG/EQUIP INVESTMENT	\$ -	\$ -	\$ -						\$ -
SIGNS-ACCIONA DTN INVESTMENT	\$ -	\$ 7,644.81	\$ 7,644.81	\$ 88.21					\$ 7,733.02
PARK EQUIPMENT/RESERVE	\$ 18,000.00	\$ -	\$ 18,000.00						\$ 18,000.00
(022) CIVIC CENTER	\$ 41,994.72	\$ -	\$ 41,994.72	\$ 1,065.01		\$ 498.14			\$ 42,561.59
(027) MEMORIAL GARDEN PROJECT	\$ 414.00	\$ -	\$ 414.00						\$ 414.00
(028) SPLASH PAD RESERVE	\$ 100.00	\$ -	\$ 100.00						\$ 100.00
(031) LIBRARY	\$ 36,365.87	\$ 97,342.79	\$ 133,708.66	\$ 2,566.58		\$ 17,053.17			\$ 119,222.07
(036) TORT LIABILITY	\$ (34,947.42)	\$ -	\$ (34,947.42)	\$ 889.57		\$ 1,681.00			\$ (35,738.85)
SPECIAL REVENUE									
(110) ROAD USE TAX	\$ 245,334.40	\$ -	\$ 245,334.40	\$ 28,789.44		\$ 44,324.88			\$ 229,798.96
(112) TRUST & AGENCY (EMPLOYEE BENEFITS)	\$ 533,418.16	\$ -	\$ 533,418.16	\$ 8,142.83		\$ 40,490.08			\$ 501,070.91
(119) EMERGENCY TAX FUND	\$ 6,985.02	\$ -	\$ 6,985.02						\$ 6,985.02
(121) LOCAL OPTION SALES TAX	\$ 555,966.82	\$ -	\$ 555,966.82	\$ 22,345.60					\$ 578,312.42
(125) TIF	\$ 440,043.48	\$ -	\$ 440,043.48	\$ 2,688.47		\$ 34,764.53			\$ 407,967.42
(126) TIF LMI MEADOWS PT 4	\$ 83,542.25	\$ -	\$ 83,542.25						\$ 83,542.25
(160) REVOLVING LOAN FUND	\$ 137,082.45	\$ -	\$ 137,082.45						\$ 137,082.45
DEBT SERVICE									
(226) DEBT SERVICE	\$ 371,180.69	\$ -	\$ 371,180.69	\$ 4,168.19		\$ 1,250.00			\$ 374,098.88
CAPITAL PROJECTS									
(300) CAPITAL IMPROVEMENT RESERVE	\$ 264,652.33	\$ -	\$ 264,652.33	\$ 1,186.09					\$ 265,838.42
(304) W MAIN ST STORMWATER IMP	\$ 10,000.00	\$ -	\$ 10,000.00						\$ 10,000.00
(308) PARK IMP - PEDERSEN VALLEY	\$ 14,827.20	\$ -	\$ 14,827.20						\$ 14,827.20
(312) DOWNTOWN EAST REDEVELOPMENT	\$ 172,412.82	\$ -	\$ 172,412.82						\$ 172,412.82
(319) RELOCATION OF WATER & SEWER LINES	\$ (365,572.60)	\$ -	\$ (365,572.60)						\$ (365,572.60)
(321) WIDENING WAPSI CREEK @ BERANEK PARK	\$ 56,520.69	\$ -	\$ 56,520.69			\$ 3,811.09			\$ 52,709.60
(322) SPLASH PAD	\$ -	\$ -	\$ -						\$ -
(323) I-80 WEST, WATER MAIN RELOCATE	\$ (24,271.48)	\$ -	\$ (24,271.48)						\$ (24,271.48)
(324) WW TREATMT FAC IMP 2021	\$ 77,720.00	\$ -	\$ 77,720.00			\$ 133.50			\$ 77,586.50
(326) ROUNDABOUT MAIN & CEDAR	\$ 156,500.72	\$ -	\$ 156,500.72						\$ 156,500.72
(327) SPONSORED WATER QUALITY IMPE 2021	\$ (20,000.00)	\$ -	\$ (20,000.00)						\$ (20,000.00)
(329) EASTSIDE WATER MAINS PH1	\$ 320,331.70	\$ -	\$ 320,331.70						\$ 320,331.70
(330) EASTSIDE WATER MAINS PH2	\$ (122,242.15)	\$ -	\$ (122,242.15)			\$ 13,512.81			\$ (135,754.96)
(331) CEDAR JOHNSON RD RECONSTRUCT	\$ (109,241.61)	\$ -	\$ (109,241.61)			\$ 14,124.80			\$ (123,366.41)
PERMANENT									
(500) CEMETERY PERPETUAL FUND	\$ 35,610.60	\$ 104,107.77	\$ 139,718.37						\$ 139,718.37
(501) KROUTH PRINCIPAL FUND	\$ (0.00)	\$ 56,156.91	\$ 56,156.91	\$ 672.67					\$ 56,829.58
(502) KROUTH INTEREST FUND	\$ -	\$ 26,313.41	\$ 26,313.41	\$ 314.38					\$ 26,627.79
ENTERPRISE									
(600) WATER FUND	\$ 468,640.25	\$ -	\$ 468,640.25	\$ 68,948.19		\$ 27,571.77	\$ 10,817.65		\$ 499,199.02
(603) WATER SINKING FUND	\$ 59,326.60	\$ -	\$ 59,326.60	\$ -	\$ 10,817.65	\$ 6,776.04			\$ 63,368.21
(610) SEWER FUND	\$ 914,748.81	\$ -	\$ 914,748.81	\$ 85,236.05		\$ 48,992.39	\$ 53,438.47		\$ 987,554.00
(611) SEWER FUND SPECIAL	\$ 895,060.63	\$ -	\$ 895,060.63	\$ -	\$ 53,438.47	\$ 86,581.74			\$ 861,917.36
(614) WASTEWATER LIFT STATION	\$ -	\$ -	\$ -						\$ -
(740) STORM WATER UTILITY	\$ 204,786.43	\$ -	\$ 204,786.43	\$ 6,057.28		\$ 1,070.46			\$ 209,773.25
TOTAL	\$ 8,553,562.08	\$ 291,570.69	\$ 8,845,132.77	\$ 310,488.27	\$ 64,256.12	\$ 509,485.72	\$ 64,256.12	\$ -	\$ 8,646,135.32
O/S CHECKS			\$7,413.81						\$37,200.54
ADJUSTMENTS			\$0.00						\$0.00
O/S DEPOSIT			\$0.00						\$0.00
O/S CREDIT CARD			\$0.00						\$0.00
BANK STATEMENT BALANCE			\$8,852,546.58						\$8,683,335.86

CITY OF WEST BRANCH
 MTD TREASURERS REPORT
 AS OF: DECEMBER 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	3,133,920.51	77,417.92	166,849.32	3,044,489.11	0.00	0.00	3,044,489.11
011-POLICE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014-FIRE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
016-CEMETERY BLDG/EQUIP RES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
017-PARK & REC RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018-PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022-CIVIC CENTER	41,994.72	1,065.01	498.14	42,561.59	0.00	0.00	42,561.59
026-SIGNS-ACCIONA DONATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
027-MEMORIAL GARDEN PROJECT	414.00	0.00	0.00	414.00	0.00	0.00	414.00
028-SPLASH PAD RESERVE	100.00	0.00	0.00	100.00	0.00	0.00	100.00
031-LIBRARY	133,708.66	2,566.58	17,053.17	119,222.07	0.00	0.00	119,222.07
036-TORT LIABILITY	(34,947.42)	889.57	1,681.00	(35,738.85)	0.00	0.00	(35,738.85)
050-HOME TOWN DAYS FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	245,334.40	28,789.44	44,324.88	229,798.96	0.00	0.00	229,798.96
111-POLICE RECOVERY ACT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-TRUST AND AGENCY	533,418.16	8,142.83	40,490.08	501,070.91	0.00	0.00	501,070.91
119-EMERGENCY TAX FUND	6,985.02	0.00	0.00	6,985.02	0.00	0.00	6,985.02
121-OPTION TAX	555,966.82	22,345.60	0.00	578,312.42	0.00	0.00	578,312.42
125-T I F	440,043.48	2,688.47	34,764.53	407,967.42	0.00	0.00	407,967.42
126-TIF LMI MEADOWS PT 4	83,542.25	0.00	0.00	83,542.25	0.00	0.00	83,542.25
160-REVOLVING LOAN FUND	137,082.45	0.00	0.00	137,082.45	0.00	0.00	137,082.45
225-TIF DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
226-GO DEBT SERVICE	371,180.69	4,168.19	1,250.00	374,098.88	0.00	0.00	374,098.88
300-CAPITAL IMPROV. RESERVE	264,652.33	1,186.09	0.00	265,838.42	0.00	0.00	265,838.42
301-REAP GRANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
302-ARPA NEU FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
303-FIRE CAP PROJECT ADDITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304-W MAIN ST STORMWATER IMP	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
305-MAIN ST CROSSINGS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306-4TH ST IMPROVEMENTS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307-MAIN ST INTERSECTION IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308-PARK IMP - PEDERSEN VALLE	14,827.20	0.00	0.00	14,827.20	0.00	0.00	14,827.20
309-PHASE I PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-COLLEGE STREET BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311-BERANEK PARKING IMPROVEME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
312-DOWNTOWN EAST REDEVELOPME	172,412.82	0.00	0.00	172,412.82	0.00	0.00	172,412.82
313-MAIN ST SIDEWALK-PHASE 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
314-N FIRST ST IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315-MAIN ST WATER MAIN IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
316-I & I LINE/GROUT PH 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
317-ORANGE ST 4TH TO 5TH IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
318-COLLEGE ST & 2ND ST IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
319-RELOCATING WATER & SEWER	(365,572.60)	0.00	0.00	(365,572.60)	0.00	0.00	(365,572.60)
320-LIBRARY PARKING LOT IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
321-WIDENING WAPSI CREEK @ BE	56,520.69	0.00	3,811.09	52,709.60	0.00	0.00	52,709.60
322-SPLASH PAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323-I-80 WEST, WATER MAIN REL	(24,271.48)	0.00	0.00	(24,271.48)	0.00	0.00	(24,271.48)
324-WW TREATMT FAC IMP 2021	77,720.00	0.00	133.50	77,586.50	0.00	0.00	77,586.50
326-ROUNDAABOUT MAIN & CEDAR-J	156,500.72	0.00	0.00	156,500.72	0.00	0.00	156,500.72
327-SPONS WATER QUAL IMP 2021	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	(20,000.00)

CITY OF WEST BRANCH
 MTD TREASURERS REPORT
 AS OF: DECEMBER 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
328-GREENVIEW WATER MAIN NLOO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329-EASTSIDE WATER MAIN PH1	320,331.70	0.00	0.00	320,331.70	0.00	0.00	320,331.70
330-EASTSIDE WATER MAIN PH2	(122,242.15)	0.00	13,512.81	(135,754.96)	0.00	0.00	(135,754.96)
331-CEDAR JOHNSON RD RECONS	(109,241.61)	0.00	14,124.80	(123,366.41)	0.00	0.00	(123,366.41)
500-CEMETERY PERPETUAL FUND	139,718.37	0.00	0.00	139,718.37	0.00	0.00	139,718.37
501-KROUTH PRINCIPAL FUND	56,156.91	672.67	0.00	56,829.58	0.00	0.00	56,829.58
502-KROUTH INTEREST FUND	26,313.41	314.38	0.00	26,627.79	0.00	0.00	26,627.79
600-WATER FUND	468,640.25	68,948.19	38,389.42	499,199.02	0.00	0.00	499,199.02
601-WATER RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-WATER SINKING FUND	59,326.60	10,817.65	6,776.04	63,368.21	0.00	0.00	63,368.21
610-SEWER FUND	914,748.81	85,236.05	102,430.86	897,554.00	0.00	0.00	897,554.00
611-SEWER FUND SPECIAL	895,060.63	53,438.47	86,581.74	861,917.36	0.00	0.00	861,917.36
614-WASTEWATER LIFT STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
740-STORM WATER UTILITY	204,786.43	6,057.28	1,070.46	209,773.25	0.00	0.00	209,773.25
950-BC/BS FLEXIBLE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	8,845,132.77	374,744.39	573,741.84	8,646,135.32	0.00	0.00	8,646,135.32

*** END OF REPORT ***

CITY OF WEST BRANCH
 YTD TREASURERS REPORT
 AS OF: DECEMBER 31ST, 2024

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	2,554,262.88	1,311,712.21	821,485.98	3,044,489.11	0.00	0.00	3,044,489.11
011-POLICE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014-FIRE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
016-CEMETERY BLDG/EQUIP RES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
017-PARK & REC RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018-PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022-CIVIC CENTER	47,975.35	3,754.34	9,168.10	42,561.59	0.00	0.00	42,561.59
026-SIGNS-ACCIONA DONATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
027-MEMORIAL GARDEN PROJECT	414.00	0.00	0.00	414.00	0.00	0.00	414.00
028-SPLASH PAD RESERVE	100.00	0.00	0.00	100.00	0.00	0.00	100.00
031-LIBRARY	181,478.37	21,297.80	83,554.10	119,222.07	0.00	0.00	119,222.07
036-TORT LIABILITY	5,437.40	41,542.15	82,718.40	(35,738.85)	0.00	0.00	(35,738.85)
050-HOME TOWN DAYS FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	226,098.00	181,565.05	177,864.09	229,798.96	0.00	0.00	229,798.96
111-POLICE RECOVERY ACT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-TRUST AND AGENCY	463,701.01	252,473.57	215,103.67	501,070.91	0.00	0.00	501,070.91
119-EMERGENCY TAX FUND	6,876.38	108.64	0.00	6,985.02	0.00	0.00	6,985.02
121-OPTION TAX	427,055.46	151,256.96	0.00	578,312.42	0.00	0.00	578,312.42
125-T I F	87,104.96	355,626.99	34,764.53	407,967.42	0.00	0.00	407,967.42
126-TIF LMI MEADOWS PT 4	83,542.25	0.00	0.00	83,542.25	0.00	0.00	83,542.25
160-REVOLVING LOAN FUND	137,082.45	0.00	0.00	137,082.45	0.00	0.00	137,082.45
225-TIF DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
226-GO DEBT SERVICE	281,930.83	198,013.05	105,845.00	374,098.88	0.00	0.00	374,098.88
300-CAPITAL IMPROV. RESERVE	210,510.63	55,327.79	0.00	265,838.42	0.00	0.00	265,838.42
301-REAP GRANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
302-ARPA NEU FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
303-FIRE CAP PROJECT ADDITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304-W MAIN ST STORMWATER IMP	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
305-MAIN ST CROSSINGS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306-4TH ST IMPROVEMENTS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307-MAIN ST INTERSECTION IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308-PARK IMP - PEDERSEN VALLE	14,827.20	0.00	0.00	14,827.20	0.00	0.00	14,827.20
309-PHASE I PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-COLLEGE STREET BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311-BERANEK PARKING IMPROVEME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
312-DOWNTOWN EAST REDEVELOPME	172,412.82	0.00	0.00	172,412.82	0.00	0.00	172,412.82
313-MAIN ST SIDEWALK-PHASE 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
314-N FIRST ST IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315-MAIN ST WATER MAIN IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
316-I & I LINE/GROUT PH 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
317-ORANGE ST 4TH TO 5TH IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
318-COLLEGE ST & 2ND ST IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
319-RELOCATING WATER & SEWER	(365,572.60)	0.00	0.00	(365,572.60)	0.00	0.00	(365,572.60)
320-LIBRARY PARKING LOT IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
321-WIDENING WAPSI CREEK @ BE	92,690.89	0.00	39,981.29	52,709.60	0.00	0.00	52,709.60
322-SPLASH PAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323-I-80 WEST, WATER MAIN REL	(24,271.48)	0.00	0.00	(24,271.48)	0.00	0.00	(24,271.48)
324-WW TREATMT FAC IMP 2021	62,720.45	106,781.31	91,915.26	77,586.50	0.00	0.00	77,586.50
326-ROUNDAABOUT MAIN & CEDAR-J	160,820.72	0.00	4,320.00	156,500.72	0.00	0.00	156,500.72
327-SPONS WATER QUAL IMP 2021	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	(20,000.00)

CITY OF WEST BRANCH
 YTD TREASURERS REPORT
 AS OF: DECEMBER 31ST, 2024

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
328-GREENVIEW WATER MAIN NLOO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329-EASTSIDE WATER MAIN PH1	320,331.70	0.00	0.00	320,331.70	0.00	0.00	320,331.70
330-EASTSIDE WATER MAIN PH2	(9,093.42)	326,511.91	453,173.45	(135,754.96)	0.00	0.00	(135,754.96)
331-CEDAR JOHNSON RD RECONS	0.00	0.00	123,366.41	(123,366.41)	0.00	0.00	(123,366.41)
500-CEMETERY PERPETUAL FUND	136,532.41	3,185.96	0.00	139,718.37	0.00	0.00	139,718.37
501-KROUTH PRINCIPAL FUND	55,415.55	1,414.03	0.00	56,829.58	0.00	0.00	56,829.58
502-KROUTH INTEREST FUND	25,966.83	660.96	0.00	26,627.79	0.00	0.00	26,627.79
600-WATER FUND	437,396.52	460,812.42	399,009.92	499,199.02	0.00	0.00	499,199.02
601-WATER RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-WATER SINKING FUND	5,238.35	64,905.90	6,776.04	63,368.21	0.00	0.00	63,368.21
610-SEWER FUND	912,224.35	541,085.65	555,756.00	897,554.00	0.00	0.00	897,554.00
611-SEWER FUND SPECIAL	627,868.28	320,630.82	86,581.74	861,917.36	0.00	0.00	861,917.36
614-WASTEWATER LIFT STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
740-STORM WATER UTILITY	221,295.70	35,866.92	47,389.37	209,773.25	0.00	0.00	209,773.25
950-BC/BS FLEXIBLE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	7,550,374.24	4,434,534.43	3,338,773.35	8,646,135.32	0.00	0.00	8,646,135.32

*** END OF REPORT ***

PROGRAM EXPENDITURES FOR THE MONTH OF DECEMBER 2024

50.00%

FUNCTIONS	BUDGET	MTD EXP	YTD EXP	REMAINING	PERCENT
	EXP			BALANCE	OF EXPENSES
PUBLIC SAFETY					
POLICE DEPARTMENT					
GENERAL FUND	\$ 740,370.00	\$ 39,197.54	\$ 251,440.24	\$ 488,929.76	33.96%
TORT LIABILITY	\$ 13,659.00	\$ -	\$ 12,804.44	\$ 854.56	93.74%
TRUST & AGENCY	\$ 146,830.00	\$ 13,138.96	\$ 78,668.81	\$ 68,161.19	53.58%
FIRE DEPARTMENT					
GENERAL FUND	\$ 284,250.00	\$ 43,697.79	\$ 81,561.93	\$ 202,688.07	28.69%
TORT LIABILITY	\$ 22,000.00	\$ 1,681.00	\$ 30,212.17	\$ (8,212.17)	137.33%
TRUST & AGENCY	\$ 67,901.00	\$ 5,710.24	\$ 23,722.43	\$ 44,178.57	34.94%
BUILDING INSPECTIONS					
GENERAL FUND	\$ 52,990.00	\$ 3,128.86	\$ 23,303.96	\$ 29,686.04	43.98%
TRUST & AGENCY	\$ 12,387.00	\$ 1,090.73	\$ 7,311.14	\$ 5,075.86	59.02%
ANIMAL CONTROL	\$ 4,050.00	\$ -	\$ -	\$ 4,050.00	0.00%
TOTAL PUBLIC SAFETY	\$ 1,344,437.00	\$ 107,645.12	\$ 509,025.12	\$ 835,411.88	37.86%
PUBLIC WORKS					
ROADS & STREETS					
GENERAL FUND	\$ 43,250.00	\$ 18,750.00	\$ 49,498.50	\$ (6,248.50)	114.45%
TORT LIABILITY	\$ 17,181.00	\$ -	\$ 16,106.20	\$ 1,074.80	93.74%
ROAD USE TAX FUND	\$ 325,174.00	\$ 44,324.88	\$ 177,864.09	\$ 147,309.91	54.70%
TRUST & AGENCY	\$ 67,038.00	\$ 4,682.73	\$ 32,428.87	\$ 34,609.13	48.37%
STREET LIGHTING - GENERAL FUND	\$ 41,000.00	\$ 3,037.57	\$ 17,661.40	\$ 23,338.60	43.08%
SOLID WASTE - GENERAL FUND	\$ 297,028.00	\$ 18,817.25	\$ 127,069.82	\$ 169,958.18	42.78%
TOTAL PUBLIC WORKS	\$ 790,671.00	\$ 89,612.43	\$ 420,628.88	\$ 370,042.12	53.20%
TOTAL HEALTH & SOCIAL SERVICES					
	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CULTURE & RECREATION					
LIBRARY					
GENERAL FUND	\$ 201,215.00	\$ 17,053.17	\$ 83,554.10	\$ 117,660.90	41.52%
TORT LIABILITY	\$ 5,040.00	\$ -	\$ 7,086.73	\$ (2,046.73)	140.61%
TRUST & AGENCY	\$ 41,151.00	\$ 3,208.06	\$ 19,834.02	\$ 21,316.98	48.20%
PARKS & RECREATION					
GENERAL FUND	\$ 235,033.00	\$ 8,977.89	\$ 87,540.37	\$ 147,492.63	37.25%
TORT LIABILITY	\$ 5,000.00	\$ -	\$ 6,200.88	\$ (1,200.88)	124.02%
TRUST & AGENCY	\$ 32,744.00	\$ 2,823.34	\$ 17,588.08	\$ 15,155.92	53.71%
CEMETERY					

FUNCTIONS	BUDGET EXP	MTD EXP	YTD EXP	REMAINING BALANCE	PERCENT OF EXPENSES
GENERAL FUND	\$ 93,458.00	\$ 4,275.19	\$ 34,470.29	\$ 58,987.71	36.88%
TORT LIABILITY	\$ 1,547.00	\$ -	\$ 2,174.34	\$ (627.34)	140.55%
TRUST & AGENCY	\$ 27,881.00	\$ 1,578.59	\$ 9,937.29	\$ 17,943.71	35.64%
CIVIC CENTER				\$ -	
GENERAL FUND	\$ 20,900.00	\$ 498.14	\$ 9,168.10	\$ 11,731.90	43.87%
TRUST & AGENCY	\$ -	\$ -	\$ -	\$ -	#DIV/0!
COMMUNITY & CULTURAL DEV.	\$ 12,500.00	\$ 1,352.60	\$ 1,939.60	\$ 10,560.40	15.52%
LOCAL CABLE ACCESS	\$ 24,395.00	\$ 212.85	\$ 14,919.21	\$ 9,475.79	61.16%
HISTORIC PRESERVATION	\$ 750.00	\$ -	\$ 337.42	\$ 412.58	44.99%
TOTAL CULTURE & RECREATION	\$ 701,614.00	\$ 39,979.83	\$ 294,750.43	\$ 406,863.57	42.01%
COMMUNITY & ECONOMIC DEV.					
ECONOMIC DEVELOPMENT	\$ 40,500.00	\$ 2,500.00	\$ 6,175.00	\$ 34,325.00	15.25%
PLANNING & ZONING	\$ 20,000.00	\$ 1,797.60	\$ 4,036.26	\$ 15,963.74	20.18%
TIF DEBT SERVICE	\$ 154,887.00	\$ 34,764.53	\$ 34,764.53	\$ 120,122.47	22.45%
TOTAL COMMUNITY & E.D.	\$ 215,387.00	\$ 39,062.13	\$ 44,975.79	\$ 170,411.21	20.88%
GENERAL GOVERNMENT					
MAYOR & COUNCIL					
GENERAL FUND	\$ 21,500.00	\$ 9,041.87	\$ 11,241.80	\$ 10,258.20	52.29%
TRUST & AGENCY	\$ 2,906.00	\$ 762.66	\$ 999.61	\$ 1,906.39	34.40%
CLERK & TREASURER					
GENERAL FUND	\$ 202,420.00	\$ 9,119.14	\$ 97,508.06	\$ 104,911.94	48.17%
TORT LIABILITY	\$ 5,785.00	\$ -	\$ 8,133.64	\$ (2,348.64)	140.60%
TRUST & AGENCY	\$ 48,187.00	\$ 7,494.77	\$ 24,613.42	\$ 23,573.58	51.08%
LEGAL SERVICES	\$ 27,000.00	\$ 2,943.17	\$ 12,782.12	\$ 14,217.88	47.34%
TOTAL GENERAL GOVERNMENT	\$ 307,798.00	\$ 29,361.61	\$ 155,278.65	\$ 152,519.35	50.45%
GO DEBT SERVICE	\$ 1,326,991.00	\$ 1,250.00	\$ 105,845.00	\$ 1,221,146.00	7.98%
CAPITAL PROJECTS					
(308) PARK IMPROVEMENTS	\$ 14,827.00	\$ -	\$ -	\$ 14,827.00	0.00%
(321) WIDENING WAPSI CREEK	\$ 800,000.00	\$ 3,811.09	\$ 39,981.29	\$ 760,018.71	5.00%
(324) WW TREATMENT FACILITY 2021	\$ 1,100,000.00	\$ 133.50	\$ 91,915.26	\$ 1,008,084.74	8.36%
(326) ROUNDABOUT MAIN & CEDAR	\$ -	\$ -	\$ 4,320.00	\$ (4,320.00)	#DIV/0!
(330) EASTSIDE WATER MAINS PHASE 2	\$ 1,200,000.00	\$ 13,512.81	\$ 453,173.45	\$ 746,826.55	37.76%
(331) CEDAR JOHNSON RD RECON	\$ -	\$ 14,124.80	\$ 123,366.41	\$ (123,366.41)	#DIV/0!
TOTAL CAPITAL PROJECTS	\$ 3,114,827.00	\$ 31,582.20	\$ 712,756.41	\$ 2,402,070.59	22.88%

FUNCTIONS	BUDGET EXP	MTD EXP	YTD EXP	REMAINING BALANCE	PERCENT OF EXPENSES
BUSINESS TYPE ACTIVITIES					
WATER FUND	\$ 561,244.00	\$ 27,571.77	\$ 334,104.02	\$ 227,139.98	59.53%
WATER SINKING FUND	\$ 62,870.00	\$ 6,776.04	\$ 6,776.04	\$ 56,093.96	10.78%
SEWER FUND	\$ 417,142.00	\$ 48,992.39	\$ 235,125.18	\$ 182,016.82	56.37%
SEWER FUND SPECIAL	\$ 641,261.00	\$ 86,581.74	\$ 86,581.74	\$ 554,679.26	13.50%
STORM WATER UTILITY	\$ 42,326.00	\$ 1,070.46	\$ 47,389.37	\$ (5,063.37)	111.96%
TOTAL BUSINESS TYPE ACTIVITIES	\$ 1,724,843.00	\$ 170,992.40	\$ 709,976.35	\$ 1,014,866.65	41.16%
NON-DEPARTMENTAL TRANSFERS					
GENERAL FUND	\$ 188,877.00	\$ -	\$ -	\$ 188,877.00	0.00%
LOCAL OPTION SALES TAX	\$ 238,863.00	\$ -	\$ -	\$ 238,863.00	0.00%
TIF	\$ 514,722.00	\$ -	\$ -	\$ 514,722.00	0.00%
WATER FUND	\$ 208,288.00	\$ 10,817.65	\$ 64,905.90	\$ 143,382.10	31.16%
SEWER FUND	\$ 710,805.00	\$ 53,438.47	\$ 320,630.82	\$ 390,174.18	45.11%
TOTAL NON-DEPARMENTAL TRANSFERS	\$ 1,861,555.00	\$ 64,256.12	\$ 385,536.72	\$ 1,476,018.28	20.71%
TOTAL FOR ALL FUNCTIONS	\$ 11,388,123.00	\$ 573,741.84	\$ 3,338,773.35	\$ 8,049,349.65	29.32%

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: DECEMBER 31ST, 2024

001-GENERAL FUND

50.00% OF FISCAL YEAR

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL NON-PROGRAM	1,861,555.00	64,256.12	385,536.72	20.71	1,476,018.28
TOTAL PUBLIC SAFETY	1,344,437.00	107,645.12	509,025.12	37.86	835,411.88
TOTAL PUBLIC WORKS	790,671.00	89,612.43	420,628.88	53.20	370,042.12
TOTAL HEALTH & SOCIAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CULTURE & RECREATION	701,614.00	39,979.83	294,750.43	42.01	406,863.57
TOTAL COMMUNITY & ECON DEVELOP	215,387.00	39,062.13	44,975.79	20.88	170,411.21
TOTAL GENERAL GOVERNMENT	307,798.00	29,361.61	155,278.65	50.45	152,519.35
TOTAL DEBT SERVICE	1,326,991.00	1,250.00	105,845.00	7.98	1,221,146.00
TOTAL CAPITAL PROJECTS	3,114,827.00	31,582.20	712,756.41	22.88	2,402,070.59
TOTAL BUSINESS TYPE/ENTERPRISE	1,724,843.00	170,992.40	709,976.35	41.16	1,014,866.65
TOTAL EXPENDITURES	11,388,123.00	573,741.84	3,338,773.35	29.32	8,049,349.65



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: Claims for January 21, 2025

PREPARED BY: Heidi Van Auken, Finance Officer
--

DATE: January 15, 2025

SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

EXPENDITURES**1/21/2025**

AMAZON.COM	VARIOUS ITEMS-LIBRARY	336.58
BEAN & BEAN	GRAVE OPENINGS	2,600.00
BMI	ANNUAL MUSIC LICENSE	446.00
CEDAR COUNTY RECORDER	RECORDING FEES	67.00
EOCENE ENVIRONMENTAL	WIDENING WAPSI CREEK	210.00
FUSIONSITE MIDWEST	S.S. PORT-O-POTTIES	121.00
HAWKINS	CHEMICALS	4,198.67
IMWCA	IMWCA FY25 INSTALLMENT 7	2,747.00
IOWA ASSN. MUN. UTILITIES	SAFETY TRAINING DUES	978.00
KANOPIY	ON DEMAND VIDEO SERVICE	59.00
LRS HOLDINGS	TRASH & RECYCLING DEC 2024	18,785.75
WB MAIN STREET	FY25 MAIN STREET DUES	17,500.00
MENARDS	CUBBY SHED HOOKS-P&R	5.31
MOPPY MO'S	CLEANING SERVICES	735.00
OLSON, KEVIN D	LEGAL SERVICES & REIMBURSEMENT	1,542.00
OMNISITE	SEWER WIRELESS ALARM SERVICE	756.00
PARKSIDE SERVICE	VEHICLE REPAIRS-PW, PD	3,708.31
QC ANALYTICAL SERVICES	LAB ANALYSIS	736.00
THE HOME DEPOT PRO	BLDG SUPPLIES-CITY OFFICE	50.72
TOTAL WATER TREATMENT	WATER TREATMENT TANKS-FIRE	411.00
TYLER TECHNOLOGIES	UB NOTIFICATION FEE	1.10
WEST BRANCH REPAIRS	VEHICLE SERVICE-POLICE	210.15
WEST BRANCH TIMES	LEGAL PUBLICATIONS	515.73
TOTAL		56,720.32

**PAYROLL-WAGES, TAXES,
EMPLOYEE BENEFITS****1/17/2025****69,350.00****PAID BETWEEN MEETINGS**

SISCO	HEALTH CLAIMS 1/13/2025	115.19
FUSIONSITE MIDWEST	SS PORT-O-POTTIES	121.00
IA FINANCE AUTHORITY	SRF LOANS INTEREST & FEES	93,357.78
SISCO	HEALTH CLAIMS 1/6/2025	1,245.02
ARNOLD MOTOR SUPPLY	VEHICLE SUPPLIES-PW	82.34
AT & T MOBILITY	WIRELESS SERVICE	210.04
CEDAR COUNTY COOP	FUEL-FIRE, PW	1,499.48
CULLIGAN WATER TECH	WATER SOFTENER SERVICE	30.49
HEIMAN FIRE EQUIPMENT	HOSE-FIRE	1,018.56
LEAF CAPITAL FUNDING	COPIER LEASE-LIBRARY	142.02
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,593.12
MIDWEST FRAME & AXLE	SNOW PLOW PARTS	2,023.91
MPEC	VEHICLE/SHOP SUPPLIES-PW	71.85
PYRAMID SERVICES	TREE TRIM EQUIP-PW	987.97

WEX BANK	VEHICLE FUEL	1,298.10
WHITE CAP	SAFETY SUPPLIES-PW	187.00
TOTAL		103,983.87
GRAND TOTAL EXPENDITURES		230,054.19
FUND TOTALS		
001 GENERAL FUND		75,810.80
022 CIVIC CENTER		332.50
031 LIBRARY		5,526.20
110 ROAD USE TAX		9,534.62
112 TRUST AND AGENCY		20,373.79
321 WIDENING WAPSI CREEK		210.00
600 WATER FUND		14,436.78
603 WATER SINKING FUND		6,776.04
610 SEWER FUND		9,922.29
611 SEWER FUND SPECIAL		86,581.74
740 STORM WATER UTILITY		549.43
GRAND FUND TOTAL		230,054.19

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	PARKSIDE SERVICE	SENSOR INSTALL-POLICE	75.00
			VEHICLE SERVICE-POLICE	147.70
		WEST BRANCH REPAIRS	VEHICLE REPAIR-POLICE	62.45
			MOPPY MO'S LLC	CLEANING SERVICES-POLICE
		TOTAL:	302.65	
FIRE OPERATION	GENERAL FUND	TOTAL WATER TREATMENT SYSTEMS INC	WATER TREATMENT TANKS-FIRE	411.00
			TOTAL:	411.00
PARK & RECREATION	GENERAL FUND	MENARDS	CUBBY SHED HOOKS-P&R	5.31
			FUSIONSITE MIDWEST LLC	S.S. PORT-O-POTTIES
		TOTAL:	126.31	
CEMETERY	GENERAL FUND	BEAN & BEAN	GRAVE OPENINGS	2,600.00
			TOTAL:	2,600.00
COMM & CULTURAL DEVEL	GENERAL FUND	BMI	ANNUAL MUSIC LICENSE	446.00
			TOTAL:	446.00
ECONOMIC DEVELOPMENT	GENERAL FUND	MAIN STREET WEST BRANCH	FY25 MAIN STREET DUES	17,500.00
			TOTAL:	17,500.00
CLERK & TREASURER	GENERAL FUND	TYLER TECHNOLOGIES THE HOME DEPOT PRO MOPPY MO'S LLC	UB NOTIFICATION FEE	1.10
			BLDG SUPPLIES-CITY OFFICE	50.72
			CLEANING SERVICES-CITY	105.00
			TOTAL:	156.82
			LEGAL SERVICES	GENERAL FUND
RECORDING FEES	67.00			
RECORDING FEE REIMBURSEMENT	42.00			
LEGAL SERVICES-JAN 2025	1,500.00			
TOTAL:	2,124.73			
SOLID WASTE	GENERAL FUND	LRS HOLDINGS, LLC	TRASH & RECYCLING DEC 2024	18,785.75
			TOTAL:	18,785.75
TOWN HALL	CIVIC CENTER	MOPPY MO'S LLC	CLEANING SERVICES-TH	332.50
			TOTAL:	332.50
LIBRARY	LIBRARY	KANOPY AMAZON.COM.CA., INC.	ON DEMAND VIDEO SERVICE	59.00
			FILTERS-LIBRARY	77.46
			PROGRAM SUPPLIES-LIBRARY	157.24
			BOOKS-LIBRARY	24.77
			LAMINATOR	77.11
			MOPPY MO'S LLC	JANITORIAL SERVICES-LIBRAR
		TOTAL:	675.58	
		ROADS & STREETS	ROAD USE TAX	PARKSIDE SERVICE
TIRE REPLACEMENT-PW	1,159.96			
TOTAL:	1,199.96			
POLICE OPERATIONS	TRUST AND AGENCY	IMWCA	WORK COMP - POLICE	582.74
			TOTAL:	582.74
FIRE OPERATION	TRUST AND AGENCY	IMWCA	WORK COMP - FIRE	1,395.52
			TOTAL:	1,395.52

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
BUILDING INSPECTIONS	TRUST AND AGENCY	IMWCA	WORK COMP - BLDG INSPECT	19.71
			TOTAL:	19.71
ROADS & STREETS	TRUST AND AGENCY	IMWCA	WORK COMP - STREETS	439.28
			TOTAL:	439.28
LIBRARY	TRUST AND AGENCY	IMWCA	WORK COMP - LIBRARY	18.40
			TOTAL:	18.40
PARK & RECREATION	TRUST AND AGENCY	IMWCA	WORK COMP - PARK & REC	111.96
			TOTAL:	111.96
CEMETERY	TRUST AND AGENCY	IMWCA	WORK COMP - CEMETERY	44.79
			TOTAL:	44.79
CLERK & TREASURER	TRUST AND AGENCY	IMWCA	WORK COMP - ADMIN	40.42
			TOTAL:	40.42
CAPITAL PROJECT	WIDENING WAPSI CRE	EOCENE ENVIRONMENTAL GROUP, INC	WIDENING WAPSI CREEK	210.00
			TOTAL:	210.00
WATER OPERATING	WATER FUND	PARKSIDE SERVICE	VEHICLE REPAIRS-PW	2,433.35
		HAWKINS INC.	CHEMICALS	4,198.67
		IMWCA	WORK COMP - WATER	72.43
			TOTAL:	6,704.45
SEWER OPERATING	SEWER FUND	IOWA ASSN. MUN. UTILITIES	QUATERLY SAFETY TRAINING D	978.00
		QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	736.00
		IMWCA	WORK COMP - SEWER	21.75
		OMNISITE	SEWER WIRELESS ALARM SERVI	756.00
			TOTAL:	2,491.75

===== FUND TOTALS =====

001	GENERAL FUND	42,453.26
022	CIVIC CENTER	332.50
031	LIBRARY	675.58
110	ROAD USE TAX	1,199.96
112	TRUST AND AGENCY	2,652.82
321	WIDENING WAPSI CREEK @ BE	210.00
600	WATER FUND	6,704.45
610	SEWER FUND	2,491.75

	GRAND TOTAL:	56,720.32



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: First Reading Ordinance 822 - Amending the Code of Ordinances of the City of West Branch, Iowa, by adding a new section pertaining to debts subject to the Setoff Program.

PREPARED BY: City Clerk, Leslie Brick
--

DATE: January 14, 2025

BACKGROUND:

For the past several years, the City of West Branch utilized the Income Offset Program through the Iowa Department of Administrative Services (DAS) to collect past due and delinquent utility payments.

In July of 2023, the Iowa Department of Revenue (IDR) took over this program and required each agency to re-apply in order to participate in the offset program. We have been working closely with the IDR to provide the necessary information and meet the requirements of providing the customer due process with repaying debts to the City.

During this process, it was determined that the City could benefit from being able to collect debts for other services should the need arise. This ordinance will provide for the City to collect other debts through the IDR Setoff Program and outline the due process in which the City takes to collect those debts.

This Ordinance will create Chapter 9 – Debt Setoff Program in the West Branch Code of Ordinances.

ORDINANCE NO. 822

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BRANCH, IOWA, BY ADDING A NEW SECTION PERTAINING TO DEBTS SUBJECT TO THE SETOFF PROGRAM

Be It Enacted by the City Council of the City of West Branch, Iowa:

SECTION 1. NEW CHAPTER. The Code of Ordinances of the City of West Branch, Iowa, is amended by adding a new chapter, numbered **Chapter 9, entitled DEBT SETOFF PROGRAM**

CHAPTER 9 - DEBT SETOFF PROGRAM

SECTION 1. PURPOSE. The purpose of this Chapter is to establish policies and procedures pursuant to Iowa Code 421.65, authorizing the City to invoke the setoff provisions contained therein for debts owing the City and for which the City has afforded the debtor the opportunity to contest the debt.

SECTION 2. DEBTS SUBJECT TO SETOFF CONSTITUTING "QUALIFYING DEBT" PURSUANT TO IOWA CODE 421.65. All debts or charges authorized herein by the City of West Branch Code or otherwise set by Resolution approved by the West Branch City Council shall be deemed "qualifying debts" subject to the provisions of Iowa Code 421.65, for which the City shall provide those procedures as set out herein Chapter 9 of the City Code. Such "qualifying debts" include, but are not limited to the following:

- (a) Past-due or unpaid utility bills – (water, sewer, storm water, garbage and recycling services)
- (b) Unreturned (overdue) or damaged library materials / equipment
- (c) Unreturned or damaged city property / equipment
- (d) Past-due or unpaid parking tickets
- (e) Past-due or unpaid Park & Recreation program fees, park shelter fees, ball diamond rental fees
- (f) Past-due or unpaid pet licenses
- (g) Past-due or unpaid sidewalk repair/replacement costs
- (h) Past-due or unpaid sidewalk snow/ice removal invoices
- (i) Past-due or unpaid mowing invoice
- (j) Past-due or unpaid nuisance abatement invoice
- (k) Past-due or unpaid connection fees, permit fees, private water lines, curb box (shut off), water meters
- (l) Past-due or unpaid false alarm fees
- (m) Past-due or unpaid subdivision/planning fees including engineering fees incurred on behalf of developer/contractor/individual
- (n) Past-due or unpaid cemetery fees and invoices

- (o) Any debt which is in the form of a liquidated sum due, owing, and payable to the clerk of the district court
- (p) Any other liquidated sum certain, owing, and payable to the City of West Branch, Iowa, with respect to which the City has afforded the debtor notice provided herein.

SECTION 3. PROCEDURE FOR CERTIFICATION TO THE IOWA DEPARTMENT OF REVENUE FOR SETOFF. With respect to any debt herein, the City shall provide the debtor fifteen (15) days advance written notice to the debtor's last-known address, affording the debtor a period of fifteen (15) days within which to protest or appeal the delinquency to the Finance Director for the City. If the delinquency is upheld by the Finance Director, or the debtor has not paid the debt within fifteen (15) of the date of the notice, the City may certify the delinquency to the Iowa Department of Revenue for purposes of collection pursuant to Iowa Code 421.65.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, said adjudication shall not affect the validity of the Ordinance as a whole, or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved on the ____ day of _____, 2025.

First Reading: January 21, 2025
Second Reading:
Third Reading:

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2025.

City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: Resolution 2025-03 - Designating Financial Institutions as Depositories of The City of West Branch Funds.

PREPARED BY: City Clerk, Leslie Brick
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DATE: January 7, 2025

BACKGROUND:

As an annual administrative financial policy, the City Administrator, Finance Officer and City Clerk reviews the City of West Branch Financial policies and suggests any changes needed.

As a standard practice going forward, depository institutions and limits will be reviewed and approved each January. The attached resolution reflects the City's current depositories and maximum dollar limits.

RESOLUTION 2025-03

**A RESOLUTION DESIGNATING FINANCIAL INSTITUTIONS AS DEPOSITORIES
OF THE CITY OF WEST BRANCH FUNDS**

BE IT RESOLVED, that the City Council of the City of West Branch, Iowa, approves the following list of financial institutions to be depositories of the City of West Branch funds in conformance with all applicable provisions of the Code of Iowa.

The Finance Officer and / or City Clerk is hereby authorized to deposit the City of West Branch Funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

<u>Depository Name</u>	<u>Location</u>	<u>Maximum Balance</u>
Fidelity Bank & Trust	West Branch, IA	\$10,000,000
Green State Credit Union	Iowa City, IA	\$250,000
Hills Bank & Trust Company	Iowa City, IA	\$250,000
Liberty Trust & Savings Bank	Durant, IA	\$250,000

Passed and approved by the City Council of the City of West Branch, Iowa this 21st day of January, 2025.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: Resolution 2025-05 Authorizing the purchase of Self-contained Breathing Apparatus and Breathing Air Systems with related equipment, by the City of West Branch, Iowa from MacQueen to be used by the West Branch Fire Department.
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PREPARED BY: Fire Chief, Kevin Stoolman
--

DATE: January 15, 2025

BACKGROUND:

The West Branch Fire Department is in need of new air-packs (self-contained breathing apparatus') for the entire department.

Several companies air-packs were reviewed and tested by the department and the MSA brand was chosen to best fit their needs. The air-packs will be purchased through MacQueen Group with an estimated total of \$139,962.00. The West Branch Firefighter Foundation will use \$50,000 of their funds toward the purchase with the remaining costs coming from the Fire Department's FY25 budget.

RESOLUTION 2025-05

A RESOLUTION AUTHORIZING THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS AND BREATHING AIR SYSTEMS WITH RELATED EQUIPMENT, BY THE CITY OF WEST BRANCH, IOWA FROM MACQUEEN, TO BE USED BY THE WEST BRANCH FIRE DEPARTMENT

WHEREAS, the West Branch Fire Department is in need of a new self-contained breathing apparatus' (air-packs); and

WHEREAS, the West Branch Fire Department solicited proposals from several companies to purchase self-contained breathing apparatus and breathing air systems with related equipment; and

WHEREAS, MSA, The Safety company is the vendor of choice for the purchase of the self-contained breathing apparatus' (air-packs); and

WHEREAS, revenues to pay for the new air-packs will be derived from the West Branch Firefighter Foundation in the amount of \$50,000, with remaining costs from the FY25 Fire Department budget; and

WHEREAS, the Fire Chief has recommended approval of the same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, whom fully supports, approves, and authorizes the Fire Chief to the purchase (MSA) self-contained breathing apparatus and breathing air systems with related equipment from MacQueen Group. Further, the Mayor and City Clerk are directed to execute said agreement on behalf of the City.

Passed and approved this 21st day of January, 2025.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

Self-Contained Breathing Apparatus and Breathing Air Systems with Related Equipment

TERMS AND CONDITIONS

1. PRODUCT SCOPE: SCBA, Supplied Air Respirator, Air Purifying Respirator, and Accessories for these product lines
2. CONTRACT NUMBER: 011824-MSS
3. CONTRACT PERIOD: June 17, 2024 through March 29, 2028
4. SERVICES UNDER THIS CONTRACT: N/A
5. SOLICITATION NUMBER: RFP # 011824
6. SOURCEWELL LANDING PAGE: <https://www.sourcewell-mn.gov/cooperative-purchasing/011824-MSS>
7. MSA WEBSITE SOURCEWELL CONTRACT INFORMATION: N/A
8. MINIMUM ORDER: \$100.00
9. GEOGRAPHIC COVERAGE: 50 United States, District of Columbia and US Territories
10. PRICING FOR CONTRACT: #011824-MSS offers Sourcewell participating agencies the following discounts: • 15% discount off the price list
11. PROMPT PAYMENT TERMS: Net 30
12. TIME OF DELIVERY: Will be provided at the time of order placement
13. EXPEDITED DELIVERY: All items in this price list are available for faster delivery on an order by order basis dependent upon availability of parts. Agencies can contact contractor's representative to possibly affect faster delivery and to determine rates.
14. FOB POINT: Destination - Continental US
15. WARRANTY PROVISION: Standard Commercial
16. LIST OF PARTICIPATING DEALERS: N/A
17. MUST REFERENCE SOURCEWELL CONTRACT# 011824-MSS AND END USER'S ENTITY NUMBER ON QUOTE AND INVOICE
18. PURCHASE ORDER MUST INCLUDE: Reason Code B01
19. ELIGIBILITY: Must be a government entity (municipal fire departments, police departments, government run power plants and wastewater treatment, etc.)
20. SOURCEWELL PARTICIPATING AGENCY LIST: <https://www.sourcewell-mn.gov/lookup>
(If your agency is not currently on this list register your account at <https://www.sourcewell-mn.gov/register>)



MACQUEEN™

MacQueen
350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: WEST BRANCH FIRE DEPT
ATTN: KEVIN STOOLMAN: 319-631-3447
105 S 2ND STREET
WEST BRANCH, IA 52358

Invoice To: WEST BRANCH FIRE DEPT
105 S 2ND STREET
WEST BRANCH IA 52358

Attention: KEVIN STOOLMAN

Branch 16 - DELAFIELD, WI		
Date 01/14/2025	Time 9:07:45 (O)	Page 1
Account No WESTB024	Phone No 9999999999	Est No 01 032630
Ship Via	Purchase Order MSA	
Tax ID No		
		Salesperson 462 / 507

ESTIMATE EXPIRY DATE: 02/13/2025

PARTS ESTIMATE - NOT AN INVOICE

<u>Part#</u>	<u>Description</u>	<u>U</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
A-G1FS-424MA2C2LAR.2409	MSA G1 SCBA- 45		13	7130.00	92690.00
A-G1FS424MA2C2LAR					
4 4500 PSIG					
2 CGA Threaded Remote Con					
4 Serviceable Tunnel with Ch.S					
M Metal Band					
A Adjustable Swivel Lumbar Pad					
2 Solid Cover Left Shd.					
C Continuous					
2 Universal Extendaire II					
L Left Chest					
A PASS Right Shoulder					
R Rechargeable					
10175708.2501	MSA G1 H45 LP		26	690.50	17953.00
MSA G1 SCBA H45 LOWPRO CYLINDERS W/QC					
ADPT, 4500 PSIG					
10161809	MSA G1 SM FCPC		2	425.00	850.00
MSA G1 SMALL FACEPIECE 4PT					
W/ NECKSTRAP					
10161810	MSA G1 MD FCPC		20	425.00	8500.00
MEDIUM FACEPIECE 4PT W/ NECKSTRAP					
10161811	MSA G1 LG FCPC		3	425.00	1275.00
MSA G1 LARGE FACEPIECE 4PT					
W/ NECKSTRAP					
10158385	MSA G1 CHARGING		1	944.00	944.00
MSA G1 CHARGING STATION-6 BANK					
10148741-SP	MSA G1 LITHIUM		5	498.00	2490.00
MSA G1 LITHIUM BATTERY PACK					
10156426-SP	MSA G1 H60 CYLI		2	1693.00	3386.00
MSA G1 H60 CYLINDER THREADED, RC, 4500					
PSIG, PKGD					
34616-2K	MQ FP BAG & TAG		25	11.00	275.00
MACQUEEN FACEPIECE BAG WITH 2024 LOGO					



MACQUEEN™

MacQueen
350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: WEST BRANCH FIRE DEPT
ATTN: KEVIN STOOLMAN: 319-631-3447
105 S 2ND STREET
WEST BRANCH, IA 52358

Invoice To: WEST BRANCH FIRE DEPT
105 S 2ND STREET
WEST BRANCH IA 52358

Attention: KEVIN STOOLMAN

Branch 16 - DELAFIELD, WI		
Date 01/14/2025	Time 9:07:45 (O)	Page 2
Account No WESTB024	Phone No 9999999999	Est No 01 032630
Ship Via	Purchase Order MSA	
Tax ID No		
		Salesperson 462 / 507

ESTIMATE EXPIRY DATE: 02/13/2025

PARTS ESTIMATE - NOT AN INVOICE

<u>Part#</u>	<u>Description</u>	<u>U</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
10206311	AND ID TAG MSA G1 RIT SYST MSA G1 RIT SYSTEM 4500 THRDED, G1 MEDIUM FACEPIECE, REGULATOR 6' QFILL & EXTENDAIRE II REMOTE GAUGE AND URC FITTING ** LESS CYLINDER **LESS BAG		2	4942.00	9884.00
RBL20	TRUE NORTH L-2 TRUE NORTH L-2 RIT BAG		2	330.00	660.00
10178566-B08	ALTAIR 4XR B08 ALTAIR 4XR Multigas Detector, (LEL, O2, & CO), Charcoal case, North American charger		1	1055.00	1055.00

Subtotal: 139962.00

Tax: .00

TOTAL: 139962.00

Authorization: _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: Resolution 2025-06 – Approving an Automatic and Mutual Aid Agreement for Fire Protection, Rescue and Emergency Medical Services in and surrounding Johnson County, Iowa.

PREPARED BY: Fire Chief, Kevin Stoolman
--

DATE: January 15, 2025

BACKGROUND:

The following resolution is approving a mutual aid agreement with Johnson County for a term of 5 years (from date of execution) and thereafter shall continue in effect from year to year.

RESOLUTION 2025-06

**RESOLUTION APPROVING AN AUTOMATIC AND MUTAL AID AGREEMENT
FOR FIRE PROTECTION, RESCUE AND EMERGENCY MEDICAL SERVICES IN
AND SURROUNDING JOHNSON COUNTY, IOWA**

WHEREAS, the West Branch Fire Department is a member of the Johnson County Mutual Aid Association; and

WHEREAS, a stated purpose of the Association is to provide mutual aid in fire protection, fire prevention, hazardous material mitigation, emergency medical service and rescue; and

WHEREAS, it is the intent of the parties to this agreement to allow and encourage trained personnel of member departments to have the opportunity to take appropriate action to reduce the risk of death and injuries to the public and emergency responders, and prevent or limit property loss; and

WHEREAS, Chapter 28E, Code of Iowa, provides that powers, privileges, or authority exercised by a public agency of this state may be exercised jointly with any other public agency of this state having such powers, privilege, and authority; and

WHEREAS, the parties are desirous of entering into a 28E Agreement (See Exhibit A) to render fire, rescue, and emergency medical services, and emergency and non-emergency assistance on a reciprocal basis.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the aforementioned 28E Agreement be and the same is hereby approved. Further, the Mayor and City Clerk are directed to execute the agreement on behalf of the City.

Passed and approved this 21st day of January, 2025.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

EXHIBIT A

**AUTOMATIC AND MUTUAL AID AGREEMENT FOR FIRE
PROTECTION, RESCUE, AND EMERGENCY MEDICAL SERVICES
IN AND SURROUNDING JOHNSON COUNTY, IOWA
JANUARY 2025**

THIS AGREEMENT is made pursuant to Chapter 28E, Code of Iowa, between any and all of the following: City of Coralville, Iowa; City of Hills, Iowa; City of Iowa City, Iowa; City of Lisbon, Iowa; City of Lone Tree, Iowa; City of North Liberty, Iowa; City of Oxford, Iowa; City of Riverside, Iowa; City of Shueyville, Iowa; City of Solon, Iowa; City of Swisher, Iowa; City of Tiffin, Iowa; City of West Branch, Iowa; Fremont, Lincoln, Pleasant Valley, and City of Lone Tree Fire Association; Jefferson-Monroe Fire Department, Inc.; Solon Tri-Township Emergency Response Agency, Kalona Volunteer Fire Department; Wellman Volunteer Fire Department; and West Liberty Fire Department.

WHEREAS, the fire departments or fire districts of all the undersigned parties are members of the Johnson County Mutual Aid Association; and

WHEREAS, a stated purpose of the Association is to provide mutual aid in fire protection, fire prevention, hazardous material mitigation, emergency medical service, and rescue; and

WHEREAS, Johnson County routinely experiences seasonal increases in population due to a variety of factors; and

WHEREAS, Johnson County has experienced significant growth in its population; and

WHEREAS, the parties to this agreement protect critical infrastructure of the state; and

WHEREAS, occasions may arise where a department may not be able to respond, or may not be able to timely respond with adequate or sufficient personnel or equipment, to an emergency or incident dangerous to the public in the department's first-due response area; and

WHEREAS, occasions may arise whereby additional alarm fires or other emergencies or incidents dangerous to the public would exhaust the available firefighting or emergency response personnel or equipment maintained by one of the parties herein; and

WHEREAS, in such a situation the availability of additional firefighting or emergency response personnel and equipment from outside sources might well avert disastrous results, including the loss of life, personal injury, or the loss of property; and

WHEREAS, the fire departments or fire districts of all the undersigned parties wish to establish a goal to meet NFPA 1710 or NFPA 1720, as applicable to each department or district; and

WHEREAS, automatic and/or mutual aid may help fire departments or fire districts of all the undersigned parties to meet NFPA 1710 or NFPA 1720; and

WHEREAS, it is the intent of the parties to reduce response times to life-threatening incidents by requesting and/or providing the appropriate closest unit response aid; and

WHEREAS, it is the intent of the parties to this agreement to allow and encourage trained personnel of member departments to have the opportunity to take appropriate action to reduce the risk of death and injuries to the public and emergency responders, and prevent or limit property loss; and

WHEREAS, the parties desire to increase the number of trained firefighters or emergency response personnel and equipment responding to emergency incidents or incidents dangerous to the public; and

WHEREAS, Chapter 28E, Code of Iowa, provides that powers, privileges, or authority exercised by a public agency of this state may be exercised jointly with any other public agency of this state having such powers, privilege, and authority; and

WHEREAS, the parties are desirous of entering into a 28E agreement to render fire, rescue, and emergency medical services, and emergency and non-emergency assistance, on a reciprocal basis.

THEREFORE, THE PARTIES HERETO mutually agree to give fire, rescue, and emergency medical assistance when needed on a reciprocal basis under the following terms and conditions:

SECTION I. AUTHORITY TO REQUEST AND RESPOND TO PROVIDE ASSISTANCE

The power to make a request for assistance or to provide aid under this agreement shall reside in the ranking personnel of the member department responding to an emergency call or incident dangerous to the public subject to control of the chief of the department or official designee. Any member department shall have the right to request assistance from any other member department or departments, subject to the terms and conditions of this agreement. In the event the member fire department is unavailable or delayed, the Johnson County Joint Emergency Communications Center (JECC) may page or dispatch additional departments, units, and resources in accordance with preplanned instructions or as needed. For purposes of this agreement, the “requesting department” shall mean the department asking for assistance and the “responding department” shall mean the department sending or providing assistance. The terms “member department” and “member” shall mean the fire department of the respective parties hereto.

Each member department shall, at a minimum, evaluate and consider its MABAS preplans and cards before January 1st of each calendar year of this agreement. With the growth of Johnson County, member departments will evaluate their first-due district and should give consideration to adding, modifying, or updating their MABAS zones as part of their yearly review. The chief of a

member department shall have the authority to modify, amend, or update their department's MABAS plans, cards, and instructions at any time. Modifications, amendments, or updates to MABAS will be promptly shared and communicated with all member departments and the JECC.

SECTION II. SITUATION WHERE ASSISTANCE IS REQUESTED OR NEEDED

Utilizing the Johnson County Mutual Aid Box Alarm System (MABAS), or by a special request, a member department may request assistance from another member department only when the requesting department, or in the event the department is unavailable or delayed, Johnson County Joint Emergency Communications Center (JECC), has concluded that such assistance is essential to protect life and/or property at a location afforded fire protection, fire prevention, hazardous material releases, emergency medical service, and technical rescue service by the requesting department in its first-due district. Nothing in this agreement will be construed to prohibit a law enforcement officer who is at the scene of an emergency or incident dangerous to the public from requesting additional resources from a responding department, or if no department has responded, from requesting the JECC to page another member department in accordance with applicable police department policy.

Generally, when a member department has not acknowledged a page or responded to an emergency call in the department's first-due response area, upon the third (3rd) page, the JECC will page another member department and/or the closest unit for mutual aid. The JECC may page another member department and/or the closest available unit for mutual aid prior to the third (3rd) page when the need reasonably arises based on the information available at the time.

Member departments and the JECC should consider and use available resources, including unit mapping technology, to identify the closest available unit to an emergency call. Departments may use software or applications, including IAMRESPONDING's "on duty" feature, to share station staffing or scheduling information that may be considered by other member departments and the JECC in the decision-making process.

SECTION III. RESPONSE TO REQUEST

Upon request, a responding department, upon determination, notification, or becoming aware that an emergency situation or incident dangerous to the public exists, and subject to the availability of personnel and equipment, shall dispatch and respond with trained personnel and equipment to aid the requesting department. A department may respond to an emergency or incident dangerous to the public upon becoming aware of an emergency or incident dangerous to the public outside of the department's first-due response area as specified by MABAS, a specific or standing request or protocol between departments, such as coverage for a special event or occasion, this Agreement, a separate 28E agreement, or as circumstances or conditions otherwise apply. A responding department will provide notification of its response at that time to make the incident commander, as soon as applicable or practical in the circumstances, aware of the department unit's response. This section shall be broadly construed to effectuate its purpose. Nothing in this agreement shall prohibit a member department from responding to a non-emergency request for

mutual aid. Nothing in this agreement may be construed to limit or restrict the ability of department personnel from rendering aid as a Good Samaritan or in any way waive any defense to complaints, petitions, demands, or legal claims of any kind.

SECTION IV. PERSONNEL AND EQUIPMENT PROVIDED

Member departments may identify, prepare, and preplan the number and types of units that may respond to anticipated emergency calls or incident dangerous to the public, however, the requesting and responding department will determine the appropriate and available resources at the time of an emergency call or incident dangerous to the public. Nothing in this agreement shall be construed to limit the authority of the chief or designee of a member department to create, amend, or modify response practices or procedures as the need arises.

Generally, the requesting department shall include in its request for mutual aid assistance the amount and type of equipment and number of personnel requested and shall specify the location where the personnel and equipment are needed.

When a department has not responded after the third (3rd) page from the request to provide automatic or mutual aid, the JECC will notify the requesting department's incident commander over the radio. Generally, the incident commander and/or the JECC will page or dispatch the next closest member department or unit or another available department to respond unless the incident commander provides alternative instructions to the JECC. If a department does not have the resources or personnel available to respond, or if a department will be delayed in responding, they shall notify JECC and/or the requesting department's incident commander over the radio as soon as possible.

The final decision on whether to respond and/or the number, the amount, and type of equipment and personnel to be sent shall be solely that of the responding department. The responding party shall be absolved from liability in connection with all acts associated herewith.

No member department shall make any claim whatsoever against another member department for refusal to send the requested equipment or personnel where such refusal is based on the judgment of the responding department that such personnel and equipment are needed to protect the district of the responding department.

The responding department holds all responsibility for training structural firefighters to the minimum requirements, as stated in the Iowa Code and NFPA 1010 (formerly NFPA 1001). The responding department will make the incident commander aware of any firefighters that responded that do not meet the minimum standard, as stated in the Iowa Code, are probationary, or who are not trained to the Firefighter I standard. Notwithstanding, the parties agree that the goal is for the responding department to respond with certified firefighters when possible.

Member departments shall provide training regarding this agreement, MABAS, and common response guidelines to all the department's personnel who may respond to automatic or mutual aid under this agreement.

Member departments may offer and make available training opportunities, training props, and/or other training resources to each other. It is the intent of the parties to allow for and encourage departments to share and make available training to other departments' personnel and to conduct joint training, drills, and exercises.

Member departments shall conduct joint training at a minimum with other departments whom they are most likely to request assistance from, or provide assistance to, under this agreement. The chief of each member department or the chief's designee(s) will evaluate and identify training needs with consideration of the risks and hazards of their first-due districts. Generally, chiefs or their designees should collaborate on joint training topics, drills, or exercises. Training topics and the frequency of the training, drills, or exercises will be determined by, and may be agreed on, between the member departments' chiefs or designees.

SECTION V. COMMAND AT SCENE

In accordance with the National Incident Management System (NIMS), the responding department personnel and equipment shall report to the incident commander of the requesting department, who shall be in charge at the incident location unless he/she specifically relinquishes this authority to another officer. The incident commander shall have the power to issue reasonable orders and directives, and responding officers will then act on the orders unless they are unlawful or unsafe.

The responding department personnel and equipment shall be released by the requesting department when the services of the responding department are no longer required or when the responding department personnel and/or equipment are needed in their first-due (home) districts.

Responding personnel and equipment may withdraw from the requesting district upon giving notice to the command officer at the incident location that they are needed in their first-due (home) district. JECC will be notified over the radio and will document the withdrawal time to the incident call for service record.

It is understood that the purpose of this section is to maintain order and safety at the incident scene and shall not be construed to establish an employer/employee relationship.

SECTION VI. NO REIMBURSEMENT FOR COSTS

No member department shall be required to reimburse any other member department for the cost of providing the services set forth in this agreement. Each member department shall pay its own costs (salaries, repairs, materials, compensation) for responding to the requests of other member departments. However, the requesting department shall provide without charge, such additional

fuel as may be required by the responding department to carry on the combined efforts after its initial fuel supply is depleted, plus sufficient fuel to fill their fuel tanks before they return to their home district. Further, the requesting department shall reimburse the responding department(s) for the cost of special materials, such as but not limited to, foam or other special materials, specifically requested by the requesting department and which are provided by the responding department and utilized at the site of assistance.

Member departments who offer or make available training opportunities, training props, or resources may charge reasonable costs and expenses, including supplies or materials.

Nothing in this Agreement shall prevent or limit any party to this Agreement from recovering or attempting to recover costs of services rendered to a third party where such recovery of costs is provided for by law, including for replacement of equipment or supplies as applicable, such as hazardous materials incidents. As applicable, Federal Emergency Management Agency (FEMA) or State of Iowa Hazardous Materials Response Fee Structure, or applicable local law or ordinance, may be used for billing. Efforts to coordinate billing should be considered if multiple departments are seeking recovery costs. When possible, multi-agency invoices to a large-scale response may be coordinated by the primary agency having jurisdiction. The agency having jurisdiction may serve as a pass-through to reimburse costs and expenses billed and paid under this provision.

SECTION VII. LIABILITY

Employees or volunteers of any member department acting pursuant to this agreement shall be considered as acting under the lawful orders and instructions pertaining to their employment with their member department. Under no circumstances are they to be considered employees of any other jurisdiction, but rather shall be considered to be employees or volunteers of their member department as may be applicable.

Each party hereto shall bear the liability and/or cost of damage to its member department's equipment and the death of or injury to its member department's personnel, whether the death, injury or damage occurs at an incident in the member's own fire protection area, or in a first due area or fire protection area where the firefighter or emergency responder is working as a member of a responding department. Each party shall provide appropriate and reasonable insurance for its member department's personnel who may suffer injury, disability, or death and/or are involved in loss or damage to private property, and/or death of or injury to private individuals in the performance of official duties while assisting another member department under the terms of this agreement, and shall supply proof of such reasonable insurance to the other parties hereto by providing a certificate thereof upon request.

Each party hereto shall be responsible for defending against claims made against it or its member department or personnel and arising from its participation in this agreement. The parties hereto shall not be obligated by this agreement to defend against claims made against other parties hereto, or against the member departments or personnel of said parties.

SECTION VIII. CITY, TOWNSHIP, DISTRICT SERVICE AGREEMENTS

The cities, townships, emergency medical and/or fire districts, and independent fire districts which are parties hereto and which have fire protection agreements with each other wherein the township, emergency medical district, fire district, or independent fire district is a public safety provider for the respective city, agree to maintain such agreements in force, and to provide copies of same to the other parties upon request, and by promptly notifying in writing the other parties of any amendment, renewal, or termination of such agreements. In the event such an agreement lapses, there shall be no further obligation by the other parties hereto to respond to a request for assistance within the fire protection area covered by such lapsed agreement.

SECTION IX. TERM OF AGREEMENT

This agreement shall be in full force and effect upon execution by all parties hereto and the filing and recording thereof as provided in Section 12. The agreement shall have a term of five (5) years from the date of execution and thereafter shall continue in effect from year to year. The agreement may be amended by agreement of all fire chiefs of the parties. Any party may withdraw from the agreement by giving thirty (30) days written notice to each of the other parties hereto by certified mail, in which case said notifying party shall be deleted from further operation of the agreement.

SECTION X. ADMINISTRATION OF AGREEMENT

This agreement shall be administered by the Johnson County Mutual Aid Association, which shall periodically review said agreement and attempt to resolve any problems which may arise in carrying out said agreement. No separate entity or agency is created by this agreement.

SECTION XI. NOTICES

Any written notice as required in this agreement shall be sent to the address of the respective parties as shown on the execution portion of this agreement.

SECTION XII. PRIOR FIRE MUTUAL AID AGREEMENTS

This agreement supersedes any and all prior fire mutual aid agreements between and among the parties or their respective member departments.

SECTION XIII. FILING AND RECORDING

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute but one and the same instrument. Upon execution by all parties hereto, this agreement shall be filed with the Secretary of State.

Passed and approved this 21st day of January, 2025.

CITY OF WEST BRANCH, IOWA:

ROGER LAUGHLIN, MAYOR

ATTEST:

I, Leslie Brick, City Clerk of the City of West Branch, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

LESLIE BRICK, CITY CLERK



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: January 21, 2025

AGENDA ITEM: Resolution 2025-07 - Authorizing a Partnership with the Iowa Initiative for Sustainable Communities, a program of the University of Iowa
--

PREPARED BY: City Administrator, Adam Kofoed

DATE: January 14, 2025

Purpose:

To evaluate the benefits and funding strategy for a one-year partnership with the Iowa Initiative for Sustainable Communities (IISC) through the University of Iowa, compared to alternative planning services.

Comparison of Proposals:

East Central Intergovernmental Association (ECIA): \$35,000 for one comprehensive plan.
University of Iowa IISC: \$50,000 for one comprehensive plan plus nine additional project deliverables. IISC's proposal includes no additional program fees and provides a diverse array of project outputs beyond the comprehensive plan.

Sample Deliverables from IISC:

- Comprehensive Plan (Digital and physical formats)
- Engineered Drawings for a capital improvement project.
- Community Engagement Plan for long-term implementation.
- Water and Sewer Capital Improvement Needs Assessment.
- Storytelling Video to showcase city initiatives and successes.
- Community Art Project (e.g., mural or sculpture) reflecting public feedback.
- Main Street and Downtown Master Plan.
- Collaboration with School District on a specific project.
- Collaboration with National Park Service (NPS) for an initiative.
- Park Revisioning Plan (with potential art elements).
- A second engineered capital improvement project.
- Emergency Services Recruitment and Donation Strategic Plan.
- Many other options depending upon city and student needs.

Cost Breakdown:

Total Fee: \$50,000 Funding Sources:

- \$10,000: Planning and Zoning Budget
- \$8,500: Hotel Motel Tax
- \$15,000: Franchise Fees (contributed by the School District, NPS, and Museum)
- \$5,000: Water Fund
- \$12,000: General Fund (Property Taxes)

This funding strategy significantly reduces reliance on general fund property taxes, leveraging diversified revenue sources to maximize community benefit.

Advantages of IISC Partnership:

Comprehensive Scope:

Beyond a single plan, IISC offers diverse deliverables tailored to community needs.

Cost Efficiency:

Individual projects (e.g., engineered drawings, community art) through standalone contracts could exceed \$15,000 each. Bundling these within the IISC partnership offers significant cost savings.

University Expertise:

Access to multidisciplinary expertise from faculty and students in urban planning, engineering, art, communications, and public administration.

Community Involvement:

Strong emphasis on community engagement ensures projects align with resident needs and values.

Long-Term Impact:

Deliverables such as storytelling videos and community engagement plans enhance civic pride and attract future investment.

Recommendation:

Pursue the one-year partnership with IISC. The additional deliverables, university collaboration, and multi-source funding approach make this an invaluable opportunity to address key community priorities and enhance West Branch's development.

Requested Action:

Council approval to allocate \$50,000 for the partnership with IISC, using the funding strategy outlined above and approve the memorandum of agreement.

Attachments:

Detailed Proposal from IISC

RESOLUTION 2025-07

**RESOLUTION AUTHORIZING A PARTNERSHIP WITH THE IOWA INITIATIVE
FOR SUSTAINABLE COMMUNITIES, A PROGRAM OF THE
UNIVERSITY OF IOWA**

WHEREAS, the City of West Branch continually aspires to improve quality of life for all residents; and

WHEREAS, mutually-beneficial partnerships with public institutions advance the City of West Branch's community goals; and

WHEREAS, the Iowa Initiative for Sustainable Communities is a University of Iowa year-long engagement program built around community-based projects; and

WHEREAS, the City of West Branch was selected by the Iowa Initiative for Sustainable Communities for the 2025-26 academic year; and

WHEREAS, the City of West Branch can expect up to 10 project collaborations with University of Iowa students, faculty, and staff from a variety of disciplines, as outlined in the IISC partnership model, for which the City's total financial contribution would be not more than \$50,000; and

WHEREAS, other local community-based organizations can participate in the partnership and provide financial support; and

WHEREAS, this Memorandum of Agreement (see Exhibit A) requires approval of the City Council.

NOW, THEREFORE, BE IT RESOLVED that the City of West Branch City Council authorizes a formal partnership with the University of Iowa's Iowa Initiative for Sustainable Communities program in the 2025-26 academic year. Further, the Mayor and City Administrator are hereby authorized to execute this Agreement on behalf of the City.

Passed and approved this 21st day of January, 2025.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

MEMORANDUM OF AGREEMENT

Between

The University of Iowa

and

West Branch, Iowa

THIS MEMORANDUM OF AGREEMENT (Agreement), dated for reference purposes the 21st day of January 2025, is made and entered by and between The University of Iowa, Iowa City, Iowa ("University") and West Branch, Iowa ("West Branch").

RECITALS:

WHEREAS, it is the desire of University to enter into an Agreement with West Branch to provide services as outlined in this Agreement, and

WHEREAS, West Branch desires to collaborate with University on the Iowa Initiative for Sustainable Communities (IISC) program in accordance with the terms and conditions as outlined in the IISC Community Partnership Guide documentation, included as supplemental materials,

NOW THEREFORE, in consideration of the promises and the mutual covenants contained therein, the Parties agree as follows:

Unless specifically altered herein, all specifications, requirements, and terms and conditions of the IISC Community Partnership Guide documentation form the basis for and are hereby incorporated into this agreement.

SECTION 1. TERM.

This Agreement shall begin on or about June 01, 2025 and remain in effect through and including June 01, 2026 unless earlier terminated.

University may terminate the Agreement any time within the first ninety (90) days of the initial Term or any and all extension periods should University determine, in its sole discretion, that West Branch is not acting in accordance with the terms and conditions of the Agreement.

West Branch may terminate the Agreement any time within the first ninety (90) days of the initial contract or any and all extension periods should West Branch determine, in its sole discretion, that University is not acting in accordance with the terms and conditions of the Agreement.

SECTION 2. DESCRIPTION OF SERVICES.

University agrees to complete ten (10) or more projects proposed by West Branch and in accordance with the project guidance in the IISC Community Partnership Guide documentation, with the exact number of projects

determined through a project development process in the Summer and Fall of 2025.

SECTION 3. WEST BRANCH AGREES TO:

1. Provide a single point managerial-level contact for University to coordinate all requirements; to be the point of contact for any problems/questions that may arise; meet periodically with University personnel; research information; and deliver special reports as needed or directed by University related to the IISC program.

City's Single Point Contact:

Name: Adam Kofoed

Title: City Administrator, City of West Branch

Email: adam@westbranchiowa.org

Phone: (319) 643-5888

2. Comply with all applicable Federal and State laws.
3. Possess and maintain all applicable licenses necessary to conduct business in the State of Iowa.

SECTION 4. FEE STRUCTURE OR PRODUCT PRICING.

West Branch agrees to pay Fifty Thousand Dollars (\$50,000) throughout the Term. Payment is due according to the following schedule unless otherwise agreed upon by both parties:

- 25% (\$12,500) due upon execution of the Agreement
- 25% (\$12,500) due January 1, 2026
- 50% (\$25,000) due June 1, 2026

SECTION 5: MICELLANEOUS TERMS

Subject to any pertinent obligations to other sponsors, including the provisions of the Bayh-Dole Act, intellectual property which results from this Project which is created solely by University's personnel will be owned by University (University's IP). Intellectual Property resulting from the performance of this Agreement created solely by West Branch' personnel will be owned by West Branch (West Branch' IP). Intellectual Property resulting from the performance of this Agreement and created jointly by University's personnel and West Branch' personnel will be owned jointly by University and West Branch (Joint IP).

Copyrightable materials first created solely by University's personnel in the performance of the work funded under this Agreement shall vest in University. University shall grant to West Branch an irrevocable, royalty-free, non-exclusive right to reproduce, translate, and use all such copyrighted material for its own purposes.

This Agreement including incorporated addenda shall constitute the entire agreement between the Parties and shall supersede all previous agreements, written or oral. No modification or waiver of any provision shall be valid unless in writing and signed by the Parties.

This Agreement may be amended in writing from time to time by mutual consent of the Parties. All amendments to this Agreement must be fully executed by the Parties.

In the event any portion of this Agreement is found to be invalid or unenforceable for any reason, the remainder of the Agreement shall remain intact. That portion deemed invalid shall be amended in writing to the minimum extent necessary to be considered valid and enforceable.

West Branch may not assign this Agreement without prior written consent of University.

This Agreement shall be governed by the laws of the State of Iowa and applicable Federal law.

University's failure to enforce provisions of this Agreement in whole or in part will not negate the Agreement or the enforcement of provisions at a future time.

The Parties are acting herein as independent. Nothing herein contained shall create or be construed as creating a partnership, joint venture or West Branch relationship between any of the Parties and no Party shall have the authority to bind the other Party in any respect.

The Parties are acting herein as independent contractors. Nothing herein contained shall create or be construed as creating an employment relations, partnership, joint venture, or other relationship between the Parties, including University's students, faculty and staff, and neither Party shall have the authority to bind the other Party in any respect.

University shall provide adequate insurance coverage at all times during the performance of this Agreement for its students, faculty and staff and West Branch shall have no obligation of any kind for such insurance coverage. West Branch acknowledges that University is an entity of the State of Iowa and is self-insured.

With respect to the IISC Community Partner documentation, University agrees only to those exceptions identified below and only those exceptions are binding on the parties. If not addressed below, all other exceptions taken by West Branch are rejected by University and the original IISC Community Partner documentation language is incorporated herein.

Having read and understood this Memorandum of Agreement in witness thereof, the Parties have hereunto signed this Agreement.

The University of Iowa
Business Manager's Office
105 Jessup Hall
Iowa City, IA 52242-2500

City of West Branch
110 N Poplar St
West Branch, IA 52358

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

Received	Contact	Company	Contract length	Annual Increase	Trash Cart - 35 gallon	Trash Cart - 65 gallon	Trash Cart - 95 gallon	(Mandatory) Recycle Cart - 65 gallon	(Mandatory) Recycle Cart - 95 gallon	Service day	Trash tags	Bulk item pick-up (cost/frequency)	City property collection?	Bi-annual clean-up	# of trucks	References
Current		Johnson County Refuse /LRS	5 years	0%	12.75	\$ 14.75	n/a	\$ 4.75	\$ 4.75	Friday	\$3.00	per sticker cost / as needed)	yes, included for free	yes		
12/12/2024	Matt Foster	LRS	5 years	3.5%	\$ 13.39	\$ 15.49	n/a	\$ 5.23	\$ 5.23	Friday	\$3.00	per sticker cost / as needed)	yes, included for free	yes, \$500 + tipping fees	1 trash, 1 recycling	North Liberty, Kalona, Norway
12/16/2024	Dave Klockau	ABC Company	5 years or 10 yrs	3%	\$ 16.70	\$ 17.70	18.45	\$ 4.75	\$ 4.75	Friday	\$2.75 / \$3.00	\$25 per item/ weekly	yes, included for free	\$145/hr per truck + tipping fees (mobile shredding is optional)	1 recycling, 1 trash	Hiawatha, Palo, Williamsburg, Washington
12/16/2024	Matt Pivit	Republic Services	5 years	5%	n/a	\$ 19.00	\$ 19.00	9.75 weekly / \$7.80 bi-weekly	9.75 weekly / \$7.80 bi-weekly	Monday	n/a	Residents allowed 1 bulk item (non-appliance) at no additional charge. \$25 for bulk item (1 per month), \$45 for appliances (single driver must be able to handle)	\$28.75 per month (or 26.80 for every other week recycling)	Yes, \$500 per dumpster, plus disposal costs ** curbside offered at \$150 per truck, per hour, plus disposal)	unknown	Mt. Vernon, Monticello, Fairfax
12/12/2024	Ammon Taylor	Waste Mmgt	5 years	5%	n/a	n/a	\$ 29.75	n/a	included w/ trash	3 different days (zones will be created)	n/a	\$50 per item, appliances \$75 per item (pre-paid in advance)	Yes, included for free	roll off dumpster \$295 each (city pays tipping fee to CCTS)		Atkins, Ely, Fairfield
			7 years	5%	n/a	n/a	\$ 29.25	n/a	included w/ trash		n/a					

2024 Solid Waste RFP responses

Company	Cart size	Contract length	Current	Proposed	Difference	Annual increase	2026	2027	2028	2029	2030	Service Day	Bi-annual clean-up	City Properties
LRS	Trash - 35 gal	5 years	\$ 12.75	\$ 13.39	\$0.64 increase	3.5%	\$ 13.86	\$ 14.35	\$ 14.85	\$ 15.37	\$ 15.91	Friday	Yes, \$500/day plus + fees	included, no charge
LRS	Recycling - 65/95 gal	5 years	\$ 4.75	\$ 5.23	\$0.48 increase	3.5%	\$ 5.41	\$ 5.60	\$ 5.80	\$ 6.00	\$ 6.21			
New monthly household total			\$17.50	\$ 18.62	\$1.12 mo incr		\$19.27	\$19.95	\$20.65	\$21.37	\$22.12			
LRS	Trash - 65 gal	5 years	\$ 14.75	\$ 15.49	\$0.74 increase	3.5%	\$ 16.03	\$ 16.59	\$ 17.17	\$ 17.77	\$ 18.39	Friday	Yes, \$145 per truck, + tipping	included, no charge
LRS	Recycling - 65/95 gal	5 years	\$ 4.75	\$ 5.23	\$0.48 increase	3.5%	\$ 5.41	\$ 5.60	\$ 5.80	\$ 6.00	\$ 6.21			
New monthly household total			\$19.50	\$ 20.72	\$1.22 mo incr		\$21.44	\$22.19	\$22.97	\$23.77	\$24.60			
ABC Disposal	Trash - 35 gal	5 or 10 years	\$0.00	\$ 16.70	\$ -	3%	\$17.20	\$17.72	\$18.25	\$18.80	\$19.36	Friday	Yes, \$145 per truck, + tipping	included, no charge
	Recycling - 65/95 gal	5 or 10 years	\$0.00	\$ 4.75	\$0.00	3%	4.89	\$ 5.04	\$ 5.19	\$ 5.35	\$ 5.51			
New monthly household total				\$ 21.45	\$3.95 mon inc		\$22.09	\$22.76	\$23.44	\$24.15	\$24.87			
ABD Disposal	Trash - 65 gal	5 or 10 years	\$0.00	\$ 17.70	\$ -	3%	\$ 18.23	\$ 18.78	\$ 19.34	\$ 19.92	\$ 20.52	Friday	Yes, \$145 per truck, + tipping	included, no charge
	Recycling - 65/95 gal	5 or 10 years	\$0.00	\$ 4.75	\$0.00	3%	4.89	\$ 5.04	\$ 5.19	\$ 5.35	\$ 5.51			
New monthly household total				\$ 22.45	2.95 mon inc		\$23.12	\$23.82	\$24.53	\$25.27	\$26.03			
	Trash - 95 gal		\$0.00	\$ 18.45		3%	\$ 19.00	\$ 19.57	\$ 20.16	\$ 20.76	\$ 21.39	Friday	Yes, \$145 per truck, + tipping	included, no charge
	Recycling - 65/95 gal	5 or 10 years	\$0.00	\$ 4.75	\$0.00	3%	\$ 4.89	\$ 5.04	\$ 5.19	\$ 5.35	\$ 5.51			
New monthly household total				\$ 23.20			\$23.89	\$24.61	\$25.35	\$26.11	\$26.90			
Republic Services	Trash - 95 gal	5 years	\$0.00	\$ 19.00	\$ -	5%	\$ 19.95	\$ 20.95	\$ 22.00	\$ 23.10	\$ 24.26	Monday	Yes, \$500 per dumpster, + tipping	\$28.75 per month
	Recycle - 95 gal	5 years	\$0.00	\$ 9.75	\$ -	5%	\$ 10.24	\$ 10.75	\$ 11.29	\$ 11.85	\$ 12.44			
New monthly household total				\$ 28.75			\$30.19	\$31.70	\$33.29	\$34.95	\$36.70			
Waste Mgmt	Trash - 96 gal	5 years	\$0.00	\$ 29.75	\$ -	5%	31.24	\$32.80	\$34.44	\$36.16	\$37.97	3 diff days	Yes, \$295 per dumpster, + tipping	included, no charge
	Recycle - 96 gal	5 years	\$0.00	incl w/trash	\$ -									
New monthly household total				\$ 29.75		5%	31.24	\$32.80	\$34.44	\$36.16	\$37.97			
	Trash - 96 gal	7 years	\$0.00	\$ 29.25	\$ -							3 diff days	Yes, \$295 per dumpster, + tipping	included, no charge
	Recycle - 96 gal	7 years	\$0.00	incl w/trash	\$ -									
New monthly household total				\$29.25		5%	30.71	32.25	33.86	35.55	37.33			



Exhibit A: COMPANY QUALIFICATIONS, EXPERIENCE & SUITABILITY
(Attach additional sheets as needed)

Company Name & Address:

Lakeshore Recycling Systems LLC
970 238th St
North Liberty, IA 52317

Authorized Representative / Title:

Matt Foster- Business Development Representative

Authorized Representative Phone & Email:

(319) 930-1445
mfoster@lrsrecycles.com

Parent Company (if any):

N/A

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):
LRS is a prominent service provider throughout the Midwest. Founded as a recycling company, LRS has grown to become the fourth largest private-waste service provider in America. We are pleased to be the local provider for over 200 municipalities.

3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

Customer Service day-to-day contact information

Phone- (319)665-4498

Email- JCROffice@lrsrecycles.com

Hours of Operation- 8:00 am- 4:30 pm (Monday- Friday)

Escalation Process

Contact LRS customer service via phone or email?

Contact Matt Foster

Contact Operations Supervisor

Contact Operations Manager



4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.

Trash – Currotto Mack Body
Recycling - Currotto Mack Body
Side Load - ASL

5. Please indicate measures your company would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2025:

N/A nothing would need to change set-up wise since currently using us

6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:

N/A

7. Please provide current (or past) major client references:

Reference 1:

City Name: North Liberty

Contact: Tracy Mulcahey

Phone: 319.625.5712

Email: tmulcahey@northlibertyiowa.org

Reference 2:

City Name: City of Kalona

Contact: Sarah Chmelar

Phone: 319.656.2310

Email: scchmelar@cityofkalon.org

Reference 3:

City Name: City of Norway

Contact: Kennedy Judkins

Phone: 319.227.7351

Email: norwaych@southslope.net

8. Please indicate your acknowledgement and agreement to the following:

The start date of the proposed contract is July 1, 2025, and I hereby warranty my company's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

My company will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this _____ day of _____, 20_____.

Authorized Representative Signature:



Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES

Scenario 1: 5-Year Contract

Contractor provides solid waste and recycling carts

Company Name:

Lakeshore Recycling Systems LLC

Solid Waste: Monthly Per-Cart Price

- 35 - gallon container, collected weekly Cost: \$15.49
- 65 - gallon container, collected weekly Cost: \$13.39

Recycling: Monthly Per-Cart Price

- 65 - gallon container, collected weekly Cost: \$5.23
- 95 - gallon container, collected weekly Cost: \$5.23

- **Collection of Solid Waste and/or Recycling at City-owned properties and facilities**

Any Proposed Changes to City Property Collections:

No Proposed Changes

Residential Bulky Waste Collection Arrangements & Proposed Pricing:

\$3 per sticker – No proposed changes for the amounts of stickers needed for bulk items

*See Attached

Cleanup Event(s) Arrangements & Proposed Pricing:

Two clean ups per year spring and fall (to be scheduled with office)

\$500 plus tipping fees

4 R/L 30yrd 20 yrd

LRS takes appliances and tvs no tires

Hoover Parking lot or a place to be decided later

Submitted this _____ day of _____, 20_____.

Authorized Representative Signature:

Bulky Items	Stickers
Fridge	7
Freezer	7
Air Conditioner (FREON MUST BE DRAINED)	7
Water Heater	7
Washer	7
Dryer Stove	7
Microwave	7
Diswasher	7
TV or Computers	7
Couch (Hidabed or Recling)	15
Couch	10
Sectional	20
Chaise Lounge	15
Loveseat	6
Stuffed Chair	5
Single Recliner	5
Straight Back Chair	2
Mattress or Box Springs	
King	8
Queen	7
Full	6
Twin	4
Dresser (Per Drawer)	1
Carpet (Cut into 3X8 Pieces)	3
Toilet	2
Lamps	1
Grill (PROPANE CANNOT BE ATTACHED)	3
Lawn Mower (Gas and oil drained)	7
Elliptical	10



CITY OF WEST BRANCH

SOLID WASTE RFP



PREPARED BY

LRS
Matt Foster

Driven By Service.
Dedicated To
Sustainability.



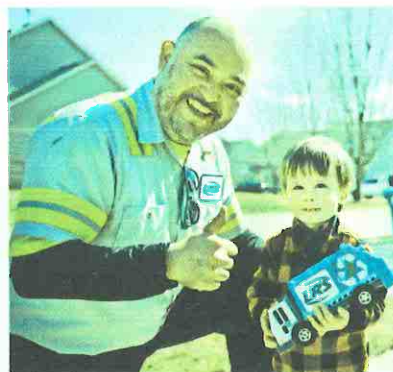
MISSION STATEMENT

LRS is the industry leader in providing innovative and environmentally responsible waste and recycling solutions. Our team delivers exceptional service and value through relentless commitment to customer satisfaction and preservation of our environment.



SAFETY

Protecting the well-being of our employees and the communities is essential. That's why we've taken the lead in building a lasting culture of safety and awareness.



SOCIAL IMPACT

From volunteering and fundraising to our mindful hiring practices and outreach programs, we're proudly working to help enrich the neighborhoods we serve and live in.



SUSTAINABILITY

We're proud to be reducing consumption, diverting material away from landfills and consistently working to improve our planet's long-term viability.



Cover Letter

December 12, 2024

City of West Branch
110 N Poplar St
West Branch, IA 52358

On behalf of LRS, thank you for the opportunity to provide a proposal for the City of Robins residential waste collection and disposal services.

LRS is a prominent service provider throughout the Midwest. Founded as a recycling company, LRS has grown to become the fourth largest private-waste service provider in America. We are pleased to be the local provider for over 200 municipalities.

West Branch residents and staff will have a very experienced and well-prepared LRS team to manage the transition with our Municipal Transition Team. This team has conducted a large number of residential transitions from the previous service provider to LRS. We look forward to meeting with the City to discuss this in further detail.

Sincerely,

Matt Foster
Business Development Rep
MFoster@LRSRecycles.com
319.930.1445





References

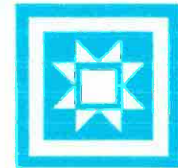
CITY OF NORTH LIBERTY

Tracy Mulcahey
3 Quail Creek Circle
North Liberty, IA 52317
319.625.5712
Years Serviced: 20+



CITY OF KALONA

Sarah Chmelar
511 C Ave
Kalona, IA 52247
319.656.2310
Years Serviced: 20+



City of Kalona

CITY OF NORWAY

Kennedy Judkins
108 Railroad St
Norway, IA 52318
319.227.7351
Years Serviced: 10+



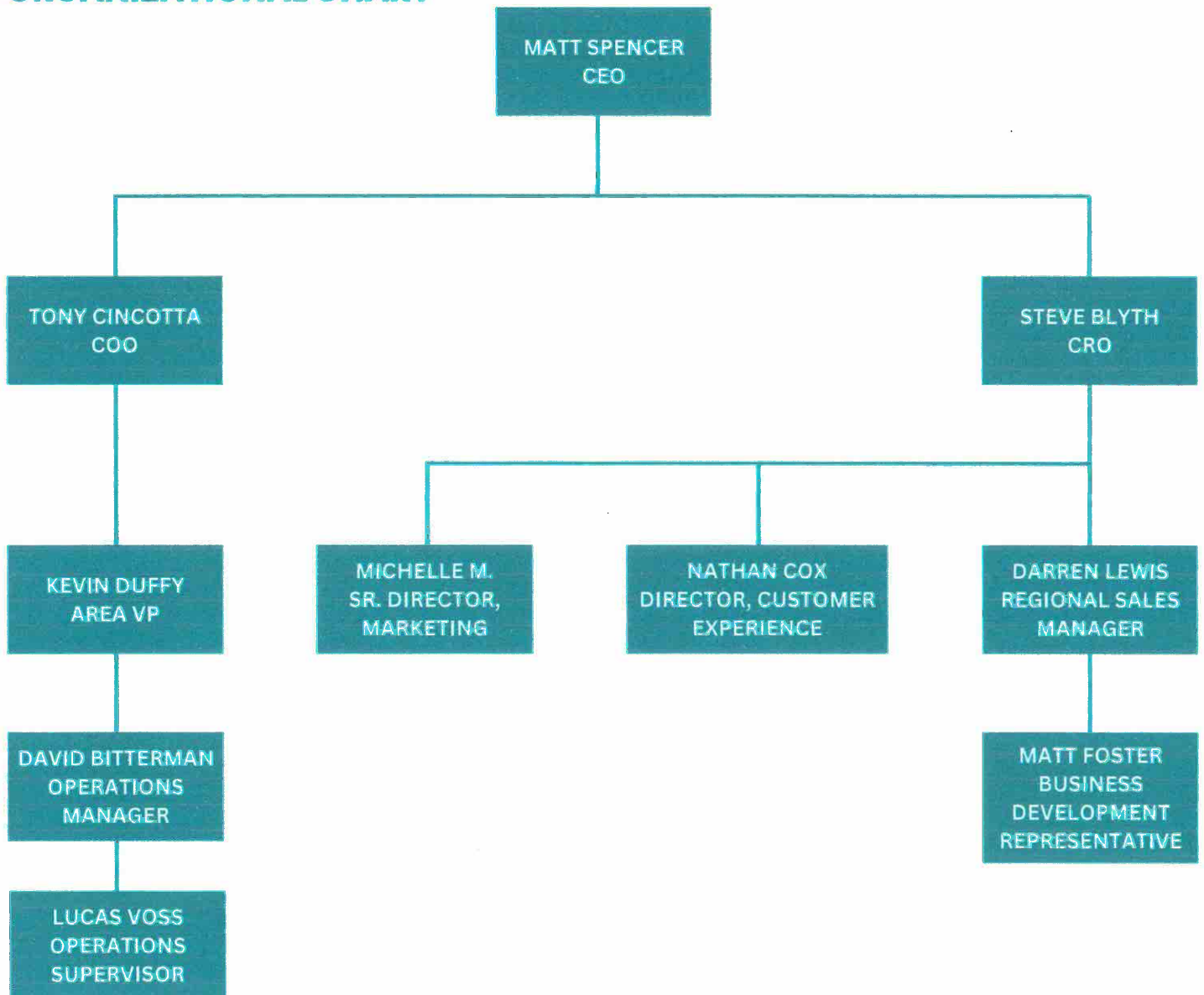


Organization

COMPANY INFORMATION

FULL COMPANY NAME: Lakeshore Recycling Systems, LLC
ADDRESS: 970 238th Street, North Liberty, IA 52317
PHONE NUMBER: 319.665.4498
WEBSITE: LRSrecycles.com
OWNERSHIP: Private Partnership (LLC)

ORGANIZATIONAL CHART





Scope of Services

CUSTOMER SERVICE DAY-TO-DAY CONTACT INFORMATION

- Phone number: 319.665.4498
- Email: JCRoffice@LRSrecycles.com
- Hours of Operation: 8:00 am-4:30 pm (Monday-Friday)

ESCALATION PROCESS

- Contact LRS Customer Service via phone or email
- Contact Matt Foster
- Contact Operations Supervisor
- Contact Operations Manager

INNOVATIVE TECHNOLOGY

LRS introduced driver tablets into every fleet vehicle in order to track pickups, easily photograph containers for customers and retain the most updated route schedule possible while drivers are enroute.

EQUIPMENT

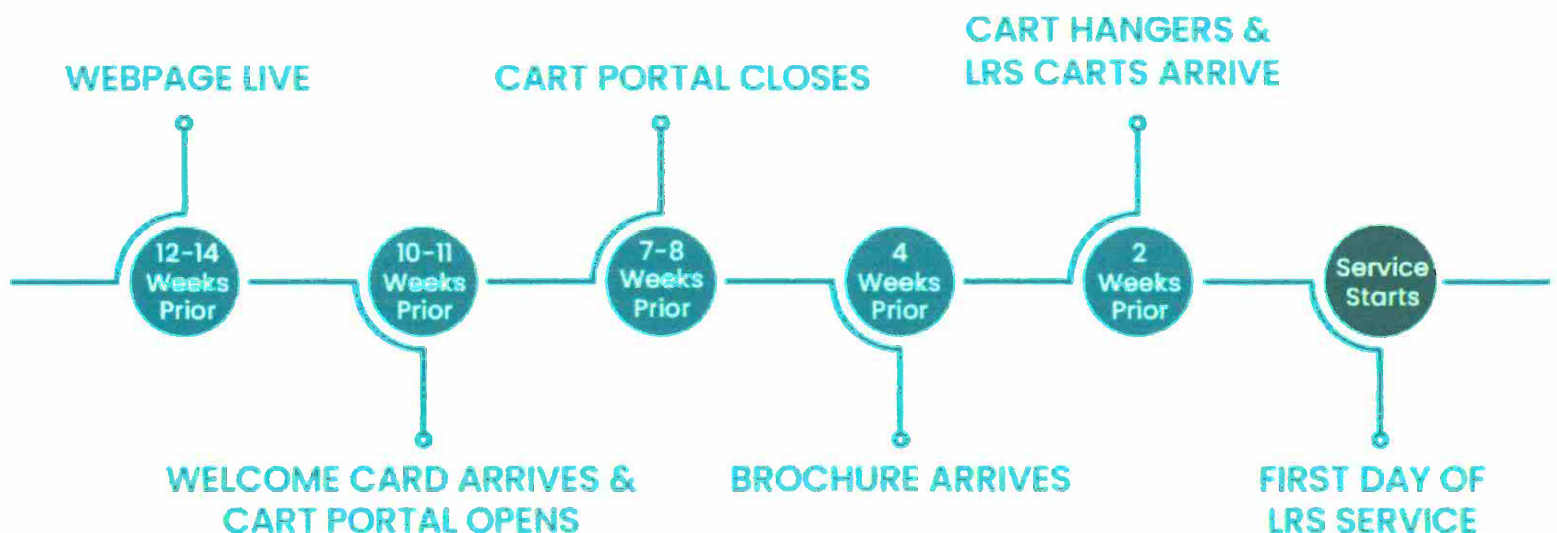
Trash - Currotto Mack Body
Recycling - Currotto Mack Body
Side Load - ASL

ANNUAL PICKUP DAY

LRS would like to continue providing two annual citywide cleanup days at a centralized location where residents could bring bulky items (appliances, furniture, etc). One day in the Spring and one in the Fall.

SAMPLE IMPLEMENTATION INFORMATION

Proposed timeline and communication cadence with residents.





Operational Approach Recycling Capabilities

SINGLE-STREAM RECYCLING

Our approach to recycling is unique within our industry. We are a company proudly rooted in sustainability. Our team works hard to help our customers increase recycling efforts, decrease solid waste generation and provide education on sustainable products that can be applied to any organization.

Our single-stream recycling program includes the following:

- Glass jars and bottles (flint, amber and green)
- Plastic bottles and containers (plastic #1 - #7, excluding #6)
- Tin and metal cans
- Cardboard and paper (chip board, newspaper, magazines, junk mail, catalogs, paper bags, kraft paper telephone books, office paper, file folders and paper towel rolls)
- Aseptic packaging (milk and certain beverage containers)
- Newsprint (ONP)
- Aluminum cans, steel cans, empty aerosol cans, paint cans, oversize cans
- Dry cell batteries
- Gable-top cartons (coated milk and juice container); multi-layered juice boxes

LRS looks forward to partnering with the City of Robins in finding ways to maximize its participation in recycling programs. We know that this includes being a responsible partner to all residents.



RECYCLING 101

Follow these helpful tips to ensure your materials are recycled:

✔ Clean & Empty Materials
 ✔ Avoid Bagging Materials
 ✔ Replace Caps & Lids

RECYCLABLE MATERIALS	NOT RECYCLABLE
<p>PAPER Cardboard (Flattened), Office Paper, Newspaper, Magazines, & Paper Cups</p>	<p>SOFT PLASTIC Bags, Wrappers, Film, & Packing Fillers</p>
<p>METAL Steel & Aluminum Cans, Containers, & Foil</p>	<p>TANGLERS Cords, Hangers, Wire, Hoses, Ropes, Chains, & String Lights</p>
<p>PLASTIC Hard or Rigid Containers: Bottles, Jugs, & Jars</p>	<p>SHREDDED ITEMS Paper, Cardboard, & Cups</p>
<p>GLASS Bottles & Jars</p>	<p>FOAM PLASTIC Polystyrene & Styrofoam</p>
<p>CARTONS</p>	<p>BIG ITEMS Electronics, Wood, Propane Tanks, Scrap or Scrap Metal</p>
	<p>CLOTHING Textiles or Shoes</p>

These Guidelines represent the common items accepted in most recycling programs.

For more information visit UltraRecycles.com



Operational Approach Outreach Program

LRS is dedicated to actively engaging residents in understanding and utilizing their new waste services. Recognizing the importance of effective communication and education in waste management, LRS employs a multi-faceted approach to reach and educate the community. This approach includes a comprehensive, user-friendly website tailored to resident needs, dynamic social media interactions and traditional outreach methods. These tools are designed not only to inform residents about the services available, but also to foster a deeper understanding of sustainable waste practices. By integrating technology with personalized customer service and field outreach, LRS ensures that every resident is well-informed and can easily access the waste services they require. This commitment to community engagement reflects LRS's dedication to improving waste management services and promoting environmental sustainability within the communities it serves.

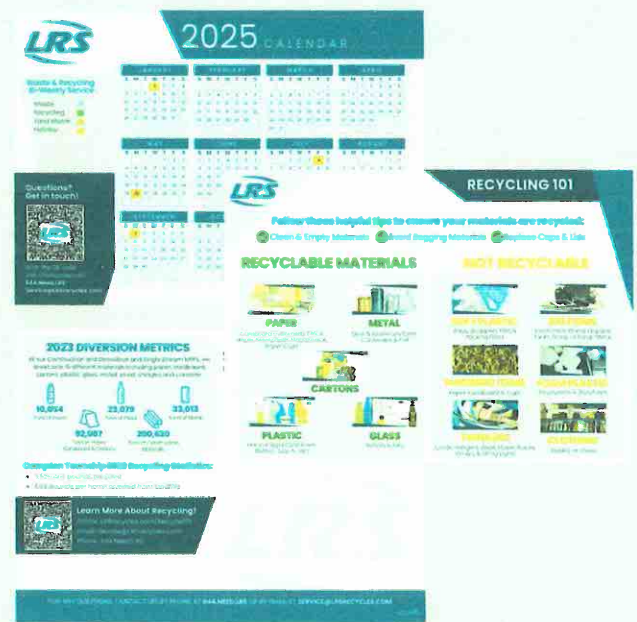
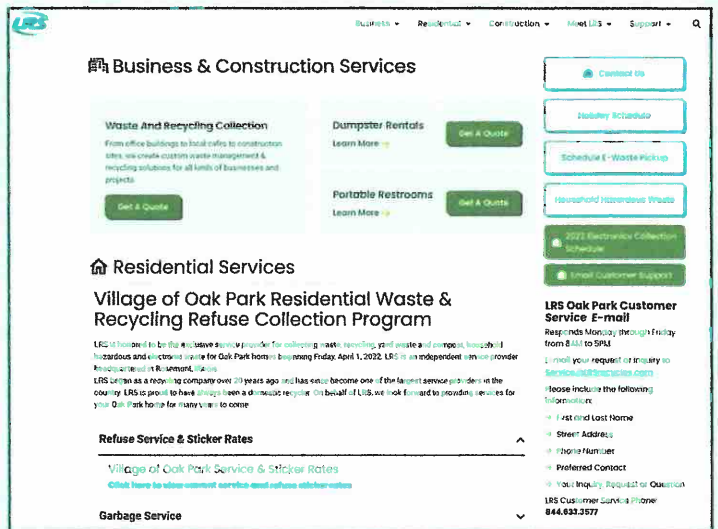
LRS WEBSITE SERVICES

At LRS, we are dedicated to providing the residents of Robins with an efficient and user-friendly website for the seamless management of their online accounts. Our website boasts a range of essential features, including:

- Requesting changes to existing services or adding new ones
- Accessing collection calendars, notifications, recycling information, holiday schedules and pickup day details
- Requesting bulk pickups
- Staying informed about local promotions and events, such as spring clean-up initiatives
- Learning about proper recycling techniques

COMMUNICATION APPROACH

In addition to leveraging digital channels, we at LRS deeply acknowledge the enduring value and relevance of traditional outreach methods for keeping residents updated, especially as waste management regulations continually evolve. LRS is dedicated to consistently reaching out to your community through familiar, accessible and effective mediums. Our comprehensive approach extends beyond the digital realm, encompassing the distribution of informative posters and handouts, provision of practical refrigerator magnets for easy reference, cart decals aiding in waste service identification, contamination tags for educational purposes, engaging newsletter content rich in information, direct mailers tailored to community needs and visually appealing advertisements.





Core Values

Safety

SAFETY FIRST. ALWAYS.

At LRS, safeguarding our employees and communities is our top priority. We are at the forefront of building a lasting culture of safety. By setting industry standards, prioritizing health and well-being and rigorously adhering to best practices, we ensure the highest level of safety for our team members and communities.

LIVE SAFETY

OUR CULTURE OF SAFETY GOES FAR BEYOND A SLOGAN.

Our dedication to safety drives us to explore innovative technologies and fresh solutions. At LRS, we continuously research and develop effective methods to minimize risks, enhance safety and foster a culture of continuous improvement. These efforts are instrumental to reducing our environmental footprint and promoting safe, sustainable practices across all operations.

127

Employees OSHA 10 Certified

56

Safety Meetings with Field Staff & Executive Leadership

15%

Reduction in TRIR 2022 to 2023
(Total recordable incidents)

26%

Reduction in LTIFR 2022 to 2023
(Lost Time)

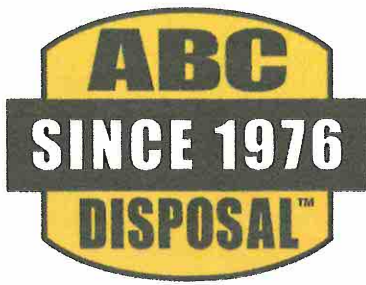


INVESTMENTS IN SAFETY TRAINING AND TECHNOLOGY

Our commitment to safety and training is paramount. LRS provides new hires with ten days of on-the-job training and a comprehensive Environmental, Health and Safety orientation outlining our safety policies and expectations. Ongoing efforts, like the driver observation program, focus on identifying unsafe behavior and strengthening manager-employee relationships.

Our safety program ensures drivers return home safely each day. LRS invested over \$1.6M in 3rd Eye, a digital platform that gives supervisors live video access and insights into driver behavior. This investment is one reason we've reduced our accident frequency rate (AFR) by 17.6%.





1191 Ingleside Dr SW, Bldg 1200
Cedar Rapids, IA 52404
abcdisposalsystems.com



Waste & Recycling Services Proposal

for the City of West Branch

December 16, 2024

Trent Carter, Owner
Authorized Representative
(319) 893-1180
tcarter@abcdisposalsystems.com

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Cover Letter



December 16, 2024

City of West Branch
110 N Poplar St.
PO Box 218
West Branch, Iowa 52358

Dear City of West Branch Officials:

We at ABC Disposal Systems, Inc. are excited about the opportunity to partner with the City of West Branch to provide superior-quality residential waste disposal and recycling services. With our extensive experience and knowledge of the area, we are uniquely positioned to provide tailored solutions to West Branch residents.

As a locally owned and operated company specializing exclusively in Eastern Iowa, we are committed to building strong partnerships with the communities we serve. Our regional expertise, commitment to customer service, and focus on sustainability make us the ideal partner for West Branch.

We look forward to answering any questions you may have, and thank you for considering ABC Disposal Systems for your waste disposal and recycling needs.

Best regards,

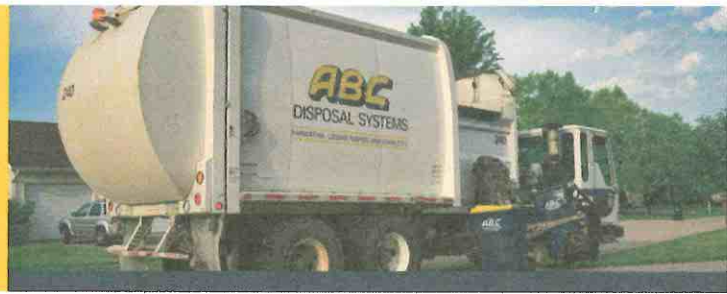
The Carter Family
ABC Disposal Systems
www.abcdisposalsystems.com

Type of Ownership: Corporation
Key Principals: Joan Carter, Trent Carter and Chad Carter

Mission Statement

At ABC Disposal, we strive to provide the superior service that customers recommend to their family and friends, our employees are proud of, businesses select to partner with and the communities we serve have come to trust! We are Eastern Iowa's leading hauler and our knowledgeable team is ready to be part of your waste solution!

Experience & Qualifications



2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

ABC Disposal Systems has been providing automated curb-side solid waste and recycling cart collection services to communities across Eastern Iowa for more than 20 years.

Our customer support is based out of our Cedar Rapids facility. We have two locally dedicated Customer Account Specialists that answer the phone and respond to incoming emails. These specialists have 6 members backing them up so you can expect a live agent to take your calls, six days a week! The team is made up of billing specialists, accounts receivables and payables, dispatchers, sales and our residential truck supervisor which enables us to share information so we can be efficient and provide superior customer service.

Our experienced drivers that report to this facility are local and cross-trained allowing us to be flexible and dedicated to your waste disposal needs. With over 50 drivers and 10 plus that specialize in residential services we are sure to meet your needs. The state-of-the-art maintenance facility includes 12 service bays and a wash bay. Our modern fleet of over 70 trucks is serviced with a team of over 10 on-site mechanics always only a phone call away.

In addition, our trucks are equipped with GPS, Video Service Verification, and Scales. We use this to guarantee excellent service every time, while offering robust reporting capabilities to share monthly collection data with the City of West Branch.



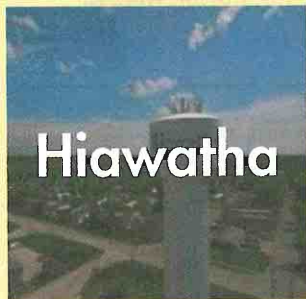
Experience & Qualifications Cont...



Our History: A Timeline

We, the Carter family, started ABC Disposal Systems in 1976 with one residential garbage truck and the desire to care for and serve our customers to the best of our ability. A few short years later, the City of Hiawatha entrusted us with their waste services. Forty-Six years later we still hold the trust of the City of Hiawatha, and are quickly gaining the trust of other communities across Eastern Iowa.

Our employees live in the communities we serve. They are a part of our family and with them, we are determined to continue to serve our customers with the same integrity and hard work we started with so many years ago.



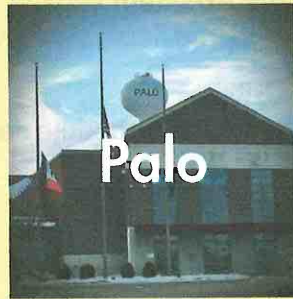
Hiawatha

Since 1978

**Residential Customers:
1,470**

**City Properties:
12**

**Amnesty Day:
Bi-Annually**



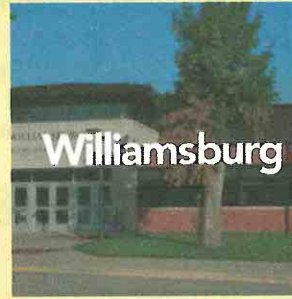
Palo

Since 2000

**Residential Customers:
586**

**City Properties:
6**

**Amnesty Day:
Bi-Annually**



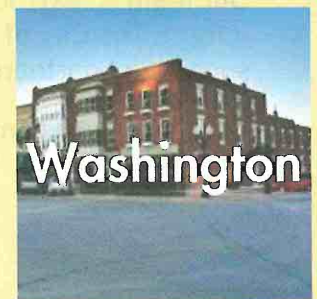
Williamsburg

Since 2022

**Residential Customers:
1,130**

**City Properties:
10**

**Amnesty Day:
Bi-Annually**



Washington

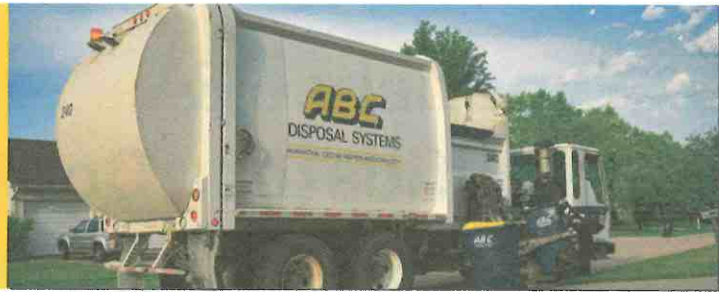
Since 2024

**Residential Customers:
2682**

**City Properties:
14**

**Amnesty Day:
Bi-Annually**

Customer Care



3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

At ABC Disposal Systems, our mission every day is to strive to provide superior services that Customers recommend to their families and friends, Employees are proud of, Businesses select to partner with, and Communities we serve trust.

ABC Disposal's over 15,000 Residential Customers are encouraged to call our Office and speak with live Customer Account Specialists, anytime during business hours.

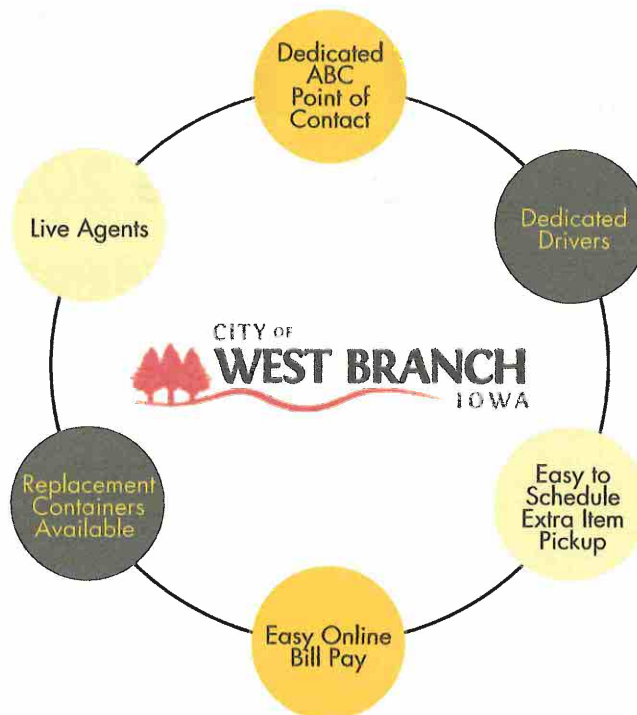
Monday - Friday: 7 am - 5:30 pm

Saturdays: 8 am - Noon

We also have a convenient website with the ability to contact us, schedule service, or bill-pay online.

Our team is fast, accurate & dedicated to ensuring you get excellent service, every time. Or we make it right! The City of West Branch will lock arms with a dedicated liaison who will work to ensure a very successful partnership with the City of West Branch.

We also have a convenient website with the ability to contact us, schedule service, or bill-pay online.



We are always ready to help!

Call 319-395-0904

Visit www.abcdisposalsystems.com

Email info@abcdisposalsys.com

Equipment



Trucks

Number of Dedicated Vehicles: 2

1 Dedicated Solid Waste Collection | 1 Dedicated Recycling Collection

Vehicle Make, Model & Year: 2022 Freightliner PAC-Tech 25yd side load

All trucks equipped with GPS, Scales and Video Service Verification

Backup Fleet of 50+ Trucks.



Containers

35, 65 or 95 Gallon ABC containers will be provided for Residential Solid Waste & Recycling services.

4 or 6 Yard Containers will be provided for City-Owned Buildings.

Full Inventory or additional Residential & Commercial Containers available upon request.



ABC Disposal Systems is proud to share that we have Zero (0) Regulatory Compliance issues in the past 5 years.

Smooth Transition



5. Please indicate measures your company would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2025:

Welcome to ABC Disposal...

Family Owned & Operated for:
48 Years

Residences Served:

15,000+

Company Size:
100+ Employees

Commercial Businesses Served:

3,800+

Our Commitment to The City of West Branch

The awarding of the contract in January 2024 would give ABC 5+ months to:

1. Develop a comprehensive Transition Plan.
2. Assignment of a Dedicated ABC Liaison to work closely with the city every step of the way.
3. Monthly standing meetings to review & assure the progress of the Transition Plan.
4. Gathering of all resident's information by June 1st, 2024.
5. Communicating Weekly with all Residents the Month of June, via Mail, City Website, or local city Publications.
6. ABC will ensure delivery of all needed Garbage & Recycling Containers the week prior to starting service.
7. ABC Disposal Systems will work in conjunction with the city to resolve any issues in the last 7 days prior to takeover.
8. Current Rates based on Cedar County Transfer Station tipping fees & current recycling commodity rates. Any changes to these rates will be passed through to the City of West Branch.



References



City of Hiawatha - 46 Years

Contact: City Manager

Dennis Marks

dmarks@hiawatha-iowa.com

319-360-1986



City of Williamsburg - 2 Years

Contact: City Manager

Aaron Sandersfeld

asandersfeld@williamsburgiowa.org

319-931-3950



City of Palo - 4 Years

Contact: Deputy City Clerk

Allison Groff

agroff@cityofpalo.com

319-851-2731



University of Iowa

Available upon request.

Exhibit B:
PROPOSAL FOR SOLID WASTE & RECYCLING COLLECTION SERVICES

Scenario 1: 5-Year Contract

Operational Cost Increase: 3% Annually on July 1st.

Solid Waste, Monthly Per-Cart Basis Pricing

\$16.70 – 35-Gallon Trash Container, Collected Weekly

\$17.70 – 65-Gallon Trash Container, Collected Weekly

Recycling, Monthly Per-Cart Basis Pricing

\$4.75 – 65-Gallon Trash Container, Collected Weekly

\$4.75 – 95-Gallon Recycling Container, Collected Weekly

City Properties

INCLUDED - To show our appreciation for partnering with the City of West Branch we would like to offer all City Properties Solid Waste & Recycling at no cost to the City.

Billing

The City of West Branch will be billed on a monthly basis.

Additional Bag Tag Pricing

Price to the City: \$2.75 each

Possible revenue stream for the City of \$.25/Tag

Bi-Annual Amnesty Day for Residents

Dates and drop sites to be determined by the City of West Branch and ABC Disposal

Cost: \$145/Hour Per Truck + Tipping Fees (similar size communities cost is \$3500-\$4500)

Mobile Shredding with Amnesty Days - Optional

Any Proposed Changes to City Property Collections: We are committed to working closely with the City to ensure a smooth transition, no proposed changes to collections at this time.

Residential Bulky Waste Collection Arrangements & Proposed Pricing: Residents call into ABC Disposal directly for Bulk Item Pickup - \$25/Item, Bulk Item Collection Weekly.

Submitted this 16th day of December, 2024.

Authorized Representative Signature:



Trent Carter
Owner

Exhibit B:
PROPOSAL FOR SOLID WASTE & RECYCLING COLLECTION SERVICES

Scenario 2: 10-Year Contract

Operational Cost Increase: 3% Annually on July 1st.

Solid Waste, Monthly Per-Cart Basis Pricing

\$16.70 – 35-Gallon Trash Container, Collected Weekly

\$17.70 – 65-Gallon Trash Container, Collected Weekly

Recycling, Monthly Per-Cart Basis Pricing

\$4.75 – 65-Gallon Trash Container, Collected Weekly

\$4.75 – 95-Gallon Recycling Container, Collected Weekly

City Properties

INCLUDED - To show our appreciation for partnering with the City of West Branch we would like to offer all City Properties Solid Waste & Recycling at no cost to the City.

Billing

The City of West Branch will be billed on a monthly basis.

Additional Bag Tag Pricing

Price to the City: \$2.75 each

Possible revenue stream for the City of \$.25/Tag

Bi-Annual Amnesty Day for Residents

Dates and drop sites to be determined by the City of West Branch and ABC Disposal

Cost: \$145/Hour Per Truck + Tipping Fees (similar size communities cost is \$3500-\$4500)

Mobile Shredding with Amnesty Days - Optional

Any Proposed Changes to City Property Collections: We are committed to working closely with the City to ensure a smooth transition, no proposed changes to collections at this time.

Residential Bulky Waste Collection Arrangements & Proposed Pricing: Residents call into ABC Disposal directly for Bulk Item Pickup - \$25/Item, Bulk Item Collection Weekly.

Submitted this 16th day of December, 2024.

Authorized Representative Signature:



Trent Carter
Owner

Acknowledgements



ACORD **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY) 7/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy & Associates - CR 201 First Street SE, Suite 700 Cedar Rapids IA 52401	AGENT Name: Joe Mullin Phone: 319-896-7663 Fax: JAC, MN Address: jmulin@holmesmurphy.com	INSURER(S) AFFORDING COVERAGE INSURER A: UPLAND SPECIALTY INS CO INSURER B: Arch Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 16988 11150
--	--	--	--------------------------

INSURED
ABC Disposal Systems Inc.
1191 Ingleside Dr. SW, Bld 1200
Cedar Rapids, IA 52404

CERTIFICATE NUMBER: 740779259 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADD. NAIC#	POLICY NUMBER	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS
B X COMMERCIAL GENERAL LIABILITY CLAIMS MADE X OCCUR		ZAGLB266300	1/1/2024	1/1/2025	EACH OCCURRENCE \$2,000,000 DAMAGES INCURRED PREMISES (EA occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - CONSUMP AGG \$4,000,000
B AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY WAIVED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY		ZACAT9300000	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A X UMBRELLA EXCESS LIAB		USXTL0526424	1/1/2024	1/1/2025	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000
B WORKERS COMPENSATION AND EMPLOYERS LIABILITY EMPLOYERS LIABILITY (REGULATED) OFFICER/EMPLOYEE (EXCLUDED) (Mandatory for all employees under the provisions of OPERATIONS below)		ZAWC0771600	1/1/2024	1/1/2025	DEATH \$1,000,000 DISABILITY \$1,000,000 MEDICAL \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if ample space is required)

CERTIFICATE HOLDER: To Whom It May Concern
IA 00000
USA

CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE: *Kari Cooley*

ACORD 25 (2016/03)

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Please indicate your acknowledgment and agreement to the following:

IC The start date of the proposed contract is July 1, 2025, and I hereby warranty my company's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

IC My company will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this 16th day of December, 2024.

Authorized Representative Signature:

Trent Carter

Trent Carter, Owner
ABC Disposal Systems, Inc.
319-395-0904
tcarter@abcdisposalsystems.com
www.abcdisposalsystems.com





Residential Solid Waste
and Recycling Collection



12/12/24

City of West Branch

110 N. Poplar St.

West Branch, IA 52358

Re: City of West Branch Residential Solid Waste and Recycling Collection Services

Republic Services is pleased to submit this proposal to West Branch for Residential Solid Waste and Recycling Collection Services. We are confident that you will find Republic to be the best-value bidder, based on our commitments that make us a leader in the recycling and waste industry nationwide. We are proud to be recognized for the following benefits to your community:

- We offer a 99.9% pick-up rate in your community
- Our drivers are 42% safer than the industry average
- We have been recognized in the top 10% of all companies globally for our commitments and investments in sustainability

Republic Services' proposal shares details about our ability to enhance and preserve your environmental stewardship as a true community partner. We currently service over 60 Municipalities in the Eastern Iowa Market and add new communities to our list of satisfied customers every year.

We are committed to providing you and your citizens with high-quality service with a low carbon footprint.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Pivit".

Matthew Pivit

Municipal Services Manager

Republic Services



Exhibit A: COMPANY QUALIFICATIONS, EXPERIENCE & SUITABILITY
(Attach additional sheets as needed)

1. Company Name & Address:

Republic Services 921 Ingleside Drive Cedar Rapids, IA

Authorized Representative / Title:

Matthew Pivit / Municipal Services Manager _____

Authorized Representative Phone & Email:

563-213-0116
mpivit@republicservices.com _____

Parent Company (if any):

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

PLEASE SEE PROPOSAL DOCUMENT _____



3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

Please see proposal document pages 17-20

4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.
PLEASE SEE PROPOSAL DOCUMENT PAGE 10

5. Please indicate measures your company would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2025:

Please see page 17 of Proposal Document

6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:

NONE



7. Please provide current (or past) major client references:

Reference 1:

City

Name: Mount Vernon, IA

Contact: Chris Nosbisch

Phone: (319) 895-8742

Email: cnosbisch@cityofmtvernon-ia.gov

Reference 2:

City

Name Monticello, IA

Contact: Russ Farnum

Phone: 319-465-3577

Email: rfarnum@monticello.ia.us

Reference 3:

City

Name Fairfax, IA

Contact: Cynthia Stimson

Phone: 319-846-2204

Email: CSTIMSON@cityoffairfax.org

8. Please indicate your acknowledgement and agreement to the following:

MP The start date of the proposed contract is July 1, 2025, and I hereby warranty my company's capability of providing agreed-upon services by that date, as will be detailed in a written contract should my proposal be accepted.

MP My company will strive for strict compliance with all applicable ordinances, laws, and administrative regulations during the contract term should this proposal be accepted.

Submitted this 16 day of December, 2025.

Authorized Representative Signature:



Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES

Scenario 1: 5-Year Contract

Contractor provides solid waste and recycling carts

Company Name:

Republic Services

ALL RATES SUBJECT TO 5% ANNUAL RATE INCREASES

Solid Waste:	Monthly Per-Cart Price
• 35 - gallon container, collected weekly	Cost: <u>\$19.00</u>
• 65 - gallon container, collected weekly or 95	Cost: <u>\$19.00</u>
Recycling:	Monthly Per-Cart Price
• 65 - gallon container, collected weekly	Cost: <u>\$9.75</u> \$7.80 Collected every other week
• 95 - gallon container, collected weekly	Cost: <u>\$9.75</u> \$7.80 Collected every other week
City Properties:	Monthly Price (Inclusive)
	Cost: <u>\$28.75</u> or <u>\$26.80</u> for every other week recycling
•	Collection of Solid Waste and/or Recycling at City-owned properties and facilities

Any Proposed Changes to City Property Collections:

No Significant Changes

Residential Bulky Waste Collection Arrangements & Proposed Pricing:

Residents will be allowed 1 bulk item per month non appliance or ewaste at no additional charge. Additional items will be billed \$25 for bulk items and \$45 for appliances. All items must be able to be handled by a single driver and fit in the truck.



Cleanup Event(s) Arrangements & Proposed Pricing:

Republic will offer 2 options.

1. 30-40 yard open top containers will be offered for a central site cleanup. Rates are \$500 per dumpster, plus disposal

2. A Curbside cleanup can be provided. Rate is \$150 per truck hour plus disposal.

Submitted this 12 day of December, 2025.

Authorized Representative Signature:

A handwritten signature in black ink is written over a horizontal line. The signature is stylized and appears to be "M. B. B." followed by a long horizontal stroke.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CANNON COCHRAN MANAGEMENT SERVICES, INC. 17015 NORTH SCOTTSDALE ROAD SCOTTSDALE, AZ 85255	CONTACT NAME: PHONE (A/C No.Ext): _____ FAX (A/C No.Ext): _____ E-MAIL ADDRESS: certificateteam@ccmsi.com														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: ACE American Insurance Co.</td> <td>22667</td> </tr> <tr> <td>INSURER B: Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER C: Illinois Union Insurance Company</td> <td>27960</td> </tr> <tr> <td>INSURER D: ACE Property and Casualty Insurance Co.</td> <td>20699</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Co.	22667	INSURER B: Indemnity Insurance Co of North America	43575	INSURER C: Illinois Union Insurance Company	27960	INSURER D: ACE Property and Casualty Insurance Co.	20699	INSURER E:		INSURER F:
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INSURER C: Illinois Union Insurance Company	27960														
INSURER D: ACE Property and Casualty Insurance Co.	20699														
INSURER E:															
INSURER F:															
INSURED REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054															

COVERAGES

CERTIFICATE NUMBER: 2455491

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: _____			HDO G48921000	06/30/2024	06/30/2025	EACH OCCURRENCE \$ 10,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 10,000,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$ 10,000,000 GENERAL AGGREGATE \$ 30,000,000 PRODUCTS -COMP/OP AGG \$ 20,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ISA H10740083	06/30/2024	06/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 10,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			XEU G46782148 008	06/30/2024	06/30/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B A A A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLR C57256862 - AOS WLR C57257672 - OR SCF C57257726 - WI WCU C57257829 - OH XS TNS C57194790 - TX NS/XS	06/30/2024 06/30/2024 06/30/2024 06/30/2024 06/30/2024	06/30/2025 06/30/2025 06/30/2025 06/30/2025 06/30/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE -EA EMPLOYEE \$ 3,000,000 E.L. DISEASE -POLICY LIMIT \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF COVERAGE - FOR USE FOR REPUBLIC SERVICES, INC. AND ALL ITS SUBSIDIARIES

CERTIFICATE HOLDER

CANCELLATION

EVIDENCE OF COVERAGE

United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
POLICY NUMBER See First Page	REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054
CARRIER See First Page	NAIC CODE
EFFECTIVE DATE:	

ADDITIONAL REMARKS

CERTIFICATE NUMBER: 2455491

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured including on-going and completed operations when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

Stop gap coverage for ND and WA is covered under policy no. WLR C57256862 and stop gap coverage for OH is covered under policy no. WCU C57257829 as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

Insured is a registered non-subscriber to the Texas Workers Compensation Act. Insured has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#TNS C57194790) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability and Automobile Liability coverage forms. The General Liability and Automobile Liability policies do not contain endorsements excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.

Umbrella/Excess Liability provides additional limits over the underlying General Liability, Automobile Liability and Employer's Liability policies shown on this certificate.



PROPOSAL FOR CITY OF WEST BRANCH

FOR CURBSIDE GARBAGE AND SINGLE STREAM RECYCLING SERVICES

12/16/2024

SUBMITTED BY:

MATTHEW PIVIT

MUNICIPAL MANAGER

563-213-0116





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Executive Summary

90% of municipalities extend their current contracts with Republic Services because of our partnerships and local expertise offering Simple Solutions, Reliability and Environmental Responsibility.

Best Value

We'll handle it from here™, our promise, lets customers know they can always rely on us to handle their recycling and waste needs in a way that is easy and effortless.

There is an undeniable energy of excellence at Republic Services, and it is surging through everything we do. Excellence is the essence of our Growth through Differentiation strategy.

We believe that excellence means being better than competitors at everything we do, every day. We begin by actively listening to our customers. We seek out thousands of conversations each month, mining for insights into customer wants and needs. Those insights

Republic Services is your low-risk, best value partner

- Reliable – 99.9% pickup rate
- Environmental Responsibility – over 3,200 CNG trucks nationwide
- Safer – 40% fewer incidents than industry average
- Simple Solutions – manage your account with the Republic Services app
- Sole recycling and solid waste services company in the world to be included on the first and second annual Barron's 100 Most Sustainable Companies list
- Named to the Dow Jones Sustainability Indices – North America and World - for the fourth straight year
- Named to the 2019 World's Most Ethical Companies List® by the Ethisphere® Institute for the third year in a row
- 3 fully-staffed, US-based, national Customer Resource Centers

lead to innovation. Our innovation brings about simple solutions for our customers. We configure products and services to the individual customer at the right price.

Figure 1. Your Low-Risk, Best Value Partner. Republic Services is proud to lead the industry in many key factors that make us your preferred partner for municipal recycling and waste services.

Strengths of our Company	Benefits to Municipality
99.9% On-time reliability rate	Happy community; fewer calls to city hall
40% safer than industry average	Fewer incidents; safer community streets for children at play
Simple Solutions for your community waste and recycling needs	Easy access to solutions for the growing number of waste streams
Recognized globally on Dow Jones Sustainability Index	Peace of mind that you have a global leader in sustainable initiatives as your partner
Most advanced, integrated Customer Resource Centers in the industry	Longer customer service hours, with hundreds of trained agents networked together nationwide
Web- and smartphone-based apps for easy access by community residents to relevant information	Stronger communications, and ease of alert and news dissemination
Robust community education and outreach	Communities educated on recycling produce less contamination and greater diversion



Next, we make it an effortless and enjoyable experience. We enable customers to interact with us on their terms: online, in-person or by phone. Then, the best people deliver a superior product or service, fulfilling and exceeding our promise, every time.

This zeal for our customers has brought forth new and exciting changes. From operations to talent to technology, we are focused on not just meeting the needs of our 14 million customers but exceeding them.

Low cost providers in the industry sacrifice one or more of these elements, translating to risk to your municipality. Republic Services is your best-value partner, through our proven and demonstrated balance of these factors, while serving over 2,400 municipal contracts today.

Local Leadership with National Support

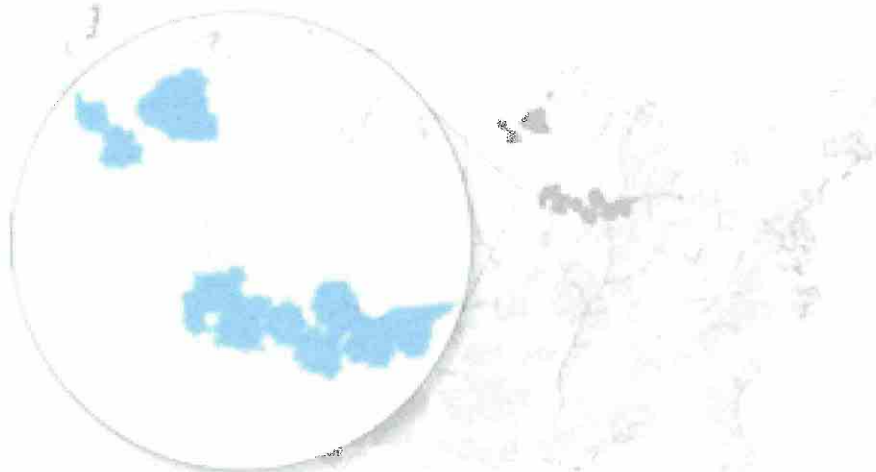
Our local team is vital to the successful delivery of this contract and its daily operations. This team's unique combination of

collection experience, recycling expertise, and innovative management systems ensure quality service for the duration of the contract. Our local and area management teams have extensive industry experience operating and managing solid waste companies and have substantial experience in the region.

Because we retain experienced managers with extensive knowledge of their local communities, we are proactive in anticipating customers' needs and adjusting to changes in the markets. We also seek to implement the best practices of our various business units throughout our operations to continue improving our operations and service to our customers.

While our local business operation is fully empowered and accountable for delivering on our commitments, they are also backed by the support and breadth of our area and corporate leadership teams, capable of amassing expertise and corporate support to assist or respond to any challenge. An example of this benefit to you is the response capabilities

Figure 2. Local accountability backed by national support. Our West Branch operations are backed by our corporate-wide strength and experience, incorporating best practices from other local operations.



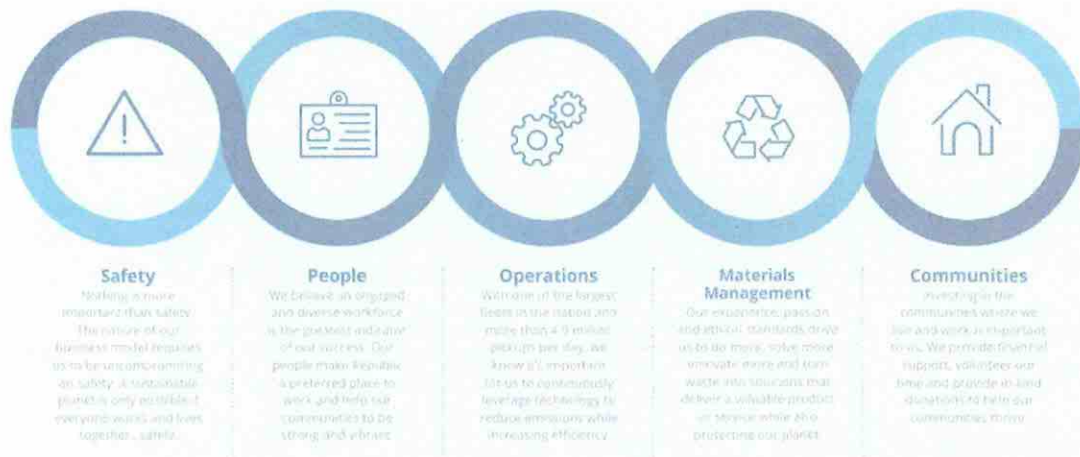
during times of crisis, such as hurricanes, tornados, or other disasters. In times of challenges like this, our area and corporate teams activate to ensure our people are safe and our assets are operational, so we can return to normal operations quickly. This is a considerable benefit and risk mitigation to West Branch that many other providers in the industry are unable to stand behind.

Sustainability

The breadth and scope of our sustainability platform is earning noteworthy recognition. From products that create solutions for our customers to an industry-leading safety program, and a fleet that reduces its carbon impact to landfills that generates renewable energy, we are leading in every way possible. Sustainability contributes to a cleaner world, while also providing opportunities to improve brand awareness, increase customer loyalty, grow our business, motivate our employees and differentiate Republic Services from our competitors.

We are guardians of our environment and have a responsibility to regenerate our planet with the materials we are entrusted to handle every day by driving increased recycling, generating

Figure 3. **Five Elements of Sustainability.** These commitments are reflected in the way we do business and guided by the five elements of our sustainability platform.



renewable energy, and helping our customers to be more resourceful.

We must lead by example, working diligently to improve our relationship with the environment and society through decreased vehicle emissions, innovative landfill technologies, use of renewable energy, community engagement and employee growth opportunities. We are privileged to serve more than 14 million customers in 240 markets across the country, creating effortless experiences that support your evolving needs and honor your unique commitments to improving your communities.

Operations

We exercise the utmost responsibility in our operations. This includes our fleet, buildings, landfill technology and the day-to-day activities we conduct in our communities. We are working hard to understand and measure our impact on air, land and water to minimize or eliminate any negative consequences, where possible.

Materials Management

We recognize the responsibility and opportunity we have in managing the nation's



waste stream to provide a source of recovered and renewable materials and energy to the economy. We are innovative and constantly exploring new options to capture value and energy from materials in the waste stream, while ensuring environmental responsibility and sustainability.

Communities

We are dedicated to being a good neighbor in the communities in which we live and work. This includes investing back into our communities through customer engagement, philanthropic giving, volunteerism, environmentally-responsible infrastructure, and operating in over 240 markets at the highest standards.

Safety

We prioritize safety above all else. When people feel safe, they can fully participate every day in the opportunities that are available to them.

Republic Services has a consistently low and trending lower occurrence of incidents and accidents and is known for our strict focus on safety and corresponding best in industry, multi-faceted, and well-organized safety

Figure 4. An industry leading safety program that has been 40% better than the industry average.



program. Republic Services' average OSHA

scores are lower than the average OSHA scores for the waste industry according to Department of Labor, Bureau and Statistics Data. Employees, the public, and rate payers all benefit from Republic Services' dedication to safety. We have been, and will continue to strive to be, the safest waste services company in America. We are 40 percent safer than our competition.

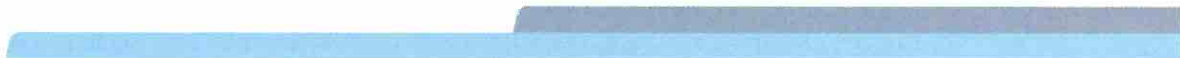
People

Engaged employees are the greatest indicator of our success. We provide ongoing job training, growth and development opportunities for our employees at every level. We are invested in them and continue to look for meaningful ways to demonstrate our appreciation for the hard work and dedication they show every day.

Republic Services is a local company staffed with a committed team of professionals who take personal responsibility for serving customers with care. Republic Services is also an industry leader providing the strength of our national network, decades of experience, diversified capabilities and expertise serving clients of all sizes

Customer First

Figure 5. Recognition supports our approach. Engaged employees and leadership make Republic Services an employer of choice.



A few years ago, Republic Services made a major commitment to further differentiate from our competitors by investing in the enhancement of the quality and reliability of our customer service capabilities. To accomplish this, we consolidated hundreds of small call centers into three state-of-the-art, fully integrated Customer Resource Centers located in Phoenix, AZ, Indianapolis, IN, and Charlotte, NC. These facilities are strategically located across the country to ensure we can deliver call support for 15 hours per day (7:00 am Eastern to 7:00 pm Pacific) on weekdays, and 5 hours on Saturday.

Our Promise

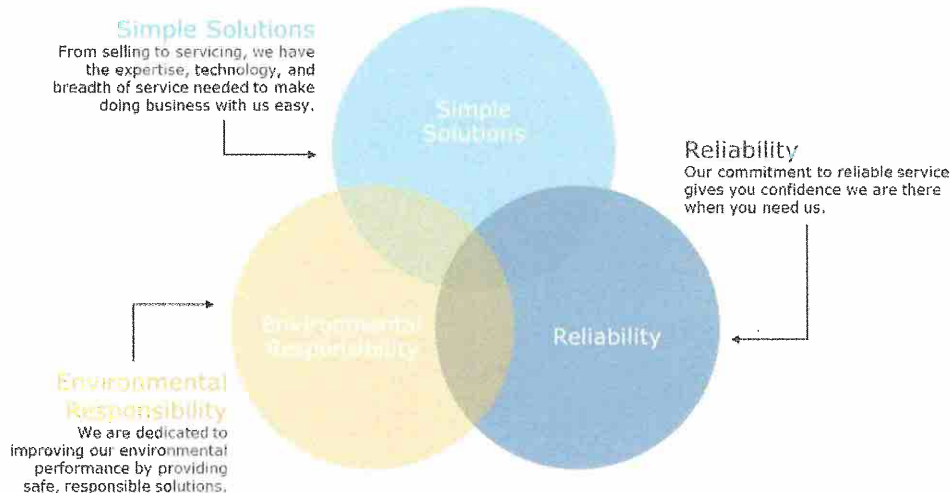
We'll handle it from here™, our promise is backed by the details of this proposal submittal to you. In summary, we take pride in offering you a best-value partnership that consists of Simple Solutions, which are Reliable and Environmentally Responsible.

- **Simple Solutions** – We offer a wide range of tailored products to assist the community in the responsible recycling or disposal of unique waste streams that include electronics, universal waste, or

household hazardous waste. Additionally, our investments in customer-facing web- and smartphone-based apps allow simple interaction between customers and Republic Services, offering service details, alerts, as well as delivery schedules and billing information.

- **Reliability** – Our operations and performance metrics prove that we are your most reliable partner. Our 99.9% pickup reliability rate means that you face fewer calls from the community regarding service, and when callers reach out to us for any needs, we strive for first call resolution through our fully integrated customer resource centers. Our drivers are the safest in the industry, which means your residents are better off with our team on your streets.
- **Environmental Responsibility** – We are globally recognized as a leader in sustainability. Our investments in recycling infrastructure, compressed natural gas-powered trucks, and landfill gas-to-energy plants are all examples of how we drive to be a good neighbor in every municipality we partner with.

Figure 6. Republic Services focuses on these characteristics enabling us to be your preferred recycling and waste partner.





**Residential Solid Waste and
Recycling Collection**



It is through these initiatives and recognitions that we reiterate our commitment to West Branch. On behalf of the 36,000 employees at Republic Services, we appreciate the opportunity to earn your business through this submittal and look forward to a long and continued partnership for years to come.

Collections – Operations

Great operations come from great people. Republic Services' locally-based operations team draws from extensive training and the backing of a seasoned corporate support team. The result is a 99.9% on-time service record, with an emphasis on safety, sustainable practices, and low-risk operations.

Operations Overview

Successful collection operations begin with a skillful operations supervisor who knows the business as well as your community. Your Republic Services local operations supervisor is responsible for the day-to-day collection operations, including development and evaluation of routing (in conjunction with the general manager), training and oversight of drivers, and implementation and enforcement of safety procedures.

We ensure our operations supervisors are not overloaded, nor tied to a desk. On average, we maintain a 15:1 ratio of routes to supervisors, which means that items needing attention are dealt with immediately and that the supervisor knows your community intimately. In addition, our supervisors are out on the routes regularly. At least twice per week, they

*Figure 7. **Operational Excellence.** Our rigorous supervisor training program yields highly skilled operations teams.*



Republic Services' operations team is market-leading through training, collaboration and hands-on experience

- The most robust operations supervisor training in the industry
- Average of 15:1 route to dedicated supervisors' ratio – means prompt response and oversight for your community
- Proven optimized routing process ensures efficiency, safety and minimal impact on city streets
- Republic Services executes 4.9M pickups per day

conduct ride-a longs with drivers on their routes. This creates great opportunities for driver mentoring, ensures quality control on the route, and keeps the supervisor directly aware and familiar with the nuances of the route and the community. Few, if any other companies in the industry, dedicate their operations staff to success in this manner.

Operations Training

Our operations supervisor training programs are second to none. Every supervisor, upon starting employment at Republic Services, attends a rigorous 2-week boot camp training course. Regardless of prior industry experience, this boot camp level sets all our supervisors on The Republic Services Way of running operations and builds a strong peer network with those who attend the training together. After the initial training boot camp, supervisors engage in regular refresher and new training opportunities, between 2 and 4 times per year. This yields an operations supervisory team that shares best practices and constantly look for ways to improve on the level of service in your community.

Routing Optimization

Establishing the most optimized routes for a community has dramatic effects on the quality of service, safety and efficiency of the

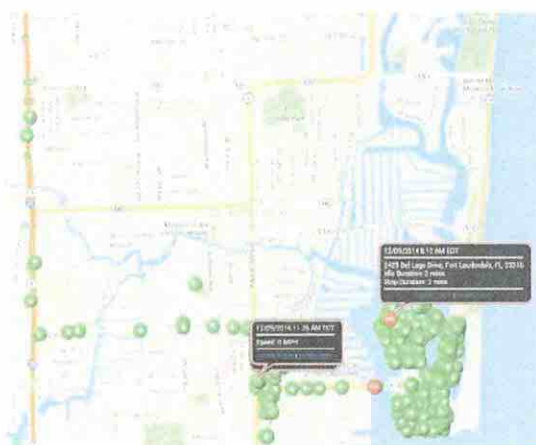
collection operation through shorter routes, safety in the neighborhoods, and ultimately the wear and tear on the streets within the municipality.

We conduct a proven route optimization process, which involves a tight collaboration between the local team and our corporate route optimization team. Through several iterations, these teams collaborate, sharing local knowledge and details, while running our optimization processes to yield the best routes possible for your community. An example of this process, we evaluate planned routes to ensure that trucks are not conducting collection on streets during times that are known for congestion or traffic.

Communication with the Community

In addition to the regular collaboration between the routing teams, our operations team can communicate with the residents and commercial customers easily using several forms of technology. Our Republic Services web- and smartphone-based app enables customers to see their accounts, make service requests, or raise issues for resolution. This app also enables our operations team to offer

Figure 8. Route Optimization. Our optimized routes yield safer, more efficient collection for your municipality.



alerts or emails to customers regarding changes in service for holidays or inclement weather. We also employ a technology known as Call-Em-All, which is a phone-based capability for distributing operations updates when needed to customers on effected routes.

Economy of Scale

Collection - Residential

When it comes to handling your waste needs, Republic knows how important, safe and dependable curbside pickup is to you. We work to exceed your expectations with quality containers and outstanding customer service

Residential MSW Collection

We will service all single-family containers weekly using a Residential Front Loader (RFL) truck. The RFL is proven to retrieve and return containers in even some of the most hard-to-reach locations such as narrow streets, courts and alleyways, enabling the industry's most efficient, safe, and environmentally responsible curbside collection services. The Residential front loader also allows for flexibility in service, allowing residents that choose not to utilize the provided carts to use a smaller bin if needed.

Each collection vehicle is operated by a single driver and will be painted in a uniform manner, featuring our logo and company contact information.

We propose to use blue containers with Black lids for residential trash collection. Residents will be offered the option of choosing either a 65 or 95-gallon container. If customer needs more than one collection container, we will provide an additional container for a fee to accommodate the customer's needs.

Residential Recycle Collection

We will offer all single-family customers
Every other week fully automated single-
stream recycling collection services.

All single-family customers will be issued a
blue 65 or 95-gallon wheeled recycle cart.

Service Days

We propose to provide service on Monday

Holiday Schedules

Republic Services will be closed on New
Years Day, Memorial Day, Independence Day,
Labor Day, Thanksgiving and Christmas Day.
Holidays will cause a 1 day delay in
collection.

*Figure 9 Simple Solutions for Residential – Whether
customer-owned containers or Republic-provided
carts, our residential collection is simple and reliable*



Residential Collection Equipment

We will be using an Automated Residential Front Load truck to service the city.

Figure 10. Residential Collection Equipment



Vehicle Type	Type	Year
Residential Front Load	Mack	2023
Residential Front Load	Mack	2022
Residential Front Load	Mack	2020

The service will be performed with 3 trucks

Residential Cart Specifications

Carts will be blue with a light blue lid labeled recycling.

Republic will be responsible for purchase, assembly and original delivery of carts.

Figure 11. Residential Curbside Collection



Manufacturer	Size	Dimension
Schaeffer	23-3/4" X 19-3/4" X 38-1/4"	35 Gal
Schaeffer	31-1/2" X 24-1/4" X 41-3/4"	65 Gal
Schaeffer	35-1/2" X 29-3/4" X 43-1/4"	95 Gal

Safety

Safety is Republic Services' highest priority. We adhere to a strict policy of safety protocols with supporting infrastructure, where employees are trained to think, choose, live within a framework designed for safety.

Safety Overview

Republic Services and its employees maintain strict compliance with all applicable OSHA and Federal, State, and Local safety requirements while performing all work related functions. We recognize that a safe workforce is not simply a discussion with a new hire, but a dedicated plan to review, educate, and verify employee practices throughout their careers. Republic Services has the lowest occurrence of incidents and accidents in the industry due to its company-wide emphasis on safety, extensive employee training and on-going educational development programs. Republic Services requires all operations personnel to participate in extensive in house (off truck) training and testing as well as on road auditing and policy reinforcement.

Republic Services offers full-spectrum safety initiatives and award-winning safety training programs to all employees. We are an industry leader in safety and we are very proud of our safety track record.

Think. Choose. Live.

Every day, drivers face a multitude of challenges and are required to make decisions that can greatly impact their safety, as well as the safety of those in the communities we serve. We instituted a best-in-class driver training program that drives continual improvement for all of our 15,000 drivers.

Our employees are our greatest asset, and our dedication to every employee's safety is second to none

- 42% Safer than the Industry Average, while maintaining the 8th largest commercial fleet in the United States
- "Think, Choose, Live" embodies our company culture
- Industry Driver of the Year for every year since 2009, based on our safety record

Our Think. Choose. Live. philosophy helps navigate these situations by encouraging employees to **Think** about what they're doing, **Choose** the safe answer and **Live** to go home to their families.

ReSOP Program

The Republic Safety Observation Program (ReSOP) is paramount to decreasing safety incidents throughout the company. Supervisors are required to conduct a minimum of two in-person driver observations per week.

The purpose is mutual improvement in safety and service. The driver and their leaders work together towards excellence; improving safety and efficiency throughout the process. Upon completion of each ReSOP, drivers receive corresponding steps for improvement.

Figure 12. Republic Services ReSOP Program decreased safety incidents since implementation



Safety Meetings & Training

Republic Services provides intensive safety training for all operational employees (Operations, Maintenance, Landfill) to develop on-going awareness through a combination of annual, monthly, and weekly training.

Safety topics are developed based on accident potential and subject matter required under OSHA regulation. Republic Services prepares well-developed tailgate sessions, provides appropriate translators to engage all employees, encourages open discussion and participation by all and documents every session.

Meeting topics can include:

- Injury and illness prevention/safety rules
- Back injury prevention
- Emergency response/fire safety
- Exposure control plan
- Drug and alcohol program
- Personal protective equipment
- Employee right-to-know
- Hearing conservation safety
- Lock out and tag out safety
- Slips, trips, and falls
- Confined space entry

Safety Recognition Program

The Republic Services Safety Recognizing Excellence Program is designed to identify, recognize and reward safety-sensitive employees in the company who are dedicated to safety and excellence in their workplace. This program consists of two tiers that recognize and reward safety-sensitive employees who have excelled in key areas.

Employee safety and excellence is measured on six criteria including no preventable accidents, no lost time injuries, no safety warning letters, and perfect attendance. Each

employee who qualifies is recognized monthly and annually.

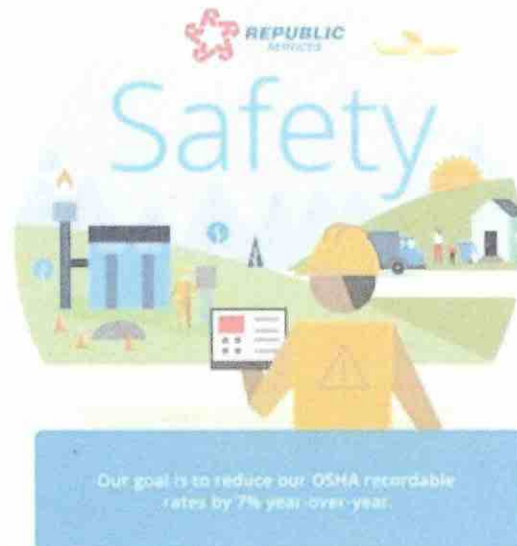
Drivers' Alert System

Republic is dedicated to continually identifying and correcting unsafe behavior. The Drivers' Alert allows community members to report unsafe behaviors while drivers are on the road. When calls are made by the public, an alert goes out to the local management team. The driver is then counseled and the event logged as part of our driver grading system.

Driver Grading System

Republic Services uses a grading system to rate safe driver performance and to identify drivers who require additional training and monitoring. All incidents or Drivers' Alerts are catalogued and evaluated monthly relative to each driver. The frequency of occurrences determines a grade. The organization then identifies at-risk drivers and focuses employee observations, in-cab ride-a-longs and training to correct driving behavior.

Figure 13. Continually Improving Safety is Top Goal for Republic Services



Quality Control

To ensure extreme reliability and a consistently high level of customer service, Republic Services has a quality control program called Driver Service Management (DSM).

DSM includes an extensive driver-lead reporting process, accompanied by regular auditing, that is focused on safeguarding against procedural failures. DSM standards guarantee that all driver issues will be addressed and completely resolved by supervisors or management within seven days of discovery. Other key benefits of this program include:

- Increased driver communication and accountability with Republic management
- Improved documentation and resolution of driver issues
- Improved customer service
- Improved on-route safety

The program is monitored and conducted by a Driver Service Coordinator responsible for:

- Conducting pre and post route briefing with drivers;
- Entering and monitoring DSM issues; and
- Running and distributing reports.

Drivers must observe and record issues while performing collection duties, and report findings to the Driver Service Coordinator during the pre- and post-route briefings daily.

The objective of the pre-route briefing is to ensure all drivers have the necessary tools to run their routes safely, competently, and accurately each day. The Driver Service Coordinator reviews the following topics during the briefing:

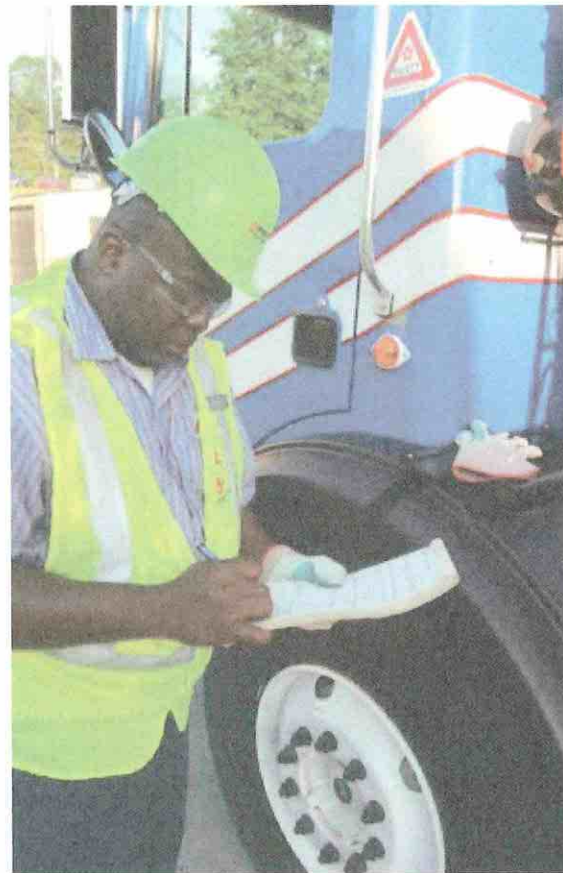
- Confirms the driver is wearing the proper uniform and gear: clean uniform and personal protective equipment (PPE).

- Confirms the driver has the necessary route paperwork: sequenced route sheets and special/extra paperwork.
- Confirms the driver has completed the pre-trip vehicle inspection report (VCR).
- Ensures route completion by end of day.

During collection activities, drivers are instructed to make notes on their route sheets throughout the day.

The objective of the post-route briefing is to collect all valuable route information from each driver. Driver Service Coordinators must complete the post-route briefing section of the Driver Check-In form and drivers must sign the form before clocking out each day.

Figure 14. Driver performs pre-route inspection to ensure vehicle is safe for driving



Finally, Driver Service Coordinators must submit any findings to the appropriate department that same day. For example, customer service will receive issues such as billing concerns and questions; operations will receive issues such as poorly sequenced routes; sales will receive items such as commercial coverage issues; safety will receive information pertaining to safety items such as low hanging wires or dangerous container locations; and maintenance will be forwarded issues such as container repair and replacement needs.

Should an item remain open for longer than seven days, it is forwarded to the General Manager to bring matters to an immediate resolution.

The following reports are disbursed:

- Driver Services Issues Cover Sheets are printed automatically each day for any route that has associated issues and is distributed to drivers along with their daily route sheets.
- Open Issue Reports are run daily by department managers and includes the day's new issues.
- Aged Open Issue Reports are run by the Driver Service Coordinator as needed and is intended to bring awareness to the General Manager of challenging issues that need to be closed out.
- Closed Issue Reports are posted weekly in the driver break room to increase driver awareness.

Together for Safer Roads

As the operator of the 8th largest vocational fleet in the country, with an industry leading safety record, we have a direct effect on roadway safety each day. While our strong safety performance is significant in the communities we serve, we aspire for more.

Today, we are proud to be the only recycling and waste services provider associated with Together for Safer Roads. This innovative coalition brings together global private sector companies across industries to collaborate on improving road safety and reducing deaths and injuries caused by road traffic crashes.

The Coalition's mission to provide guidelines and processes to keep employees, partners and contractors safe on the road closely aligns with our continuous work in fostering an environment that provides ongoing road safety education.

Focus 6

Our Focus 6 program provides employees with tips and techniques to reduce the frequency of our six most common types of serious accidents. This industry-leading program, which involves in-class training and a practical skills course exercise, helped to reduce accidents by 22% in 2015.

Figure 15. **Our Focus 6 safety program** assists in tips and techniques to reduce our top 6 most common accident types



Facilities engineered for safe, environmentally friendly operations

It is our business to help you and your residents to be environmentally responsible at their homes and workplaces. As you would expect, we strive to be exemplary in our own environmental compliance and responsibility

Our facilities are designed using sustainable materials that facilitate energy and water conservation, as well as design principles to enhance employee and guest safety and comfort.

Providing outstanding recycling and waste services for your community requires the existence of multiple types of facilities, which typically include

- Hauling Company
- Transfer Station
- Material Recovery Facility (MRF)
- Landfill
- Customer Resource Center (CRC)

Below is a brief description of our most common facility types. One or more of these facility types may reside at the same physical address/location in a city.

*Figure 16. **Hauling Company** - Our hauling operations are the core of the collection service to your community, offering the newest truck fleet with the most tenured drivers in the industry*



Facilities that work with the environment are basic design elements at Republic

- Our newest recycling center uses 75 percent recycled steel and 1,776 solar panels.
- More than half of the materials in our new Customer Resource Center is from repurposed materials and has LED and natural lighting throughout.
- Low-flow water fixtures and xeriscaping in our newest facility in the Southwest reduces water consumption by 20 percent.

Hauling Company

A hauling company is the location that community recycling and waste collection services are based. These facilities typically serve several important functions that are critical to delivering exceptional service to your residents:

- A yard for parking all the trucks that serve the community, including fueling infrastructure if possible
- Storage yard for spare carts and containers, used to serve the residential, commercial and industrial customers in the community
- An industry leading maintenance facility, which delivers service for the trucks and containers
- Training facilities to keep our workforce at the forefront of learning and safety
- Administrative offices to interact with your municipal staff

It is typical that our largest workforce presence exists at a hauling company, to support the complex operation that goes into serving your community with 99.9% reliable on-time pickups every week.

Transfer Station

A transfer station is frequently used in communities that are located outside the recommended drive time from a landfill or MRF. The purpose of transfer stations is to enable the efficient transfer of recycling or municipal solid waste from the collection trucks to tractor trailer trucks that can better transport the material to the appropriate post-collection facility outside the city. Typical transfer stations consist of a large concrete tip floor, where collection trucks deposit the material after their trucks reach capacity on a route. Once on the tip floor, material is transferred to larger tractor trailers, where the material is hauled to the MRF, landfill or other post collection facility.

At Republic Services, our transfer stations are designed and operated with a focus on safety, environmental responsibility, and being a good neighbor. We frequently invest in Republic-operated facilities to ensure they meet appropriate standards for operations and fit well within the areas of town in which they are located.

*Figure 17. **Transfer Stations** - Reduce wear on roads and trucks by offering an efficient and local transfer of material for transport to post collection facilities*



Material Recovery Facility (MRF)

A Material Recovery Facility (MRF) is a very complex facility that is designed to receive process and package the various recyclable commodities that are collected in the community. Material collected on recycling routes is brought to the MRF, where it is deposited on the tip floor. From there, the material is loaded onto a large conveyor belt that progresses through multiple stations in the facility. Each station of a MRF is specifically engineered to separate unique types of material from the recycling stream on the belt, such that

*Figure 18. **Material Recovery Facility (MRF)** - Republic Services operates some of the most advanced Material Recovery Facilities (MRF) in the country*



all material is uniquely separated by the time it reaches the end of the MRF line. Once each commodity is separated, it is baled to assist in transportation and sale to end market buyers.

Examples of the typical commodities separated in a MRF include:

- Cardboard
- Paper
- Plastics
- Cartons
- Aluminum

Implementation Plan

We have successfully implemented new or emerging services into our 2700 municipalities nationwide. Our team takes pride in our ability to implement new services without service impacts.

Our Approach

Your transition will take into consideration the unique needs of the contract and the City of West Branch. The key to success, regardless of project details, relies on communication plans to include:

- We start with a plan, crafted in collaboration with the City of West Branch. This plan includes milestones, roles/responsibilities and contact information and timeline for execution.
- Frequent, pro-active communication with the City of West Branch to ensure no surprises along the way.
- Weekly in-person meetings and phone calls/emails as the situation requires. Our philosophy is sharing good news as well as bad news gives everyone a chance to prepare and respond in a timely and calm fashion.
- Monitoring of open service notes is critical, especially when the transition date nears. Republic will work with the City of West Branch to address any outstanding concerns prior to the implementation of new services. Our operations teams; customer service professionals and data partners understand the need to keep a close eye on open service notes.
- Container removal and delivery also require careful coordination with field crews. Customers need same-day service from both providers, and our local teams work with the current hauler to streamline this function.

Decades of experience partnering with municipalities to implement new programs in the community

- 92% track record of successful extension or retention of existing partner contracts
 - Frequent and transparent dialogue with the municipality
 - All details and plans reviewed
 - National strength, with local experts
- Timely and appropriate communication with residents and businesses—from events and mailings to website information and direct communication (phone, email, live chat). Redundant communications through a variety of channels is paramount to success.
 - Daily communication with the internal team to assess project status.
 - Our operations management will meet daily with our supervisors and maintenance crews to ensure critical-path items are addressed.

The education team meets with the transition lead (operations manager), customer service manager and general manager to ensure customer-specific aspects of the rigorous training for customer service staff and drivers.

- Contract-specific information, route development and truck test drives will be

*Figure 19. **Open Communications** - Republic will communicate with residents and businesses regarding services changes*





Residential Solid Waste and Recycling Collection



used to bring a safe and well informed team to the City of West Branch.

- Regular communication with vendors supplying containers, printed material, trucks and on-board computing systems.

Republic brings relationships and experience to West Branch. We have extensive expertise in implementing collection programs from purchasing to operations, to communications, Republic has the national strength and the local experts to get the job done using our network of national and local suppliers.

Public Education and Outreach

Public education is critical to maintaining an efficient and cost-effective service for recycling and waste in your community.

The goal of Republic Services Public Education and Outreach Program is to educate residents on industry trends and the services offered by Republic Services. We do this by engaging community groups and business associations, to educate local residents and businesses about the key elements of the program, including relevant program changes, and highlighting customer service, cost, environmental benefits and state requirements.

Website

The Republic Services website is designed to be a one-stop resource for current and potential customers. Here they will find news updates, collection information and educational tools. The Educational program provides in-depth information for both residential and commercial customers, and the programs are downloadable and can be used for outreach and environmental initiatives. When a resident enters their service address, they will find news and resources specific to West Branch.

Republicservices.com provides in-depth content specific to residential and commercial needs. Residential pages allow the user to enter their address in order to receive information specific to them, including the ability to schedule pick-up, change service, or to identify the correct contact person within Republic Services for services requests (i.e. debris box orders, cart repairs, or bulky pick-ups). If the customer is direct billed by Republic, they can also inquire into billing related questions or even view and securely pay their bill. Residential customers will also

We develop and maintain a library of public education programs and materials that our partners can leverage in their communities

- Instant access to information via website and My Resource™ app
- Facility Tours
- School Education and Take-Home Materials
- Videos and Public Service Announcements
- Community Newsletters

find resources on recycling and environmental needs.

Commercial pages allow users to login and view, pay their bills, view billing history, and schedule pick-ups. Commercial users will also find resources on how to responsibly dispose of e-waste, hazardous household material, and other environmentally harmful materials. As with residential users, commercial users will find the name and phone number for the correct contact person for various service needs.

On the main page of republicservices.com visitors will be able to view a video clip of Recycling Education that features our “Closed Loop” recycling collection program. This video can easily be edited to focus on any new initiatives agreed upon with the city.

My Resource

My Resource is an application for mobile devices that can be used to schedule a pick-up, report a missed pick-up, receive service notifications, search additional products and services, and much more. This app can be easily downloaded from the App Store for Apple users or for Android users from Google Play

Reference Guides & Collateral

As part of the initial program implementation as well as Republic Services' ongoing education efforts, we will provide the following materials to ensure that residents are fully aware of the services provided by Republic Services and how to properly use these services.

Welcome Packet

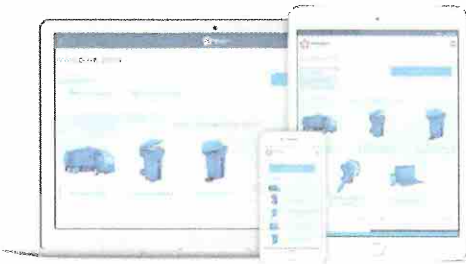
At the commencement of service, Republic Services will provide an initial information packet to residents. This packet will contain information on the services offered and proper preparation procedures. In addition, the packet will contain information on additional services and products offered by Republic Services as well as a collection day reminder for their specific location.

This packet will also be made available to new residents that move into West Branch.

Oops Tags

Oops tags are our first line of education for residents that have placed unacceptable items at the curb for collection. Drivers and route supervisors will provide a resident with an Oops tag in the event that a material cannot be picked up. Oops tags will provide the resident with the reason why the item was not picked up as well as a phone number to call for further follow up information.

*Figure 20. **Mobile App** - Republic Services' My Resource™ App is available to residents and allows instant access to important information on services*



Sustainability

We invest more than \$100 million per year in our sustainability initiatives, as a commitment to our BluePlanet™. We are the only solid waste company selected to the prestigious Dow Jones Index for Sustainability in both the North American and World indices.

Our industry-leading sustainability platform is focused on increasing recycling, decreasing vehicle emissions, generating renewable energy, and enabling our customers to be more resourceful. In 2018-19, Republic Services has been steadily building upon our sustainability achievements, including:

- The gold standard in corporate sustainability, Republic Services was named to the Dow Jones Sustainability – North America and World Index™ (DJSI) - for the fourth straight year.

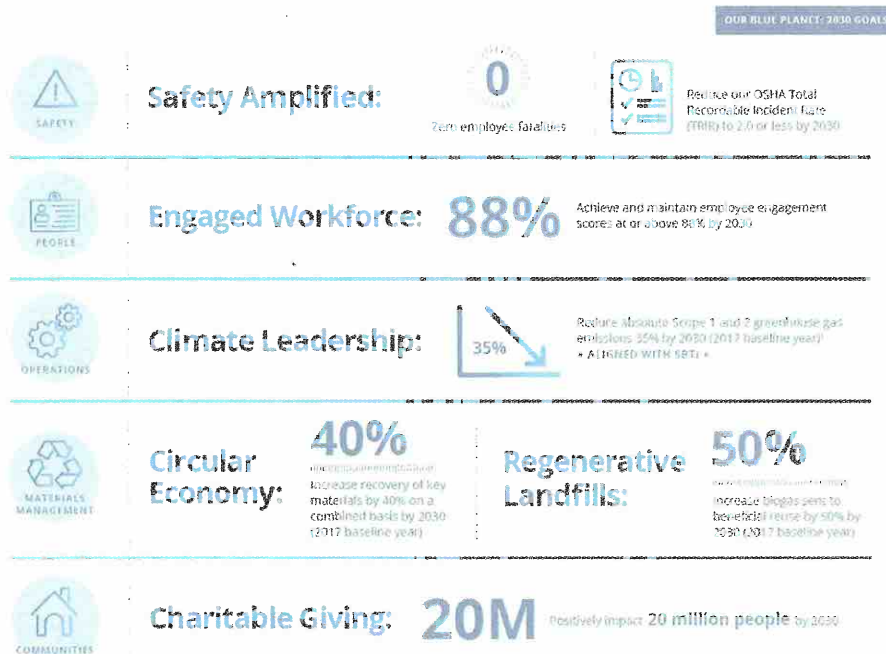
Inclusion on two elite lists by the Carbon Disclosure Project (CDP), including the

Republic Services' BluePlanet™ initiative strives for a cleaner, safer and healthier world

- Named to the Dow Jones Sustainability Index for fourth straight year
- Added 150K tons of recycling capability in 2018
- Scored 98 out of 100 in the Carbon Disclosure Project S&P 500 Climate Change Assessment
- More than a quarter of a million homes can be powered by our 75 landfill-gas-to-energy plants
- 3,200 (and counting) compressed natural gas vehicles

Global Climate A List as well as the Supplier A List. The CDP is an organization based in the United

Figure 21 Committed to Sustainability. Republic Services' sustainability goals trace to five key areas



Community Engagement

Serving our 14 million customers goes beyond handing their recycling and waste needs. Service is about being a good neighbor to the communities where we live, work, and raise our families. Whether we are volunteering or donating our time or resources, our willingness to give back is yet another way we make a difference.

At Republic Services, our customers can always rely on us to handle their recycling and waste needs in a way that is easy and effortless. But our promise goes far beyond our business. We pride ourselves on being a good neighbor and supporting the communities where we live and work. We want to do our part to help build stronger, safer communities.

Thought Leadership

Delivering exceptional services to a community requires that we remain a thought leader in the complex topics that our industry requires. We understand the complex regulations and requirements to responsibly manage and dispose of the nation's recycling and waste.

We are heavily engaged in the top municipal associations in the country, as well as important local organizations, which include:

- National League of Cities (NLC)
- International City Manager's Association (ICMA)
- Council of Mayors
- National Waste and Recycling Association (NWRA)
- Solid Waste Association of North America (SWANA)
- Founding Member of the Iowa Recycling Association
- Member of the Iowa League of Cities

We are a committed, visible partner for your municipality

- We're watching out for your program - partnering with local law enforcement
- \$5M donated annually - cash or in-kind
- \$6.7M in local sponsorships nationwide

Figure 22 We are a visible and highly engaged partner, because we live and work in your community.



Through these forums, we can contribute as a thought leader, as well as listen and understand the critical and emerging topics within our communities. This enables us to continue to tell our customers that "We'll handle it from here™".

Community Events

Helping the local community and leaders understand the complexity of the industry is a big part of our role. We frequently execute events that enable increased awareness and understanding of how to responsibly dispose of recycling and waste, as well as hold events that assist the community in doing the right thing for our environment.

Shred events help the disposal of large volumes of recyclable paper. Recycling events can educate the community on what and how to recycle properly, using our Empty, Clean

and Dry methodology. Lastly, we offer tours of our facilities, to help educate the community on how the operations work, and to show how much effort and care goes into ensuring that the recycling and waste material from your community is properly handled and disposed in a responsible manner.

Volunteering

We frequently dedicate time to volunteering at community events, local charities, and with initiatives that are important to the municipality. As a partner in your community, we engage with your staff to ensure we understand the initiatives and events that our employees can align with, so that our volunteer efforts can help advance your goals and visions.

In-Kind or Cash Contributions

As a good neighbor, we often support community events and initiatives through in-kind donation of recycling and waste services, or cash donations.

Large community events involve large crowds of people. Our event boxes are easily distributed throughout community events, offering easy and environmentally conscious solutions for recycling and waste disposal. Where needed and appropriate, larger

Figure 23 Good neighbors help build stronger neighborhoods, which is why we volunteer in our communities.



containers can be utilized to manage the consolidation and removal of recycling and waste from an event.

Awards and Recognition

Because of our efforts, Republic Services has been recognized numerous times for our actions as a business and a community partner. Some of these awards and recognition include:

- Sole recycling and solid waste services company in the world to be included on the annual Barron's 100 Most Sustainable Companies list for 2018 and 2019
- Only recycling and solid waste services company in the world to be included on both the Dow Jones Sustainability World and North America indices
- Named to the 2019 World's Most Ethical Companies List[®] by the Ethisphere[®] Institute for the third year in a row
- 2019 NWRA National Commercial Driver of the Year, Mike J.
- 2019 NWRA National Operator of the Year, Roberto H.
- 30 Most Meaningful Companies to Work for in America – Business Insider

Creative Offerings and Solutions

Our additional products enable West Branch to address the emerging waste streams that exist in your community with environmental responsibility.

In addition to meeting the base recycling and waste needs of West Branch, it is important to recognize that additional waste is generated daily in your community that the residents and commercial owners do not know how to properly dispose.

- Electronics
- Medical / Sharps
- Universal Waste

Absent an existing program to address these important waste streams, the community will typically throw the material in their MSW container, which leads to both safety and environmental issues. Examples of these issues are batteries that can burst and cause fires in the processing facilities, as well as employees getting needle sticks from medical needles that are disposed of in the recycling stream.

Republic Services has studied each of these waste streams, and developed offerings to allow West Branch to add these service under the contract, or as an offering that can be marketed directly to the community, and purchased directly from Republic Services.

The following pages offer a more detailed explanation of each creative offering that is

Republic Services is uniquely positioned to offer the Westminster community solutions to their additional waste streams

- Electronics Recycling via BlueGuard ensures electronics are properly handled
- Our Household Hazardous Waste (HHW) product addresses collection and disposal of paints, solvents, and other HHW
- Sharps product enables proper disposal of household medical waste and needles
- Universal Recycling ensures bulbs, ballasts and batteries are not thrown in a landfill

available to your city. We look forward to discussing each of these with West Branch to ensure that your questions are answered, and that you can identify the best approach to addressing these needs in your community. For each offering that West Branch selects to add, we are ready to implement the additional offering based on the time line and collection method that works best for the West Branch.

Figure 24. Other Creative Offerings and Services – We are ready to add the additional important products that address existing and growing waste streams that should not be in a landfill

Creative Products Available	Benefits to Westminster
Electronics Recycling with BlueGuard	Keeps any electronics with a power cord, including those with sensitive data, out of the landfill
Sharps	Simple solution for residents who generate medical waste such as diabetic treatment needles
Universal Recycling	Ensures that residents properly dispose of bulbs, ballasts and batteries in their house

Electronics Recycling with BlueGuard™

Republic Services makes it easy to recycle your electronics securely and responsibly. Our experts specialize in the safe and proper dismantling of electronic materials to protect your residents from identity theft, while our recycling solutions help ensure materials are processed responsibly – protecting our planet from hazardous waste.

The proliferation of electronics hardware in this digital age has created a growing need for safe, secure, and responsible electronics recycling programs. Not only do customers need to protect sensitive data from theft, they must do their part to prevent hazardous chemicals and elements from polluting the environment.

Our Electronics Recycling program utilizes BlueGuard™ safety practices, which adhere to U.S. Department of Defense standards, to ensure that obsolete electronics are recycled safely, completely and responsibly. Our solutions include a mail-back program, pack-up and pick-up or full service, where we pack it and haul it.

About 85% of electronics are discarded in landfills or incinerators with another 5 million tons in storage. It's easy to forget they may contain personal information or hazardous materials that need to be disposed of or recycled differently than everyday solid waste.

When you recycle electronics through Republic Services' BlueGuard™ program, you are guaranteed of the following:

- Data is protected from theft or loss through stringent software-based destruction.
- An online tracking and account management tool is available which allows you to review your recycled electronics order in real time.

Safe, Secure, Responsible Electronics Recycling for your community

- Customized solutions range from mail-back, drop off, or scheduled pick-up
- For any device that has or uses a power cord
- Ensures data protection and destruction of electronics holding data files (phones, computers)
- Over 700,000lbs. recycled in 2016
- High standards backed by industry certifications

A certificate of recycling can even be downloaded using this tool.

- All breakdown and recycling is done in-house, never exported, while keeping items recycled out of the landfill.

Sustainability

We strive to go beyond traditional recycling to find new solutions that help our planet stay Blue. By recycling old, obsolete electronics, we are breaking down materials into their commodity levels which can then be made into new products. We are also giving refurbished electronics a second life, decreasing the depletion of our resources.

Safety

Figure 25. Easy for the Resident - Republic Services makes it easy to recycle your electronic waste.



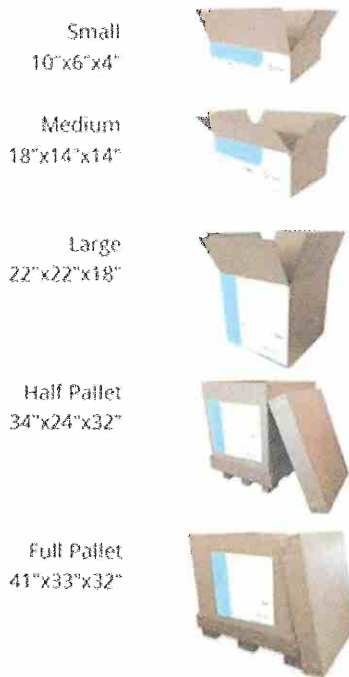
Our BlueGuard™ safety practices provide peace of mind, adhering to the highest security and environmental standards in place by the electronics recycling industry. Utilizing state of the art shredding and dismantling systems allows responsible recycling of all electronics materials.

Security

Considering all of the personal data on household electronics – it’s a bit scary to think what can happen if it falls into the wrong hands. Improperly recycled electronics leave residents vulnerable to identity theft and financial loss. Our BlueGuard security and data termination practices keep information safe and secure, strictly adhering to the Department of Defense and NIST standards and ensuring comprehensive data destruction.

Environmental Protection

Figure 26. **Mail-Back Options** – Our BlueGuard™ mail-back options include 5 box sizes



Electronics can contain materials, such as lead, cadmium, and mercury that are hazardous to the environment if handled incorrectly. It is important to minimize the environmental impact, and our BlueGuard safety practices help to ensure these materials are kept out of the landfills.

Storage Space

Not only do we want to meet your residents’ needs outside of the home, but inside of the home as well. Storing old household electronics can take up considerable space within your residents’ homes. Regular recycling of electronics keeps homes safe and clutter free.

Product Delivery Options

Our BlueGuard product can be added to your municipal contract, or can be marketed by the municipality as a direct transaction between the community and Republic Services.

These options allow you to decide how you would like to enable your community to do the right thing with regard to their electronic waste.

Collection Methods

Depending on the product delivery option selected, the universal material can be collected through various methods.

- If part of the municipal contract, community residents can call and order a mail-back kit using a special coupon code, or we can establish drop off locations or scheduled pickup dates.
- Residents calling for a direct transaction typically order a convenient mail back kit, which allows them to collect their electronics and return via mail when they are ready.

Universal Recycling

Republic Services makes it easy to recycle your bulbs, batteries, ballasts and other mercury-containing waste. Our experts specialize in the responsible management and recycling of these materials.

Marketplace conditions often make once simple procedures more complicated. Today, communities and businesses face an increasing number of compliance requirements related to the disposal of universal waste items, such as batteries, bulbs and ballasts. These items contain mercury, lead or other hazardous materials that should not be thrown away with regular waste. Keeping up with compliance requirements can be time-consuming and burdensome.

To answer this need, Republic Services introduced two options: a mail-back kit for smaller quantities of universal waste items and a pack-up and pick-up service to handle larger quantities. Our products are designed to make universal recycling as easy as possible for all types of universal materials, big and small.

Product Delivery Options

Our Universal Recycling product can be added to your municipal contract, or can be marketed by the municipality as a direct transaction between the community resident and Republic Services. These options allow you to decide how you would like to enable your community to do the right thing with regard to their universal waste.

Collection Methods

Depending on the product delivery option selected, the universal material can be collected through various methods. If part of the municipal contract, community residents can call and order a mail-back kit using a special coupon code, or we can establish drop off locations or scheduled pickup dates.

Why recycle universal materials?

- 99.98% of the mercury in recycled bulbs can be recovered and reused
- Newly manufactured batteries are made of up to 80% recycled materials
- Proper disposal of bulbs, batteries and ballasts
- Simple solutions through mail-back, drop off locations, or scheduled pickup
- Allowing them to be landfilled is bad for the environment

Residents calling for a direct transaction typically order a convenient mail back kit, which allows them to collect their universal material and return via mail when they are ready

Peace of Mind

The universal recycling practices of our nationwide recycling centers meet all government regulations. These standards ensure environmentally responsible results for your community – no matter which solution you choose. You'll also receive a Certificate of Recycling, which ensures regulatory compliance.

Figure 27. Simple Universal Recycling Solutions – We enable your community to properly dispose of their universal waste with simplicity



Sharps

Many community residents and commercial customers generate medical waste, from diabetic needles to medical facility waste. The Republic Services Sharps program offers a simple method to properly dispose of this waste.

Republic Services offers a straightforward, cost-effective, confidential and convenient method for proper disposal of sharps waste. Every year, millions of people use needles and syringes to manage medical conditions at home. This waste stream should never be mixed with household waste, as it poses a health and safety risk for industry workers. The Republic Services sharps mail-back kit includes all components required for simple and proper collection, transportation and disposal of medical sharps.

Environmentally responsible

The kits are ideal for people who use needles at home to treat diabetes, arthritis, cancer or other medical conditions. It's an environmentally responsible way to dispose of the increasing amount of home-generated sharps waste while keeping the community safe.

As a leading national waste and recycling services provider and Fortune 300 Company,

Figure 28. Republic Services sharps mail-back kits are simple and safe



Proper management of sharps waste is the right thing for our communities and our workers

- 9 Million Americans throw used sharps into trash because they don't know of an alternative disposal solution for at-home sharps users
- 850,000 are people injured annually due to improper disposal
- Proper disposal of common medical waste, including needles

Republic Services offers an environmentally-responsible solution to managing home-generated medical waste for our municipal residents. The products are compliant with the United States Postal Service, the Environmental Protection Agency and the Food and Drug Administration.

Depending on the desired solution, a unique coupon code or discount code is created for the municipality based on resident zip codes

Simple program

Each Republic Services Sharps mail back kit includes a government-approved plastic container specially designed for sharps waste, a plastic liner, a prepaid-postage return shipping box with return shipping label as well as disposal and tracking documents.

Trouble-free set up

Customers residing in eligible municipalities can order sharps kits directly by contacting our dedicated Republic Services customer support team. Residents simply call (855) 737-7871 to place their orders. Orders will be shipped directly to resident's home within one week. Resident will fill the container, complete the paperwork and mail back the kit for final disposal via US mail.



Proposal Pricing (Republic Provided Carts)

Republic proposes to furnish the collection of commingled recyclables, solid and bulky waste in the city of West Branch

ALL RATES SUBJECT TO A 5.0% ANNUAL RATE INCREASE

Requires a 5 year initial term

TRASH

Weekly curbside/alley collection of solid and bulky waste. Republic will supply each household with a cart for Trash. All material must fit in the containers provided. Additional containers will be available for residents who need them at an additional charge.

Monthly rate for 65 OR 95 Gallon Cart

\$19.00 per month

RECYCLING

Option 1 Every other Week recycling service with company supplied 65 or 95 gallon carts.
\$7.80 per month

Option Every Week recycling service with company supplied 65 or 95 gallon carts.
\$9.75 per month

Residents may subscribe to additional carts for an additional monthly fee.

Commercial Dumpster Rate

\$6.00 per Cubic Yard

Bulk Items/ City Cleanups

1 bulk item that can be handled by a single driver is allowed per residence per month.
Additional items are \$25 per item \$45 for appliances.

Curbside Cleanups will be provided at the cities option for \$120 per truck hour.

Rolloff containers for city cleanups are also available for \$500 per container.

Cleanup rates are plus disposal at the Cedar County Transfer Station.



CITY OF WEST BRANCH

Residential Solid Waste and Recycling Collection Services
December 16, 2024

SUBMITTED BY

Waste Management of Iowa, Inc.

CONTACT

Ammon Taylor | Area Manager – Public Sector Solutions
(515) 229-3641 | ataylo23@wm.com





Waste Management of Iowa, Inc.
4220 Thomas Drive SW
Cedar Rapids, IA 52404

December 16, 2024

City of West Branch
PO Box 218
110 N Poplar St.
West Branch, IA 52358

Attn: Leslie Brick, City Clerk

Dear Leslie and City Leadership:

Waste Management of Iowa, Inc. (WM) thanks you for the opportunity to provide the following response to the City of West Branch's (the City) RFP for Residential Solid Waste and Recycling Collection Services. We are looking forward to the opportunity to provide these services to the residents of West Branch. Here are just a few proposal highlights of the benefits and service offerings that set WM apart from its competitors. With WM, you can expect:

- **The best value for West Branch:** Value is more than just the bottom line when choosing a provider for your waste collection and disposal needs. Value for West Branch is about what you get for the money you pay. With WM, you will receive best-in-class service and equipment from an experienced team focused on delivering quality, on-time, reliable service.
- **A company that does things the right way, every day:** Refuse collection is a highly regulated operation with the potential for significant adverse environmental impacts if not appropriately handled. WM is not simply a trash collection company; we have comprehensive, safety-focused solutions to manage almost all types of waste. As a leader in environmental solutions, we give you peace of mind that WM will manage your materials in full compliance with all regulations.
- **State-of-the-art equipment and a highly trained and experienced team that will deliver all services as promised every day:** As the largest, most financially stable environmental solutions provider in North America, we have the ability to finance operational improvements, equipment, facility upgrades, and container purchases and can access needed resources from surrounding districts if ever needed – giving our customers peace of mind that WM will have the equipment necessary to deliver on-time, reliable service.

At WM, we're driven to create a more sustainable tomorrow for the communities we serve. In our response, we hope you will see that WM is committed to West Branch's success.

Sincerely,

Ammon Taylor, Area Manager – Public Sector Solutions
(515) 229-3641, ataylo23@wm.com

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Data contained in this proposal represents the most recently published information for WM's wholly owned operations, unless otherwise indicated.





Organization

WM Cedar Rapids

4220 Thomas Drive SW
Cedar Rapids, IA 52404

Point of contact: Ammon Taylor, Area Manager – Public Sector Solutions

Phone: (515) 229-3641

Email: ataylo23@wm.com

Waste Management of Iowa, Inc., a corporation, is wholly owned by Waste Management, Inc.

References

We are pleased to submit our quality references. Our team has relevant experience and expertise in delivering exceptional results in similar projects. We have carefully selected these references because the scope of services, goals, and successes align with the requirements and objectives outlined in the City of West Branch RFP.

Reference Name: City of Atkins

Contact Name and Title	Amy Breese, Deputy City Clerk
Phone	319-446-7870
Email	abreese@cityofatkins.org
Description of services	Solid Waste and recycling collection

Reference Name: City of Ely

Contact Name and Title	Tara Miller, City Clerk
Phone	(319) 848-4103 ext. 7
Email	elyclerk@elyiowa.com
Description of services	Solid Waste and recycling collection

Reference Name: City of Fairfield

Contact Name and Title	Doug Reinert, City Administrator
Phone	(641) 472-6193
Email	cityadmin@fairfieldiowa.gov

Description of services	Solid Waste and recycling collection
-------------------------	--------------------------------------

Reference Name: City of Winterset	
Contact Name and Title	Andrew (Drew) Barden, City Administrator
Phone	(515) 462-1422
Email	dbarden@cwmu.net
Description of services	Solid Waste and recycling collection

Reference Name: City of Tipton	
Contact Name and Title	Tammi Goerdt, Mayor
Phone	(563) 886-6187
Email	mayor@tiptoniowa.org
Description of services	Solid waste and recycling collection

Scope of Services

WM will collect trash and recycling on the same service day (recycling will be collected every other week, if an every other week recycling option is chosen). Under either scenario, the town would need to be split into three zones for service, each serviced on its own service day. At no expense to the City, WM will design the education materials needed (postcards, cart hangers, flyers, online materials, etc.) necessary to educate the residents in each zone as to what their service day will be.

Collections will take place during the hours of 7:00 AM to 5:00 PM. Should the holidays of New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day fall on collection day, then collection will take place the following day or as designated by WM.

WM will provide residents with plastic garbage and recycling carts and will be responsible for replacing damaged containers. Residents will be provided with new trash and recycling carts, up to 96 gallons in size for either waste stream. As requested in the RFP, they can choose a smaller size if desired, but the proposed pricing is the same regardless of the size chosen. We recommend standardizing the cart sizes by providing 96 gallon carts for both waste streams for all homes.

WM will provide the necessary dumpsters and carts at all City Facility locations for free services, as per the list detailed in the RFP.

All solid waste, excluding water and wastewater process residuals, will be delivered to the Cedar County Transfer Station in Tipton, IA.

WM will collect the following recyclables:

- Magazines
- Mixed Paper
- Chipboard
- Corrugated Cardboard

- Plastics (1, 2, 3, 4, 5, 6, 7), excluding Styrofoam and motor oil containers
- Glass (Clear, Brown, Green)
- Tin, Steel, and Aluminum Cans

At this time, we are not proposing a yard waste service option, but would be open to reviewing that in the future.

WM will provide a monthly billing statement to the City of West Branch.

WM will collect data to be used for solid waste and recycling evaluation. Such data is anticipated to include, but not be limited to, the following: the number of households, the number of setouts weekly, the amount of material collected monthly (by weight.). Upon request, we are happy to review this data with the City.

Description of Services

Automation Technology Creates Safer, Faster, More Efficient Collection System

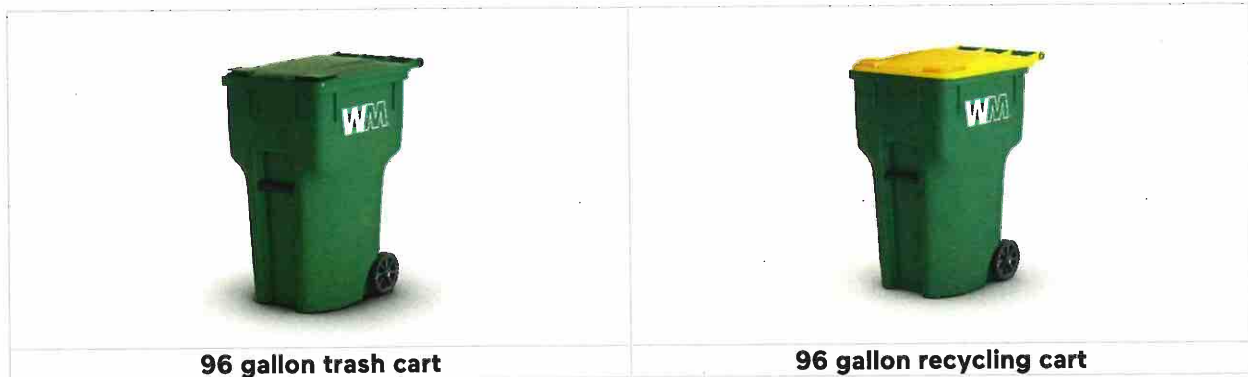
Just as WM has transformed the way waste is managed, we have dramatically altered the way we collect and transport it. An outdated, manual, and tedious collection process has been replaced by a far safer, less time-intensive, and much more efficient collection process. Today, automated collection is leading the way and pushing the waste services industry forward because it is:

Safer: For our drivers, automated collection eliminates manual lifting and exposure to possible hazards such as sharp objects, exposure to pathogens in waste, and traffic accidents.

Faster: With improved collection efficiency, automated collection truck drivers can pick up more carts in a day, reducing operational and labor costs and helping to keep service rates competitive.

Convenient: Customers are embracing the many conveniences and benefits of wheeled carts versus bags and cans. The carts are easy to roll, have larger capacities than most resident-provided containers, and are maintained by WM, eliminating the need for residents to worry about replacing cans as they age.

Aesthetically Appealing: Our automated collection carts improve the look of neighborhoods by providing a uniform look and cleaner streets, as waste carts eliminate the need to pile trash bags at the curb.



The following equipment will be used to service the City of West Branch.

Year	Make	Model	Asset Type
2010	Mack	LEU613	ASL
2023	Mack	LR64	ASL
2024	Mack	LR64	ASL
2021	Peterbilt	328	SREL
2021	Peterbilt	348	SREL
2023	Mack	LR64	DREL

WM believes in putting our customers first and staying ahead of our customers' ever-changing needs. That's why we are excited to share that we have built upon our traditional call center and continue to invest in advanced customer service technologies, like Interactive Voice Response, a Contact Back System, Digital Support Requests and Live Chat Support. These technologies are shaping the future of customer service at WM and making our customers' experience even better:

- **Interactive Voice Response (IVR):** Our voice driven conversational IVR platform, seamlessly guides customers to self-service options without menu prompts and connects them with the right resources for a convenient and efficient experience.
- **Callback System:** Our contact back functionality ensures customers never have to wait on hold. With the callback or text option, customers will receive a call from a Customer Service Representative as soon as they are available, or customers receive a text allowing them to continue the conversation at their convenience.
- **Live Chat:** Our self-aware Live Chat Support allows customers to get quick answers to questions and solve issues faster than email exchanges or waiting on hold in the call queue. And with each customer conversation, the chatbot learns and evolves to provide an even faster solution.
- **Contact Back:** Our new digital offering allows customers to briefly describe their issues in writing, anytime, anywhere, through a digital intake form. The support request form is presented to customers with complex issues that require a specialized WM agent to resolve.

Manage Your Account Quickly and Securely with My WM Mobile App

WM's mobile app's modern design has a variety of self-service capabilities that allow customers to conveniently manage their accounts in one place. To guarantee security, the app was built with the latest technology that enables facial recognition and fingerprint login. With the My WM Mobile App, customers can:

- View and manage service schedules and the ability to request services
- Ability to set up communication preferences to receive notifications on estimated time of arrival or potential service delay information, along with the ability to report missed pickups and review driver
- Follow roll off hauling trucks in real time, allowing adequate time to prepare for service
- Make easy payment options using ApplePay or enroll in AutoPay and Paperless Billing

WM Smart Truck® is our state-of-the-art smart technology that helps communities ensure the cleanliness of their streets and stormwater systems, reduce contamination, and identifies recycling opportunities. This smart technology enhances our customer service by:

- Educating customers on how to care for their trash and recycling
- Equipping drivers with tools to capture real-time service opportunities via recorded images
- Providing CSRs with the technology and tools to resolve issues quickly and accurately through service verification

These benefits of Smart Truck® will be offered to West Branch at no additional cost.

Proposed Contract

Pending award from the City, WM will provide a copy of our standard municipal service agreement, customized to specifically reflect the pricing and service proposed for West Branch. This template is used by hundreds of municipalities across America. We look forward to the opportunity to review this template with the City and are open to discussing/negotiating any items in it you may have questions or concerns about.



Exhibit A: COMPANY QUALIFICATIONS, EXPERIENCE & SUITABILITY

(Attach additional sheets as needed)

1. Company Name & Address:

Waste Management of Iowa, Inc. (WM)

4220 Thomas Dr SW, Cedar Rapids, IA 52404

Authorized Representative / Title:

Ammon Taylor, Area Manager

Authorized Representative Phone & Email:

515-229-3641 ataylo23@wm.com

Parent Company (if any):

Waste Management of Iowa, Inc. (WM) is a wholly owned, indirect subsidiary of Waste Management, Inc.

2. Please describe your company's experience and qualifications relevant to meeting the requirements of this proposed contract (please specifically describe any experience with uniform solid waste or recycling cart collection systems, particularly automated collection):

As North America's leading provider of comprehensive environmental services, WM serves millions of residential, commercial, industrial, and municipal customers throughout the U.S. We have helped many municipalities in Iowa adopt an automated collection system. And, where such a system was already in place, we have helped partner with municipalities to develop, expand, and promote their sustainability goals. Additional information about WM and our automated collection is provided in the attached documentation.



3. Please describe your approach toward customer service and public relations, including maintaining good relationships with any city governments you serve or have served:

WM services hundreds of cities across America, including several in the Cedar Rapids area. For any broad customer service needs such as missed pickups, cart swaps, bulk item collection etc., we have online self service options available 24/7. We also have call center staff available to support during regular business hours.

For specific needs from city leadership, I will be the single point of contact and can be called, texted, or e-mailed for support of any kind. I specialize in servicing our city customers and am confident we have all the resources ready to help you have a smooth transition to a new service provider and to deliver an exceptional service experience for your residents on a consistent basis.

4. Please attach a list of equipment to be utilized in the collection process, including at minimum the make, model, year, and overall capacity of each piece of equipment.

Please see the attached list and information, detailed in our "Description of Services".

5. Please indicate measures your company would take (or would recommend the City to take) to ensure a smooth transition to the new collection system starting July 1, 2025:

WM has helped hundreds of cities change service provider and/or service methods. We have a robust platform of education material (postcards, media for sharing on social media or city websites, utility bill inserts, etc.) to help residents be properly informed on when service is, how it will be performed, what expectations are for proper set out, etc. We welcome the opportunity to review these education pieces with the City as you consider your decision.

At no expense to the City, we will work in partnership to design and distribute the necessary education pieces needed to help the City have a seamless transition to WM service, both as the program begins and in the years ahead. Our number one goal is to pick things up when we say we will - this is how we make things easy for the City leadership and your residents.

6. Please indicate and explain any regulatory compliance issues (such as DNR or DOT) your firm has encountered in the past five years:

None of material impact to our ability to perform the services requested in this RFP or as detailed in our proposal.



Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES

Scenario 1: 5-Year Contract

Contractor provides solid waste and recycling carts

Company Name:

Waste Management of Iowa, Inc. (WM)

Solid Waste:

Monthly Per-Cart Price

- 35 - gallon container, collected weekly Cost: \$29.75
- 65 - gallon container, collected weekly Cost: \$29.75

Recycling:

Monthly Per-Cart Price

- 65 - gallon container, collected weekly Cost: Included in the \$29.75
- 95 - gallon container, collected weekly Cost: Included in the \$29.75

City Properties:

Monthly Price (Inclusive)

Cost: FREE

All pricing to be increased 5% annually

- Collection of Solid Waste and/or Recycling at City-owned properties and facilities

Any Proposed Changes to City Property Collections:

No changes proposed at this time. All City Property Collections will be serviced for free if awarded the contract with the city.

Residential Bulky Waste Collection Arrangements & Proposed Pricing:

Residents can use our app, go online, or call to schedule a bulk item collection. Service must be pre-paid and scheduled in advance. Bulk items are \$50.00 per item. Appliances will be collected but are \$75.00 per appliance.



Cleanup Event(s) Arrangements & Proposed Pricing:

WM proposes using 40-yard roll off dumpsters at a centralized location for city wide clean up events.

These dumpsters would be provided on an as-needed basis for \$295.00 each. The city will pay

tonnage directly to the Cedar County Transfer Station.

Submitted this 16 day of December, 2024.

Authorized Representative Signature:

Ammon Taylor



Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES

Scenario 2: **7**-Year Contract (Term Proposed by Contractor)
Contractor provides solid waste and recycling carts

Company Name:

Waste Management of Iowa, Inc. (WM)

Solid Waste:

Monthly Per-Cart Price

- 35 - gallon container, collected weekly Cost: \$29.25
- 65 - gallon container, collected weekly Cost: \$29.25

Recycling:

Monthly Per-Cart Price

- 65 - gallon container, collected weekly Cost: Included in the \$29.25
- 95 - gallon container, collected weekly Cost: Included in the \$29.25

City Properties

Monthly Price (Inclusive)

Cost: FREE

All pricing to be increased 5% annually

- Collection of Solid Waste and/or Recycling at City-owned properties and facilities

Any Proposed Changes to City Property Collections:

No changes proposed at this time. All City Property Collections will be serviced for free if awarded the contract with the city.

Residential Bulky Waste Collection Arrangements & Proposed Pricing:

Residents can use our app, go online, or call to schedule a bulk item collection. Service must be pre-paid and scheduled in advance. Bulk items are \$50.00 per item. Appliances will be collected but are \$75.00 per appliance.



Cleanup Event(s) Arrangements & Proposed Pricing:

WM proposes using 40-yard roll off dumpsters at a centralized location for city wide clean up events.

These dumpsters would be provided on an as-needed basis for \$295.00 each. The city will pay

tonnage directly to the Cedar County Transfer Station.

Submitted this 16 day of December, 2024.

Authorized Representative Signature:

Ammon Taylor



Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES

Scenario 1: 5-Year Contract

Contractor provides solid waste and recycling carts

Company Name:

Waste Management of Iowa, Inc. (WM)

Solid Waste:

Monthly Per-Cart Price

- 35 - gallon container, collected weekly Cost: \$23.90
- 65 - gallon container, collected weekly Cost: \$23.90

Recycling:

Monthly Per-Cart Price

- 65 - gallon container, collected ~~weekly~~^{every other week} Cost: Included in the \$23.90
- 95 - gallon container, collected ~~weekly~~^{every other week} Cost: Included in the \$23.90

City Properties:

Monthly Price (Inclusive)

Cost: FREE

ALL PRICING TO BE INCREASED 5% ANNUALLY

- Collection of Solid Waste and/or Recycling at City-owned properties and facilities

Any Proposed Changes to City Property Collections:

No changes proposed at this time. All City Property Collections will be serviced for free if awarded the contract with the city.

Residential Bulky Waste Collection Arrangements & Proposed Pricing:

Residents can use our app, go online, or call to schedule a bulk item collection. Service must be pre-paid and scheduled in advance. Bulk items are \$50.00 per item. Appliances will be collected but are \$75.00 per appliance.



Exhibit B: PROPOSAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES

Scenario 2: **7**-Year Contract (Term Proposed by Contractor)
 Contractor provides solid waste and recycling carts

Company Name:

Waste Management of Iowa, Inc. (WM)

Solid Waste:

Monthly Per-Cart Price

- 35 - gallon container, collected weekly Cost: \$23.40
- 65 - gallon container, collected weekly Cost: \$23.40

Recycling:

Monthly Per-Cart Price

- 65 - gallon container, collected ~~weekly~~ ^{every other week} Cost: Included in the \$23.40
- 95 - gallon container, collected ~~weekly~~ ^{every other week} Cost: Included in the \$23.40

City Properties

Monthly Price (Inclusive)

Cost: FREE

ALL PRICING TO BE INCREASED 5% ANNUALLY

- Collection of Solid Waste and/or Recycling at City-owned properties and facilities

Any Proposed Changes to City Property Collections:

No changes proposed at this time. All City Property Collections will be serviced for free if awarded the contract with the city.

Residential Bulky Waste Collection Arrangements & Proposed Pricing:

Residents can use our app, go online, or call to schedule a bulk item collection. Service must be pre-paid and scheduled in advance. Bulk items are \$50.00 per item. Appliances will be collected but are \$75.00 per appliance.
