



**CITY COUNCIL MEETING  
MONDAY, NOVEMBER 4, 2024 - 7:00 P.M.  
CITY COUNCIL CHAMBERS  
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the October 21, 2024 City Council meeting.
  - b. Approve a Special Event permit from Main Street West Branch for Christmas Past on December 6<sup>th</sup> and 7<sup>th</sup>, 2024.
  - c. Appoint Erin Monaghan to the Park & Recreation Commission, term expires 12/31/2025 (filling a vacancy)
  - d. Approve Claims for November 4, 2024.
7. Presentations/Communications/Open Forum
  - Lions Club Legacy Project
8. Public Hearing/Non-Consent Agenda
  - a. **Third Reading Ordinance 816** – Amending Chapter 69 – Parking Regulations. / Move to action.
  - b. **Third Reading Ordinance 817** – Amending Chapter 30 – Police Department. / Move to action.
  - c. **Second Reading Ordinance 818** - Providing that General Property Taxes Levied and Collected on Certain Lots in The Meadows Part 4A and Part 4B and Pedersen Valley, Part One in West Branch, Iowa be paid to a Special Fund for Payments on Loans in connection to the West Branch Urban Renewal Area. / Move to action.
  - d. **Second Reading Ordinance 819** - Providing that General Property Taxes Levied and Collected on Certain Lots in Heritage Hill Subdivision in West Branch, Iowa be paid to a Special Fund for Payments on Loans in connection to the West Branch Urban Renewal Area. / Move to action.
  - e. **Resolution 2024-119** – Approve an Agreement with Main Street West Branch dba Hoover’s Hometown Days for organizing Hoover-Ball. / Move to action.
  - f. **Resolution 2024-120** - Revising Resolution 1743 regarding the collection of funds to be used for low-and-moderate income housing assistance. / Move to action.
  - g. **Resolution 2024-121** – Approving the conveyance of a previously vacated alley. / Move to action.
9. **Discussion** – Historic Preservation Commission proposal to help fund renovations for the Traveler’s Rest property.
10. **Discussion** – Temporary stop sign on West Main Street
11. City Administrator Report
  - a. Upcoming Special City Council meetings (November 18<sup>th</sup> and December 2<sup>nd</sup>)
12. City Attorney Report
13. City Engineer Report
14. City Staff Reports
  - a. West Branch Library Annual Report
15. Comments from Mayor and Council Members
16. Motion to adjourn.

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**Mayor:** Roger Laughlin • **Council Members:** Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan, Colton Miller  
**City Administrator** Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •  
**Fire Chief** Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin