



110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
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PARKS & RECREATION COMMISSION MEETING
Thursday, November 21, 2024 • 7:30 p.m.
City Council Chambers, 110 N. Poplar St.

Council Quorum May Be Present

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to Order
2. Roll Call
3. Approve agenda / move to action
 - a. Approve October 24, 2024 Parks & Rec meeting minutes
4. Communications/Open Forum
5. Staff Updates
 - a. Introduction of new member – Erin Monaghan
 - b. Snowball Sprint
 - c. 7/8 Grade Soccer
 - d. Hosting travel basketball games January 18, 2025
 - e. Elementary basketball open gyms Mondays December 16, 2024 through February 24, 2025 5:30-6:30pm
6. Discussion
 - a. Skip December's meeting and return January 23, 2025
 - b. Fee Schedule and Reservation Policy
7. Comments from Park and Recreation Commission
8. Comments from Park and Recreation Director
9. Motion to Adjourn

Commission Members: Shane Staker, Kristin Rood, Erin Monaghan, Jenna Maxson, Adrienne Howard, Rich Stout, Vacant

Mayor: Roger Laughlin • **Council Members:** Tom Dean, Jodee Stoolman, Jerry Sexton, Mike Horihan, Colton Miller

City Administrator: Adam Kofoed **City Clerk:** Leslie Brick **Deputy Clerk:** Jessica Brown

Parks & Rec Director: Erin Laughlin