



CITY COUNCIL MEETING
MONDAY, OCTOBER 21, 2024 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the October 7, 2024 City Council meeting.
 - b. Approve a Special Class B Retail Native Wine license for Sustainable Iowa Land Trust (SILT), located at 101 W. Main Street, West Branch.
 - c. Approve Fire Department appointments.
 - d. Approve Claims for October 21, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Second Reading Ordinance 816** – Amending Chapter 69 – Parking Regulations. / Move to action.
 - b. **Second Reading Ordinance 817** – Amending Chapter 30 – Police Department. / Move to action.
 - c. **First Reading Ordinance 818** - Providing that General Property Taxes Levied and Collected on Certain Lots in The Meadows Part 4A and Part 4B and Pedersen Valley, Part One in West Branch, Iowa be paid to a Special Fund for Payments on Loans in connection to the West Branch Urban Renewal Area. / Move to action.
 - d. **First Reading Ordinance 819** - Providing that General Property Taxes Levied and Collected on Certain Lots in Heritage Hill Subdivision in West Branch, Iowa be paid to a Special Fund for Payments on Loans in connection to the West Branch Urban Renewal Area. / Move to action.
 - e. **Resolution 2024-109** – Approving Change Order #3 in the amount of \$8,025.00 for the Phase 2 Eastside Water Main Improvement Project. / Move to action.
 - f. **Resolution 2024-110** - Approving Pay Estimate Number 6 in the amount of \$113,223.60 to Midwest Underground Contractors Inc. for the Phase 2 Eastside Water Main Replacement Project. / Move to action.
 - g. **Resolution 2024-111** – Approving a salary adjustment for Police Officer Ryan Dorsey. / Move to action.
 - h. **Resolution 2024-112** – Approving a salary adjustment for Police Officer Brad Longlett. / Move to action.
 - i. **Resolution 2024-113** - Approve invoice #13-35378 in the amount of \$4,228.37 to Eocene (formerly known as Impact7G) for the Wapsi Creek Widening SRF Sponsored Project. / Move to action.
 - j. **Resolution 2024-114** – Approving and Adopting a Revenue Purpose Statement for the use of Revenues from Electric and Natural Gas Franchise Fees. / Move to action.
 - k. **Resolution 2024-115** – Approving those certain Easement Agreements for Heritage Hill Subdivision, West Branch, Iowa. / Move to action.
 - l. **Resolution 2024-116** - Approving a Developer’s Agreement with KBH Holdings LLC, including Tax Increment Rebate Payments. / Move to action.
 - m. **Resolution 2024-117** – Approving a Developer’s Agreement with Advantage Development, including Tax Increment Rebate Payments. / Move to action.
 - n. **Resolution 2024-118** – Authorizing the temporary installation of stop signs at the Dawson Drive and Main Street crosswalk during specified times to improve safety for pedestrians and vehicles. /Move to action.
9. City Administrator Report
10. City Attorney Report
11. City Engineer Report
12. City Staff Reports
13. Comments from Mayor and Council Members
14. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan, Colton Miller
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin