



**CITY COUNCIL MEETING
MONDAY, OCTOBER 7, 2024 - 6:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

SPECIAL MEETING – 6:00 P.M.

1. Call to order
2. Roll Call
3. Motion to adjourn to Closed Session to discuss personnel matters per Section 21.5(i) of the Code of Iowa. / Move to action.
4. Adjourn from Closed Session.

REGULAR MEETING – 7:00 P.M.

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the September 16, 2024 City Council meeting.
 - b. Approve minutes from the September 30, 2024 City Council Special meeting.
 - c. Approve West Branch Fire Department appointments.
 - d. Approve the August Monthly Financial Report
 - e. Approve Claims for October 7, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Public Hearing** – on the Proposed Amendment #7 to the Amended and Restated West Branch Urban Renewal Plan.
 - b. **Resolution 2024-104** – Approving and Adopting Amendment No. 7 to the Amended and Restated Urban Renewal Plan for the West Branch Urban Renewal Area. / Move to action.
 - c. **First Reading of Ordinance 816** – Amending Chapter 69 – Parking Regulations. / Move to action.
 - d. **First Reading of Ordinance 817** – Amending Chapter 30 – Police Department. / Move to action.
 - e. **Resolution 2024-105** - Approve Invoice #35132 in the amount of \$2581.25 to Impact7G for the Wapsi Creek Widening SRF Sponsored Project. / Move to action.
 - f. **Resolution 2024-106** – Amending the West Branch Employee Handbook. / Move to action.
 - g. **Resolution 2024-107**– Approve a Revised Final Plat for Heritage Hill. / Move to action.
 - h. **Resolution 2024-108** – Approving a Program Membership Agreement with US Bank. / Move to action.
9. Discussion – Police officer Longlett proposed salary increase
10. Discussion – Police officer Dorsey proposed salary increase
11. Discussion – Review Franchise Fees revenue purpose statement
12. City Administrator Report
13. City Attorney Report
14. City Engineer Report
15. City Staff Reports
16. Comments from Mayor and Council Members
17. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan, Colton Miller
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin