



**CITY COUNCIL MEETING
MONDAY, JULY 15, 2024 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the July 1, 2024 City Council meeting.
 - b. Approve a 5-day Class C Retail Alcohol license for Hazelhasky LLC (dba Herb & Lou's) with outdoor service for August 9 & 10, 2024 (in conjunction with Hoover's Hometown Days).
 - c. Approve a Class C Retail Alcohol License for Mexico Lindo, 711 S. Downey St., West Branch.
 - d. Approve Claims for July 15, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Resolution 2024-74** – Hiring Daniel Cotterill as a Full-Time Police Officer for the City of West Branch and setting the salary for Fiscal Year 2025. / Move to action.
 - b. **Oath of Office** – Police Officer Daniel Cotterill
 - c. **Resolution 2024-75** - Approving a 36-month service contact with Stericycle dba Shred-it for shredding services. / Move to action.
 - d. **Resolution 2024-76** - Accepting quotes and awarding the construction contract for the City Office expansion not-to-exceed \$8,500.00. / Move to action.
 - e. **Resolution 2024-77** – Approving a FEMA Technical Review Fee for the Wapsi Creek Widening Project. / Move to action.
 - f. **Resolution 2024-78** – Approving Change Order Number 3 in the amount of (\$22,539.20) for the Wastewater Treatment Facility Improvements Project. / Move to action.
 - g. **Resolution 2024-79** - Approving Pay Estimate Number 20 in the amount of \$68,266.92 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
9. Discussion – Direction on implementing Franchise Fees on gas & electric service
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin