

**RESOLUTION 2024-56**

**A RESOLUTION HIRING JESSICA BROWN AS UTILITY BILLING / DEPUTY CLERK FOR THE CITY OF WEST BRANCH, IOWA AND SETTING THE SALARY FOR THE POSITION FOR FISCAL YEAR 2025.**

WHEREAS, the City of West Branch is interested in hiring Jessica Brown as the Utility Billing / Deputy Clerk.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Jessica Brown as the Utility Billing / Deputy Clerk.

Section 2. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
Utility Billing / Deputy Clerk	Jessica Brown	\$21.48 /hour	40/week


SECTION 3. The above-named employee is subject to the City of West Branch, IA Employee Handbook applicable to their department.

SECTION 4. The hourly wage established in this resolution shall be effective upon final passage of the City Council.

SECTION 5. The employee start date will be June, 17, 2024.

SECTION 6. This resolution will be effective upon final passage of the City Council.

Passed and approved this 3rd day of June, 2024.

  
Roger Laughlin, Mayor

ATTEST:

  
Leslie Brick, City Clerk