



**CITY COUNCIL MEETING
MONDAY, JUNE 17, 2024 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. / Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the June 3, 2024 City Council meeting.
 - b. Approve a Special Class C Retail Alcohol (BW) 5-day license for the West Branch Firefighters Inc. (in conjunction with Hoover's Hometown Days 2024)
 - c. Approve the Monthly Financial Report for May 2024
 - d. ** There will no Claims for June 17, 2024. (no action to be taken on this item)
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Resolution 2024-54** – Approving a Subdivider's Agreement with KLM Investments for The Meadows Subdivision, Part 6, West Branch, Iowa. / Move to action.
 - b. **Third Reading Ordinance 815** – Ordinance Re-zoning an approximate 9.83-acre parcel from R-1 Residential District to R-2 Residential District. / Move to action.
 - c. **Resolution 2024-59** - Setting the salary for an Appointed Official of the City of West Branch, Iowa for Fiscal Year 2025. / Move to action.
 - d. **Resolution 2024-60** – Approving the City of West Branch Employee Handbook dated July 1, 2024. / Move to action.
 - e. **Resolution 2024-61** – Approving Change Order #1 in the amount of \$18,500.00 for the Phase 2 Eastside Water Main Improvement Project. / Move to action.
 - f. **Resolution 2024-62** – Approving Pay Estimate Number 2 in the amount of \$112, 526.84 to Midwest Underground Contractors Inc. for the Phase 2 Eastside Water Main Replacement Project. / Move to action.
 - g. **Resolution 2024-63** - Amending the Fiscal Year 2025 Pay Scale for Regular Full-Time Employees. / Move to action.
 - h. **Resolution 2024-64** – Approving the Annual Subscription Agreement with Tyler Technologies, Inc. in the amount of \$23,025.91. / Move to action.
 - i. **Resolution 2024-65** - Approving the Annual Maintenance Agreement for Information Technology Support with Mainstay Systems of Iowa LLC. / Move to action.
 - j. **Resolution 2024-66** - Approving the Workers' Compensation Proposal with Iowa Municipalities Workers' Compensation Association (IMWCA) for Fiscal Year 2025. / Move to action.
 - k. **Resolution 2024-67** – Authorizing the Transfer of Funds. / Move to action.
 - l. **Resolution 2024-68** - Approving Pay Estimate Number 19 in the amount of \$42,132.03 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
 - m. **Resolution 2024-69** – Waiving the right to review a final plat for the Tim Crew Minor Subdivision (with conditions). / Move to action.
9. Discussion – Review fiscal year 2025 City Council Strategic Goals
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin