



**CITY COUNCIL MEETING
MONDAY, MAY 6, 2024 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the April 15, 2024 City Council meeting.
 - b. Approve a Class C Retail Alcohol (12-month) license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch - pending DRAM
 - c. Approve a Special Event Permit for Main Street West Branch for "Kickoff to Summer".
 - d. Approve a 5-day Class C Retail Alcohol license for Hazelhasky LLC (dba Herb & Lou's) for June 8, 2024 (in conjunction with Kickoff to Summer) - pending DRAM
 - e. Monthly Financial Report for March 2024.
 - f. Approve Claims for May 6, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Public Hearing** – Amending the current budget for fiscal year ending June 30, 2024.
 - b. **Public Hearing** – Proposed Amendment to the West Branch Zoning Code (Rezoning request from The Meadows Part 6 – from R-1 to R-2).
 - c. **Public Hearing** – Proposal to dispose of an interest in real property generally referred to as Auditor's Parcel "O", West Branch, Iowa.
 - d. **Second Reading of Ordinance 813** - Amending the Code of Ordinances of the City of West Branch, Iowa, by amending provisions pertaining to Floodplain Management (Chapter 160). / Move to action.
 - e. **Third Reading of Ordinance 813** - Amending the Code of Ordinances of the City of West Branch, Iowa, by amending provisions pertaining to Floodplain Management (Chapter 160). / Move to action.
 - f. **First Reading Ordinance 814** - Amending the Code of Ordinances of the City of West Branch, as previously amended, by changing water rates. / Move to action.
 - g. **First Reading Ordinance 815** – Re-zoning an approximate 9.83-acre parcel from R-1 Residential District to R-2 Residential District. / Move to action.
 - h. **Resolution 2024-38** – Approving amending the current budget for the fiscal year ending June 30, 2024. / Move to action.

Mayor: Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman
• **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin

- i. **Resolution 2024-39** - Approving the disposal of the City's interest in Auditor's Parcel "O" to BBCO, LLC, subject to reservation of a water main easement. / Move to action.
- j. **Resolution 2024-40** - Hiring Brad Longlett as a Full-Time Police Officer for the City of West Branch and setting the salary for Fiscal Year 2024/2025. / Move to action.
- k. Oath of Office – Police Officer Brad Longlett
- l. **Resolution 2024-41** – Hiring Taylor Case as a Streets Maintenance worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2024/FY2025. / Move to action.
- m. **Resolution 2024-42** - Hiring Kobe Simon as a Streets Maintenance worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2024/2025. / Move to action.
- n. **Resolution 2024-43** - Allowing the consumption of alcohol on a public street within the City of West Branch, Iowa on Saturday June 8, 2024 on the 100 block of North Downey Street and street closure for a community event. / Move to action.
- o. **Resolution 2024-44** – Approving the annual renewal rates with Wellmark Blue Cross Blue Shield through the Iowa Community Trust for health insurance. / Move to action.
- p. **Resolution 2024-45** – Approving the annual renewal rates with MetLife for Basic Life, AD&D, Short Term disability, Long Term disability, Dental and Vision insurance. / Move to action.
- q. **Resolution 2024-46** - Approving Reimbursement Request Number 4 in the amount of \$272,582.12 to Johnson County Treasurer for the Herbert Hoover Highway Roundabout Project. / Move to action.
- r. **Resolution 2024-47** – Accepting the public improvements constructed in association with the Eastside Water Main Replacement Project – Phase 1. / Move to action.
- s. **Resolution 2024-48** – Approving Pay Estimate Number 1 in the amount of \$151,804.97 to Midwest Underground Contractors Inc. for the Phase 2 Eastside Water Main Replacement Project. / Move to action.
- t. **Resolution 2024-49** – Authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,116,000 Water Revenue Bonds, Series 2024. / Move to action.

9. Discussion

10. City Administrator Report

11. City Attorney Report

12. City Engineer Report

13. City Staff Reports

14. Comments from Mayor and Council Members

15. Motion to adjourn.

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**April 15, 2024
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m. Roll call: Council members present: Tom Dean, Jerry Sexton, Mike Horihan and Nick Goodweiler. Councilperson Jodee Stoolman arrived at 7:02 p.m. City Staff present: City Administrator Adam Kofoed, City Clerk Leslie Brick, Finance Officer Heidi Van Auken, Parks & Recreation Director Erin Laughlin, City Attorney Kevin Olson and City Engineer Dave Schechinger. City Staff attending via Zoom: Library Director Jessie Schafer, public Works Director Matt Goodale and Police Chief Greg Hall.

APPROVE THE AGENDA

Motion by Dean, second by Goodweiler to approve the agenda. Absent: Stoolman. Motion carried on a voice vote.

APPROVE CONSENT AGENDA

Approve Minutes from the April 1, 2024 Special City Council meeting.
Approve Minutes from the April 1, 2024 Regular City Council meeting.
Approve the February 2024 Monthly Financial Report.
Approve Claims for April 15, 2024

EXPENDITURES	4/15/2024	
ALATORRE	WINDOW CLEANING-CITY BLDG	81.00
ALLIANT ENERGY	ALLIANT ENERGY	12,037.06
AMAZON.COM	VARIOUS PURCHASES	406.77
BAKER & TAYLOR	BOOKS	215.82
BARNHART'S CUSTOM SERVICES	TREE REMOVAL-WAPSI WIDENING	15,320.00
CAPITAL ONE	PROG PRIZES & CRAFT SUPP-LIBRARY	51.76
CEDAR COUNTY RECORDER	RECORDING FEES	92.00
CEDAR COUNTY TRANSFER STATION	TRASH DISPOSAL	51.00
FINNEGAN, ANDREW	UNIFORM, BOOTS REIMBURSEMENT	299.94
FROST, GLORIA	BLDG INCENTIVE PAYMENT	1,000.00
HAWKINS	CHEMICALS	3,890.08
HI-LINE	TRACTOR REPAIR PARTS	52.20
KANOPY	ON DEMAND VIDEO SERVICE	69.00
LINN COUNTY R.E.C.	STREET LIGHTS	288.25
LRS HOLDINGS	TRASH & RECYCLING MARCH 2024	18,142.00
MAINSTAY SYSTEMS OF IOWA	VPN SOFTWARE, DRIVES-CITY	475.00
MOPPY MO'S	CLEANING SERVICES-CITY, TH, P&R, LIB	962.50
MPEC	VEHICLE MAINT SUPPLIES	98.36
MUNICIPAL SUPPLY	METERS & RADIOS	22,650.55
OASIS ELECTRIC	REMOTE WATER READER SERVICE	774.34
OLSON, KEVIN D	LEGAL SERVICES-APRIL 2024	1,500.00
OVERDRIVE	DIGITAL & AUDIO BOOKS	72.07
QC ANALYTICAL SERVICES	LAB ANALYSIS	802.00
STANARD & ASSOCIATES	POLICE SELECTION TEST	43.50
STATE HYGIENIC LAB	LAB ANALYSIS	43.50
SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER SERVICE-PD	598.00
THE HOME DEPOT PRO	SOAP, DISPENSER-P&R	30.68
TIPTON CONSERVATIVE	SUBSCRIPTION - LIBRARY	44.00
TYLER TECHNOLOGIES	SOFTWARE SERVICES-TAX, UB	3,635.10
UNIFORM DEN	UNIFORMS-POLICE	1,294.12
VEENSTRA & KIMM	VARIOUS PROJECTS	28,084.19
WEST BRANCH TIMES	SUBSCRIPTION - CITY	35.00
WEX BANK	VEHICLE FUEL	1,025.30
TOTAL		114,165.09
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	4/12/2024	45,783.21

PAID BETWEEN MEETINGS

AMAZON.COM	BOOKS & DVDs	137.01
AT&T MOBILITY	WIRELESS SERVICE	279.06
BAKER & TAYLOR	BOOKS	332.61
JOHNSON CONTROLS	FIRE MONITOR DIALER REPAIR	2,248.84
LEAF CAPITAL FUNDING	COPIER LEASE - LIBRARY	142.02
MPEC	VEHICLE SUPPLIES - PW	37.88
STOREY KENWORTH	LASER CHECKS	410.75
TOTAL		3,588.17
GRAND TOTAL EXPENDITURES		163,536.47

FUND TOTALS

001 GENERAL FUND	52,226.93
022 CIVIC CENTER	733.26
031 LIBRARY	8,269.38
110 ROAD USE TAX	4,995.84
112 TRUST AND AGENCY	5,872.84
321 WIDENING WAPSI CREEK	28,057.46
324 WW TREATMENT FACILITY	14,445.07
330 EASTSIDE WATER MAIN PH2	901.66
600 WATER FUND	37,814.30
610 SEWER FUND	9,782.29
740 STORM WATER UTILITY	437.44
GRAND FUND TOTAL	163,536.47

REVENUE-FISCAL YEAR 2024

FUND FEBRUARY	
001 GENERAL FUND	68,591.70
022 CIVIC CENTER	489.92
031 LIBRARY	198.28
036 TORT LIABILITY	92.76
110 ROAD USE TAX	25,838.54
112 TRUST & AGENCY	2,661.35
119 EMERGENCY TAX FUND	49.86
121 LOCAL OPTION SALES TAX	29,940.31
125 TIF	500.07
126 TIF LMI MEADOWS PT 4	1.55
226 DEBT SERVICE	641.23
300 CAPITAL IMPROVEMENT RESERVE	95.14
600 WATER FUND	54,213.35
610 SEWER FUND	78,558.10
740 STORM WATER UTILITY	5,963.67
TOTAL	267,835.83

Motion by Dean, second by Sexton to approve the Consent agenda. AYES: Dean, Sexton, Horihan, Goodweiler. NAYS: None. Absent: Stoolman. Motion carried.

PRESENTATIONS / COMMUNICATIONS / OPEN FORUM

Tim and Becky Wagaman, representing the West Branch Lions Club addressed the Council with a proposal from the West Branch Lions Club for installing a temporary pickle ball court at Beranek Park. Wagaman asked for permission to paint the existing basketball court for one pickle ball court. In recent years, the pickle ball sport has proved to be quite popular. The Lions Club will pay the entire expense for the painting of the court as well as movable net used for pickle ball. The total cost of the project will be approximately \$7000.00. and if Council approves, the new court would be ready by the end of May. Wagaman said the club is looking into finding a more permanent space for a future legacy project which would include four new pickle ball courts and that Wapsi Park is being considered for their project. The Council thanked the Wagaman's and Lions Club for their proposal and gave them permission to proceed with the installation at Beranek Park.

Kara Diemer-Graham, 611 W. Orange Street addressed the Council with her concerns regarding the rezoning request for The Meadows Part 6. Diemer-Graham said she had questions on the decision-making process for why two-family dwellings were more preferred over affordable single-family homes in West Branch. City

Clerk Brick encouraged Ms. Diemer-Graham to attend one or both of the upcoming public hearings at a special Planning & Zoning Commission meeting scheduled for April 22nd and/or the public hearing at the next City Council meeting on May 6th to share her concerns and have her questions addressed by the Commission and Council.

PUBLIC HEARING / NON-CONSENT AGENDA

Public Hearing – Regarding Adoption of the Final Proposed Budget for Fiscal Year 2025.

Laughlin opened the public hearing at 7:11 p.m. There were no public comments. Laughlin closed the public hearing at 7:12 p.m.

Resolution 2024-30 – Adopting the Final Budget for Fiscal Year 2025 (July 1, 2024 – June 30, 2025). / Move to action.

Kofoed explained the FY25 budget and recapped changes to help maintain fiscal responsibility. Kofoed said the most significant change was to increase police officer salaries to recruit and retain a five-officer department. The end result, is a seventy-one percent increase (or \$314,000) to the police department budget which comes directly from general fund dollars. In order to meet this commitment to public safety, the following budget cuts were made; elimination of the part-time Park & Rec position, elimination of the West Branch Building Incentive program, elimination of one library position, and cutting city staff participation in the Hoover's Hometown Days event planning and overall expense of the event. Kofoed said some of the positive things to come in FY25 will be new employees that will fill former vacancies and the addition of a new full-time Utility Billing/Deputy Clerk position for the City Office. Kofoed also mentioned highlights of FY24 which include the city approving plans for a new family dental office and an assisted living center, the completion of the Eastside Water Main Phase 1 project, the completion of the Herbert Hoover Hwy roundabout project (fifty percent funded by Johnson County), implementation of e-bills and automated water meter reading for utility billing, and the near completion of the Wastewater Treatment Facility project. Kofoed also added the Building Inspector Terry Goerdts was named Building Inspector of the Year in January and that KCRG has chosen West Branch to be in the "Our Town" series starting in June.

Motion by Dean, second by Horihan to approve Resolution 2024-30. AYES: Dean, Horihan, Goodweiler, Stoolman, Sexton. NAYS: None. Motion carried.

Resolution 2024-31 – Setting a time and place for a Public Hearing for the purpose of Soliciting Written and Oral comments on the City's Proposed Fiscal Year 2024 Budget Amendment. / Move to action.

The public hearing date is set for May 6, 2024 at 7:00 p.m.

Motion by Dean, second by Sexton to approve Resolution 2024-31. AYES: Dean, Sexton, Stoolman, Horihan, Goodweiler. NAYS: None. Motion carried.

Public Hearing - on proposal to enter into a Water Revenue Loan and Disbursement Agreement.

Laughlin opened the public hearing at 7:37 p.m. There were no public comments. Laughlin closed the public hearing at 7:38 p.m.

Resolution 2024-32 - Taking additional action on proposal to enter into a Water Revenue Loan and Disbursement Agreement. / Move to action.

Kofoed said the loan is to fund the Phase 2 Eastside Water Main project and the result will increase water rates an additional eight (8) percent on top of the scheduled two (2) percent increase that will be effective July 1, 2024. Kofoed asked Council members Dean and Stoolman who championed for the Eastside Water Main projects to explain their reasons for supporting them. Dean said when he came on to City Council for a second time, he was notified by Public Works Director Matt Goodale of the failing water mains on the east side of town. Prior Councils had identified the issue years before, but the project kept getting pushed back. Dean said that along with the failing water mains, adequate fire protection was not available to residents living on the eastside which is unacceptable. Stoolman added that some of the fire hydrants were also not operational and should a structure fire occur, the fire department would have to rely on trucking water to the scene. Laughlin added that infrastructure on the eastside hadn't been touched in nearly fifty (50) years and the project was long overdue.

Motion by Dean, second by Sexton to approve Resolution 2024-32. AYES: Dean, Sexton, Stoolman, Goodweiler, Horihan. NAYS: None. Motion carried.

Resolution 2024-33 - Approving Pay Estimate Number 17 in the amount of \$519,910.77 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.

Schechinger said the project is ninety percent complete and that getting the facility up and running along with final grading would complete the project.

Motion by Dean, second by Goodweiler to approve Resolution 2024-33. AYES: Dean, Goodweiler, Horihan, Stoolman, Sexton. NAYS: None. Motion carried.

First Reading of Ordinance 813 - Amending the Code of Ordinances of the City of West Branch, Iowa, by amending provisions pertaining to Floodplain Management (Chapter 160). / Move to action.

Kofoed said he was contacted by the Iowa Department of Natural Resources last year regarding updates required to the Floodplain Management ordinance. Kofoed asked the Council to consider reading the remaining two ordinance readings at the May 6th City Council meeting.

Motion by Dean, second by Goodweiler to approve the first reading of Ordinance 813. AYES: Dean, Goodweiler, Horihan, Sexton, Stoolman. NAYS: None. Motion carried.

Resolution 2024-34 – Promoting Andrew Finnegan as the Lead Water / Sewer Operator for the City of West Branch and setting the salary for Fiscal Year 2024/2025. / Move to action.

Motion by Dean, second by Horihan to approve Resolution 2024-34. AYES: Dean, Horihan, Stoolman, Sexton, Goodweiler. NAYS: None. Motion carried.

Resolution 2024-35 – Intent to dispose of Auditor’s Parcel “O” located west of and adjacent to Lot 1, Heritage Hills, West Branch. / Move to action.

Olson said the developer of Heritage Hill determined that if the subdivision would be required to maintain the detention basin that will be constructed on this parcel, he should own it. The resolution will set the date, May 6, 2024 for a public hearing to dispose of the parcel.

Motion by Sexton, second by Goodweiler to approve Resolution 2024-35. AYES: Sexton, Goodweiler, Dean, Horihan, Stoolman. NAYS: None. Motion carried.

Resolution 2024-36 - Support of the application of BBCO, LLC for funding via the Workforce Housing Tax Credit Program and pledging city monies for the same. / Move to action.

Olson said that this resolution supports Phase 3 of the Heritage Hill subdivision and reminded the Council that per the Development Agreement with BBCO LLC., the more tax credits the developer receives, the less the city has to pay the developer in TIF dollars.

Motion by Dean, second by Sexton to approve Resolution 2024-36. AYES: Dean, Sexton, Horihan, Goodweiler, Stoolman. NAYS: None. Motion carried.

Resolution 2024-37 – Regarding a Residential Stormwater Appeal from the Property Owner of 212 W. Main Street. / Move to action.

City Administrator Kofoed excused himself from this portion of the meeting stating a conflict of interest. Kofoed’s family owned the property prior to Mr. Bickford purchasing it in 2023. Bickford asked the Council to approve his appeal of the City Administrator’s decision to uphold the city’s stormwater requirement and the residential site plan review process.

Bickford stated that the requirement to provide additional stormwater mitigation on the property would add unexpected additional expenses for the development of his property. Bickford also said that in late September, the city informed him that he would be required to combine the property from 5 small lots into one (or two) legal lots (per Chapter 165) in order to develop on the R-2 zoned property. Bickford said he said he was not aware of the requirement when he purchased the property which also was an added expense.

City Engineer Schechinger explained the SUDAS requirements (that the City follows) with regard to stormwater and its mitigation. Schechinger and Bickford’s engineer (MMS Consultants) both agreed that storm water mitigation would be required. Schechinger said he approved the site plan submitted for the project in October 2023 with those certain stormwater mitigation conditions.

Bickford argued that his property was being singled out for excessive stormwater requirements and that adjacent properties push water onto the property adding to his issues. He also argued that other properties in some of the new subdivisions haven’t had to have this type of mitigation required.

Schechinger stated that all new subdivisions also must adhere to strict storm water requirements through the platting process and provide storm water detention. Schechinger added that all building permits for new construction (adding a structure to vacant lot), must go through the residential site plan process before a building permit will be issued. The council discussed and determined that all proper procedures were followed by the engineer and city staff.

Motion by Sexton, second by Goodweiler to deny Bickford's appeal. AYES: Sexton, Goodweiler, Dean, Stoolman, Horihan. NAYS: None. Motion carried.

Discussion – Lee Cassabaum property discussion

Olson asked the Council for permission to have the property in question to be appraised and an offer made to Cassabaum and then he can decide the next steps. Kofoed said Cassabaum recently requested a shed in the right of way be taken down and new shed rebuilt on his property. Kofoed said the property is in the floodway and rebuilding would not be allowed. This has been a long-standing issue between the property owner and the city so Horihan asked that the city have an honest negotiation with Cassabaum and a firm follow through to resolve the issue once and for all. The council directed Olson to proceed with the appraisal.

CITY ADMINISTRATOR REPORT – No report

CITY ATTORNEY REPORT – No report

CITY ENGINEER REPORT – No report

STAFF REPORTS – City Clerk Brick stated the she and Van Auken would be out of the office Tuesday through Friday attending training.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Stoolman asked what the process was for dirt settling issues on the Eastside Water Main project (phase 1). Schechinger said that there is a two-year maintenance bond on the project and any issues need to be reported to City Administrator and him to have the issues addressed.

ADJOURNMENT

Motion to adjourn by Dean, second by Sexton. Motion carried on a voice vote. City Council meeting adjourned at 8:46 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM:	Approve a Class C Retail Alcohol (12-month) liquor license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch.
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PREPARED BY:	City Clerk, Leslie Brick
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DATE:	April 23, 2024
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BACKGROUND:

Approve a Class C Retail Alcohol (12-month) liquor license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch.

Renewal effective May 27, 2024 to May 26, 2025.



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Approve a Special Event Permit application for Main Street West Branch Kickoff to Summer
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PREPARED BY: City Clerk, Leslie Brick
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DATE: May 1, 2024

BACKGROUND:

Main Street West Branch is planning their annual Kickoff to Summer event for June 7th & 8th, 2024 that includes sidewalk sales and a community concert.

Main Street West Branch Executive Director, Jessi Simon is requesting the following:

- 1) Street Closure: 100 block of N. Downey Street on Saturday, June 8, 2024 beginning at 1:00 p.m. until midnight for a bags tournament, food trucks and street dance.
- 2) Special Exception of Chapter 45.02(2): allow beer sales and consumption on the 100 block of North Downey Street. (see Resolution 2024-43 to follow.)

Herb & Lou's will be selling alcoholic beverages under a special event permit with ABD.



Special Event Permit Application

Event Title/Name: Kickoff to Summer - Main Street Activities (Sidewalk Sales & Community Concert)

Event Organization: Main Street West Branch Phone: 643-7100

Organization Address: 127 W Main St Tax ID #: 203304311

City: West Branch State: IA Zip Code: 52358

Event Website: mainstreetwestbranch.org Event Email: mainstreetwestbranch@gmail.com

Event Coordinator Name and Title: Jessi Simon, Main Street Executive Director

Event Coordinator Email: mainstreetwestbranch@gmail.com

Event Coordinator Cell Number: 319-530-2985

Event Coordinator Address: 127 W Main St

City: West Branch State: IA Zip Code: 52358

Description of Event: Sidewalk Sales and retail event Friday & Saturday 10am-6pm, Seltzer Stroll Saturday afternoon, street closure for outdoor community concert on Saturday evening to boost our businesses and promote our "Eat, Shop, Explore Exit 254" goals

Requested Location(s) -All city facilities will also need to be reserved using the Facility Request Form. If there is a request to shut down a street, a traffic control plan including detour route drawing needs to be submitted.

See attached map. Street closure of Downey Street between W Main and Green St from 2pm - Midnight for outdoor concert.

Event set up will begin: (date, day of the week and time)	Event will begin: (date, day of the week, and time)	Event will end: (date, day of the week, and time)	Removal and clean-up will be completed: (date, day of the week, and time)
Sidewalk Sales - Fri. June 7, 2024 at 9AM	Friday, June 7 at 10AM	Saturday, June 8 at 7PM	Saturday, June 8 at 10PM
Concert - Sat. June 8 at 1PM	Sat. June 8 at 5PM	Saturday, June 8 at 10PM	Saturday, June 8 at Midnight

Bags Tournament - Sat. June 8, 1pm **Sat. June 8 at 2pm** **Sat. June 8 at 9pm** **Sat. June 8 at 10pm**

Maximum Number of Participants: 300 Maximum Number of Vehicles: 75

Will there be an admission fee? Parts of Event What is the admission fee? \$5pp for seltzer stroll wristband

Will food be sold? Yes (by WB restaurants) Organizers are responsible for making sure vendors have secured the appropriate permits. **\$40/team for bags tourney**

Will alcohol be permitted or sold? Yes Organizers are responsible for insuring all permits have been obtained and all laws and regulations are followed.

Has all approval from non-city agencies (such as NPS, Johnson County, Cedar County, WBCSD) been granted? ___

Please list other agencies involved. N/A

Traffic Control Plan (please attach diagram): Route traffic around the block to N 1st Street & Green Street when N Downey Street is closed for the concert.



Public Notification Plan: Newspaper, website, posters around town, social media announcements

Amplified Sound/Noise Plan: We will hire a sound tech to assist with amplified sound during the concert.
Proposed concert time is 7-10pm. Will need access to 125/250 Volt 50 Amp 4-Wire Range Receptacle NEMA 14-50R at the s

Site Plan/Race Course Map (please attach diagram): See attached.

Security Plan: Main Street will work with WBPD as recommended to ensure safety and security.
Area fenced off for dramshop requirements.

Restoration Plan: Concert ends at 10pm. Crowd encouraged to disperse to local establishments.
Volunteer crew to tear down fence/signs/tables etc. Stage to be removed from street by midnight.

Trash Management Plan: Additional trash cans and can bins are requested from Public Works on Friday
to use during Saturday evening event.

Restroom Plan: Public use of restrooms will be available at Downunder & Herb N Lou's as well as the
addition of 1-2 Porta Potties.

Signs/Banner Plan: Sponsor banner will be displayed on stage area. Vendors encourage to display
their own sign at booth.

Insurance policy: Event policy is in the works for Main Street. Alcohol licensees will carry required dramshop coverage.

Signature: Jessie Simon Date: 4/10/2024

******By signing this form, you are agreeing that you have read the attached guidelines and agree with each as stated.**

Return completed form to: West Branch City Office, PO Box 218 or 110 N. Poplar St., West Branch, IA 52358.

Please contact Parks and Recreation Director Melissa Russell with any questions 319-930-0393 or melissa@westbranchiowa.org.

Requested supplies from City: We will set up and tear down

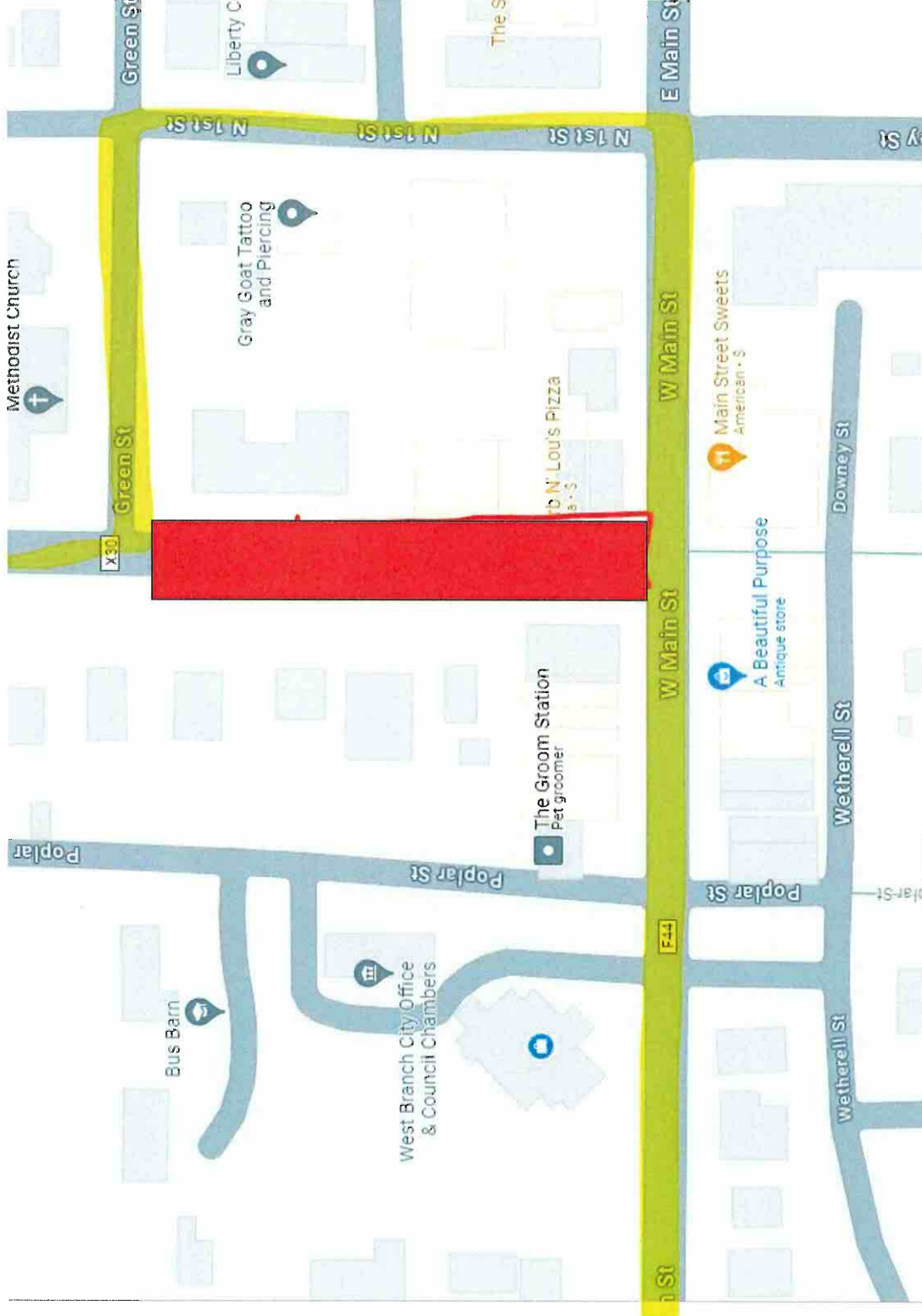
- Use of plastic picnic tables and 3 pop-up tents.
- At least 12' x 20' staging with 2-3' legs.
- 100 ft of snow fence.
- Recycling receptacles and extra trash cans for beer garden area.
- Access to Power (125/250 Volt 50 Amp 4-Wire Range Receptacle NEMA 14-50R at the stage location. And 2 regular outlets for food vendors (near Downey/Main intersection).

Traffic Control Plan

Kickoff to Summer
Outdoor Concert
June 8, 2024

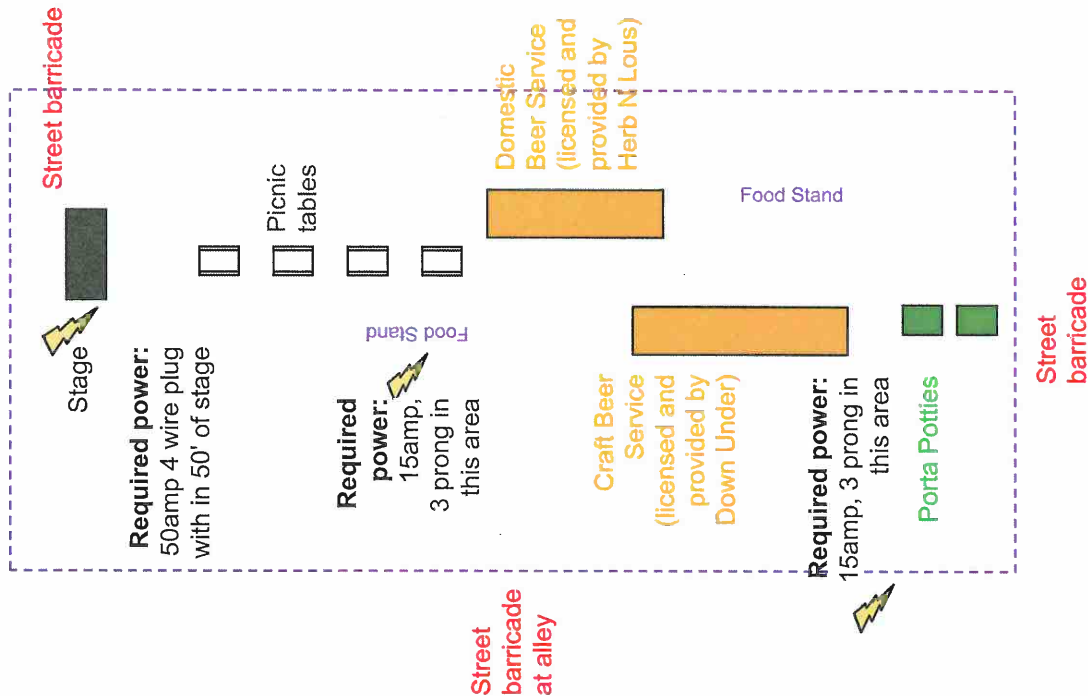
Red Box = Street
closed, outdoor
service area.

Traffic re-routed
around the block as
outlined in yellow.



Proposed Site Plan

Kickoff to Summer
Outdoor Concert
June 8, 2024



Needed from City Staff:

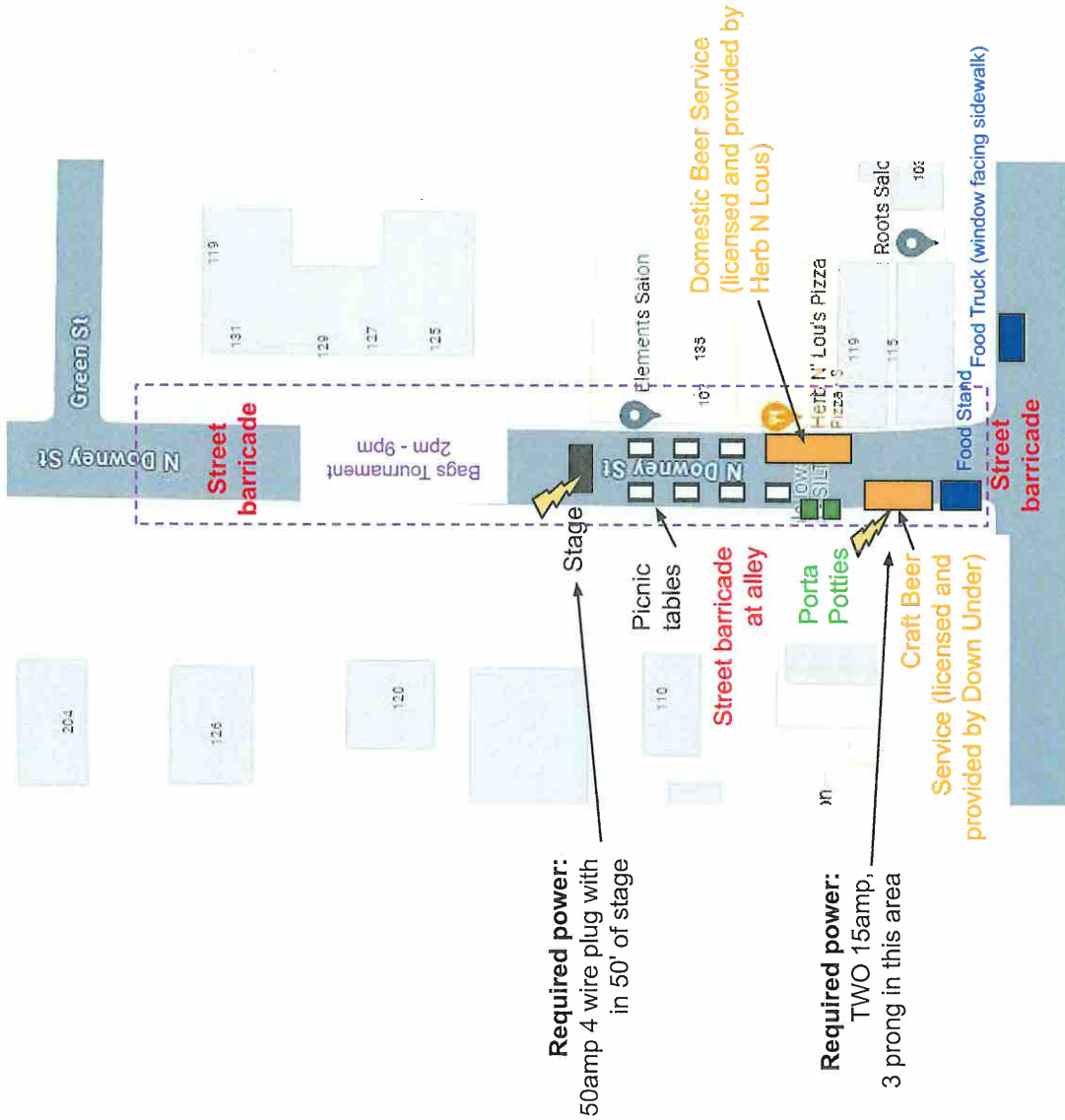
- Confirmed access to working power (50amp, 4 wire plug within 50 feet of stage. And 15 amp, 3 prong plug for DU area)
- Staging, Picnic Tables, Trash Cans & fencing dropped near the area on Friday (we will move to street area Sat)
- Street Barricades / detours
- Pop up tents if rain is forecasted

UPDATED Site Plan

Kickoff to Summer Outdoor Concert
June 8, 2024

Needed from City Staff:

- Confirmed access to working power (50amp, 4 wire plug within 50 feet of stage. TWO 15 amp, 3 prong plug food service.
- Staging, Picnic Tables, Trash Cans & fencing dropped near the area on Friday (we will move to street area Sat)
- Street Barricades / detours
- Use of city's pop up tents if rain is forecasted



Required power:
50amp 4 wire plug with
in 50' of stage

Required power:
TWO 15amp,
3 prong in this area



Special Event Permit Application

Private events, ceremonies, or parties that anticipate less than 50 people and do not collect any money, sell any products, goods or services including food, beverage, or alcohol, do not use roads, streets, or pathways and do not have amplified sound or large tents do not require a Special Event Permit. A Facility Reservation form may be required. The City of West Branch may waive the submission deadline in extreme cases of unforeseen events.

Please supply the information requested below. Attach additional sheets, if necessary, to provide the required information. In issuing a permit for a special event, the City considers the following items:

1. The event is reasonably likely to cause injury to persons or property, create a disturbance, cause disorderly conduct or encourage or result in violation of the law, or community standards;
2. The event will be unreasonably and substantially interrupt the safe and orderly movement of pedestrians and vehicular traffic in the area;
3. The proposed location is adequate for the size and nature of the event;
4. The event does not unreasonably interfere with the intended use of the area;
5. The Applicant's apparent ability to execute the event;
6. The Applicant's apparent ability to obtain the appropriate insurance (if applicable);
7. The event unreasonably conflicts with other scheduled special events in the community;
8. Approvals by other governing agencies; and
9. All permit requirements have been met.

The application review process begins when the City of West Branch has received a completed application. Applications for special events must be approved by all appropriate departments, including but not limited to the West Brach Police Department, Fire Department, Public Works, Public Library, Parks and Recreation, Administration, and the City Council. In the event the application is denied by the City; the applicant may appeal to the West Branch City Council in writing within five (5) days of denial. The decision of the West Branch City Council is final.

FOR CITY OFFICE USE:

Approved by _____ Date of Approval _____

West Branch Administration YB West Branch Fire Department KS West Branch Police Department GH
West Branch Public Library JS West Branch Public Works MG West Branch Parks and Recreation EL

Other _____ Other _____

Notes: _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Approve a 5-day Class C Retail Alcohol license for Hazelhasky LLC (dba Herb & Lou's) for June 8, 2024 (in conjunction with Kickoff to Summer)

PREPARED BY: City Clerk, Leslie Brick
--

DATE: April 23, 2024

BACKGROUND:

Approve a 5-day Class C Retail Alcohol License for Hazelhasky LLC (dba Herb & Lou's) for Kickoff to Summer

Saturday, June 8, 2024, 5:00 p.m. to midnight.



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: March Monthly Financial Report
PREPARED BY: Heidi Van Auken
DATE: April 29, 2024

SUMMARY:

Monthly Financial Report: This report includes revenue, investments, expenditures, and balances for the month of March 2024.

BANK TO BOOK RECONCILIATION				
3/31/2024				
BANK BALANCE @ _____				
	CASH - FIDELITY BANK & TRUST			\$ 7,671,944.96
	CASH - FIDELITY BANK & TRUST - PERPETUAL CARE FUND			\$ 33,990.60
	SUB TOTAL			\$ 7,705,935.56
ADD:	CD'S:	Bank/CD #	Maturity Date	
	ENLOW BUILDING CD	LIBERTY SAVINGS-10447	5/2/2024	\$ 11,229.94
	CEMETERY PERPETUAL CARE	HILLS BANK-30282503	1/11/2024	\$ 100,437.36
	LIBRARY-HANSEN DONATION CD	GREENSTATE-1034 (Old 1029)	8/1/2024	\$ 59,319.25
	LIBRARY-KROUTH PRINCIPAL CD	GREENSTATE-1035 (Old 1030)	9/2/2024	\$ 54,637.71
	LIBRARY-KROUTH INTEREST CD	GREENSTATE-1036 (Old 1031)	9/2/2024	\$ 25,613.69
	GEN FUND-STREETSCAPE-ACCIONA DONATION CD	GREENSTATE-1033 (Old 1028)	12/6/2024	\$ 7,467.06
	SAVINGS ACCOUNTS			
	GENERAL FUND SAVINGS	GREENSTATE-0001		\$ 5.00
	LIBRARY - KROUTH INTEREST	FIDELITY-SAVINGS ACCOUNT		\$ 8,522.32
	LIBRARY - M GRAY SAVINGS	FIDELITY-SAVINGS ACCOUNT		\$ 16,353.25
	TOTAL CD'S & SAVINGS ACCOUNTS			\$ 283,585.58
	SUB TOTAL			\$ 7,989,521.14
PLUS	O/S DEPOSITS			\$ -
PLUS	ADJUSTMENTS			\$ -
LESS:	O/S CREDIT CARD			\$ -
LESS:	O/S CHECKS			\$ 33,900.30
	ENDING BOOK BALANCE			\$ 7,955,620.84
	NON-RECONCILIATION ITEM-CUBBY PARK CONCESSIONS			\$ 600.00

CLERK'S REPORT FOR THE MONTH OF MARCH 2024

DESCRIPTION	CHECKING	INVESTMENT	BEGINNING BALANCE	RECEIPTS	TRANSFER IN	DISBURSED	TRANSFER OUT	NET CHANGE LIABILITIES	CLERK'S BALANCE
GENERAL									
*(001) GENERAL OPERATING FUND	\$ 2,119,014.04	\$ 5.00	\$ 2,119,019.04	\$ 199,290.44		\$ 98,994.23		\$ 3,000.24	\$ 2,222,315.49
** FIRE APPARATUS RESERVE	\$ -	\$ -	\$ -						\$ -
POLICE APPARATUS RESERVE	\$ 88,178.95	\$ -	\$ 88,178.95						\$ 88,178.95
PARK & RECREATION RESERVE	\$ 17,340.39	\$ -	\$ 17,340.39						\$ 17,340.39
PUBLIC WORKS RESERVE	\$ 14,660.00	\$ -	\$ 14,660.00						\$ 14,660.00
CEMETERY BLDG/EQUIP INVESTMENT	\$ -	\$ -	\$ -						\$ -
SIGNS-ACCIONA DTN INVESTMENT	\$ -	\$ 7,380.21	\$ 7,380.21	\$ 86.85					\$ 7,467.06
PARK EQUIPMENT/RESERVE	\$ 13,000.00	\$ -	\$ 13,000.00						\$ 13,000.00
(022) CIVIC CENTER	\$ 48,198.84	\$ -	\$ 48,198.84	\$ 2,989.34		\$ 1,133.54			\$ 50,054.64
(027) MEMORIAL GARDEN PROJECT	\$ 414.00	\$ -	\$ 414.00						\$ 414.00
(028) SPLASH PAD RESERVE	\$ 100.00	\$ -	\$ 100.00						\$ 100.00
(031) LIBRARY	\$ (63,260.06)	\$ 94,610.31	\$ 31,350.25	\$ 851.25		\$ 18,188.89		\$ 705.77	\$ 14,718.38
(036) TORT LIABILITY	\$ (33,226.33)	\$ -	\$ (33,226.33)	\$ 9,450.81					\$ (23,775.52)
SPECIAL REVENUE									
(110) ROAD USE TAX	\$ 179,261.22	\$ -	\$ 179,261.22	\$ 20,457.61		\$ 24,831.80		\$ 715.53	\$ 175,602.56
(112) TRUST & AGENCY (EMPLOYEE BENEFITS)	\$ 380,743.44	\$ -	\$ 380,743.44	\$ 43,949.01		\$ 23,581.67			\$ 401,110.78
(119) EMERGENCY TAX FUND	\$ 28,921.08	\$ -	\$ 28,921.08	\$ 5,078.79					\$ 33,999.87
(121) LOCAL OPTION SALES TAX	\$ 573,993.29	\$ -	\$ 573,993.29	\$ 18,932.18					\$ 592,925.47
(125) TIF	\$ 380,452.85	\$ -	\$ 380,452.85	\$ 100,220.07					\$ 480,672.92
(126) TIF LMI MEADOWS PT 4	\$ 49,052.01	\$ -	\$ 49,052.01	\$ 506.00					\$ 49,558.01
(160) REVOLVING LOAN FUND	\$ 137,082.45	\$ -	\$ 137,082.45						\$ 137,082.45
DEBT SERVICE									
(226) DEBT SERVICE	\$ 378,639.87	\$ -	\$ 378,639.87	\$ 40,574.12					\$ 419,213.99
CAPITAL PROJECTS									
(300) CAPITAL IMPROVEMENT RESERVE	\$ 170,855.71	\$ -	\$ 170,855.71	\$ 9,693.12					\$ 180,548.83
(302) ARPA NEU FUND	\$ (0.00)	\$ -	\$ (0.00)						\$ (0.00)
(304) W MAIN ST STORMWATER IMP	\$ 10,000.00	\$ -	\$ 10,000.00						\$ 10,000.00
(308) PARK IMP - PEDERSEN VALLEY	\$ 14,827.20	\$ -	\$ 14,827.20						\$ 14,827.20
(312) DOWNTOWN EAST REDEVELOPMENT	\$ 22,412.82	\$ -	\$ 22,412.82						\$ 22,412.82
(319) RELOCATION OF WATER & SEWER LINES	\$ (365,572.60)	\$ -	\$ (365,572.60)						\$ (365,572.60)
(321) WIDENING WAPSI CREEK @ BERANEK PARK	\$ 157,798.81	\$ -	\$ 157,798.81			\$ 10,411.50			\$ 147,387.31
(322) SPLASH PAD	\$ -	\$ -	\$ -						\$ -
(323) I-80 WEST, WATER MAIN RELOCATE	\$ (24,271.48)	\$ -	\$ (24,271.48)						\$ (24,271.48)
(324) WW TREATMT FAC IMP 2021	\$ (274,074.10)	\$ -	\$ (274,074.10)	\$ 84,681.49		\$ 13,761.30			\$ (203,153.91)
(326) ROUNDABOUT MAIN & CEDAR	\$ 433,622.84	\$ -	\$ 433,622.84			\$ 220.00			\$ 433,402.84
(327) SPONSORED WATER QUALITY IMPE 2021	\$ (20,000.00)	\$ -	\$ (20,000.00)						\$ (20,000.00)
(329) EASTSIDE WATER MAINS PH1	\$ 377,996.28	\$ -	\$ 377,996.28			\$ 40,240.00			\$ 337,756.28
(330) EASTSIDE WATER MAINS PH2	\$ (56,348.51)	\$ -	\$ (56,348.51)			\$ 3,969.04			\$ (60,317.55)
PERMANENT									
(500) CEMETERY PERPETUAL FUND	\$ 33,690.60	\$ 100,437.36	\$ 134,127.96	\$ 300.00					\$ 134,427.96
(501) KROUTH PRINCIPAL FUND	\$ -	\$ 53,915.12	\$ 53,915.12	\$ 745.09					\$ 54,660.21
(502) KROUTH INTEREST FUND	\$ -	\$ 25,265.35	\$ 25,265.35	\$ 348.34					\$ 25,613.69
ENTERPRISE									
(600) WATER FUND	\$ 495,281.59	\$ -	\$ 495,281.59	\$ 64,964.16		\$ 33,246.90	\$ 5,147.29	\$ 639.95	\$ 522,491.51
(603) WATER SINKING FUND	\$ 44,691.90	\$ -	\$ 44,691.90	\$ -	\$ 5,147.29				\$ 49,839.19
(610) SEWER FUND	\$ 895,967.25	\$ -	\$ 895,967.25	\$ 86,109.40		\$ 25,665.08	\$ 42,904.31	\$ 615.60	\$ 914,122.86
(611) SEWER FUND SPECIAL	\$ 836,787.44	\$ -	\$ 836,787.44	\$ -	\$ 42,904.31				\$ 879,691.75
(614) WASTEWATER LIFT STATION	\$ -	\$ -	\$ -						\$ -
(740) STORM WATER UTILITY	\$ 202,949.48	\$ -	\$ 202,949.48	\$ 5,902.69		\$ 1,798.41		\$ 60.73	\$ 207,114.49
TOTAL	\$ 7,269,181.27	\$ 281,613.35	\$ 7,550,794.62	\$ 695,130.76	\$ 48,051.60	\$ 296,042.36	\$ 48,051.60	\$ 5,737.82	\$ 7,955,620.84
O/S CHECKS			\$19,078.30						\$33,900.30
ADJUSTMENTS			\$0.00						\$0.00
O/S DEPOSIT			\$0.00						\$0.00
O/S CREDIT CARD			\$0.00						\$0.00
BANK STATEMENT BALANCE			\$7,569,872.92						\$7,989,521.14

CITY OF WEST BRANCH
 MTD TREASURERS REPORT
 AS OF: MARCH 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	2,259,578.59	199,377.29	98,994.23	2,359,961.65	0.00	3,000.24	2,362,961.89
011-POLICE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014-FIRE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
016-CEMETERY BLDG/EQUIP RES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
017-PARK & REC RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018-PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022-CIVIC CENTER	48,198.84	2,989.34	1,133.54	50,054.64	0.00	0.00	50,054.64
026-SIGNS-ACCIONA DONATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
027-MEMORIAL GARDEN PROJECT	414.00	0.00	0.00	414.00	0.00	0.00	414.00
028-SPLASH PAD RESERVE	100.00	0.00	0.00	100.00	0.00	0.00	100.00
031-LIBRARY	31,350.25	851.25	18,188.89	14,012.61	0.00	705.77	14,718.38
036-TORT LIABILITY	(33,226.33)	9,450.81	0.00	(23,775.52)	0.00	0.00	(23,775.52)
050-HOME TOWN DAYS FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	179,261.22	20,457.61	24,831.80	174,887.03	0.00	715.53	175,602.56
111-POLICE RECOVERY ACT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-TRUST AND AGENCY	380,743.44	43,949.01	23,581.67	401,110.78	0.00	0.00	401,110.78
119-EMERGENCY TAX FUND	28,921.08	5,078.79	0.00	33,999.87	0.00	0.00	33,999.87
121-OPTION TAX	573,993.29	18,932.18	0.00	592,925.47	0.00	0.00	592,925.47
125-T I F	380,452.85	100,220.07	0.00	480,672.92	0.00	0.00	480,672.92
126-TIF LMI MEADOWS PT 4	49,052.01	506.00	0.00	49,558.01	0.00	0.00	49,558.01
160-REVOLVING LOAN FUND	137,082.45	0.00	0.00	137,082.45	0.00	0.00	137,082.45
225-TIF DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
226-GO DEBT SERVICE	378,639.87	40,574.12	0.00	419,213.99	0.00	0.00	419,213.99
300-CAPITAL IMPROV. RESERVE	170,855.71	9,693.12	0.00	180,548.83	0.00	0.00	180,548.83
301-REAP GRANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
302-ARPA NEU FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
303-FIRE CAP PROJECT ADDITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304-W MAIN ST STORMWATER IMP	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
305-MAIN ST CROSSINGS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306-4TH ST IMPROVEMENTS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307-MAIN ST INTERSECTION IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308-PARK IMP - PEDERSEN VALLE	14,827.20	0.00	0.00	14,827.20	0.00	0.00	14,827.20
309-PHASE I PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-COLLEGE STREET BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311-BERANEK PARKING IMPROVEME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
312-DOWNTOWN EAST REDEVELOPME	22,412.82	0.00	0.00	22,412.82	0.00	0.00	22,412.82
313-MAIN ST SIDEWALK-PHASE 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
314-N FIRST ST IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315-MAIN ST WATER MAIN IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
316-I & I LINE/GROUT PH 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
317-ORANGE ST 4TH TO 5TH IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
318-COLLEGE ST & 2ND ST IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
319-RELOCATING WATER & SEWER	(365,572.60)	0.00	0.00	(365,572.60)	0.00	0.00	(365,572.60)
320-LIBRARY PARKING LOT IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
321-WIDENING WAPSI CREEK @ BE	157,798.81	0.00	10,411.50	147,387.31	0.00	0.00	147,387.31
322-SPLASH PAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323-I-80 WEST, WATER MAIN REL	(24,271.48)	0.00	0.00	(24,271.48)	0.00	0.00	(24,271.48)
324-WW TREATMT FAC IMP 2021	(274,074.10)	84,681.49	13,761.30	(203,153.91)	0.00	0.00	(203,153.91)
326-ROUNDAABOUT MAIN & CEDAR-J	433,622.84	0.00	220.00	433,402.84	0.00	0.00	433,402.84
327-SPONS WATER QUAL IMP 2021	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	(20,000.00)

CITY OF WEST BRANCH
 MTD TREASURERS REPORT
 AS OF: MARCH 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
328-GREENVIEW WATER MAIN NLOO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329-EASTSIDE WATER MAIN PH1	377,996.28	0.00	40,240.00	337,756.28	0.00	0.00	337,756.28
330-EASTSIDE WATER MAIN PH2	(56,348.51)	0.00	3,969.04	(60,317.55)	0.00	0.00	(60,317.55)
500-CEMETERY PERPETUAL FUND	134,127.96	300.00	0.00	134,427.96	0.00	0.00	134,427.96
501-KROUTH PRINCIPAL FUND	53,915.12	745.09	0.00	54,660.21	0.00	0.00	54,660.21
502-KROUTH INTEREST FUND	25,265.35	348.34	0.00	25,613.69	0.00	0.00	25,613.69
600-WATER FUND	495,281.59	64,964.16	38,394.19	521,851.56	0.00	639.95	522,491.51
601-WATER RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-WATER SINKING FUND	44,691.90	5,147.29	0.00	49,839.19	0.00	0.00	49,839.19
610-SEWER FUND	895,967.25	86,109.40	68,569.39	913,507.26	0.00	615.60	914,122.86
611-SEWER FUND SPECIAL	836,787.44	42,904.31	0.00	879,691.75	0.00	0.00	879,691.75
614-WASTEWATER LIFT STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
740-STORM WATER UTILITY	202,949.48	5,902.69	1,798.41	207,053.76	0.00	60.73	207,114.49
950-BC/BS FLEXIBLE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	7,550,794.62	743,182.36	344,093.96	7,949,883.02	0.00	5,737.82	7,955,620.84

*** END OF REPORT ***

CITY OF WEST BRANCH
 YTD TREASURERS REPORT
 AS OF: MARCH 31ST, 2024

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	1,927,106.54	1,394,376.83	958,521.48	2,362,961.89	0.00	0.00	2,362,961.89
011-POLICE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
014-FIRE APPARATUS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
016-CEMETERY BLDG/EQUIP RES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
017-PARK & REC RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018-PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
022-CIVIC CENTER	48,004.54	18,325.28	16,275.18	50,054.64	0.00	0.00	50,054.64
026-SIGNS-ACCIONA DONATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
027-MEMORIAL GARDEN PROJECT	414.00	0.00	0.00	414.00	0.00	0.00	414.00
028-SPLASH PAD RESERVE	100.00	0.00	0.00	100.00	0.00	0.00	100.00
031-LIBRARY	140,264.18	23,461.00	149,006.80	14,718.38	0.00	0.00	14,718.38
036-TORT LIABILITY	19,354.65	53,455.92	96,586.09	(23,775.52)	0.00	0.00	(23,775.52)
050-HOME TOWN DAYS FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-ROAD USE TAX	143,232.45	257,124.27	224,754.16	175,602.56	0.00	0.00	175,602.56
111-POLICE RECOVERY ACT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-TRUST AND AGENCY	337,376.69	253,844.99	190,110.90	401,110.78	0.00	0.00	401,110.78
119-EMERGENCY TAX FUND	5,268.84	28,731.03	0.00	33,999.87	0.00	0.00	33,999.87
121-OPTION TAX	354,223.23	238,702.24	0.00	592,925.47	0.00	0.00	592,925.47
125-T I F	107,755.95	398,476.97	25,560.00	480,672.92	0.00	0.00	480,672.92
126-TIF LMI MEADOWS PT 4	13,479.59	36,078.42	0.00	49,558.01	0.00	0.00	49,558.01
160-REVOLVING LOAN FUND	137,082.45	0.00	0.00	137,082.45	0.00	0.00	137,082.45
225-TIF DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
226-GO DEBT SERVICE	285,179.39	222,108.35	88,073.75	419,213.99	0.00	0.00	419,213.99
300-CAPITAL IMPROV. RESERVE	125,745.00	54,803.83	0.00	180,548.83	0.00	0.00	180,548.83
301-REAP GRANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
302-ARPA NEU FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
303-FIRE CAP PROJECT ADDITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304-W MAIN ST STORMWATER IMP	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
305-MAIN ST CROSSINGS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306-4TH ST IMPROVEMENTS PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307-MAIN ST INTERSECTION IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308-PARK IMP - PEDERSEN VALLE	14,827.20	0.00	0.00	14,827.20	0.00	0.00	14,827.20
309-PHASE I PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
310-COLLEGE STREET BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
311-BERANEK PARKING IMPROVEME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
312-DOWNTOWN EAST REDEVELOPME	22,412.82	0.00	0.00	22,412.82	0.00	0.00	22,412.82
313-MAIN ST SIDEWALK-PHASE 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
314-N FIRST ST IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315-MAIN ST WATER MAIN IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
316-I & I LINE/GROUT PH 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
317-ORANGE ST 4TH TO 5TH IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
318-COLLEGE ST & 2ND ST IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
319-RELOCATING WATER & SEWER	(413,188.80)	392,074.29	344,458.09	(365,572.60)	0.00	0.00	(365,572.60)
320-LIBRARY PARKING LOT IMPRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
321-WIDENING WAPSI CREEK @ BE	(8,983.52)	250,641.43	94,270.60	147,387.31	0.00	0.00	147,387.31
322-SPLASH PAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
323-I-80 WEST, WATER MAIN REL	(24,271.48)	0.00	0.00	(24,271.48)	0.00	0.00	(24,271.48)
324-WW TREATMT FAC IMP 2021	80,000.00	2,373,258.98	2,656,412.89	(203,153.91)	0.00	0.00	(203,153.91)
326-ROUNDAABOUT MAIN & CEDAR-J	(51,236.09)	1,347,197.70	862,558.77	433,402.84	0.00	0.00	433,402.84
327-SPONS WATER QUAL IMP 2021	(20,000.00)	0.00	0.00	(20,000.00)	0.00	0.00	(20,000.00)

CITY OF WEST BRANCH
 YTD TREASURERS REPORT
 AS OF: MARCH 31ST, 2024

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	Y-T-D EXPENSES	CASH BASIS ENDING BAL.	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
328-GREENVIEW WATER MAIN NLOO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329-EASTSIDE WATER MAIN PH1 (39,352.46)	1,535,178.77	1,158,070.03	337,756.28	0.00	0.00	337,756.28
330-EASTSIDE WATER MAIN PH2	0.00	0.00	60,317.55 (60,317.55)	0.00	0.00	(60,317.55)
500-CEMETERY PERPETUAL FUND	131,922.36	2,505.60	0.00	134,427.96	0.00	0.00	134,427.96
501-KROUTH PRINCIPAL FUND	52,634.25	2,025.96	0.00	54,660.21	0.00	0.00	54,660.21
502-KROUTH INTEREST FUND	24,666.83	946.86	0.00	25,613.69	0.00	0.00	25,613.69
600-WATER FUND	327,497.42	631,512.96	436,518.87	522,491.51	0.00	0.00	522,491.51
601-WATER RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603-WATER SINKING FUND	5,173.58	46,325.61	1,660.00	49,839.19	0.00	0.00	49,839.19
610-SEWER FUND	724,784.24	779,406.68	590,068.06	914,122.86	0.00	0.00	914,122.86
611-SEWER FUND SPECIAL	550,682.88	386,138.79	57,129.92	879,691.75	0.00	0.00	879,691.75
614-WASTEWATER LIFT STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
740-STORM WATER UTILITY	183,444.34	53,437.88	29,767.73	207,114.49	0.00	0.00	207,114.49
950-BC/BS FLEXIBLE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	5,215,601.07	10,780,140.64	8,040,120.87	7,955,620.84	0.00	0.00	7,955,620.84

*** END OF REPORT ***

PROGRAM EXPENDITURES FOR THE MONTH OF MARCH 2024

75.00%

FUNCTIONS	BUDGET	MTD EXP	YTD EXP	REMAINING	PERCENT
	EXP			BALANCE	OF EXPENSES
PUBLIC SAFETY					
POLICE DEPARTMENT					
GENERAL FUND	\$ 421,181.00	\$ 35,982.21	\$ 261,515.66	\$ 159,665.34	62.09%
TORT LIABILITY	\$ 19,122.00	\$ -	\$ 13,285.66	\$ 5,836.34	69.48%
TRUST & AGENCY	\$ 93,277.00	\$ 4,828.81	\$ 51,330.65	\$ 41,946.35	55.03%
FIRE DEPARTMENT					
GENERAL FUND	\$ 287,550.00	\$ 6,440.88	\$ 64,282.24	\$ 223,267.76	22.36%
TORT LIABILITY	\$ 35,668.00	\$ -	\$ 46,772.71	\$ (11,104.71)	131.13%
TRUST & AGENCY	\$ 41,303.00	\$ 1,703.46	\$ 16,110.79	\$ 25,192.21	39.01%
BUILDING INSPECTIONS				\$ -	#DIV/0!
GENERAL FUND	\$ 70,623.00	\$ 4,251.64	\$ 32,361.21	\$ 38,261.79	45.82%
TORT LIABILITY	\$ 200.00	\$ -	\$ 447.93	\$ (247.93)	223.97%
TRUST & AGENCY	\$ 17,850.00	\$ 957.03	\$ 8,627.16	\$ 9,222.84	48.33%
ANIMAL CONTROL	\$ 3,800.00	\$ -	\$ -	\$ 3,800.00	0.00%
TOTAL PUBLIC SAFETY	\$ 990,574.00	\$ 54,164.03	\$ 494,734.01	\$ 495,839.99	49.94%
PUBLIC WORKS					
ROADS & STREETS					
GENERAL FUND	\$ 43,000.00	\$ -	\$ 21,931.54	\$ 21,068.46	51.00%
TORT LIABILITY	\$ 18,022.00	\$ -	\$ 15,146.09	\$ 2,875.91	84.04%
ROAD USE TAX FUND	\$ 299,953.00	\$ 24,831.80	\$ 224,754.16	\$ 75,198.84	74.93%
TRUST & AGENCY	\$ 60,195.00	\$ 3,003.09	\$ 27,335.35	\$ 32,859.65	45.41%
STREET LIGHTING - GENERAL FUND	\$ 40,000.00	\$ 3,050.27	\$ 27,751.97	\$ 12,248.03	69.38%
SOLID WASTE - GENERAL FUND	\$ 275,218.00	\$ 18,129.25	\$ 179,182.57	\$ 96,035.43	65.11%
TOTAL PUBLIC WORKS	\$ 736,388.00	\$ 49,014.41	\$ 496,101.68	\$ 240,286.32	67.37%
TOTAL HEALTH & SOCIAL SERVICES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CULTURE & RECREATION					
LIBRARY					
GENERAL FUND	\$ 231,365.00	\$ 18,188.89	\$ 149,006.80	\$ 82,358.20	64.40%
TORT LIABILITY	\$ 5,260.00	\$ -	\$ 5,429.51	\$ (169.51)	103.22%
TRUST & AGENCY	\$ 42,841.00	\$ 3,508.43	\$ 35,433.87	\$ 7,407.13	82.71%
PARKS & RECREATION				\$ -	
GENERAL FUND	\$ 228,196.00	\$ 6,567.02	\$ 80,576.95	\$ 147,619.05	35.31%
TORT LIABILITY	\$ 6,863.00	\$ -	\$ 6,624.56	\$ 238.44	96.53%
TRUST & AGENCY	\$ 53,368.00	\$ 1,258.84	\$ 11,419.86	\$ 41,948.14	21.40%

FUNCTIONS	BUDGET EXP	MTD EXP	YTD EXP	REMAINING BALANCE	PERCENT OF EXPENSES
CEMETERY					
GENERAL FUND	\$ 92,223.00	\$ 4,478.10	\$ 49,599.89	\$ 42,623.11	53.78%
TORT LIABILITY	\$ 3,094.00	\$ -	\$ 2,462.66	\$ 631.34	79.59%
TRUST & AGENCY	\$ 18,293.00	\$ 1,093.46	\$ 9,652.77	\$ 8,640.23	52.77%
CIVIC CENTER				\$ -	
GENERAL FUND	\$ 19,900.00	\$ 1,133.54	\$ 16,275.18	\$ 3,624.82	81.78%
TRUST & AGENCY	\$ -	\$ -	\$ -	\$ -	#DIV/0!
COMMUNITY & CULTURAL DEV. (HHTD)	\$ 32,050.00	\$ 20.24	\$ 27,956.00	\$ 4,094.00	87.23%
LOCAL CABLE ACCESS				\$ -	
GENERAL FUND	\$ 22,801.00	\$ 500.85	\$ 18,262.59	\$ 4,538.41	80.10%
TRUST & AGENCY	\$ 3,846.00	\$ -	\$ -	\$ 3,846.00	0.00%
TOTAL CULTURE & RECREATION	\$ 760,100.00	\$ 36,749.37	\$ 412,700.64	\$ 347,399.36	54.30%
COMMUNITY & ECONOMIC DEV.					
ECONOMIC DEVELOPMENT	\$ 91,500.00	\$ -	\$ 35,169.96	\$ 56,330.04	38.44%
PLANNING & ZONING	\$ 20,000.00	\$ 1,167.32	\$ 10,390.71	\$ 9,609.29	51.95%
REVOLVING LOAN FUND	\$ -	\$ -	\$ -	\$ -	
TIF DEBT SERVICE	\$ 183,881.00	\$ -	\$ 25,560.00	\$ 158,321.00	13.90%
TOTAL COMMUNITY & E.D.	\$ 295,381.00	\$ 1,167.32	\$ 71,120.67	\$ 224,260.33	24.08%
GENERAL GOVERNMENT					
MAYOR & COUNCIL					
GENERAL FUND	\$ 20,500.00	\$ 524.71	\$ 13,389.95	\$ 7,110.05	65.32%
TRUST & AGENCY	\$ 2,906.00	\$ 41.08	\$ 1,199.32	\$ 1,706.68	41.27%
CLERK & TREASURER					
GENERAL FUND	\$ 181,346.00	\$ 15,751.40	\$ 115,476.63	\$ 65,869.37	63.68%
TORT LIABILITY	\$ 6,792.00	\$ -	\$ 6,416.97	\$ 375.03	94.48%
TRUST & AGENCY	\$ 44,670.00	\$ 7,187.47	\$ 29,001.13	\$ 15,668.87	64.92%
LEGAL SERVICES	\$ 27,000.00	\$ 2,130.34	\$ 20,673.61	\$ 6,326.39	76.57%
TOTAL GENERAL GOVERNMENT	\$ 283,214.00	\$ 25,635.00	\$ 186,157.61	\$ 97,056.39	65.73%
GO DEBT SERVICE	\$ 930,769.00	\$ -	\$ 88,073.75	\$ 842,695.25	9.46%
CAPITAL PROJECTS					
ARPA FUNDED PROJECT	\$ 372,612.00	\$ -	\$ -	\$ 372,612.00	0.00%
RELOCATING WATER & SEWER LINES	\$ 658,100.00	\$ -	\$ 344,458.09	\$ 313,641.91	52.34%
WIDENING WAPSI CREEK @ BERANEK	\$ 1,000,000.00	\$ 10,411.50	\$ 94,270.60	\$ 905,729.40	9.43%
WW TREATMENT FACILITY IMP 2021	\$ 7,000,000.00	\$ 13,761.30	\$ 2,656,412.89	\$ 4,343,587.11	37.95%

FUNCTIONS	BUDGET	MTD EXP	YTD EXP	REMAINING	PERCENT
	EXP			BALANCE	OF EXPENSES
ROUNDAABOUT MAIN & CEDAR	\$ 1,100,000.00	\$ 220.00	\$ 862,558.77	\$ 237,441.23	78.41%
EASTSIDE WATER MAINS PHASE 1	\$ 1,800,000.00	\$ 40,240.00	\$ 1,158,070.03	\$ 641,929.97	64.34%
EASTSIDE WATER MAINS PHASE 2	\$ -	\$ 3,969.04	\$ 60,317.55	\$ (60,317.55)	#DIV/0!
TOTAL CAPITAL PROJECTS	\$ 11,930,712.00	\$ 68,601.84	\$ 5,176,087.93	\$ 6,754,624.07	43.38%
BUSINESS TYPE ACTIVITIES					
WATER FUND	\$ 475,028.00	\$ 33,246.90	\$ 390,193.26	\$ 84,834.74	82.14%
TRUST & AGENCY	\$ 28,597.00	\$ -	\$ -	\$ 28,597.00	
WATER SINKING FUND	\$ 61,768.00	\$ -	\$ 1,660.00	\$ 60,108.00	2.69%
SEWER FUND	\$ 318,560.00	\$ 25,665.08	\$ 203,929.27	\$ 114,630.73	64.02%
TRUST & AGENCY	\$ 23,652.00	\$ -	\$ -	\$ 23,652.00	
SEWER FUND SPECIAL	\$ 503,360.00	\$ -	\$ 57,129.92	\$ 446,230.08	11.35%
STORM WATER UTILITY	\$ 49,664.00	\$ 1,798.41	\$ 29,767.73	\$ 19,896.27	59.94%
TRUST & AGENCY	\$ 2,522.00	\$ -	\$ -	\$ 2,522.00	0.00%
TOTAL BUSINESS TYPE ACTIVITIES	\$ 1,463,151.00	\$ 60,710.39	\$ 682,680.18	\$ 780,470.82	46.66%
NON-DEPARTMENTAL TRANSFERS					
GENERAL FUND	\$ 199,791.00	\$ -	\$ -	\$ 199,791.00	0.00%
EMERGENCY TAX FUND	\$ 42,822.00	\$ -	\$ -	\$ 42,822.00	0.00%
LOCAL OPTION SALES TAX	\$ 238,200.00	\$ -	\$ -	\$ 238,200.00	0.00%
TIF	\$ 381,273.00	\$ -	\$ -	\$ 381,273.00	0.00%
WATER FUND	\$ 131,377.00	\$ 5,147.29	\$ 46,325.61	\$ 85,051.39	35.26%
SEWER FUND	\$ 584,395.00	\$ 42,904.31	\$ 386,138.79	\$ 198,256.21	66.07%
TOTAL NON-DEPARMENTAL TRANSFERS	\$ 1,577,858.00	\$ 48,051.60	\$ 432,464.40	\$ 1,145,393.60	27.41%
TOTAL FOR ALL FUNCTIONS	\$ 18,968,147.00	\$ 344,093.96	\$ 8,040,120.87	\$ 10,928,026.13	42.39%

CITY OF WEST BRANCH
 EXPENDITURES BY ACTIVITY (UNAUDITED)
 AS OF: MARCH 31ST, 2024

001-GENERAL FUND

75.00% OF FISCAL YEAR

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL NON-PROGRAM	1,577,858.00	48,051.60	432,464.40	27.41	1,145,393.60
TOTAL PUBLIC SAFETY	990,574.00	54,164.03	494,734.01	49.94	495,839.99
TOTAL PUBLIC WORKS	736,388.00	49,014.41	496,101.68	67.37	240,286.32
TOTAL HEALTH & SOCIAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL CULTURE & RECREATION	760,100.00	36,749.37	412,700.64	54.30	347,399.36
TOTAL COMMUNITY & ECON DEVELOP	295,381.00	1,167.32	71,120.67	24.08	224,260.33
TOTAL GENERAL GOVERNMENT	283,214.00	25,635.00	186,157.61	65.73	97,056.39
TOTAL DEBT SERVICE	930,769.00	0.00	88,073.75	9.46	842,695.25
TOTAL CAPITAL PROJECTS	11,930,712.00	68,601.84	5,176,087.93	43.38	6,754,624.07
TOTAL BUSINESS TYPE/ENTERPRISE	1,463,151.00	60,710.39	682,680.18	46.66	780,470.82
TOTAL EXPENDITURES	18,968,147.00	344,093.96	8,040,120.87	42.39	10,928,026.13



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Claims for May 6, 2024
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PREPARED BY: Heidi Van Auken, Finance Officer
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DATE: April 30, 2024

SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

EXPENDITURES**5/6/2024**

ACTION SEWER & SEPTIC SERVICE	N DOWNEY PLUGGED STORM SEWER	377.50
AMAZON.COM	PROGRAM & BLDG SUPPLIES	72.93
BARRETT, BENJAMIN	FIRE TRAINING REIMBURSEMENT	653.00
BRICK, LESLIE	MEALS, MILEAGE REIMBURSEMENT	283.04
DES MOINES STAM	NOTARY STAMP - VAN AUKEN	34.00
DOG WASTE DEPOT	DOG WASTE BAGS	709.95
DONAHUES CARPET CLEANING	CARPET CLEANING - LIBRARY	575.04
HEIDI VAN AUKEN	MILEAGE, MEAL REIMBURSEMENT	108.55
HI-LINE	SHOP SUPPLIES	118.14
HOLIDAY INN DM AIRPORT	IMFOA LODGING-BRICK, VAN AUKEN	712.32
HOLLYWOOD GRAPHICS	REVERSIBLE JERSEYS	749.00
IOWA ASSN. MUN. UTILITIES	QUARTERLY SAFETY TRAINING DUES	950.00
IA LAW ENFORCEMENT ACADEMY	MMPI--2 EVAL POLICE	50.00
IOWA ONE CALL	UTILITY LOCATION SERVICES	82.80
RECDESK LLC	ANNUAL SUBSCRIPTION	5,800.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	250.38
THE HOME DEPOT PRO	BLDG SUPPLIES-P&R	297.65
TYLER TECHNOLOGIES	AUTO METER READ FEE	321.50
UNIVERSITY OF IOWA HEALTH	DRUG TESTING-PW, POLICE	568.00
WB COMMUNITY SCHOOLS	YOUTH BASKETBALL GYM RENTAL	450.00
TOTAL		13,163.80

PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS**4/26/2024****48,181.86****PAID BETWEEN MEETINGS**

METLIFE	INSURANCE	1,341.59
SISCO	INSURANCE	11,193.73
SISCO	HEALTH & FLEX CLAIMS 4/29/2024	5,744.32
BOOMERANG	WW TREATMENT PAY ESTIMATE 17	519,910.77
AMAZON.COM	BOOKS	18.77
BAKER & TAYLOR	BOOKS	462.39
JOHN DEERE FINANCIAL	MISC. SUPPLIES FOR WATER	142.90
LYNCH'S EXCAVATING	WATER MAIN REPAIR-ORANGE ST.	4,570.80
MEDIACOM	CABLE SERVICE	41.90
PLUNKETT'S PEST CONTROL	PEST CONTROL-CITY, TOWN HALL	110.14
QUILL	OFFICE SUPPLIES	79.47
THE HOME DEPOT PRO	SOAP FOR PARK BATHROOMS	27.60
US BANK CORP. CARD	CREDIT CARD PURCHASES	1,909.10
VERIZON WIRELESS	VERIZON WIRELESS	412.70
VARIOUS VENDORS	UB REFUNDS	31.95
AMAZON.COM	DVDS - LIBRARY	99.19
BROWN'S WEST BRANCH	COOLANT - POLICE	41.20

CEDAR CO. SHERIFF'S OFFICE	PATROL RESERVES	4,375.00
CEDAR CO. COOPERATIVE	FUEL	2,455.70
CULLIGAN WATER TECH	WATER SOFTENER SERVICE	30.49
GRIEBAHN INDUSTRIES	NAME PLATES - POLICE, P&R	46.00
HEIMAN FIRE EQUIPMENT	LIGHT	244.82
IA LAW ENFORCEMENT ACADEMY	MMPI--2 EVAL POLICE	150.00
OASIS ELECTRIC	REPLACE PHOTOCELL LIGHT-FIRE	131.30
PARKSIDE SERVICE	BRAKE REPAIR - 550 PW	323.58
PLAY IT AGAIN SPORTS	COACHES SCORE BOOK	6.99
WEST BRANCH REPAIRS	VEHICLE SERVICES - FIRE	303.40
WEST BRANCH TIMES	LEGAL PUBLICATIONS, JOB ADS	908.10
TOTAL		555,113.90
GRAND TOTAL EXPENDITURES		616,459.56
FUND TOTALS		
001 GENERAL FUND		38,703.90
022 CIVIC CENTER		55.07
031 LIBRARY		5,644.89
110 ROAD USE TAX		5,640.42
112 TRUST AND AGENCY		24,737.10
324 WW TREATMENT FACILITY		519,910.77
600 WATER FUND		12,681.69
610 SEWER FUND		8,188.32
740 STORM WATER UTILITY		897.40
GRAND FUND TOTAL		616,459.56

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
POLICE OPERATION	GENERAL FUND	IOWA LAW ENFORCEMENT ACADEMY	MMPI--2 EVAL POLICE	50.00	
		UNIVERSITY OF IOWA HEALTH CARE-OH	DRUG TESTING-PW, POLICE	404.00	
			TOTAL:	454.00	
FIRE OPERATION	GENERAL FUND	BARRETT, BENJAMIN	FIRE TRAINING REIMBURSEMEN	653.00	
			TOTAL:	653.00	
PARK & RECREATION	GENERAL FUND	WEST BRANCH COMMUNITY SCHOOLS	YOUTH BASKETBALL GYM RENTA	150.00	
			YOUTH BASKETBALL GYM RENTA	300.00	
			HOLLYWOOD GRAPHICS	REVERSIBLE JERSEYS	749.00
			THE HOME DEPOT PRO	TOWEL DISPENSER-P&R	45.59
				SOAP & PAPER BATHROOM SUPP	252.06
			RECDESK LLC	ANNUAL SUBSCRIPTION	5,800.00
			DOG WASTE DEPOT	DOG WASTE BAGS	709.95
			TOTAL:	8,006.60	
CLERK & TREASURER	GENERAL FUND	HOLIDAY INN DES MOINES AIRPORT	IMFOA LODGING-BRICK	356.16	
			IMFOA LODGING-VAN AUKEN	356.16	
			BRICK, LESLIE	MEALS, MILEAGE REIMBURSEME	283.04
			DES MOINES STAMP MFG CO	NOTARY STAMP - VAN AUKEN	34.00
			HEIDI VAN AUKEN	MILEAGE, MEAL REIMBURSEMEN	108.55
			TOTAL:	1,137.91	
LIBRARY	LIBRARY	DONAHUES CARPET & UPHOLSTERY CLEANING AMAZON.COM.CA., INC.	CARPET CLEANING - LIBRARY	575.04	
			TURTLE & BLDG SUPPLIES	39.96	
			ADULT PROG SUPPLIES QUILLI	32.97	
			TOTAL:	647.97	
ROADS & STREETS	ROAD USE TAX	UNIVERSITY OF IOWA HEALTH CARE-OH	DRUG TESTING-PW, POLICE	164.00	
			TOTAL:	164.00	
WATER OPERATING	WATER FUND	IOWA ONE CALL TYLER TECHNOLOGIES IOWA ASSN. MUN. UTILITIES	UTILITY LOCATION SERVICES	41.40	
			AUTO METER READ FEE	321.50	
			QUARTERLY SAFETY TRAINING	475.00	
			TOTAL:	837.90	
SEWER OPERATING	SEWER FUND	IOWA ONE CALL IOWA ASSN. MUN. UTILITIES STATE INDUSTRIAL PRODUCTS HI-LINE INC	UTILITY LOCATION SERVICES	41.40	
			QUARTERLY SAFETY TRAINING	475.00	
			CHEMICAL	250.38	
			SHOP SUPPLIES	118.14	
			TOTAL:	884.92	
STORM WATER UTILITY	STORM WATER UTILIT	ACTION SEWER & SEPTIC SERVICES INC.	N DOWNEY PLUGGED STORM SEW	377.50	
			TOTAL:	377.50	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====	
001	GENERAL FUND 10,251.51
031	LIBRARY 647.97
110	ROAD USE TAX 164.00
600	WATER FUND 837.90
610	SEWER FUND 884.92
740	STORM WATER UTILITY 377.50

	GRAND TOTAL: 13,163.80

TOTAL PAGES: 2

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of WEST BRANCH
Fiscal Year July 1, 2023 - June 30, 2024

The City of WEST BRANCH will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 5/6/2024 07:00 PM

Contact: Heidi Van Auken

Phone: (319) 643-5888

Meeting Location: Council Chambers at City Office
110 N. Poplar Street
West Brach, IA 52358

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	2,138,573	0	2,138,573
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,138,573	0	2,138,573
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	650,292	0	650,292
Other City Taxes	6	330,956	0	330,956
Licenses & Permits	7	56,500	0	56,500
Use of Money & Property	8	10,765	0	10,765
Intergovernmental	9	1,991,840	0	1,991,840
Charges for Service	10	2,034,072	0	2,034,072
Special Assessments	11	0	0	0
Miscellaneous	12	27,000	0	27,000
Other Financing Sources	13	8,200,000	1,100,000	9,300,000
Transfers In	14	801,381	119,905	921,286
Total Revenues & Other Sources	15	16,241,379	1,219,905	17,461,284
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	990,574	84,423	1,074,997
Public Works	17	736,388	32,000	768,388
Health and Social Services	18	0	0	0
Culture and Recreation	19	760,100	18,800	778,900
Community and Economic Development	20	295,381	0	295,381
General Government	21	283,214	0	283,214
Debt Service	22	930,769	144,540	1,075,309
Capital Projects	23	4,930,712	860,318	5,791,030
Total Government Activities Expenditures	24	8,927,138	1,140,081	10,067,219
Business Type/Enterprise	25	8,463,151	138,000	8,601,151
Total Gov Activities & Business Expenditures	26	17,390,289	1,278,081	18,668,370
Transfers Out	27	801,381	119,905	921,286
Total Expenditures/Transfers Out	28	18,191,670	1,397,986	19,589,656
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,950,291	-178,081	-2,128,372
Beginning Fund Balance July 1, 2023	30	5,193,341	0	5,193,341
Ending Fund Balance June 30, 2024	31	3,243,050	-178,081	3,064,969

Explanation of Changes: The revenue amendment is due to SRF loan proceeds for the East Side Water Mains Phase 2 project and transfers to Debt Service from TIF and Water for the 2023 Bond payment. The expense amendment considers increases in staff and wages to the Police Department; adjusted debt service payments for the 2023 Bond; East Side Water Mains Phase 2 project expenses; insurance premium increases, and automated water reading equipment and software.

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON THE PROPOSED AMENDMENT TO THE WEST BRANCH ZONING CODE.

YOU ARE HEREBY NOTIFIED that a public hearing will be held by the West Branch City Council in the Council Chambers at the City Office, located at 110 N. Poplar Street in West Branch, IA at 7:00 p.m. on Monday, May 6, 2024.

The public hearing will discuss the proposed rezoning of nineteen (19) lots from R-1 to R-2, of the following described parcel:

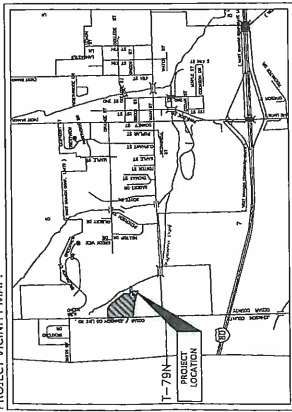
BEING PART OF AUDITOR'S PARCEL G IN BOOK I PAGE 103 IN THE NORTHWEST QUARTER (NW ¼) OF THE SOUTHWEST QUARTER (SW ¼) AND THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 04 WEST OF THE 5TH/ P.M., CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF LOT 32 OF THE CORRECTED PLAT FOR THE MEADOWS SUBDIVISION PART 4B AS RECORDED IN BOOK 1554, PAGE 326 OF THE CEDAR COUNTY RECORDER'S OFFICE, THENCE N88°41'21"E, 172.30 FEET TO THE SOUTH LINE OF OUTLOT B OF THE MEADOWS SUBDIVISION PART 4A AS RECORDED IN BOOK 1492, PAGE 39 OF THE CEDAR COUNTY RECORDER'S OFFICE; THENCE ALONG SAID SOUTH LINE S82°46'48"E, 80.44 FEET; THENCE ALONG SAID SOUTH LINE S58°47'20"E, 126.13 FEET; THENCE ALONG SAID SOUTH LINE S38°53'07"E, 499.31 FEET; THENCE ALONG SAID SOUTH LINE S09°48'28"W, 146.35 FEET; THENCE ALONG SAID SOUTH LINE S80°11'32"E, 60.86 FEET; THENCE 151.84 FEET ALONG SAID SOUTH LINE ON A 300.00 FOOT RADIUS CURVE CONCAVE NORTHERLY, (CHORD BEARING N85°18'30"E, 150.22 FEET) TO THE WEST LINE OF LOT A OF SAID PART 4A; THENCE ALONG SAID WEST LINE S19°00'26"E, 66.00 FEET TO THE NORTH LINE OF OUTLOT A OF SAID PART A; THENCE 140.95 FEET ALONG SAID NORTH LINE ON A 352.59 FOOT RADIUS CURVE CONCAVE NORTHERLY (CHORD BEARING S81°52'08"W, 140.01 FEET) THENCE ALONG SAID SOUTH LINE S01°20'05"W, 156.35 FEET; THENCE ALONG SAID NORTH LINE N71°51'36"W, 259.28 FEET; THENCE ALONG SAID NORTH LINE N77°54'25"W, 108.11 FEET; THENCE N85°28'43"W, 277.46 FEET; THENCE ALONG SAID NORTH LINE N69°36'54"W, 99.17 FEET; THENCE N01°19'23"W, 681.39 FEET TO THE POINT OF BEGINNING. DESCRIBED AREA CONTAINS 9.83 ACRES AND IS SUBJECT TO EASEMENTS AND OTHER RESTRICTIONS OF RECORD.

All interested persons are invited to attend these meetings and be heard on the aforementioned proposed adoption of the amendment. Further information regarding same may be obtained by contacting the West Branch City Clerk.

/s/ Leslie Brick
Leslie Brick, City Clerk
Ordered by the West Branch City Council

REZONING EXHIBIT MEADOWS PART 6 WEST BRANCH, IOWA

PROJECT VICINITY MAP:



APPLICANT INFORMATION:

OWNER:
KLM INVESTMENTS, LLC.
P.O. BOX 698
WEST BRANCH, IA 52358

DEVELOPER:
KLM INVESTMENTS, LLC.
P.O. BOX 698
WEST BRANCH, IA 52358

ATTORNEY:
MICHAEL W. KENNEDY
920 S. DUBUQUE STREET
IOWA CITY, IA 52240

PREPARED BY:
AXIOM CONSULTANTS, LLC
300 S. CLINTON STREET, UNIT 200
IOWA CITY, IOWA 52240

LEGAL DESCRIPTION:

BEING PART OF AUDITOR'S PARCEL G IN BOOK 1 PAGE 103 IN THE NORTHWEST QUARTER (NW ¼) OF THE SOUTHWEST QUARTER (SW ¼) AND THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 04 WEST OF THE 5TH P.M., CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS

BEGINNING AT THE SOUTHWEST CORNER OF LOT 32 OF THE CORRECTED PLAT FOR THE MEADOWS SUBDIVISION PART 4B AS RECORDED IN BOOK 1354, PAGE 326 OF THE CEDAR COUNTY RECORDER'S OFFICE, THENCE N88°41'21"E, 172.30 FEET TO THE SOUTH LINE OF OUTLOT B OF THE MEADOWS SUBDIVISION PART 4A AS RECORDED IN BOOK 1492, PAGE 39 OF THE CEDAR COUNTY RECORDER'S OFFICE, THENCE ALONG SAID SOUTH LINE S82°46'48"E, 80.44 FEET; THENCE ALONG SAID SOUTH LINE S58°47'20"E, 126.13 FEET; THENCE ALONG SAID SOUTH LINE S38°53'07"E, 499.31 FEET; THENCE ALONG SAID SOUTH LINE S09°48'28"W, 146.35 FEET; THENCE ALONG SAID SOUTH LINE S80°11'32"E, 64.86 FEET; THENCE ALONG SAID SOUTH LINE ON A 300.00 FOOT RADIUS CURVE CONCAVE NORTHERLY, (CHORD BEARING N85°18'30"E, 150.22 FEET) TO THE WEST LINE OF LOT A OF SAID PART A; THENCE ALONG SAID WEST LINE S19°00'26"E, 66.00 FEET TO THE NORTH LINE OF OUTLOT A OF SAID PART A; THENCE ALONG SAID NORTH LINE ON A 352.59 FOOT RADIUS CURVE CONCAVE NORTHERLY (CHORD BEARING S81°52'08"W, 140.04 FEET) THENCE ALONG SAID SOUTH LINE S04°20'05"W, 156.35 FEET; THENCE ALONG SAID NORTH LINE N71°51'36"W, 259.28 FEET; THENCE ALONG SAID NORTH LINE N77°54'25"W, 108.11 FEET; THENCE N85°28'43"W, 277.46 FEET; THENCE ALONG SAID NORTH LINE N69°36'54"W, 99.17 FEET; THENCE N01°19'23"W, 681.39 FEET TO THE POINT OF BEGINNING.

DESCRIBED AREA CONTAINS 9.83 ACRES AND IS SUBJECT TO EASEMENTS AND OTHER RESTRICTIONS OF RECORD.

ZONING:

- CURRENT ZONING:
R-1 SINGLE-FAMILY RESIDENTIAL
- PROPOSED ZONING:
R-2 TWO-FAMILY RESIDENTIAL

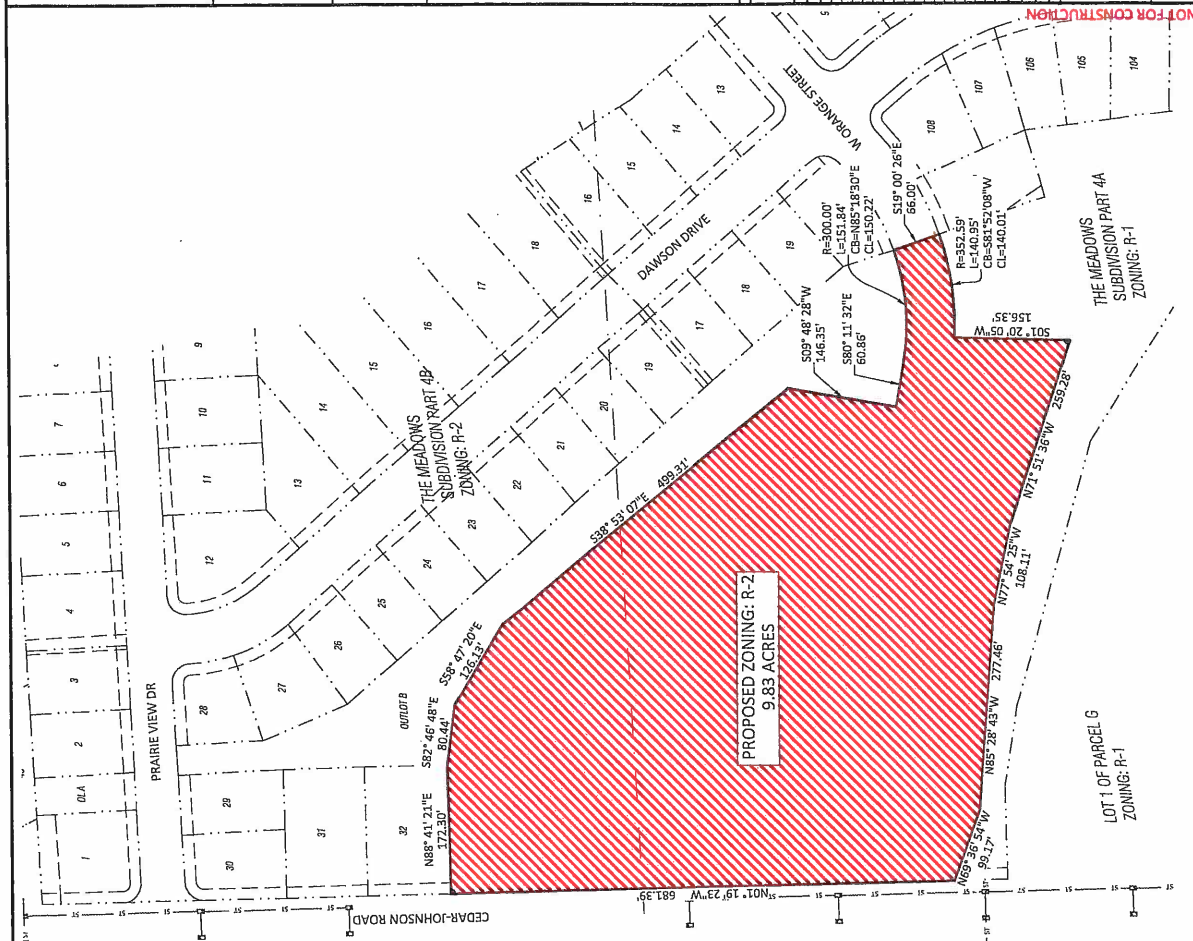


WWW.AXIOM-CONS.COM | (319) 519-6230

0 40 80
1" = 400'

MEADOWS PART 6
WEST BRANCH, IA
KLM INVESTMENTS, LLC

ISSUED FOR: _____
CITY SUBMITTAL: _____
DATE: 09-29-2024
DESCRIPTION: _____
DRAWN BY: EB
CHECKED BY: _____
SCALE: AS SHOWN
PROJECT NO.: 230011
SHEET NO.: 1 OF 1



NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSAL TO DISPOSE OF AN INTEREST IN REAL PROPERTY GENERALLY REFERRED TO AS AUDITOR'S PARCEL "O", WEST BRANCH, IOWA.

YOU ARE HEREBY NOTIFIED that a public hearing will be held by the City Council of the City of West Branch in the Council Chambers in the City Office at 110 N. Poplar Street, at 7:00 o'clock P.M., on Monday, May 6, 2024. Said public hearing shall be to consider disposing of Auditor's Parcel "O", as legally described in Book L at Page 159, Plat Records of Cedar County, Iowa, to BBCO, LLC, subject to reservation of an easement.

BE FURTHER ADVISED that all interested persons are invited to attend and be heard on the proposal to dispose of the City's interest in the aforementioned Property. Further information on this matter may be obtained by contacting the West Branch City Clerk.

/s/Leslie Brick, City Clerk,
by Direction of the City Council

E. COLLEGE STREET

LOT A
1,015 SF

60.00' ROW

50.00' ROW

$\Delta=0^{\circ}38'30''$
R=6427.00'
L=72.61'(M) 72.62'(R)
T=36.30'
C=72.61'(M) 72.62'(R)
CB=S16°08'42"E

FND 8" REBAR
BENT/SPUN,
STRAIGHTENED,
& RESET
2.33' NORTH OF
CORNER

L=38.82'
T=19.41'
C=38.82'
CB=S16°26'

$\Delta=0^{\circ}03'36''$
R=6527.00'
L=6.85'
T=3.42'
C=6.85'
CB=N16°01'59"W

N88°48'15"E
7.11'
N60°52'43"E
95.63'

$\Delta=0^{\circ}02'53''$
R=8760.06'
L=7.33'
T=3.66'
C=7.33'
CB=N15°51'02"W

$\Delta=3^{\circ}42'46''$
R=6527.00'
L=422.95'
T=211.55'
C=422.88'
CB=N17°55'10"W

WAPSI
CREEK
PARK

PLAT OF SURVEY
BOUNDARY
RETRACEMENT SURVEY
BOOK "I" PG 257

AUDITOR'S
PARCEL
"O"

BOOK "L" PG 159

FND 1/2" REBAR
W/YELLOW CAP
14233

GREEN STREET

FND 1/2" REBAR
W/YELLOW CAP 14233
34.93' NE OF CORNER
(WITNESS PIN)

FND 8" REBAR
W/YELLOW CAP 8165
2.13' WEST OF CORNER

LOT 1 OF TRACT 1
BOOK "E" PG 117
HILLSIDE DRIVE
(PRIVATE)

LOT 2 OF TRACT 1
BOOK "E" PG 117

LOT 1
5.90 AC
257,166 SF

RETRACEMENT
PLAT OF SURVEY
BOOK "K" PG 110

QCD
BK 393 PG 163

$\Delta=3^{\circ}03'38''$
R=6527.00'
L=348.65'
T=174.36'
C=348.61'
CB=N21°18'22"W

HISTORIC WAY
(PRIVATE)

QCD
BK 403
PG 273-274

N. 2ND STREET



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Second & Third Reading Ordinance 813 - Amending the Code of Ordinances of the City of West Branch, Iowa, by amending provisions pertaining to Floodplain Management (Chapter 160). / Move to action.

PREPARED BY: City Administrator, Adam Kofoed

DATE: April 26, 2024

SUMMARY:

The City of West Branch must comply with IADNR floodplain management standards. Doing so, allows property owners in flood prone areas to join the National Flood Insurance Program (NFIP).

Flood prone properties may get denied home insurance or may have higher insurance premiums to protect their property. Due to this hardship, the Federal government created the NFIP for property owners, if municipalities follow Federal and State floodplain management practices.

RECOMMENDATION:

To approve the second and third readings of this ordinance at the May 6, 2024 City Council meeting to keep West Branch in compliance with floodplain management standards for the NFIP.

ORDINANCE 813

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BRANCH, IOWA, BY AMENDING PROVISIONS PERTAINING TO FLOODPLAIN MANAGEMENT

BE IT ENACTED by the City Council of the City of West Branch, Iowa:

SECTION 1. The Code of Ordinances of the City of West Branch, Iowa, Chapter 160 Floodplain Regulations, Sections 160.01, 160.06, and 160.07 are amended by the following wording:

1. Amend CH 160.01 by incorporating the definition of a *Factory-built Home*:
FACTORY-BUILT HOME - Any structure, designed for residential use which is wholly or in substantial part, made, fabricated, formed or assembled in manufacturing facilities for installation or assembly and installation, on a building site. For the purpose of this Ordinance factory-built homes include mobile homes, manufactured homes, and modular homes; and also include “recreational vehicles” which are placed on a site for greater than 180 consecutive days and not fully licensed for and ready for highway use.
2. Amend CH 160.01 by incorporating the definition of a *Factory-built Home or Subdivision*:
FACTORY-BUILT HOME PARK OR SUBDIVISION - A parcel or contiguous parcels of land divided into two or more factory-built home lots for sale or lease.
3. Amend CH 160.06 (2) (B) by deleting the first line in its entirety and replace with the following:
All development within the Floodway District shall:
4. Amend CH 160.06 (2) (C) by deleting it in its entirety and replace with the following:
No development shall affect the capacity or conveyance of the channel or floodway of any tributary to the main stream, drainage ditch or any other drainage facility or system.
5. Amend CH 160.06 (2) (EC) by deleting it in its entirety and replace with the following:
Structures, if permitted, shall have a low flood damage potential and shall not be for human habitation.
6. Amend CH 160.07 (2) by incorporating the following provision:
Performance Standards
All development must be consistent with the need to minimize flood damage and meet the following applicable performance standards. Until a regulatory floodway is designated, no development may increase the Base Flood Elevation more than one (1) foot. The applicant will be responsible for providing the Department of Natural Resources with sufficient technical information to make such determination.
7. Amend CH 160.07 (2) (D) (3) by deleting it in its entirety and replace with the following provision:
New and substantially improved structures shall be constructed with electric meter, electrical service panel box, hot water heater, heating, air conditioning, ventilation equipment (including ductwork), and other similar machinery and equipment elevated (or in the case on non-residential structures, optionally floodproofed to) a minimum of one (1) foot above the base flood elevation.
8. Amend CH 160.07 (2) (D) by incorporating the following provision:
(4) New and substantially improved structures shall be constructed with plumbing, gas lines, water/gas meters and other similar service utilities either elevated (or in the case of non-

residential structures, optionally floodproofed to) a minimum of one (1) foot above the base flood elevation or designed to be watertight and withstand inundation to such a level.

SECTION 2. REPEALER. All ordinance or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this 6th day of May, 2024.

First Reading: April 15, 2024
Second Reading: May 6, 2024
Third Reading: May 6, 2024

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: First Reading Ordinance 814 – Amending the Code of Ordinances of the City of West Branch, as previously amended, by Changing Water Rates.
--

PREPARED BY: City Administrator, Adam Kofoed

DATE: April 29, 2024

SUMMARY:

The City Council passed Ordinance 803 on June 19, 2023 which increased water rates to pay for the Eastside Water Main Replacement Project – Phase 1. (With this ordinance, the August 2023 increase was twenty-five (25) above the 2022 rate of \$7.79.)

<i>Rate effective August 1, 2023:</i>	<i>\$9.74 per 1000 gallons with 1,700 gallon minimum. (+ 25%)</i>
<i>Rate effective August 1, 2024:</i>	<i>\$9.93 per 1000 gallons with 1,700 gallon minimum. (+ 2%)</i>
<i>Rate effective August 1, 2025:</i>	<i>\$10.13 per 1000 gallons with 1,700 gallon minimum. (+ 2%)</i>
<i>Rate effective August 1, 2026:</i>	<i>\$10.33 per 1000 gallons with 1,700 gallon minimum. (+ 2%)</i>
<i>Rate effective August 1, 2027:</i>	<i>\$10.54 per 1000 gallons with 1,700 gallon minimum. (+ 2%)</i>

It has been determined by the City’s financial advisor, that water rates will need to increase again in order to repay the SRF loan for the projects and have been calculated as follows;

<i>Rate effective July 1, 2024:</i>	<i>\$10.71 per 1000 gallons with 1,700 gallon minimum. (+10%)</i>
<i>Rate effective July 1, 2025:</i>	<i>\$10.92 per 1000 gallons with 1,700 gallon minimum. (+2%)</i>
<i>Rate effective July 1, 2026:</i>	<i>\$11.14 per 1000 gallons with 1,700 gallon minimum. (+2%)</i>
<i>Rate effective July 1, 2027:</i>	<i>\$11.36 per 1000 gallons with 1,700 gallon minimum. (+2%)</i>

Phase 2 – Eastside Water Main Replacement Project was awarded to Midwest Underground Contractor’s in February 2024. The project commenced April 29, 2024 and is expected to be completed in the fall.

ORDINANCE 814

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BRANCH, AS PREVIOUSLY AMENDED, BY CHANGING WATER RATES.

WHEREAS, the City Council of the City of West Branch had heretofore deemed it necessary to raise water rates due to water infrastructure projects.

BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF WEST BRANCH, CEDAR COUNTY, IOWA, AS FOLLOWS:

Section 1. Amendment. Section 92.02(1) of the Code of Ordinances of the City of West Branch, Iowa is hereby amended by deleting the section in its entirety and replacing it with the following:

<i>Rate effective July 1, 2024:</i>	<i>\$10.71 per 1000 gallons with 1,700 gallon minimum.</i>
<i>Rate effective July 1, 2025:</i>	<i>\$10.92 per 1000 gallons with 1,700 gallon minimum.</i>
<i>Rate effective July 1, 2026</i>	<i>\$11.14 per 1000 gallons with 1,700 gallon minimum.</i>
<i>Rate effective July 1, 2027:</i>	<i>\$11.36 per 1000 gallons with 1,700 gallon minimum.</i>

Section 2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

Passed and approved this _____ day of _____, 2024.

First Reading: May 6, 2024
Second Reading:
Third Reading:

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: First Reading Ordinance 815 – Re-zoning an approximate 9.83-acre parcel from R-1 Residential District to R-2 Residential District.

PREPARED BY: City Clerk, Leslie Brick
--

DATE: April 30, 2024

SUMMARY:

The Developer of The Meadows, Part 6 has petitioned for the rezoning of an approximate 9.83 parcel from R-1 to R-2.

A public hearing was held at a special Planning & Zoning meeting on April 22, 2024. Comments regarding the rezoning request were made and recorded by City Administrator Kofoed.

Prepared by: Kevin D. Olson, West Branch City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277
Return to: City of West Branch, 110 N. Poplar Street, P.O. Box 218, West Branch, Iowa 52358 (319)643-5888

ORDINANCE 815

AN ORDINANCE RE-ZONING AN APPROXIMATE 9.83-ACRE PARCEL FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DISTRICT.

WHEREAS, the Developer has petitioned the City of West Branch for a zoning district amendment for properties located in the Meadows Subdivisions, said parcel being legally described as:

BEING PART OF AUDITOR'S PARCEL G IN BOOK I PAGE 103 IN THE NORTHWEST QUARTER (NW ¼) OF THE SOUTHWEST QUARTER (SW ¼) AND THE SOUTHWEST QUARTER (SW ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SECTION 6, TOWNSHIP 79 NORTH, RANGE 04 WEST OF THE 5TH/ P.M., CITY OF WEST BRANCH, CEDAR COUNTY, IOWA DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF LOT 32 OF THE CORRECTED PLAT FOR THE MEADOWS SUBDIVISION PART 4B AS RECORDED IN BOOK 1554, PAGE 326 OF THE CEDAR COUNTY RECORDER'S OFFICE, THENCE N88°41'21"E, 172.30 FEET TO THE SOUTH LINE OF OUTLOT B OF THE MEADOWS SUBDIVISION PART 4A AS RECORDED IN BOOK 1492, PAGE 39 OF THE CEDAR COUNTY RECORDER'S OFFICE; THENCE ALONG SAID SOUTH LINE S82°46'48"E, 80.44 FEET; THENCE ALONG SAID SOUTH LINE S58°47'20"E, 126.13 FEET; THENCE ALONG SAID SOUTH LINE S38°53'07"E, 499.31 FEET; THENCE ALONG SAID SOUTH LINE S09°48'28"W, 146.35 FEET; THENCE ALONG SAID SOUTH LINE S80°11'32"E, 60.86 FEET; THENCE 151.84 FEET ALONG SAID SOUTH LINE ON A 300.00 FOOT RADIUS CURVE CONCAVE NORTHERLY, (CHORD BEARING N85°18'30"E, 150.22 FEET) TO THE WEST LINE OF LOT A OF SAID PART 4A; THENCE ALONG SAID WEST LINE S19°00'26"E, 66.00 FEET TO THE NORTH LINE OF OUTLOT A OF SAID PART A; THENCE 140.95 FEET ALONG SAID NORTH LINE ON A 352.59 FOOT RADIUS CURVE CONCAVE NORTHERLY (CHORD BEARING S81°52'08"W, 140.01 FEET) THENCE ALONG SAID SOUTH LINE S01°20'05"W, 156.35 FEET; THENCE ALONG SAID NORTH LINE N71°51'36"W, 259.28 FEET; THENCE ALONG SAID NORTH LINE N77°54'25"W, 108.11 FEET; THENCE N85°28'43"W, 277.46 FEET; THENCE ALONG SAID NORTH LINE N69°36'54"W, 99.17 FEET; THENCE N01°19'23"W, 681.39 FEET TO THE POINT OF BEGINNING. DESCRIBED AREA CONTAINS 9.83 ACRES AND IS SUBJECT TO EASEMENTS AND OTHER RESTRICTIONS OF RECORD. ; and

WHEREAS, the Developer has requested that the Parcel be rezoned to be located in an R-2 Residential District, in place of an R-1 Residential District; and

WHEREAS, the West Branch Planning and Zoning Commission has recommended the City Council approve said rezoning request; and

WHEREAS, a public hearing has been held on said request pursuant to published notice thereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of West Branch, Iowa :

Section 1. That the zoning map for the City of West Branch is hereby amended to show the Parcel being located in a R-2 Residential District in place of R-1 Residential District.

Section 2. This ordinance shall be in full force and effect from and after its publication as by law provided.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. If any section, provision or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this ____ day of _____, 2024.

Read First Time: May 6, 2024

Read Second Time:

Read Third Time:

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-38 - Approving amending the current budget for the fiscal year ending June 30, 2024.
--

PREPARED BY: Heidi Van Auken, Finance Officer
--

DATE: April 29, 2024

SUMMARY:

A budget amendment is required regarding the following:

- 1) The revenue amendment is due to SRF loan proceeds for the East Side Water Mains Phase 2 project and transfers to Debt Service from TIF and Water for the 2023 Bond payment.
- 2) The expense amendment considers increases in staff and wages to the Police Department; adjusted debt service payments for the 2023 Bond; East Side Water Mains Phase 2 project expenses; insurance premium increases, and automated water reading equipment and software.

RESOLUTION 2024-38

**A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE
FISCAL YEAR ENDING JUNE 30, 2024**

FY24 Budget Amendment – See State Form

PASSED, APPROVED, AND ADOPTED this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of WEST BRANCH
Fiscal Year July 1, 2023 - June 30, 2024

The City of WEST BRANCH will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 5/6/2024 07:00 PM

Contact: Heidi Van Auken

Phone: (319) 643-5888

Meeting Location: Council Chambers at City Office
110 N. Poplar Street
West Brach, IA 52358

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	2,138,573	0	2,138,573
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,138,573	0	2,138,573
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	650,292	0	650,292
Other City Taxes	6	330,956	0	330,956
Licenses & Permits	7	56,500	0	56,500
Use of Money & Property	8	10,765	0	10,765
Intergovernmental	9	1,991,840	0	1,991,840
Charges for Service	10	2,034,072	0	2,034,072
Special Assessments	11	0	0	0
Miscellaneous	12	27,000	0	27,000
Other Financing Sources	13	8,200,000	1,100,000	9,300,000
Transfers In	14	801,381	119,905	921,286
Total Revenues & Other Sources	15	16,241,379	1,219,905	17,461,284
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	990,574	84,423	1,074,997
Public Works	17	736,388	32,000	768,388
Health and Social Services	18	0	0	0
Culture and Recreation	19	760,100	18,800	778,900
Community and Economic Development	20	295,381	0	295,381
General Government	21	283,214	0	283,214
Debt Service	22	930,769	144,540	1,075,309
Capital Projects	23	4,930,712	860,318	5,791,030
Total Government Activities Expenditures	24	8,927,138	1,140,081	10,067,219
Business Type/Enterprise	25	8,463,151	138,000	8,601,151
Total Gov Activities & Business Expenditures	26	17,390,289	1,278,081	18,668,370
Transfers Out	27	801,381	119,905	921,286
Total Expenditures/Transfers Out	28	18,191,670	1,397,986	19,589,656
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,950,291	-178,081	-2,128,372
Beginning Fund Balance July 1, 2023	30	5,193,341	0	5,193,341
Ending Fund Balance June 30, 2024	31	3,243,050	-178,081	3,064,969

Explanation of Changes: The revenue amendment is due to SRF loan proceeds for the East Side Water Mains Phase 2 project and transfers to Debt Service from TIF and Water for the 2023 Bond payment. The expense amendment considers increases in staff and wages to the Police Department; adjusted debt service payments for the 2023 Bond; East Side Water Mains Phase 2 project expenses; insurance premium increases, and automated water reading equipment and software.



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-39- Approving the disposal of the City’s interest in Auditor’s Parcel “O” to BBCO, LLC, subject to reservation of water main easement.

PREPARED BY: City Clerk, Leslie Brick
--

DATE: May 1, 2024

SUMMARY:

Heritage Hill has requested the use of Auditor’s Parcel O to construct a detention basin for storm water for their development. Heritage Hill be required to maintain the detention basin and therefore it is in the City’s best interest to dispose of the property to the Heritage Hill development for the use of storm water detention.

A public hearing was held on May 6, 2024 at 7:00 p.m.

In addition, an easement for a water main will be required as part of the agreement of which the City attorney will prepare.

Prepared by: Kevin D. Olson, West Branch City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277
Return to: City of West Branch, 110 N. Poplar Street, PO Box 218, West Branch, Iowa 52358

RESOLUTION 2024-39

RESOLUTION APPROVING THE DISPOSAL OF THE CITY'S INTEREST IN AUDITOR'S PARCEL "O" TO BBCO, LLC, SUBJECT TO RESERVATION OF WATER MAIN EASEMENT.

WHEREAS, as part of the Heritage Hill development, the developer, BBCO, LLC, will construct and maintain stormwater detention for the Project in Auditor's Parcel "O", as legally described in Book L at page 159, Plat Records of Cedar County, Iowa (the "Parcel"); and

WHEREAS, the City is the current owner of the Parcel which is of no use to the City and can be placed back on the tax rolls; and

WHEREAS, a public hearing has been held on the proposal to dispose of the Parcel to BBCO, LLC as required by law which was preceded by published notice of the same; and

WHEREAS, it is now necessary to dispose of said Parcel, subject to a reservation of a water main easement across said Parcel.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the disposal of all of the City's rights in the Parcel is hereby approved, subject to the reservation of a water main easement across the Parcel as shown on the attached Exhibit "A." Further, the Mayor and City Clerk are hereby directed to execute a Quit Claim Deed for said Parcel (with the appropriate easement reservation) that will be prepared by the City Attorney.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to record this Resolution, the public hearing notice and the Quit Claim Deed in the Office of the Cedar County Recorder.

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

E. COLLEGE STREET

LOT A
1,015 SF

60.00' ROW

50.00' ROW

$\Delta=0^{\circ}38'30''$
 $R=6427.00'$
 $L=72.61'(M) 72.62'(R)$
 $T=36.30'$
 $C=72.61'(M) 72.62'(R)$
 $CB=S16^{\circ}08'42''E$

FND 8" REBAR
BENT/SPUN,
STRAIGHTENED,
& RESET
2.33' NORTH OF
CORNER

$L=38.82'$
 $T=19.41'$
 $C=38.82'$
 $CB=S16^{\circ}26'$

$\Delta=0^{\circ}03'36''$
 $R=6527.00'$
 $L=6.85'$
 $T=3.42'$
 $C=6.85'$
 $CB=N16^{\circ}01'59''W$

$N88^{\circ}48'15''E$
7.11'
 $N60^{\circ}52'43''E$
95.63'

WAPSI
CREEK
PARK

$\Delta=0^{\circ}02'53''$
 $R=8760.06'$
 $L=7.33'$
 $T=3.66'$
 $C=7.33'$
 $CB=N15^{\circ}51'02''W$

$\Delta=3^{\circ}42'46''$
 $R=6527.00'$
 $L=422.95'$
 $T=211.55'$
 $C=422.88'$
 $CB=N17^{\circ}55'10''W$

N. 2ND STREET

PLAT OF SURVEY
BOUNDARY
RETRACEMENT SURVEY
BOOK "I" PG 257

AUDITOR'S
PARCEL
"O"

BOOK "L" PG 159

FND 1/2" REBAR
W/YELLOW CAP 14233

FND 1/2" REBAR
W/YELLOW CAP
14233

GREEN STREET

FND 1/2" REBAR
W/YELLOW CAP 14233
34.93' NE OF CORNER
(WITNESS PIN)

FND 8" REBAR
W/YELLOW CAP 8165
2.13' WEST OF CORNER

LOT 1 OF TRACT 1
BOOK "E" PG 117
HILLSIDE DRIVE
(PRIVATE)

LOT 2 OF TRACT 1
BOOK "E" PG 117

LOT 1
5.90 AC
257,166 SF

RETRACEMENT
PLAT OF SURVEY
BOOK "K" PG 110

$\Delta=3^{\circ}03'38''$
 $R=6527.00'$
 $L=348.65'$
 $T=174.36'$
 $C=348.61'$
 $CB=N21^{\circ}18'22''W$

HISTORIC WAY
(PRIVATE)

QCD
BK 393 PG 163

QCD
BK 403
PG 273-274

23 22

AP "H"

FOR N.E.



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-40 Hiring Brad Longlett as a Full-Time Police Officer for the City of West Branch and setting the salary for Fiscal Year 2024/2025.

PREPARED BY: Chief of Police, Greg Hall
--

DATE: April 23, 2024

BACKGROUND:

I am pleased to announce Brad Longlett for employment consideration by the West Branch City Council for the position of Police Officer.

Brad has over 17 years of full-time law enforcement experience working in both Iowa and Illinois. Brad began his law enforcement career working for the Carbon Cliff and Hampton Police Department in Illinois. He later joined the East Moline Police Department (EMPD) working there for 7 years. In 2009 Brad left EMPD to be closer to family in Eastern Iowa. Brad accepted a position as police officer for the city of Wilton and the city of Durant. Longlett was promoted to Sergeant for both departments.

I am excited to present Brad Longlett for your consideration.

RESOLUTION 2024-40

A RESOLUTION HIRING BRAD LONGLETT AS A FULL-TIME POLICE OFFICER FOR THE CITY OF WEST BRANCH AND SETTING THE SALARY FOR FISCAL YEAR 2024-2025.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Brad Longlett as a full-time police officer.

Section 2. Employee start date will be May 20, 2024.

Section 3. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
FT Police Officer	Brad Longlett	\$32.00/hour	40/week

SECTION 4. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 5. This resolution will be effective upon final passage of the City Council.

Passed and Approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-41 – Hiring Taylor Case as a Streets Maintenance Worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2024/FY2025.
--

PREPARED BY: Public Works Director, Matt Goodale

DATE: April 24, 2024

BACKGROUND: This position is filling one of the two vacancies created by the resignation of a previous streets maintenance employee and the promotion of another employee. The position was posted and received ten applicants. Interviews were offered to the applicants and seven accepted. Administrator Kofoed, Mayor Laughlin, council persons Stoolman and Horihan as well as PW Director Goodale attended the interviews. Taylor has several years experience working for the University of Iowa and we believe will be a good fit for the department.

RESOLUTION 2024-41

A RESOLUTION HIRING TAYLOR CASE AS A STREETS MAINTENANCE WORKER FOR THE CITY OF WEST BRANCH, IOWA, AND SETTING THE SALARY FOR THE POSITION FOR FY24/FY25.

WHEREAS, the City of West Branch is interested in hiring Taylor Case as a Streets Maintenance worker with the Public Works Department.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Taylor Case as a Streets Maintenance worker.

Section 2. Employee start date will be May 6, 2024.

Section 3. The following person and position named shall be paid the hourly wage indicated and the Finance Officer or City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
Streets Maintenance	Taylor Case	\$21.50/hour	40/week

Section 4. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

Section 5. A \$.50/hour wage increase will occur when a CDL certification is obtained.

Section 6. This resolution will be effective upon final passage of the City Council.

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-42 - Hiring Kobe Simon as a Streets Maintenance worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2024/2025.
--

PREPARED BY: Public Works Director, Matt Goodale

DATE: April 24, 2024

BACKGROUND: This position is filling one of the two vacancies created by the resignation of a previous streets maintenance employee and the promotion of another employee. The position was posted and received ten applicants. Interviews were offered to the applicants and seven accepted. Administrator Kofoed, Mayor Laughlin, council persons Stoolman and Horihan as well as PW Director Goodale attended the interviews. Kobe has experience working in concrete and has recently been working with a company in Wilton cutting/finishing stone countertops. We believe will be a good fit for the department.

RESOLUTION 2024-42

A RESOLUTION HIRING KOBE SIMON AS A STREETS MAINTENANCE WORKER FOR THE CITY OF WEST BRANCH, IOWA, AND SETTING THE SALARY FOR THE POSITION FOR FY24/FY25.

WHEREAS, the City of West Branch is interested in hiring Kobe Simon as a Streets Maintenance worker with the Public Works Department.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Kobe Simon as a Streets Maintenance worker.

Section 2. Employee start date will be May 6, 2024.

Section 3. The following person and position named shall be paid the hourly wage indicated and the Finance Officer or City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
Streets Maintenance	Kobe Simon	\$21.50/hour	40/week

Section 4. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

Section 5. A \$.50/hour wage increase will occur when a CDL certification is obtained.

Section 6. This resolution will be effective upon final passage of the City Council.

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-43 - Allowing the consumption of alcohol on a public street within the City of West Branch, Iowa on Saturday June 8, 2024 on the 100 block of North Downey Street and street closure for a community event.
--

PREPARED BY: City Clerk, Leslie Brick
--

DATE: May 1, 2024

BACKGROUND:

Main Street West Branch is planning their annual Kickoff to Summer event for June 7th & 8th, 2024 that includes sidewalk sales and a community concert.

Main Street West Branch Executive Director, Jessi Simon is requesting the following:

- 1) Street Closure: 100 block of N. Downey Street on Saturday, June 8, 2024 beginning at 1:00 p.m. until midnight for a bags tournament, food trucks and street dance.
- 2) Special Exception of Chapter 45.02(2): allow beer sales and consumption on the 100 block of North Downey Street.

RESOLUTION 2024-43

A RESOLUTION ALLOWING THE CONSUMPTION OF ALCOHOL ON A PUBLIC STREET WITHIN THE CITY OF WEST BRANCH, IOWA ON SATURDAY JUNE 8, 2024 ON THE 100 BLOCK OF NORTH DOWNEY STREET AND STREET CLOSURE FOR A COMMUNITY EVENT.

WHEREAS, Main Street West Branch is requesting an exception of the West Branch Code of Ordinance to allow the consumption and sale of alcohol on the 100 block of North Downey Street during their Kickoff to Summer event which includes a free community concert; and

WHEREAS, Chapter 45.02(2) of the Code of Ordinances of the City of West Branch, Iowa prohibits the consumption of alcoholic liquor, wine and beer upon the public streets and highways unless permitted by separate resolution of the City Council; and

WHEREAS, staff has reviewed their Special Event application and determined that only beer (no hard liquor or glass containers) should be allowed to be served or consumed on the street for the event; and

WHEREAS, Main Street West Branch also requests a street closure for the 100 block of North Downey Street from 1:00 p.m. on Saturday, June 8, 2024 to midnight for the event; and

WHEREAS, it is now necessary for the City Council to approve said consumption of alcohol on a public street and street closure for the annual event.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of West Branch, Iowa that the aforementioned street closure and allowance of alcohol consumption on the 100 block of North Downey Street from 1:00 p.m. June 8, 2024 to midnight is hereby approved.

Passed and approved this 6th day of May 2024.

Roger Laughlin, Mayor

Attest:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-44 - Approving the annual renewal rates with Wellmark Blue Cross Blue Shield through the Iowa Community Trust for health insurance.
--

PREPARED BY: Heidi Van Auken, Finance Officer
--

DATE: April 29, 2024

SUMMARY:

In September, 2023 the City moved from Wellmark direct to a third-party administrator for employee benefits management. Employee health benefits are covered by Wellmark, through the Iowa Community Trust. By being a part of a trust, the City will typically see lower premiums.

The Wellmark premiums for Fiscal Year 2025 will increase 4.9% over last year. The broker's fee will remain unchanged.

RESOLUTION 2024-44

**RESOLUTION APPROVING THE ANNUAL RENEWAL RATES WITH
WELLMARK BLUE CROSS BLUE SHIELD THROUGH THE IOWA
COMMUNITY TRUST FOR HEALTH INSURANCE.**

WHEREAS, the City of West Branch, Iowa received insurance renewal rates from the Wellmark Blue Cross Blue Shield through the Iowa Community Trust for health insurance; and

WHEREAS, after reviewing the insurance renewal rates and deemed acceptable, the City Council has decided to accept the renewal rates effective July 1, 2024; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of West Branch, Iowa, that the insurance renewal with Wellmark Blue Cross Blue Shield through the Iowa Community Trust is hereby approved.

* * * * *

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



**City of West Branch
ICT Partially Self-Funded Program Summary
Effective Date: July 2024 - June 30, 2025**

9/1/2023 - 6/30/2024			
	Single	Family	
Employee Counts	4	6	
			Annualized
Wellmark Premium	\$613.18	\$1,532.96	\$ 139,806
ICT Trust Fee	\$10.00	\$10.00	\$ 1,200
Total Fully Insured Cost	\$623.18	\$1,542.96	\$ 141,006
Partial Self-Fund Claims Estimate	\$100.92	\$263.54	\$ 23,819
SISCO TPA Administration Fee	\$7.75	\$7.75	\$ 930
Wellmark EOB Fee	\$0.83	\$0.83	\$ 100
C&B Broker Fee	\$50.00	\$50.00	\$ 6,000
Total Monthly Split-Funding Cost	\$159.50	\$322.12	\$ 30,849
Total Monthly Fixed + Claims Est.	\$782.68	\$1,865.08	\$ 171,854

7/1/2024 - 6/30/2025				
	Single	Family		
Employee Counts	4	6		
			Annualized	% of Change
Wellmark Premium	\$643.90	\$1,609.03	\$ 146,757	
ICT Trust Fee	\$10.00	\$10.00	\$ 1,200	
Total Fully Insured Cost	\$653.90	\$1,619.03	\$ 147,957	4.9%
Partial Self-Fund Claims Estimate	\$100.92	\$263.54	\$ 23,819	
SISCO TPA Administration Fee	\$7.75	\$7.75	\$ 930	
Wellmark EOB Fee	\$0.83	\$0.83	\$ 100	
C&B Broker Fee	\$50.00	\$50.00	\$ 6,000	
Total Monthly Split-Funding Cost	\$159.50	\$322.12	\$ 30,849	
Total Monthly Fixed + Claims Est.	\$813.40	\$1,941.15	\$ 178,806	4.0%

Signature: _____ Date: _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM:	Resolution 2024-45 - Approving the annual renewal rates with MetLife for Basic Life, AD&D, Short Term disability, Long Term disability, Dental and Vision insurance.
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PREPARED BY:	Heidi Van Auken, Finance Officer
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DATE:	April 29, 2024
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SUMMARY:

In September, 2023 the City moved to a third-party administrator for employee ancillary benefits management.

The City pays 100% of the premiums for the following employee benefits:

Life & AD&D \$50,000

Short Term Disability

Long Term Disability

Dental (single coverage)

Employees pay **30%** for the cost of family dental coverage and 100% for vision.

RESOLUTION 2024-45

RESOLUTION APPROVING THE ANNUAL RENEWAL RATES WITH METLIFE FOR BASIC LIFE, AD&D, SHORT TERM DISABILITY, LONG TERM DISABILITY, DENTAL AND VISION INSURANCE.

WHEREAS, the City of West Branch, Iowa received insurance renewal rates from the MetLife for basic life, AD&D, short term disability, long term disability, dental and vision insurance; and

WHEREAS, after reviewing the insurance renewal rates and deemed acceptable, the City Council has decided to accept the renewal rates effective July 1, 2024; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of West Branch, Iowa, that the insurance renewal with MetLife is hereby approved.

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-46 - Approving Reimbursement Request Number 4 in the amount of \$272,582.12 to the Johnson County Treasurer for the Herbert Hoover Highway Roundabout Project and

PREPARED BY: Leslie Brick, City Clerk
--

DATE: April 26, 2024

SUMMARY:

The City of West Branch and Johnson County entered into a 28E Agreement (Resolution 2022-29) on March 21, 2022 for the construction of the Herbert Hoover Highway Project, a joint project between Johnson County and the City. The project is to construct improvements to Herbert Hoover Highway and the intersection of W. Main Street and Cedar-Johnson Road.

Streb Construction, Inc., was awarded the contract for the Herbert Hoover Highway Roundabout Project in the total amount of \$1,455,593.85, with the City share being \$799,689.15.

The City has received and approved the following Reimbursement Requests for the project to date:

Reimbursement Request Number	Amount	Resolution #	Date
1	\$54,668.66	2023-51	May 15, 2023
2	\$511,059.83	2023-89	August 21, 2023
3	\$279,495.59	2023-90	August 21, 2023

RESOLUTION 2024-46

RESOLUTION APPROVING REIMBURSEMENT REQUEST NUMBER 4 IN THE AMOUNT OF \$272,582.12 TO THE JOHNSON COUNTY TREASURER FOR THE HERBERT HOOVER HIGHWAY ROUNDABOUT PROJECT.

WHEREAS, the City and Johnson County (the “County”) entered into a 28E Agreement for the construction of the Herbert Hoover Highway Project, a joint project between Johnson County and the City (the “Project”), said Project to construct improvements to Herbert Hoover Highway and the intersection of W. Main Street and Cedar-Johnson Road in the City; and

WHEREAS, pursuant to said 28E Agreement, the County received bids for said Project;

WHEREAS, the bid of Streb Construction, Inc., was the lowest responsive, responsible bidder in the total amount of \$1,455,593.85; and

WHEREAS, pursuant to the 28E Agreement, the City share of the Project will be \$799,689.15; and

WHEREAS, it is now necessary for the City Council to accept Reimbursement Request Number 4 in the amount of \$272,582.12 to the Johnson County Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa that Reimbursement Request Number 4 in the amount of \$272,582.12 to the Johnson County Treasurer is approved.

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-47 - Accepting the public improvements constructed in association with the Eastside Water Main Replacement Project – Phase 1.

PREPARED BY: City Clerk, Leslie Brick
--

DATE: May 1, 2024

SUMMARY:

Lynch Excavating has successfully completed the Eastside Water Main Replacement Project – Phase 1. After the project is accepted as complete, final payment can be made to the contractor after 30 days of that acceptance.

RESOLUTION 2024-47

A RESOLUTION ACCEPTING THE PUBLIC IMPROVEMENTS CONSTRUCTED IN ASSOCIATION WITH THE EASTSIDE WATER MAIN REPLACEMENT PROJECT – PHASE 1

WHEREAS, Lynch Excavating, Inc. of West Branch, Iowa was awarded the construction contract for the Eastside Water Main Replacement Project – Phase 1, for West Branch, Iowa (the “Project”) by the West Branch City Council through the passage of Resolution 2024-12 on April 3, 2024 in the amount of \$1,077,243.70; and

WHEREAS, Lynch Excavating, Inc. of West Branch, Iowa has performed all improvements pursuant to the Agreement with the City of West Branch; and

WHEREAS, Veenstra & Kimm Inc., Coralville, Iowa was retained as the City’s project manager and has inspected the public improvements and found that the work of Lynch Excavating is fully acceptable in workmanship and construction quality; and

WHEREAS, once the project is accepted, final payment can be made to Lynch Excavating Inc., after waiting a minimum of thirty days; and

WHEREAS, Lynch Excavating Inc. has a five-year maintenance bond on this project with the period starting with the City’s acceptance of the project reflected in this resolution; and

WHEREAS, it is now necessary for the City Council to approve said acceptance of public improvements.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council accepts the public improvements covered by terms of the Contract, plans and specifications, and that the final amount of the contract is \$1,144,331.68 for the project known as the Eastside Water Main Replacement Project.

Passed and approved this 6th day of May, 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

CERTIFICATE OF COMPLETION

**EAST SIDE WATER MAIN REPLACEMENT
WEST BRANCH, IOWA**

April 22, 2024

We hereby certify that we have made an on-site review of the completed construction of the East Side Water Main Replacement under the Contract as performed by Lynch's Excavating, Inc. of West Branch, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is One Million One Hundred Forty-Four Thousand Three Hundred Thirty-One and 68/100 Dollars (\$1,144,331.68).

VEENSTRA & KIMM, INC.

Accepted: **CITY OF WEST BRANCH, IOWA**

By  _____

By _____

Title Project Engineer

Title Mayor

Date April 25, 2024

Date _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-48 - Approving Pay Estimate Number 1 in the amount of \$151,804.97 to Midwest Underground Contractors Inc. for the Phase 2 Eastside Water Main Replacement Project.
--

PREPARED BY: City Clerk, Leslie Brick
--

DATE: April 29, 2024

SUMMARY:

Midwest Underground Contractors Inc., of Walford, Iowa was awarded the construction contract for the Eastside Water Main Replacement Project by the West Branch City Council through the passage of Resolution 2024-11 on February 20, 2024 in the amount of \$840,277.00.

The City has received and paid the following Pay Estimates for the project to date:

Pay Estimate Number	Amount	Resolution #	Date
1	\$151,804.97	2024-48	May 6, 2024

RESOLUTION 2024-48

RESOLUTION APPROVING PAY ESTIMATE NUMBER 1 IN THE AMOUNT OF \$151,804.97 TO MIDWEST UNDERGROUND CONTRACTORS INC. FOR THE PHASE 2 EASTSIDE WATER MAIN REPLACEMENT PROJECT.

WHEREAS, Midwest Underground Contractors Inc., of Walford, Iowa was awarded the construction contract for the Eastside Water Main Replacement Project (the “Project”) by the West Branch City Council through the passage of Resolution 2024-11 on February 20, 2024 in the amount of \$840,277.00; and

WHEREAS, Midwest Underground Contractors, Inc. has declared that said Project has started and work has been rendered in accordance with drawings and specifications on the Project and based on observations by project managers of Veenstra & Kimm who are contracted with the City of West Branch to oversee the construction process; and

WHEREAS, it is now necessary for the City Council to accept Pay Estimate Number 1 in the amount of \$151,804.97 to Midwest Underground Contractors, Inc.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the West Branch, Iowa, that Pay Estimate Number 1 in the amount of \$151,804.97 to Midwest Underground Contractors, Inc. is approved.

PASSED AND APPROVED this 6th day of May 2024.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



PAY ESTIMATE NO. 1

**PHASE 2 EAST SIDE WATER MAIN REPLACEMENT
WEST BRANCH, IOWA**

April 26, 2024

Midwest Underground Contractors, Inc.
3000 Highway 151 E
Walford, IA 52351

Contract Amount \$840,277.00
Contract Date February 20, 2024
Pay Period April 15, 2024 - April 26, 2024

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
2.1	Clear + Grubb	Unit	448	\$ 22.00	\$ 9,856.00		
2.2	Special Back Fill Material	CY	350	\$ 50.00	\$ 17,500.00		
2.3	Subgrd Stbl Mtrl, PlymGrid TX-160	SY	1,120	\$ 4.00	\$ 4,480.00		
2.4	Excavation, CI 13, Rdwy + Borrow	CY	43	\$ 16.00	\$ 688.00		
2.5	Excav, CI 10, Unstbl Mtrl, Core-Out	CY	350	\$ 16.00	\$ 5,600.00		
2.6	Topsoil, Furn + Spread	CY	100	\$ 42.00	\$ 4,200.00		
2.7	Topsoil, Strip, Salvage + Spread	CY	100	\$ 22.00	\$ 2,200.00		
2.8	Modified Subbase	CY	178	\$ 45.00	\$ 8,010.00		
2.9	Rmvl of Pav't	SY	648	\$ 12.00	\$ 7,776.00		
2.10	Rmvl of Sidewalk	SY	4	\$ 12.00	\$ 48.00		
2.11	Disconnect & Rmvl of Water Main	LF	230	\$ 25.00	\$ 5,750.00		
2.12	Rmvl of Water Valve	Ea	7	\$ 750.00	\$ 5,250.00		
2.13	Rmv Storm SWR Pipe LE 36"	LF	97	\$ 30.00	\$ 2,910.00		
2.14	Std/S-F PCC Pav't, CI A CI 3, 7"	SY	254	\$ 100.00	\$ 25,400.00		
2.15	Std/S-F PCC Pav't, CI A CI 3, 10"	SY	394	\$ 105.00	\$ 41,370.00		
2.16	St SWR G-Main, Trnch, CMP ,15"	LF	88	\$ 58.00	\$ 5,104.00		
2.17	St SWR G-Main, Trnch, CMP, 21"	LF	8	\$ 130.00	\$ 1,040.00		
2.18	Connect to Existing Storm	Ea	1	\$ 1,200.00	\$ 1,200.00		
2.19	Driveway, PCC, 6"	SY	41	\$ 100.00	\$ 4,100.00		
2.20	Sidewalk, PCC, 6"	SY	4	\$ 120.00	\$ 480.00		
2.21	WM, Bored, Certalok, 6"	LF	2,056	\$ 60.00	\$ 123,360.00		
2.22	WM, Trenched, DR-18 C900, 6"	LF	20	\$ 40.00	\$ 800.00		
2.23	WM, Bored, DIP, 6", Nitrile Gaskets	LF	1,380	\$ 98.00	\$ 135,240.00		
2.24	WM, Trenched, DR-18 C900, 8"	LF	73	\$ 55.00	\$ 4,015.00		
2.25	WM, Bored, DIP, 8", Nitrile Gaskets	LF	222	\$ 150.00	\$ 33,300.00		
2.26	WM, Trenched, DR-18 C900, 12"	LF	20	\$ 85.00	\$ 1,700.00		
2.27	WM, Trenched, DIP, 12", Nitrile Ga	LF	6	\$ 350.00	\$ 2,100.00		
2.28	Trenched in Place Service	Ea	25	\$ 1,500.00	\$ 37,500.00		
2.29	Bored in-Place Service	Ea	38	\$ 1,900.00	\$ 72,200.00		
2.30	Valve, Gate, 6"	Ea	14	\$ 2,100.00	\$ 29,400.00		
2.31	Valve, Gate, 8"	Ea	2	\$ 2,800.00	\$ 5,600.00		
2.32	Valve, Gate, 12"	Ea	2	\$ 4,700.00	\$ 9,400.00		
2.33	Flushing Device (Blowoff), 6"	Ea	4	\$ 1,750.00	\$ 7,000.00		
2.34	Fire Hydrant Assembly, WM-201	Ea	4	\$ 7,000.00	\$ 28,000.00		
2.35	Construction Survey	LS	1	\$ 18,000.00	\$ 18,000.00		
2.36	Traffic Control	LS	1	\$ 4,700.00	\$ 4,700.00		

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
2.37	Mobilization	LS	1	\$ 55,000.00	\$ 55,000.00		
2.38	Turf Reinforcement Mat (TRM)	Sq	50	\$ 90.00	\$ 4,500.00		
2.39	Seed + Fertilize (Urban)	LS	1	\$ 17,500.00	\$ 17,500.00		
2.40	Saw Cutting Dust Control	LS	1	\$ 3,000.00	\$ 3,000.00		
2.41	Vibration Monitoring	LS	1	\$ 95,000.00	\$ 95,000.00	0.5	\$ 47,500.00
Contract Price:					\$ 840,277.00		\$ 47,500.00

MATERIALS STORED SUMMARY

	Description	# of Units	Unit Price	Extended Cost
2.21	WM, Bored, Certalok, 6"	832	\$ 40.00	\$ 33,287.18
2.23	WM, Bored, DIP, 6", Nitrile Gaskets	426	\$ 98.00	\$ 41,719.56
2.24	WM, Trenched, DR-18 C900, 8"	12	\$ 55.00	\$ 652.08
2.25	WM, Bored, DIP, 8", Nitrile Gaskets	69	\$ 150.00	\$ 10,349.35
2.26	WM, Trenched, DR-18 C900, 12"	20	\$ 85.00	\$ 1,661.60
2.27	WM, Trenched, DIP, 12", Nitrile Gaskets	6	\$ 350.00	\$ 1,961.80
2.30	Valve, Gate, 6"	6	\$ 2,100.00	\$ 12,711.66
2.31	Valve, Gate, 8"	1	\$ 2,800.00	\$ 3,043.84
2.32	Valve, Gate, 12"	1	\$ 4,700.00	\$ 6,907.64
Total				\$ 112,294.71

SUMMARY		
	Total Approved	Total Completed
Contract Price	\$ 840,277.00	\$ 47,500.00
Approved Change Order (list each)		
Revised Contract Price	\$ 840,277.00	\$ 47,500.00

Stored \$ 112,294.71
 Total Earned \$ 159,794.71
 Retainage (5%) \$ 7,989.74
Total Earned Less Retainage \$ 151,804.97

Total Previously Approved (list each)		

Total Previously Approved \$ -

Percent Complete 6%

Amount Due This Request \$ 151,804.97

The amount \$151,804.97 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Midwest Underground Contractors, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
West Branch, Iowa

Signature:  _____

Signature:  _____

Signature: _____

Name: Justin Lopata

Name: Eric Gould

Name: _____

Title: President

Title: Engineer

Title: _____

Date: 04/29/2024

Date: April 26, 2024

Date: _____



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: May 6, 2024

AGENDA ITEM: Resolution 2024-49 – Authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,116,000 Water Revenue Bonds, Series 2024.
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PREPARED BY: City Clerk, Leslie Brick
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DATE: May 1, 2024

BACKGROUND:

Dorsey & Whitney has prepared the attached proceedings for the May 6, 2024 City Council meeting to enable the City Council to execute the SRF Water Revenue Loan and Disbursement Agreement in the amount of \$1,116,000.

(Issuance – Water Revenue)

439235-15

West Branch, Iowa

May 6, 2024

The City Council of the City of West Branch, Iowa, met on May 6, 2024, at _____ o'clock ____m. at the _____, West Branch, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

The City Council took up for consideration a resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of Water Revenue Bonds.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION 2024-49

**RESOLUTION AUTHORIZING AND APPROVING A LOAN AND
DISBURSEMENT AGREEMENT AND PROVIDING FOR THE
ISSUANCE AND SECURING THE PAYMENT OF \$1,116,000 WATER
REVENUE BONDS, SERIES 2024**

WHEREAS, the City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, did heretofore establish a Municipal Waterworks Utility System (the “Utility”) in and for the City which has continuously supplied water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$860,000 Water Revenue Bond, SRF Series 2005, dated June 2, 2005 (the “Series 2005 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$125,000 Water Revenue Bond, SRF Series 2007, dated April 5, 2007 (the “Series 2007 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to the resolutions (the “Outstanding Bond Resolutions”) authorizing the issuance of the Series 2005 Bond and the Series 2007 Bond (together, the “Outstanding Bonds”), the City reserved the right to issue additional obligations payable from the Net Revenues (as defined herein) of the Utility and ranking on a parity with the Outstanding Bonds under the terms and conditions set forth in the Outstanding Bond Resolutions; and

WHEREAS, the City has heretofore proposed to contract indebtedness and enter into a certain Water Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,150,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility (the “Project”), and has published notice of the proposed action and has held a hearing thereon on April 15, 2024; and

WHEREAS, it is necessary at this time for the City Council to approve the Agreement with the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa, as lender (the “Lender”) and to issue Water Revenue Bonds, Series 2024 (the “Bonds”) in evidence thereof in the principal amount of \$1,116,000 to pay the costs of the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of West Branch, Iowa, as follows:

Section 1. It is hereby determined that the City shall enter into the Agreement with the Lender. The Agreement shall be in substantially the form as has been placed on file with the City

and shall provide for a loan (the “Loan”) to the City in the amount of \$1,116,000, for the purpose as set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Agreement on behalf of the City, and the Agreement is hereby approved.

Section 2. The Bonds are hereby authorized to be issued in evidence of the obligation of the City under the Agreement, in the aggregate principal amount of \$1,116,000, to be dated the date of delivery to or upon the direction of the Lender, and bearing interest from the date of each advancement made at the rate of 2.43% per annum pursuant to the Agreement, until payment thereof, as set forth in Exhibit A attached to the Agreement.

The Bonds may be in the denomination of \$1,000 each or any integral multiple thereof and, at the request of the Lender, shall be initially issued as a single bond in the denomination of \$1,116,000 and numbered R-1.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Bonds and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on the Bonds and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of the Bond or Bonds to the Paying Agent.

If applicable pursuant to the Agreement, in addition to the payment of principal of and interest on the Bonds, the City also agrees to pay the Initiation Fee and the Servicing Fee (defined in the Agreement) in accordance with the terms of the Agreement.

The Bonds shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk, and shall be fully registered bonds without interest coupons. The issuance of the Bonds and the amount of the Loan advanced thereunder shall be recorded in the office of the City Treasurer, and the certificate on the back of each Bond shall be executed with the official manual or facsimile signature of the City Treasurer. In case any officer whose signature or the facsimile of whose signature appears on the Bonds shall cease to be such officer before the delivery of such Bonds, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bonds shall be fully registered as to principal and interest in the names of the owners on the registration books of the City kept by the Registrar. Each Bond shall be transferable without cost to the registered owner thereof only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Bonds shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

The Bonds are subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Lender, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days' notice of redemption by facsimile, e-mail, certified or registered mail to the Lender (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

All of the Bonds and the interest thereon, together with the Outstanding Bonds and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth herein (which additional obligations are hereinafter sometimes referred to as "Parity Obligations"), shall be payable solely from the Net Revenues of the Utility and the Sinking Fund hereinafter referred to, both of which are hereby pledged to the payment of the Bonds. The Bonds shall be a valid claim of the owners thereof only against said Net Revenues and Sinking Fund. None of the Bonds shall be a general obligation of the City, nor payable in any manner by taxation, and under no circumstances shall the City or the Utility be in any manner liable by reason of the failure of the Net Revenues of the Utility to be sufficient for the payment in whole or in part of the Bonds and the interest thereon.

Section 3. The Bonds shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon they shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Agreement is hereby ratified and confirmed in all respects.

Section 4. The Bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF IOWA
CEDAR AND JOHNSON COUNTIES
CITY OF WEST BRANCH

WATER REVENUE BOND, SERIES 2024

No. R-1 \$1,116,000

RATE	MATURITY DATE	BOND DATE
2.43%	June 1, 2044	May 24, 2024

The City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

ONE MILLION ONE HUNDRED SIXTEEN THOUSAND DOLLARS

Interest at the rate specified above shall be payable semiannually on June 1 and December 1 of each year, commencing December 1, 2024, and principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2025, and annually thereafter on June 1 in each year until the principal and interest are fully paid, except that the final installments of the entire balance of principal and interest, if not sooner paid, shall become due and payable on June 1, 2044. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City at the addresses shown on such registration books. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the “Agreement”) entered into by the City for the purpose of providing funds to pay a portion of the

cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Waterworks Utility System of the City (the “Utility”).

The Bonds are issued pursuant to and in strict compliance with the provisions of Sections 384.24A and 384.83 of the Code of Iowa, 2023, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds are not general obligations of the City but, together with the City’s outstanding Water Revenue Bond, SRF Series 2005, dated June 2, 2005; Water Revenue Bond, SRF Series 2007, dated April 5, 2007; and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth in the Resolution, are payable solely and only out of the future Net Revenues (as defined in the Resolution) of the Utility of the City, a sufficient portion of which has been ordered set aside and pledged for that purpose. This Bond is not payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the said Net Revenues to be sufficient for the payment of this Bond and the interest thereon.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the Bonds have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of the Bonds does not exceed or violate any constitutional or statutory limitation or provision.

IN TESTIMONY WHEREOF, the City of West Branch, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all as of the Bond Date.

CITY OF WEST BRANCH, IOWA

By (Do Not Sign)
Mayor

Attest:

(Do Not Sign)
City Clerk

(On the back of each Bond the following certificate shall be executed with the duly authorized signature of the City Treasurer)

STATE OF IOWA
CEDAR AND JOHNSON COUNTIES SS: CITY TREASURER'S CERTIFICATE
CITY OF WEST BRANCH

The original issuance of the Bonds, of which this Bond is a part, was duly and properly recorded in my office as of the Bond Date.

(Do Not Sign)
City Treasurer

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	-	as tenants in common	UTMA _____
TEN ENT	-	as tenants by the entireties	(Custodian)
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common	As Custodian for _____
			(Minor)
			under Uniform Transfers to Minors Act

			(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A
PRINCIPAL PAYMENT SCHEDULE

<u>Due</u> <u>June 1</u>	<u>Amount</u>	<u>Due</u> <u>June 1</u>	<u>Amount</u>
2025	\$43,000	2035	\$56,000
2026	\$44,000	2036	\$57,000
2027	\$45,000	2037	\$59,000
2028	\$46,000	2038	\$61,000
2029	\$48,000	2039	\$62,000
2030	\$49,000	2040	\$64,000
2031	\$50,000	2041	\$66,000
2032	\$52,000	2042	\$67,000
2033	\$53,000	2043	\$69,000
2034	\$54,000	2044	\$71,000

Section 5. The Loan Proceeds shall be held by the Lender and disbursed for costs of the Project, as referred to in the preamble hereof. The City will keep a detailed, segregated accounting of the expenditure of the Loan Proceeds.

Section 6. So long as any of the Bonds, the Outstanding Bonds or any Parity Obligations are outstanding, the City shall continue to maintain the Utility in good condition, and the Utility shall continue to be operated in an efficient manner and at a reasonable cost as a revenue producing undertaking. The City shall establish, impose, adjust and provide for the collection of rates to be charged to customers of the Utility, including the City, to produce gross revenues (hereinafter sometimes referred to as the “Gross Revenues”) at least sufficient to pay the expenses of operation and maintenance of the Utility, which shall include salaries, wages, cost of maintenance and operation, materials, supplies, insurance and all other items normally included under recognized accounting practices (but does not include allowances for depreciation in the valuation of physical property) (which such expenses are hereinafter sometimes referred to as the “Operating Expenses”) and to leave a balance of net revenues (herein referred to as the “Net Revenues”) equal to at least 110% of the principal of and interest on all of the Bonds, the Outstanding Bonds and any other Parity Obligations due in such fiscal year, as the same become due.

Section 7. The provisions, covenants, undertakings and stipulations for the operation of the Utility and for the collection, application and use of the Gross Revenues and income from such operation, as set forth in the Outstanding Bond Resolutions shall inure and appertain to the Bonds to the same extent and with like force and effect as if herein set out in full, except only insofar as the same may be inconsistent with this resolution.

Nothing in this resolution shall be construed to impair the rights vested in the Outstanding Bonds. The amounts herein required to be paid into the various funds hereafter named shall be inclusive of said payments required with respect to the Outstanding Bonds. The provisions of the Outstanding Bond Resolutions and the provisions of this resolution are to be construed whenever possible so that the same will not be in conflict. In the event such construction is not possible, the provisions of the resolution first adopted shall prevail until such time as the obligations authorized by such resolution have been paid or otherwise satisfied as therein provided, at which time the provisions of this resolution shall again prevail.

Section 8. From and after the issuance of the Bonds, the Gross Revenues of the Utility shall continue to be set aside into the City’s Water Revenue Fund (“Water Revenue Fund”) created under the Outstanding Bond Resolutions. The Water Revenue Fund shall be used in maintaining and operating the Utility, and after payment of the Operating Expenses shall, to the extent provided in this resolution and the Outstanding Bond Resolutions, be used to pay the principal of and interest on the Bonds, the Outstanding Bonds and any Parity Obligations, and to create and maintain the several separate funds hereinafter described.

Section 9. The provisions in and by the Outstanding Bond Resolutions, whereby there has been created and is to be maintained a “Water Revenue Bond Sinking Fund” (herein referred to as the “Sinking Fund”), and for the payment into said fund from the Net Revenues of the Utility such portion thereof as will be sufficient to pay the interest on and principal of the Outstanding Bonds, are all hereby ratified and confirmed, and all such provisions shall inure and constitute the

security for the payment of the interest on and principal of the Bonds hereby authorized as may be outstanding from time to time; provided, however, that on the first day of each month of each year, the minimum amount to be set aside, in addition to the amounts required to be set aside in the Outstanding Bond Resolutions, and paid into the Sinking Fund shall be not less than as follows:

Commencing on June 1, 2024, and continuing to final maturity, an amount equal to 1/6th of the installment of interest coming due on the next succeeding interest payment date on the then outstanding Bonds, plus an amount equal to 1/12th of the installment of principal coming due on such Bonds on the next succeeding principal payment date until the full amount of such installment is on deposit in the Sinking Fund.

Money in the Sinking Fund shall be used solely for the purpose of paying principal of and interest on the Bonds, the Outstanding Bonds and any Parity Obligations as the same shall become due and payable. Whenever Parity Obligations are issued under the conditions and restrictions hereinafter set forth, provision shall be made for additional payments to be made into the Sinking Fund for the purpose of paying the interest on and principal of such Parity Obligations.

If at any time there should be a failure to pay into the Sinking Fund the full amount above stipulated, then an amount equivalent to the deficiency shall be paid into the Sinking Fund from the Net Revenues of the Utility as soon as available, and the same shall be in addition to the amount otherwise required to be so set apart and paid into the Sinking Fund.

No further payments need be made into the Sinking Fund when and so long as the amount therein is sufficient to retire all of the Bonds, the Outstanding Bonds and any Parity Obligations then outstanding which are payable from the Sinking Fund and to pay all interest to become due thereon prior to such retirement, or if provision for such payment has been made.

All of such payments required to be made into the Sinking Fund shall be made in equal monthly installments on the first day of each month, except that when the first day of any month shall be a Sunday or legal holiday, then such payments shall be made on the next succeeding secular day.

Section 10. The provisions in and by the Outstanding Bond Resolutions whereby there has been created and is to be maintained a special fund to be known and designated as the Surplus Fund into which there shall be set apart and paid all of the Net Revenues remaining after first paying the Operating Expenses and making the required payments into the Sinking Fund are all hereby ratified and confirmed. All money credited to the Surplus Fund shall be transferred and credited to the Sinking Fund whenever necessary to prevent or remedy a default in the payment of the principal of or interest on the Bonds, the Outstanding Bonds and any Parity Obligations.

As long as the Sinking Fund has the full amounts required to be deposited therein by the Outstanding Bond Resolutions and this resolution, any balance in the Surplus Fund may be expended by the City in such manner as the Council, or such other duly constituted body as may then be charged with the operation of the Utility, may from time to time direct.

Section 11. All money held in any fund or account created or to be maintained under the terms of this resolution shall be deposited in lawful depositories of the City or invested in accordance with Chapters 12B and 12C of the Code of Iowa and continuously held and secured as provided by the laws of the State of Iowa relating to the depositing, securing, holding and investing of public funds. All interest received by the City as a result of investments under this section shall be considered to constitute Gross Revenues of the Utility and shall be deposited in or transferred to the Water Revenue Fund and used solely and only for the purposes specified herein for such funds.

Section 12. The City hereby covenants and agrees with the owner or owners of the Bonds, the Outstanding Bonds and any Parity Obligations, or any of them, that from time to time may be outstanding, that it will faithfully and punctually perform all duties with reference to the Utility required and provided by the Constitution and laws of the State of Iowa, that it will segregate the Gross Revenues of the Utility and make application thereof in accordance with the provisions of this resolution and that it will not sell, lease or in any manner dispose of the Utility or any part thereof, including any and all extensions and additions that may be made thereto, until all of the Bonds, the Outstanding Bonds and any Parity Obligations shall have been paid in full, both principal and interest, or unless and until provision shall have been made for the payment of the Bonds, the Outstanding Bonds and any Parity Obligations and interest thereon in full; provided, however, that the City may dispose of any property which in the judgment of the Council, or such duly constituted body as may then be charged with the operation of the Utility, is no longer useful or profitable in the operation of the Utility nor essential to the continued operation thereof and when the sale thereof will not operate to reduce the revenues to be derived from the operation of the Utility.

Section 13. Upon a breach or default of a term of the Bonds, the Outstanding Bonds or any Parity Obligations, the Outstanding Bond Resolutions and this resolution, a proceeding may be brought in law or in equity by suit, action or mandamus to enforce and compel performance of the duties required under the terms of this resolution and Division V of Chapter 384 of the Code of Iowa or an action may be brought to obtain the appointment of a receiver to take possession of and operate the Utility and to perform the duties required by this resolution and Division V of Chapter 384 of the Code of Iowa.

Section 14. The Bonds, the Outstanding Bonds or any Parity Obligations shall not be entitled to priority or preference one over the other in the application of the Net Revenues of the Utility regardless of the time or times of the issuance of such Bonds, the Outstanding Bonds or Parity Obligations, it being the intention of the City that there shall be no priority among the Bonds, the Outstanding Bonds or any Parity Obligations, regardless of the fact that they may have been actually issued and delivered at different times. The City hereby reserves the right and privilege of issuing additional Parity Obligations.

Section 15. The City agrees that so long as the Bonds, the Outstanding Bonds or any Parity Obligations remain outstanding, it will maintain insurance for the benefit of the owners of the Bonds, the Outstanding Bonds and any Parity Obligations on the insurable portions of the Utility of a kind and in an amount which usually would be carried by private companies or municipalities engaged in a similar type of business. The proceeds of any insurance, except public liability insurance, shall be used to repair or replace the part or parts of the Utility damaged or

destroyed. The City will keep proper books of record and account, separate from all other records and accounts, showing the complete and correct entries of all transactions relating to the Utility, and the owners of the Bonds, the Outstanding Bonds or any Parity Obligations shall have the right at all reasonable times to inspect the Utility and all records, accounts and data of the City relating thereto.

Section 16. The provisions of this resolution shall constitute a contract between the City and the owners of the Bonds and any Parity Obligations as may from time to time be outstanding, and after the issuance of the Bonds, no change, variation or alteration of any kind of the provisions of this resolution shall be made which will adversely affect the owners of the Bonds or any Parity Obligations until all of the Bonds, the Outstanding Bonds and any Parity Obligations and the interest thereon shall have been paid in full, except as hereinafter provided.

The owners of a majority in principal amount of the Bonds and any Parity Obligations at any time outstanding (not including in any case any obligations which may then be held or owned by or for the account of the City, but including such obligations as may be issued for the purpose of refunding any of the Bonds, the Outstanding Bonds or Parity Obligations if such obligations shall not then be owned by the City) shall have the right from time to time to consent to and approve the adoption by the City of a resolution or resolutions modifying or amending any of the terms or provisions contained in this resolution; provided, however, that this resolution may not be so modified or amended in such manner as to:

- (a) Make any change in the maturity or redemption terms of the Bonds or Parity Obligations.
- (b) Make any change in the rate of interest borne by any of the Bonds or Parity Obligations.
- (c) Reduce the amount of the principal payable on any Bonds or Parity Obligations.
- (d) Modify the terms of payment of principal of or interest on the Bonds or Parity Obligations, or any of them, or impose any conditions with respect to such payment.
- (e) Affect the rights of the owners of less than all of the Bonds or Parity Obligations then outstanding.
- (f) Reduce the percentage of the principal amount of the Bonds or Parity Obligations, the consent of the owners of which shall be required to effect a further modification.

Whenever the City shall propose to amend or modify this resolution under the provisions of this section, it shall cause notice of the proposed amendment to be (1) filed with the Lender and (2) mailed by certified mail to each registered owner of any Bond or Parity Obligation as shown by the records of the Registrar. Such notice shall set forth the nature of the proposed amendment and shall state that a copy of the proposed amendatory resolution is on file in the office of the City Clerk.

Whenever at any time within one year from the date of the mailing of said notice, there shall be filed with the City Clerk an instrument or instruments executed by the owners of at least a majority in aggregate principal amount of the Bonds and any Parity Obligations outstanding at the time of the adoption of such amendatory resolution specifically consenting to the adoption thereof as herein provided, no owner of any Bonds or Parity Obligations shall have any right or interest to object to the adoption of such amendatory resolution or to object to any of the terms or provisions therein contained or to the operation thereof or to enjoin or restrain the City from taking any action pursuant to the provisions thereof.

Any consent given by the owners of a Bond or Parity Obligation pursuant to the provisions of this section shall be irrevocable for a period of six (6) months from the date of such consent and shall be conclusive and binding upon all future owners of the same Bond or Parity Obligation during such period. Such consent may be revoked at any time after six (6) months from the date of such consent by the owner who gave such consent or by a successor in title, but such revocation shall not be effective if the owners of a majority in aggregate principal amount of the Bonds and Parity Obligations outstanding as in this section defined shall have, prior to the attempted revocation, consented to and approved the amendatory resolution referred to in such revocation.

The fact and date of the execution of any instrument under the provisions of this section may be proved by the certificate of any officer in any jurisdiction, who by the laws thereof is authorized to take acknowledgments of deeds within such jurisdiction, that the persons signing such instrument acknowledged before such officer the execution thereof, or may be proved by an affidavit of a witness to such execution sworn to before such officer.

Section 17. It is the intention of the City that interest on the Bonds be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the “Internal Revenue Code”). In furtherance thereof the City covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Bonds will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Bonds as “Qualified Tax Exempt Obligations” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 18. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 19. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 20. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 6, 2024.

Roger Laughlin, Mayor

Attest:

Leslie Brick, City Clerk

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On motion and vote, the meeting adjourned.

Roger Laughlin, Mayor

Attest:

Leslie Brick, City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
CEDAR AND JOHNSON COUNTIES SS:
CITY OF WEST BRANCH

I, the undersigned, City Clerk of the City of West Branch, do hereby certify that I have in my possession or have access to the complete corporate records of the aforesaid City and of its City Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain Water Revenue Loan and Disbursement Agreement (the “Agreement”) and the issuance of \$1,116,000 Water Revenue Bonds, Series 2024 (the “Bonds”) of said City evidencing the City’s obligation under such Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no objections were filed in my office and no objections of any kind were made to the matter of entering into such Agreement or issuing such Bonds at the time and place set for hearing thereon, and that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement or to issue the Bonds.

WITNESS MY HAND this ____ day of _____, 2024.

Leslie Brick, City Clerk

ESTABLISHMENT CERTIFICATE:

STATE OF IOWA
CEDAR AND JOHNSON COUNTIES SS:
CITY OF WEST BRANCH

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that I have complete access and control of all of the corporate records of the City and that, based upon my examination of such records, I have determined that the City did heretofore establish a Municipal Waterworks Utility System (the “Utility”) prior to January 1, 1961, that the management and control of the Utility are vested in the City Council, and that no board of trustees exists which has any part of the control and management of such Utility.

I further certify that there is not pending or threatened any question or litigation whatsoever touching the establishment, improvement or operation of such Utility and that there are no bonds or other obligations of any kind now outstanding which are payable from or constitute a lien upon the revenues derived from the operation of such Utility, except for the City’s outstanding Water Revenue Bond, SRF Series 2005, dated June 2, 2005; Water Revenue Bond, SRF Series 2007, dated April 5, 2007; and the current issue of \$1,116,000 Water Revenue Bonds, Series 2024 of the City.

WITNESS MY HAND this ____ day of _____, 2024.

Leslie Brick, City Clerk