



**CITY COUNCIL MEETING
MONDAY, JUNE 3, 2024 - 6:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

SPECIAL MEETING – 6:00 P.M.

- 1) Call to order
- 2) Roll Call
- 3) Motion to adjourn to Executive Session to discuss personnel matters per Section 21.5(i) of the Code of Iowa. / Move to action.
- 4) Adjourn from Executive session.

REGULAR MEETING – 7:00 P.M.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll call
- 4) Welcome
- 5) Approve Agenda. /Move to action.
- 6) Approve Consent Agenda/Move to action.
 - a. Approve minutes from the May 20, 2024 City Council meeting.
 - b. Approve a Special Event Permit for Hoover's Hometown Days 2024 (includes street closures – Exhibit A).
 - c. Approve a Class E Retail Alcohol License for Kum & Go LC, dba Kum & Go #254, 620 S. Downey St., West Branch effective July 1, 2024.
 - d. Appoint Erin Monaghan to the West Branch Library Board of Trustees, effective July 1, 2024 (3-year term).
 - e. Appoint Holly Wasion to the West Branch Library Board of Trustees, effective July 1, 2024 (3-year term).
 - f. Approve Claims for June 3, 2024.
- 7) Presentations/Communications/Open Forum
- 8) Public Hearing/Non-Consent Agenda
 - a. **Third Reading Ordinance 814** - Amending the Code of Ordinances of the City of West Branch, as previously amended, by changing water rates. / Move to action.
 - b. **Resolution 2024-54** – Approving a Subdivider's Agreement with KLM Investments for The Meadows Subdivision, Part 6, West Branch, Iowa. / Move to action.
 - c. **Third Reading Ordinance 815** – Ordinance Re-zoning an approximate 9.83-acre parcel from R-1 Residential District to R-2 Residential District. / Move to action.
 - d. **Resolution 2024-55** – Approving the Preliminary Plat of The Meadows Subdivision, Part 6, West Branch, Iowa. / Move to action.
 - e. **Resolution 2024-56** – Hiring Jessica Brown as the Utility Billing / Deputy Clerk and setting the salary for Fiscal Year 2025. / Move to action.
 - f. **Resolution 2024-57** – Setting Salaries for Appointed Officials and Employees of the City of West Branch, Iowa for Fiscal Year 2025. / Move to action.
 - g. **Resolution 2024-58** – Authorizing the Acquisition of certain Real Property Interests for Beranek Drive. / Move to action.
- 9) City Administrator Report
- 10) City Attorney Report
- 11) City Engineer Report
- 12) City Staff Reports
- 13) Comments from Mayor and Council Members
- 14) Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Police Chief** Greg Hall •
Fire Chief Kevin Stoolman • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer
Parks & Recreation Director Erin Laughlin