



**CITY COUNCIL MEETING  
MONDAY, MAY 20, 2024 - 7:00 P.M.  
CITY COUNCIL CHAMBERS  
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the May 6, 2024 City Council meeting.
  - b. Approve a 5-day Class C Retail Alcohol license for The Down Under for June 8, 2024 (in conjunction with Kickoff to Summer) - pending DRAM
  - c. Approve a Class B Retail Alcohol License for Parkside Petroleum, LLC. 401 Parkside Dr., West Branch effective June 19, 2024.
  - d. Approve the Iowa Retail Cigarette/Tobacco/Nicotine/Vapor permits for FY25.
  - e. Approve the Monthly Financial Report for April 2024.
  - f. Approve Claims for May 20, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
  - a. **Second Reading Ordinance 814** - Amending the Code of Ordinances of the City of West Branch, as previously amended, by changing water rates. / Move to action.
  - b. **Second Reading Ordinance 815** – Ordinance Re-zoning an approximate 9.83-acre parcel from R-1 Residential District to R-2 Residential District. / Move to action.
  - c. **Resolution 2024-50** – Amending the Employer Contribution amount for Health and Dental Insurance. / Move to action.
  - d. **Resolution 2024-51** – Amending the West Branch Employee Handbook regarding Overtime. / Move to action.
  - e. **Resolution 2024-52** – Approving Pay Estimate Number 18 in the amount of \$404,796.93 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
  - f. **Resolution 2024-53** - Approving 28E Agreements between the City of West Branch, Iowa and the Boards of Trustees of Cass, Gower, Graham, Iowa, Scott and Springdale Townships for the purposes of fire protection and aid and assistance for other emergencies or disasters relating to life and property, or hazardous materials. / Move to action.
9. City Administrator Report
10. City Attorney Report
11. City Engineer Report
12. City Staff Reports
13. Comments from Mayor and Council Members
14. Motion to adjourn.

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**Mayor:** Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman  
• **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin