



**CITY COUNCIL MEETING  
MONDAY, MAY 6, 2024 - 7:00 P.M.  
CITY COUNCIL CHAMBERS  
110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the April 15, 2024 City Council meeting.
  - b. Approve a Class C Retail Alcohol (12-month) license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch - pending DRAM
  - c. Approve a Special Event Permit for Main Street West Branch for "Kickoff to Summer".
  - d. Approve a 5-day Class C Retail Alcohol license for Hazelhasky LLC (dba Herb & Lou's) for June 8, 2024 (in conjunction with Kickoff to Summer) - pending DRAM
  - e. Monthly Financial Report for March 2024.
  - f. Approve Claims for May 6, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
  - a. **Public Hearing** – Amending the current budget for fiscal year ending June 30, 2024.
  - b. **Public Hearing** – Proposed Amendment to the West Branch Zoning Code (Rezoning request from The Meadows Part 6 – from R-1 to R-2).
  - c. **Public Hearing** – Proposal to dispose of an interest in real property generally referred to as Auditor's Parcel "O", West Branch, Iowa.
  - d. **Second Reading of Ordinance 813** - Amending the Code of Ordinances of the City of West Branch, Iowa, by amending provisions pertaining to Floodplain Management (Chapter 160). / Move to action.
  - e. **Third Reading of Ordinance 813** - Amending the Code of Ordinances of the City of West Branch, Iowa, by amending provisions pertaining to Floodplain Management (Chapter 160). / Move to action.
  - f. **First Reading Ordinance 814** - Amending the Code of Ordinances of the City of West Branch, as previously amended, by changing water rates. / Move to action.
  - g. **First Reading Ordinance 815** – Re-zoning an approximate 9.83-acre parcel from R-1 Residential District to R-2 Residential District. / Move to action.
  - h. **Resolution 2024-38** – Approving amending the current budget for the fiscal year ending June 30, 2024. / Move to action.

---

**Mayor:** Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman  
• **Police Chief** Greg Hall • **Public Works Director** Matt Goodale • **Library Director** Jessica Schafer  
**Parks & Recreation Director** Erin Laughlin

- i. **Resolution 2024-39** - Approving the disposal of the City’s interest in Auditor’s Parcel “O” to BBCO, LLC, subject to reservation of a water main easement. / Move to action.
- j. **Resolution 2024-40** - Hiring Brad Longlett as a Full-Time Police Officer for the City of West Branch and setting the salary for Fiscal Year 2024/2025. / Move to action.
- k. Oath of Office – Police Officer Brad Longlett
- l. **Resolution 2024-41** – Hiring Taylor Case as a Streets Maintenance worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2024/FY2025. / Move to action.
- m. **Resolution 2024-42** - Hiring Kobe Simon as a Streets Maintenance worker for the City of West Branch, Iowa, and setting the salary for the position for Fiscal Year 2024/2025. / Move to action.
- n. **Resolution 2024-43** - Allowing the consumption of alcohol on a public street within the City of West Branch, Iowa on Saturday June 8, 2024 on the 100 block of North Downey Street and street closure for a community event. / Move to action.
- o. **Resolution 2024-44** – Approving the annual renewal rates with Wellmark Blue Cross Blue Shield through the Iowa Community Trust for health insurance. / Move to action.
- p. **Resolution 2024-45** – Approving the annual renewal rates with MetLife for Basic Life, AD&D, Short Term disability, Long Term disability, Dental and Vision insurance. / Move to action.
- q. **Resolution 2024-46** - Approving Reimbursement Request Number 4 in the amount of \$272,582.12 to Johnson County Treasurer for the Herbert Hoover Highway Roundabout Project. / Move to action.
- r. **Resolution 2024-47** – Accepting the public improvements constructed in association with the Eastside Water Main Replacement Project – Phase 1. / Move to action.
- s. **Resolution 2024-48** – Approving Pay Estimate Number 1 in the amount of \$151,804.97 to Midwest Underground Contractors Inc. for the Phase 2 Eastside Water Main Replacement Project. / Move to action.
- t. **Resolution 2024-49** – Authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,116,000 Water Revenue Bonds, Series 2024. / Move to action.

- 9. Discussion
- 10. City Administrator Report
- 11. City Attorney Report
- 12. City Engineer Report
- 13. City Staff Reports
- 14. Comments from Mayor and Council Members
- 15. Motion to adjourn.