



CITY COUNCIL MEETING
TUESDAY, FEBRUARY 20, 2024 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR ST., WEST BRANCH, IOWA

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve the minutes from the February 5, 2024 City Council meeting.
 - b. Approve the appointment of Ryan Foley to the Planning & Zoning Commission, term expiration 12/31/2024 (to fill a vacancy).
 - c. Approve the appointment of Deb Watson to the Library Board of Trustees.
 - d. Approve a Class C Retail Alcohol License, with Outdoor Service for Eldr LLC. (dba Little Lights on the Lane), 2 Ember Lane, West Branch
 - e. Approve the November 2023 Monthly Financial Report
 - f. Approve Claims for February 20, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Public Hearing** – Phase 2 Eastside Water Main Replacement Project
 - b. **Resolution 2024-11** – Accept and award the contract for the Phase 2 East Side Water Main Replacement Project to _____ in the amount of \$_____. / Move to action.
 - c. **Resolution 2024-12** - Approving Pay Estimate Number 7 in the amount of \$40,000 to Lynch Excavating Inc. for the East Side Water Main Replacement Project. / Move to action.
 - d. **Resolution 2024-13** - Approving Pay Estimate Number 16 in the amount of \$62,781.19 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
 - e. **Resolution 2024-14** – Approving invoice #33192 in the amount of \$4,970.00 to Impact7G Inc. for the Wapsi Creek Widening – SRF Sponsored Project. / Move to action.
 - f. **Resolution 2024-15** – Establishing an allocation policy for Local Hotel and Motel Tax Revenues. / Move to action.
 - g. **Resolution 2024-16** – Appointing Gregory Hall to the position of Police Chief for the City of West Branch and setting the annual salary for the position. / Move to action.
 - h. **Administer Oath of Office** - Police Chief Greg Hall
9. Discussion – Ending the West Branch Building Incentive Plan to fund a full-time Parks & Recreation Director
10. Discussion – Outsourcing concession sales at Cubby Park for 2024
11. Discussion – Strategic Planning – Planning Projects for the future
12. City Administrator Report
13. City Attorney Report
14. City Engineer Report
15. City Staff Reports
16. Comments from Mayor and Council Members
17. Motion to adjourn.