



**CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 16, 2024 - 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**110 N. POPLAR ST., WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

*or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve Minutes from the January 2, 2024 City Council meeting.
  - b. Approve claims for January 16, 2024.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
  - a. **Second Reading Ordinance 812** - Amending the Code of Ordinance of the City of West Branch, as previously amended, by Changing Sewer Rates. / Move to action.
  - b. **Third Reading Ordinance 812** - Amending the Code of Ordinance of the City of West Branch, as previously amended, by Changing Sewer Rates. / Move to action.
  - c. **Resolution 2024-03** - Approving an Information Technology Support Contract with Mainstay Systems of Iowa LLC for the West Branch Police Department. / Move to action.
  - d. **Resolution 2024-04** - Rescinding Resolution 2023-73 (Amending the City of West Branch, IA Employee Handbook). / Move to action.
  - e. **Resolution 2024-05** - Approving Pay Estimate Number 15 in the amount of \$127,157.50 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
  - f. **Resolution 2024-06** – Ordering construction of certain public improvements, approving preliminary plans, and fixing a date for hearing thereon and taking of bids for improvements known as the East Side Water Main Replacement Phase II Project. / Move to action.
9. Discussion
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.

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**Mayor:** Roger Laughlin • **Council Members:** Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton, Mike Horihan  
**City Administrator** Adam Kofoed • **City Clerk** Leslie Brick • **Finance Officer** Heidi Van Auken • **Fire Chief** Kevin Stoolman  
• **Police Chief** (vacant) • **Public Works Director** Matt Goodale • **Library Director (Interim)** Jessica Schafer