



**CITY COUNCIL MEETING
MONDAY, DECEMBER 18, 2023 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA**

<https://zoom.us/j/5814699699>

or dial in phone number 1-312-626-6799 with Meeting ID 581 469 9699.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve Minutes from the December 4, 2023 City Council meeting.
 - b. Approve a Class C Retail Alcohol license for Hazelhasky LLC dba Herb & Lou's.
 - c. Accept the Third Option Year of Contract 140P6021P0005, HEHO – City Services for the period of January 29, 2024 to January 28, 2025 (Snowplowing and alarm intrusion for the National Park Service and Herbert Hoover National Historic Site).
 - d. Approve the October Monthly Financial Report
 - e. Claims for 12/18/2023
7. Presentations/Communications/Open Forum
 - a. Swearing in of Michael Horihan, incoming Councilperson for 2024
 - b. Swearing in of Thomas Dean, returning Councilperson
 - c. Swearing in of Jerry Sexton, returning Councilperson
8. Public Hearing/Non-Consent Agenda
 - a. Appointing Tom Dean as Mayor Pro Tem for 2024. / Move to action.
 - b. **Resolution 2023-130** – Approve the annual agreement in the amount of \$9,740 with the U.S. Geological Survey for the ongoing operation and maintenance of the Streamflow Gaging located on the Wapsinonoc Creek at College Street. / Move to action.
 - c. **Resolution 2023-131** - Promoting Officer Cathy Steen to Police Sergeant and setting the salary of an appointed officer. / Move to action.
 - d. **Resolution 2023-132** – Appointing Matthew Bowers as a Part-Time Police Officer and setting the salary for FY24. / Move to action.
 - e. **Resolution 2023-133** - Approving Pay Estimate Number 14 in the amount of \$328,409.30 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
 - f. **Resolution 2023-134** – Approving that certain Easement Agreement with Interstate Power & Light Company in connection with the Wapsi Creek Widening Project. / Move to action.
 - g. **Resolution 2023-135** – Approving the Amended Final Plat for Heritage Hill Subdivision, West Branch, Iowa. / Move to action.
9. City Administrator Report
10. City Attorney Report
11. City Engineer Report
12. City Staff Reports
13. Comments from Mayor and Council Members
14. Motion to adjourn.