

RESOLUTION 2023-75

RESOLUTION AMENDING THE CITY OF WEST BRANCH SCHEDULE OF FEES

WHEREAS, the City Administrative Staff has made recommendations for new administrative fees listed on Exhibit "A"; and

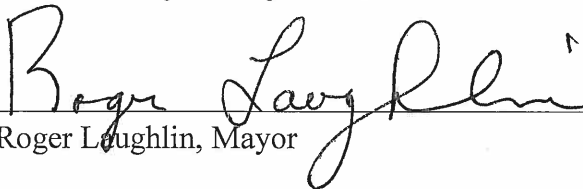
WHEREAS, Council has determined that the fees included in the West Branch Schedule of Fees are appropriate and are reasonably related to the purpose for which such fees are charged.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch as follows:

Section 1. That the fees set forth in Exhibit "A" attached hereto and made a part hereof, be in full force and effect immediately upon its adoption and approval, as provided by law.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 17th day of July, 2023.



Roger Laughlin, Mayor

Attest:



Leslie Brick, City Clerk



Exhibit A

SCHEDULE OF FEES

July 17, 2023

MONTHLY RESIDENTIAL SERVICE FEES

| | |
|--|---|
| Water Chapter 92.02 (effective 8/1/2023) | \$9.74 per 1000 gallons (Ord 803) |
| Sewer Chapter 99.01 (effective 7/1/23) | \$17.65 per 1000 gallons (Ord 793) |
| Recycling Chapter 107.08 | \$4.75 per month |
| Trash Collection Chapter 106.08 | \$12.75 / 35 gallon \$14.75 / 65 gallon |
| Storm Water Utility Chapter 102.08 | \$3.00 |

OTHER SERVICE CHARGES

| | |
|--|---|
| Late Payment Penalty Chapter 92.04(3) | 10% of total delinquent bill |
| Insufficient Funds Charge Chapter 1.15 | \$30 |
| Water Service Deposit Chapter 92.09 | \$100 (refundable) |
| Disconnect Fee for non-payment Chapter 92.05(4) | \$50 (between 6:30 a.m. to 3:30 p.m.) \$75 (after 3:30 p.m.) – Ord.756 |
| Temporary Vacancy Disconnect/ Reconnect Fee Chapter 92.10 | \$50 |
| Testing of Meters Chapter 91.10 | \$50 |
| Water Meter Replacement Chapter 91.06, 91.07 | actual cost to replace |
| Barricades Resolution 1726 | \$50 up to 4 (refundable deposit) |
| Road cones Resolution 1726 | \$50 up to 10 (refundable deposit) |

MISCELLANEOUS ADMINISTRATIVE FEES

Resolution 1726

| | |
|---------------------------|---|
| Photocopies | \$0.10 per page - black/white \$.50 per page – color |
| Fax Services | \$1.00 1 st page, \$0.50 per page after |
| Recording Fees (any type) | actual costs |
| Notary Service | No Charge |
| Lost Key Fee | \$15 |

PUBLIC FACILITY USER FEES

Town Hall Rental Fees

| Week days (Monday-Thursday) Weekends (Friday-Sunday) | Rental Times available | Resident | Non-Resident | Non-Profit |
|--|------------------------|-------------|--------------|-------------|
| Monday – Thursday (2-hour minimum) | 8:00 a.m. – 10:00 p.m. | \$10 hour | \$ 15 hour | \$5 hour |
| Monday – Thursday | 8:00 a.m. – 10:00 p.m. | \$ 65 day | \$ 90 day | n/a |
| Friday-Saturday-Sunday (closed for cleaning 2:00 – 4:00 p.m.) | 8:00 a.m. – 2:00 p.m. | \$ 60 | \$ 80 | \$60 |
| Friday-Saturday-Sunday | 4:00 p.m. – 10:00 p.m. | \$ 60 | \$ 80 | \$60 |
| Friday-Saturday-Sunday | 8:00 a.m. – 10:00 p.m. | \$100 / day | \$ 150 / day | \$100 / day |
| Additional fee for alcohol | | \$ 25 | \$ 25 | \$25 |
| Alcohol deposit (refundable if no damages) | | \$100 | \$ 100 | \$100 |
| Cleaning and key deposit (refunded if all conditions are met and key is returned timely) | | \$25 | \$ 25 | \$25 |

| | |
|----------------------|--------|
| Beranek Park Shelter | No/chg |
| Lions Field Shelter | No/chg |
| Wapsi Park | No/chg |
| Heritage Square | No/chg |

ANIMAL REGISTRATION FEES

| | |
|----------------------------------|-------------------------|
| Cats | \$5 per cat, per year |
| Dogs | \$10 per dog, per year |
| Non-spayed or neutered pet | \$25 per pet, per year |
| Level 3 Animals (Resolution 949) | \$75 per pet, per year |
| Level 4 Animals (Resolution 949) | \$200 per pet, per year |

DOG PARK FEES Resolution 1228

| | |
|-----------------|------------------------------|
| Single Day Pass | \$5 |
| Dog Park Tag | \$15 per year (resident) |
| Dog Park Tag | \$20 per year (non-resident) |

WEST BRANCH MUNICIPAL CEMETERY FEES

| | |
|--|--|
| Cemetery Interment Rights (cemetery lots) | |
| Upright & Upright West Section | \$250 (sold in multiples of 2) |
| Memorial Section | \$100 (sold individually) |
| All other sections | \$100 (sold in multiples of 2) |
| | |
| Traditional Interments (burials) | |
| Interments (Monday – Friday) | \$650 plus \$40 for gas if conditions require |
| Cremation | \$200 |
| Infant | \$150 |
| Saturday service | \$150 extra |
| Sunday & Holidays service | \$250 extra |
| | |
| Disinterment – Cost varies according to size and location: | |
| Suitcase Type (baby) | \$100 |
| Half-sized Vault (child) | \$175 - \$400 |
| Full-sized Vault (adult) | \$400 - \$700 |

VENDOR FEES

| | |
|----------------------------------|------|
| West Branch Resident Nonprofit | \$10 |
| West Branch Commercial Business | \$25 |
| Non-Resident Nonprofit | \$25 |
| Non-Resident Commercial Business | \$50 |

PEDDLER PERMIT FEES Chapter 122.05

| | |
|--------------------------------|----------------|
| Application Fee | \$10 – Ord 759 |
| One day permit | \$25 – Ord 759 |
| One week permit | \$50 – Ord 759 |
| Up to six (6) months | \$100 |
| One year of major part thereof | \$175 |

WEST BRANCH POLICE DEPARTMENT FEES

Per Resolution 1593 & 1726

| | |
|-------------------------------------|------------------------------|
| Administrative fee records request | \$15 + postage if applicable |
| Document redaction (minimum 1 hour) | \$15/hour |
| Video redaction (outside source) | Actual Cost |
| USB Storage device | Actual Cost |
| CD/DVD | \$5 |

WEST BRANCH POLICE DEPARTMENT FEES (continued)

| | |
|---|---|
| Reserve officer event stand-by (minimum 1 hour) | \$30/hour |
| Police patrol vehicle stand-by (minimum 1 hour) | \$100/hour |
| Certified Officer | \$45 per hour |
| Parking Fines Chapter 70.03 | \$15 |
| Disabilities Parking Fines Chapter 70.03 | \$200 – Ord. 757 |
| Impoundment of Vehicles Chapter 80.05 | \$35 for the 1 st 5 days – Ord. 758 \$1 for each subsequent day |

FALSE ALARMS Chapter 37.02

| | |
|---------------------------|-------------------------------------|
| False Alarm (residential) | \$50 per violation within 12 months |
| False Alarm (commercial) | \$500 per violation |

NUISANCE ABATEMENT MUNICIPAL INFRACTION FEES

Violations of Chapter 50.02(10) grass mowing and Chapter 136.03 snow removal from sidewalks, fees are billed to the property owner as follows per violation: Per Resolution 874

| | |
|---------------------|-----------------|
| Operator | \$38 / per hour |
| Utility tractor | \$35 / per hour |
| Dump truck | \$35 / per hour |
| Pick-up | \$25 / per hour |
| 6 foot mower | \$10 / per hour |
| Bat wing mower | \$20 / per hour |
| Riding lawn tractor | \$20 / per hour |
| Chain saw | \$15 / per hour |
| Trailer | \$10 / per hour |
| String trimmer | \$5 / per hour |
| Push mower | \$7 / per hour |

| | |
|--------------------------------|---------------------|
| 3 rd party expenses | billed at cost |
| Snow removal | \$50 / per sidewalk |
| Administrative Fee | \$40 / per billing |

Nuisance Abatement Civil Fees in addition to the above services:

| | |
|-------------------------|--------|
| First Offense | \$500 |
| Second Offense | \$750 |
| Each Offense Thereafter | \$1000 |

SUBDIVISION FEES

REZONING FEE

| | |
|--|--|
| Rezoning Fee Deposit Chapter 165.20(5) | \$150 + Actual costs incurred for engineering review |
|--|--|

SITE PLAN FEE Chapter 167.08

| | |
|---------------------------|--|
| Site Plan Application Fee | \$200 + Actual costs incurred for engineering review |
|---------------------------|--|

PLATTING FEE Chapter 166.03(1)

| | |
|-----------------------------|-----------------------|
| Preliminary Plat | \$150 |
| Final Plat | \$150 |
| Engineering Review of plats | Actual costs incurred |

NEW CONSTRUCTION BUILDING PERMIT FEES

(based on project valuation)

| <u>Valuation</u> | <u>Fee</u> |
|--------------------------|--|
| Up to \$500 | \$23.50 |
| \$501 to \$2000 | \$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000. |
| \$2001 to \$25,000 | \$69.25 for the first \$2000 plus \$14 for each additional \$1000, or fraction thereof, to and including \$25,000. |
| \$25,001 to \$50,000 | \$391.25 for first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000. |
| \$50,001 to \$100,000 | \$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000. |
| \$100,001 to \$500,000 | \$993.75 for first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000. |
| \$500,001 to \$1,000,000 | \$3,233.75 for first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000. |
| \$1,000,001 and up | \$5,608.75 for the first \$1,000,000 plus \$3.15 for each Additional \$1,000, or fraction thereof. |

RESIDENTIAL SITE PLAN REVIEW Resolution 1577

Site plan review (required) Actual costs for city engineer’s review

WASTEWATER LIFT STATION CONNECTION FEE Chapter 100.03

Calculated by City Engineer – See Exhibit B on file at City Hall

WATER & SEWER CONNECTION FEES

| | |
|--|-------|
| Residential Water Service (new construction) Chapter 90.06 | \$402 |
| Residential Sewer Service (new construction) Chapter 96.02 | \$402 |

ELECTRICAL, MECHANICAL AND PLUMBING PERMIT FEES

| <u>Dollar Volume of Work</u> | <u>Permit Fee</u> |
|------------------------------|-------------------|
| Up to \$1,500 | \$25 |
| \$1,501-\$5,000 | \$50 |
| \$5,001-\$25,000 | \$75 |
| \$25,001-\$50,000 | \$100 |
| \$50,001-\$75,000 | \$125 |
| \$75,001-\$100,000 | \$150 |

\$100,001-\$125,000

\$175

Add \$25.00 per every \$25,000 of valuation thereafter

OTHER PERMIT FEES

| | |
|---|-------|
| Demolition Permit | \$100 |
| Fence Permit | \$50 |
| Sign Permit (Historic District only) Chapter 25.09(4) | \$10 |
| Street Boring Permit Chapter 135.09(12) | \$100 |
| House Mover Permit Chapter 123.06 | \$100 |

BUILDING INSPECTION FEES

(When no current building permit is active or by request of property owner)

| | |
|--|---------------|
| Inspections outside of normal business hours (Minimum charge – two hours) | \$50 per hour |
| Re-inspection fees assessed under provisions of Section 305.8 | \$50 per hour |
| Inspections for which no fee is specifically indicated (Min. charge – 1/2 hour) | \$50 per hour |
| Additional plan review required by changes, additions and inspections, or both (Minimum charge – 1/2 hour) | \$50 per hour |
| For use of outside consultants for plan checking and inspections, or both | Actual Costs |