



FENCE PERMIT APPLICATION

Property Address _____

Property Owner _____ Phone _____ Email: _____

Fence Material _____ Fence Height _____

Confirming property lines, buried utilities, easements, restrictive covenants, or association requirements are strictly the responsibility of the owner and/or contractor.

****FENCES CANNOT BE PLACED IN DRAINAGE AND/OR STORMWATER EASEMENTS****

****This application REQUIRES a site sketch to be attached****

CODE OF ORDINANCES, WEST BRANCH, IOWA

165.43 FENCES / HEDGES / WALLS / RETAINING WALLS. Fences and hedges located within a front, side or rear yard or within five (5) feet of a lot line shall be subject to the following location, height, and building permit requirements.

1. Fences, hedges, and walls shall be located so no part thereof is within two (2) feet of an alley, sidewalk, or a street right-of-way, except in situations where a retaining wall is necessary for the installation of a required public sidewalk in which case the retaining wall may extend up to the sidewalk edge.
2. No portion of a fence, hedge, or wall located in a residential or agriculture district, or adjoining a residential use area shall be erected in excess of six (6) feet on side or rear yards.
3. Maximum heights for fences, hedges, and walls in all other districts not adjoining a residential use area shall not exceed twelve (12) feet.
4. Fences, hedges, and walls shall not exceed four (4) feet in height in any front yards in any zoning district within the City, except that on corner lots the portion of fence located where the rear yard meets the front yard may be extended into the front yard up to the required front yard setback line but not beyond the front building line of the property to the rear of said corner lot abutting on the intersecting street with the height requirements of the rear yard.
5. At street intersections, no fence, hedge, or wall more than three (3) feet in height above the street level shall be located within a triangular area composed of two of its sides twenty-five (25) feet in length and measured along the right-of way lines from the point of intersection of the above-referenced lines. No portions of the fence, hedge, or wall located within the designated twenty-five (25) foot triangular area shall be more than ten percent (10%) solid.
6. Fences, hedges, and walls shall be entirely located within the confines of the property.
7. Retaining walls are subject to the following additional requirements:
 - A. May not extend within 4 feet of the lot line, except in situations where a retaining wall is necessary for the installation of a required public sidewalk in which case the retaining wall may extend up to the sidewalk edge.
 - B. If they are greater than 48” in height must also include an approved fence clearly marking the top of the wall.
 - C. Will be subject to engineering review if they exceed 48” in height.
 - D. Will be subject to engineering review when a Surcharge Load is present.

It is advised that the affected neighbor(s) be consulted if the fence will be placed right on the property line or if two or more fences will be joined structurally.

***I have read and agree to the above listed provisions and will construct said project accordingly. If fence are not placed according to approved permit, fences will be moved at the owners expense.**

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY

Easements on property Yes No

Approved / Denied _____ Permit No. _____ Fee: \$50.00

Zoning Administrator _____ Date _____