



PLANNING AND ZONING COMMISSION MEETING
Tuesday, July 25, 2023 • 7:00 p.m.
West Branch City Council Chambers, 110 N. Poplar St.
Council Quorum May Be Present

<https://zoom.us/j/829677991> or
dial in phone number 1-312-626-6799 with Meeting ID 829 677 991

1. Call to Order
2. Roll Call
3. Approve Agenda/Move to action.
 - a. Approve minutes from the May 23, 2023 Planning & Zoning Commission meeting. **(not available at time of agenda publication).**
 - b. Accept the resignation of Commission member Jim Hoffman effective immediately.
4. Public Hearing/Non-Consent Agenda. /Move to action.
 - a. Nominate _____ for Secretary of Planning & Zoning to takes minutes of each meeting. / Move to action.
 - b. Motion to review and consider closing a portion of the alley located between N. 4th and N. 5th Streets, West Branch, IA and forward recommendation to the West Branch City Council. / Move to action.
 - c. Discuss the decision of a Special Exception from the Zoning Board of Adjustment meeting on July 20, 2023.
 - d. Review and consider The Meadows Part 3, Lot 4 Site Plan and forward recommendation to the West Branch City Council. / Move to action.
5. Old Business
 - a. Review Chapter 9 - Transportation (West Branch Comprehensive Plan)
 - b. Design Standards
6. City Staff Reports
 - a. LOSST Referendum
 - b. CIP 2023-2028 Updates
 - c. Other Updates
7. Comments from Chair and Commission Members.
8. Next regular Planning & Zoning Commission meeting Tuesday, August 22, 2023.
9. Adjourn

Planning & Zoning Commission Members: Chair John Fuller, Vice Chair Ryan Bowers, Sally Peck, Brad Bower, Matt Van Scoyoc, Madison Conley, Vacant • **Zoning Administrator:** Terry Goerd
Mayor: Roger Laughlin • **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Jerry Sexton, Tom Dean
City Administrator: Adam Kofoed **City Clerk:** Leslie Brick • **Fire Chief:** Kevin Stoolman • **Police Chief:** John Hanna
Parks & Rec: Matt Condon • **Public Works Director:** Matt Goodale