

City of West Branch, IA – Animal Control Commission

Meeting Minutes

Tuesday, March 14th, 2023 – 6:30 PM – West Branch City Council Chambers

Present: Alen Beyer, DVM (Chair), Amy Lynch (Vice-Chair), Ashley Wildman, and Nate Bartz (Secretary)

Absent: Leesa Johnson

Next meeting: Tuesday, April 11th, 2023 – 6:30 PM – West Branch Dog Park

1. Call to Order – Dr. Beyer

2. Roll Call – Dr. Beyer

3. Announcements

- Meeting on April 11th will be held at Dog Park. Park cleanup will follow meeting.

4. Discussion

- Amy moved to approve Meeting Minutes from March 14th. Ashley seconded. Motion carried.
- Gillian Cochran reached out to Animal Control Commission regarding Dog Frisbee activity at West Branch Parks. Dr Beyer will pass along her phone number for Matt to follow up.

Old Business:

- Dog Fair (fundraiser for Dog Park Expansion Project) Update (to be held Sept 2nd):
 - Lauren Ruse was in attendance to give an update on status of applications to the city for the event.
 - Ashley, Nate, Lauren Ruse, and Michelle Anderl met with Adam and Leslie (City of West Branch) earlier in the day to talk through the Event Permit that was submitted. They suggested holding the event at Beranek Park instead of Greenspace Park (for the sake of not having to close down streets). Discussed logistics, as well as what info is needed for vendors to be in compliance (we discussed needing food vendors to submit all required paperwork, but non-food vendors may be able to be approved by City Counsel without having to obtain individual permits (since this is a fundraiser for a city park). We will try to get a list of vendors to the city with enough time for them to review and approve (will shoot for July 1st)
 - There will be a venue change for the dog fair. It will now be held at Beranek Park in West Branch, which is a better fit for fundraising activities. The Dog Jog is still planned to be held at the Herbert Hoover Prairie.

- Met with West Branch Lyons to get support for Dog Jog.
- Discussed Advertising (will have a booth set up for Hometown Days in front of The Groom Station). Will reach out to the West Branch Times.

New Business:

- Police Report:
 - No Police Department representation present (no news to report).

5. Call to Adjourn Meeting

- Amy moved to adjourn; Ashley seconded. Motion carried.