



CITY COUNCIL MEETING
MONDAY, MAY 1, 2023 – 7:00 p.m.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA

<https://zoom.us/j/5322527574>

or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the April 17, 2023 City Council meeting.
 - b. Approve a Class C Retail Alcohol (12-month) license with Outdoor Service privileges for Cedar's Edge Golf Course Inc., 3 Ember Lane, West Branch.
 - c. Approve a Special Class C Retail Alcohol (5 day) license, for The Down Under for West Branch Main Street's Kickoff to Summer event on June 10, 2023.
 - d. Appoint Jenna Maxson to the Parks & Recreation Commission, term expiration 12/31/2024.
 - e. Approve appointment of Annika Pettitt to the West Branch Library Board, term expiration 6/30/2023 (filling a vacancy)
 - f. Approve Claims for 5/1/2023.
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Third Reading of Ordinance 801** – Vacating an Unused Portion of Green Street on the former Croell Site to BBCO, LLC. / Move to action.
 - b. **First Reading of Ordinance 802** - Amending the Code of Ordinances of The City of West Branch, Iowa, by Amending provisions pertaining to No Parking Zones. / Move to action.
 - c. **Public Hearing** – Amending the current Budget for Fiscal Year ending June 30, 2023. – **This item has been moved to May 15, 2023 due to a publication error.**
 - d. **Resolution 2023-39** – Setting time and place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City's Proposed Fiscal Year 2022-2023 Budget Amendment. / Move to action.
 - e. **Resolution 2023-40** – Resolution setting the date for Public Hearing on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder. / Move to action.
 - f. **Resolution 2023-41** - Approving a Cleaning Services Agreement with Moppy Mo's LLC. / Move to action.
 - g. **Resolution 2023-42** – Approving a revised Credit Card policy for certain employees of the City of West Branch. / Move to action.
 - h. **Resolution 2023-43** – Approving the Final Plat of The Meadows Subdivision, Part Five, West Branch, Iowa. (with conditions). / Move to action.
 - i. **Resolution 2023-44** – Hiring Temporary Parks & Recreation Workers for Summer Programs and Concessions and setting the salaries for the positions for FY 23/FY24. / Move to action.
 - j. **Resolution 2023-45** - Approving Pay Estimate Number 8 in the amount of \$522,618.05 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.
9. Discussion – Direction for the City Administrator regarding the West Branch Public Library Staff plan for FY24/25 and beyond. (*Library Board Quorum May Be Present*)
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
 - a. Matt Condon, Parks & Recreation update
14. Comments from Mayor and Council Members
15. Motion to adjourn.

Mayor: Roger Laughlin · **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton
City Administrator Adam Kofoed · **City Clerk** Leslie Brick · **Finance Officer** Heidi Van Auken **Fire Chief** Kevin Stoolman ·
Parks & Rec Director Matt Condon · **Police Chief** John Hanna · **Public Works Director** Matt Goodale
Library Director Becky Knoche