



CITY COUNCIL MEETING
MONDAY, MARCH 6, 2023 – 7:00 p.m.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA

<https://zoom.us/j/5322527574>

or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the February 6, 2023 Special City Council meeting.
 - b. Approve minutes from the February 21, 2023 City Council meeting.
 - c. Motion to approve a Class E (LE) Retail Alcohol license for Casey's General Stores #3463, 615 S. Downey St., West Branch, Iowa.
 - d. Motion to approve the Annual Service Proposal and Contract for Whelen Outdoor Warning Sirens with Frontline Warning Systems.
 - e. Approve Claims for 3/6/2023
7. Presentations/Communications/Open Forum
 - a. West Branch Fire Department Annual Update
8. Public Hearing/Non-Consent Agenda
 - a. **Public Hearing** – Regarding construction of certain public improvements, approving preliminary plans and taking of bids for improvements known as the I-80 Utilities Relocation Project.
 - b. **Resolution 2023-17** – To accept and award the contract for the I-80 Utility Relocation Project to Central Excavating Inc. in the amount of \$747,982.00. / Move to action.
 - c. **Resolution 2023-18** – Approving a Sewer Agreement with West Branch Village c/o Havenpark Capital Partners LLC. / Move to action.
 - d. **Resolution 2023-19** – Approving various contracts for Hoover's Hometown Days 2023 in the amount of \$11,330.00. / Move to action.
 - e. **Resolution 2023-20** - Approving a resolution of support for the City Administrator to apply for Cedar-Johnson Reconstruction funding under Congressperson Miller-Meeks FY2024 Community Project Funding Program. / Move to action.
9. City Administrator Report
10. City Attorney Report
11. City Engineer Report
12. City Staff Reports
13. Comments from Mayor and Council Members
14. Motion to adjourn.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Fire Chief** Kevin Stoolman • **Library Director** Nick Shimmin
Parks & Rec Director Matt Condon • **Police Chief** John Hanna • **Public Works Director** Matt Goodale

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Special Meeting**

**February 6, 2023
6:00 p.m.**

Mayor Roger Laughlin called the West Branch Special City Council meeting to order at 6:00 p.m. Roll call: Council members present: Colton Miller, Jerry Sexton, Nick Goodweiler and Tom Dean. Jodee Stoolman arrived at 6:10 p.m. City Staff present: City Administrator Adam Kofoed and City Attorney Kevin Olson.

Motion to adjourn to Executive session to discuss personnel matters per Section 21.5(i) of the Code of Iowa. / Move to action.

Motion by Goodweiler, second by Sexton. AYES: Miller, Dean, Sexton, Stoolman, Goodweiler. NAYS: None. Motion carried.

ADJOURNMENT

Motion to adjourn by Miller, second by Goodweiler. Motion carried on a voice vote. City Council meeting adjourned at 6:55 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**February 6, 2023
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m. Roll call: Council members present: Colton Miller, Jerry Sexton, Jodee Stoolman, Tom Dean and Nick Goodweiler. City Staff present: City Administrator Adam Kofoed, City Clerk Leslie Brick, Public Works Director Matt Goodale, Police Chief John Hanna, City Attorney Kevin Olson. Staff attending via Zoom: Heidi Van Auken. Library Director Nick Shimmin and City Engineer Dave Schechinger.

APPROVE THE AGENDA

Motion by Miller, second by Sexton to approve the agenda. Motion carried on a voice vote.

APPROVE CONSENT AGENDA

Approve minutes from the January 17, 2023 City Council meeting.

Appoint Dr. Brad Heithoff as the city's Public Health Officer

Appoint Madison Conley to the Planning & Zoning Commission – term expiration 12/31/2024 (to fill a vacancy).

December 2022 Monthly Financial Report

Approve Claims for 2/6/2023

EXPENDITURES	2/6/2023	
AERO RENTAL INC	BOOM LIFT RENTAL-LIGHTS	553.78
BAKER & TAYLOR	BOOKS	723.42
BEAN & BEAN	GRAVE OPENINGS	1,950.00
BMI	ANNUAAL MUSIC LICENSE FEE	421.00
BROWN'S WEST BRANCH	VEHICLE SERVICE-POLICE	231.45
COMPASS MINERALS	ROAD SALT	4,525.92

CUTTING EDGE GRAPHICS	VINYL FOR PD FORD INTERCEPTOR	971.25
D & N FENCE COMPANY	GREENVIEW CONN FINAL PAYMENT	2,030.00
DEMCO	OFFICE SUPPLIES - LIB	80.59
HAWKINS INC	CHEMICALS	3,102.50
HI-LINE INC	SHOP SUPPLIES	294.78
IMPACT7G INC	WIDENING WAPSI CREEK	1,429.00
IOWA ONE CALL	UTILITY LOCATION SERVICE	30.60
IOWA PRISON INDUSTRIES	TRAINING UNIFORM	230.00
LINDER TIRE SERVICE	FRONT TIRES OSH KOSH	1,567.40
LYNCH'S EXCAVATING	COMPRESSOR RENTAL	200.00
LYNCH'S PLUMBING	TOILET REPAIR PARTS - TH	21.60
MENARDS	OFFICE SUPPLIES-CITY	24.99
MERCY IOWA CITY PHYSICIAN	DRUG TEST FEES - PW	46.00
MID-STATES ORGANIZED CRIME	MOCIC 2023 MEMBERSHIP FEES	100.00
MONICA TYLEE	CLEANING SERVICES-TH	194.25
MOORE'S WELDING INC	CUTTING EDGE FOR TRACTOR	194.00
OASIS ELECTRIC	ST LIGHT & WELL REPAIR	330.00
OLSON, KEVIN D	LEGAL SERVICES FEB 2023	1,500.00
OVERDRIVE INC	DIGITAL & AUDIO BOOKS	348.46
PARKSIDE SERVICE	TIRES - PW	1,383.24
THE HOME DEPOT PRO	BLDG SUPPLIES-LIB	369.22
UNIFORM DEN	UNIFORMS-POLICE	177.20
VEENSTRA & KIMM	VARIOUS PROJECTS	20,338.17
TOTAL		43,368.82
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	2/3/2023	45,257.34
PAID BETWEEN MEETINGS		
SISCO	HEALTH CLAIMS 1/30/2023	81.37
AMAZON.COM	SUPPLIES, TECH	198.76
STATE INDUSTRIAL PRODUCTS	CHEMICALS	243.08
USA BLUE BOOK	TESTING SUPPLIES & PARTS	795.00
SISCO	HEALTH CLAIMS 1/23/2023	89.46
SISCO	HEALTH CLAIMS 1/17/2023	14.80
METLIFE	INSURANCE	1,367.73
SISCO	INSURANCE	7,976.66
AMAZON.COM	VARIOUS ITEMS	390.73
D&R PEST CONTROL	PEST CONTROL-LIBRARY	70.00
JOHN DEERE FINANCIAL	SUPPLIES - PW	446.15
LEAL CAPITAL	COPIER LEASE - LIBRARY	142.02
LIBERTY COMMUNICATIONS	LIBERTY COMMUNICATIONS	1,549.72
MEDIACOM	CABLE SERVICE	41.90
QUILL CORP	BLDG & OFFICE SUPPLIES-CITY, TH	159.75
VERIZON WIRELESS	VERIZON WIRELESS	411.98
PITNEY BOWES PURCHASE	REPLENISH POSTAGE -CITY	563.49
BOOMERANG CORP	WW TREATMENT PAY ESTIMATE 6	510,181.34
ALLIANT ENERGY	ALLIANT ENERGY	12,687.41
AMAZON	VARIOUS ITEMS - LIBRARY	533.74
AT&T MOBILITY	WIRELESS SERVICE	364.48
BAKER & TAYLOR	BOOKS	289.98
BARRON MOTOR SUPPLY	SUPPLIES	156.54
BOUND TREE MEDICAL	SUPPLIES -FIRE	563.57
CAPITAL ONE	VARIOUS ITEMS - LIBRARY	158.80
CULLIGAN WATER TECH	WATER SOFTNER SERVICE	65.97
FELD FIRE EQUIPMENT	HUD HOSE & SOCKET ASSY	1,206.00
KOCH OFFICE GROUP	COPIER MAINTENANCE	150.99
QC ANALYTICAL SERVICES	LAB ANALYSIS	443.00
US BANK CORP CARD	CREDIT CARD PURCHASES	1,746.93
TOTAL		543,091.35
GRAND TOTAL EXPENDITURES		631,717.51
FUND TOTALS		
001 GENERAL FUND	40,776.12	
022 CIVIC CENTER	1,308.08	
031 LIBRARY	10,286.10	
110 ROAD USE TAX	12,913.89	
112 TRUST AND AGENCY	15,659.44	
321 WIDENING WAPSI CREEK	3,138.00	

324 WW TREATMT FACILITY	523,946.51
326 ROUNDABOUT MAIN & CEDAR	199.00
329 EASTSIDE WATER MAINS	4,466.00
600 WATER FUND	11,916.55
610 SEWER FUND	7,107.82
GRAND FUND TOTAL	631,717.51

REVENUE-FISCAL YEAR 2023

FUND DECEMBER	
001 GENERAL FUND	137,380.66
022 CIVIC CENTER	1,242.13
031 LIBRARY	4,522.37
036 TORT LIABILITY	1,924.66
110 ROAD USE TAX	29,418.68
112 TRUST & AGENGY	10,805.65
119 EMERGENCY TAX FUND	1,104.40
121 LOCAL OPTION SALES TAX	54,322.74
125 TIF	11,276.74
126 TIF LMI MEADOWS PT 4	453.95
226 DEBT SERVICE	7,731.81
300 CAPITAL IMPROVEMENT RESERVE	1,603.86
324 WW TREATMENT FACILITY	224,956.26
500 CEMETERY PERPETUAL FUND	734.77
501 KROUTH PRINCIPAL FUND	434.15
502 KROUTH INTEREST FUND	202.56
600 WATER FUND	52,675.10
610 SEWER FUND	72,771.10
740 STORM WATER UTILITY	5,127.00
TOTAL	618,688.59

Motion by Dean second by Miller to approve the Consent agenda. AYES: Dean, Miller, Sexton, Stoolman, Goodweiler. NAYS: None. Motion carried.

PRESENTATIONS / COMMUNICATIONS / OPEN FORUM

There were no public comments.

PUBLIC HEARING / NON-CONSENT AGENDA

Resolution 2023-07 - Setting a public hearing date for the maximum proposed property tax levy rate for fiscal year 2024 - February 21, 2023. / Move to action.

Motion by Miller, second by Sexton to approve Resolution 2023-07. AYES: Miller, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

Resolution 2023-08– Promoting Henry (Max) Kober as Lead Water / Wastewater Operator and setting the salary for the position. / Move to action.

Sexton stated that Kober was a good choice for the position and recognized his interest and investment in the community.

Motion by Sexton, second by Miller to approve Resolution 2023-08. AYES: Sexton, Miller, Goodweiler, Dean Stoolman. NAYS: None. Motion carried.

Resolution 2023-09 – Hiring Matthew Condon as the Parks & Director and setting the salary for the position. / Move to action.

Motion by Dean, second by Sexton to approve Resolution 2023-09. AYES: Dean, Sexton, Goodweiler, Stoolman, Miller. NAYS: None. Motion carried.

Resolution 2023-10 – Approve the Preliminary Plat for The Meadows Part 3. / Move to action.

Schechinger informed the Council that the developer has moved the street within the parcel to accommodate a future assisted living facility. The size of the building and parking lot required lot 4 to be larger, thus pushing the street to the north. This in turn would leave a gap of Cedar-Johnson Road left unimproved with the round about project. Schechinger suggested that the city pay to have the section (approximately 180 feet) improved with the roundabout project stating that concrete prices may be better now than later down the road. He also said that if the city proceeds with improving the road to just pass Meadows Place, it will not disturb the residents/customers of The Meadows Part 3 when Cedar-Johnson Road is improved with the next phase.

Schechinger said if Council agrees improving this section of Cedar-Johnson Road, he will submit a change order to Johnson County immediately. Stoolman asked who would pay for this portion of the road and Kofoed said that this added expense would be rolled into the TIF and bond proceeds for the project. The Council discussed and approved that Schechinger should proceed with the change order.

Motion by Dean, second by Miller to approve Resolution 2023-10. AYES: Dean, Miller, Sexton, Stoolman, Goodweiler. NAYS: None. Motion carried.

Resolution 2023-11 – Approving a one-year extension regarding the Site Plan for Lot 11, Parkside Hills, West Branch, Iowa. / Move to action.

Motion by Miller, second by Sexton to approve Resolution 2023-11. AYES: Miller, Sexton, Dean, Goodweiler, Stoolman. NAYS: None. Motion carried.

Resolution 2023-12 – Ordering construction of certain public improvements, approving preliminary plans, and fixing a date for hearing thereon and taking of bids therefore for improvements known as the I-80 Utilities Relocation Project. / Move to action.

Schechinger said the timeline for the project has been condensed to allow contractors to get materials ordered and have the project completed by mid-summer.

Motion by Miller, second by Goodweiler to approve Resolution 2023-12. AYES: Miller, Goodweiler, Dean, Stoolman, Sexton. NAYS: None. Motion carried.

Resolution 2023-13 – Authorizing the Mayor and City Council to send a letter to State Representative Bobby Kauffman. / Move to action.

Kofoed said with upcoming changes regarding property tax reform, now is the time to make our voice heard to our representatives and how the proposed changes will affect small cities. Kofoed also informed the Council that Representative Bobby Kaufmann will hold a public listening session at the West Branch Fire Station on Saturday, February 11th at 8:30 a.m. and encouraged the Council to show up and speak up. Kofoed said he would be in attendance.

Motion by Miller, second by Sexton to approve Resolution 2023-13. AYES: Dean, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

CITY ADMINISTRATOR REPORT - None

CITY ATTORNEY REPORT

Olson said the condemnation hearing on the Gaskill property is scheduled for this Wednesday. Olson said the condemnation board will meet, provide a dollar amount for the property and the city will then be authorized to issue a check to be delivered to the Cedar County Sheriff.

CITY ENGINEER REPORT

Schechinger confirmed that he would submit a change order to Johnson County for the additional paving on Cedar-Johnson Road. He also mentioned that trees will need to come down on the Gaskill property before April 1st due to habitat migrating (as required by law).

STAFF REPORTS - None

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Laughlin said that Hills Bank was having a difficult time serving foreclosure papers to the owner of 203 E. Green Street. Olson said that he would follow up with Hills Bank to see what other options they could exercise before he takes the process back over to condemn the property. Miller suggested that the city investigate adding traffic cameras on the stretch of I-80 that is in the city limits to generate revenue.

ADJOURNMENT

Motion to adjourn by Sexton, second by Miller. Motion carried on a voice vote. City Council meeting adjourned at 7:35 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection at westbranchiowa.org. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Regular Meeting**

**February 21, 2023
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council regular meeting to order at 7:00 p.m. Roll call: Council members present: Colton Miller, Jerry Sexton, Jodee Stoolman, Tom Dean and Nick Goodweiler. City Staff present: City Administrator Adam Kofoed, City Clerk Leslie Brick, Public Works Director Matt Goodale, Library Director Nick Shimmin and City Engineer Dave Schechinger. Staff attending via Zoom: Heidi Van Auken. Absent: Police John Hanna and City Attorney Kevin Olson.

APPROVE THE AGENDA

Motion by Miller, second by Dean to approve the agenda. Motion carried on a voice vote.

APPROVE CONSENT AGENDA

Approve minutes from the February 6, 2023 City Council meeting.

Approve a Class C Retail Alcohol License, with outdoor service for Eldr, LLC (dba Little Lights on the Lane), 2 Ember Lane, West Branch

Approve Fire Department staffing changes as of 2/9/2023

Approve Claims for 2/21/2023

EXPENDITURES	2/21/2023	
AE OUTDOOR POWER	MOWER BLADES	94.14
AMAZON.COM	SUPPLIES	138.15
BAKER & TAYLOR	BOOKS	304.50
BARRON MOTOR SUPPLY	ABSORBANT	183.60
BROWN'S WEST BRANCH FORD	2022 FORD EXPLORER MAINT SERVICE	121.30
CAPITAL ONE	VARIOUS ITEMS-LIBRARY	54.71
CARRIE A HOURIGAN	CLEANING SERVICES-LIBRARY	345.00
CEDAR COUNTY COOP	FUEL - SHOP BARREL	1,312.17
CEDAR COUNTY RECORDER	RECORDING FEES	31.00
CEDAR COUNTY TRANSFER STATION	TRASH DISPOSAL	51.00
ELECTRIC PUMP	LIFT STATION RAILING	777.25
HAWKINS	CHEMICALS	1,542.61
HI-LINE	SAFETY GLASSES	199.08
INTERSTATE POWER SYSTEMS	GENERATOR INSPECTION-LIFT STN	1,048.50
KANOPI	ON DEMAND VIDEO SERVICE	48.00
LYNCH GARRETT H	BLDG INCENTIVE PAYMENT	1,138.64
MACQUEEN EQUIPMENT	LEAF VAC HOSE	2,336.08
MIDWEST FRAME & AXLE	STERLING REPAIRS-PW	2,001.98
MONICA TYLEE	CLEANING SERVICES-TH	227.50
MOORE'S WELDING	REPAIR OF SNOW PLOW	75.00
MPEC	STATE TRUCK PART	175.32
OVERDRIVE	DIGITAL & AUDIO BOOKS	454.96
PROTECT YOUTH SPORTS	BACKGROUND CHECK	13.50
PYRAMID SERVICES	TRIMMER, MOWER, SAW PARTS	379.80
QC ANALYTICAL SERVICES	LAB ANALYSIS	959.75
STATE HYGIENIC LAB	LAB ANALYSIS	40.50
UNIFORM DEN	UNIFORM TAGS	19.50
VEENSTRA & KIMM	MEADOWS PT 5 REVIEW	199.00
WERLING ABSTRACT COMPANY	NEW ABSTRACT LOT S BLK 13	1,500.00
WEST BRANCH CDG	FY23 CDG DUES	10,000.00
WEST BRANCH COMM SCHOOL	YOUTH BASKETBALL GYM RENTAL	290.00
WEST BRANCH PTO	TOWN HALL REFUND FEE	25.00
WEST BRANCH TIMES	LEGAL PUBLICATIONS	741.63
TOTAL		26,829.17
PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS	2/17/2023	51,263.76

PAID BETWEEN MEETINGS

IOWA INSURANCE DIVISION	CEMETERY REPORT FILING FEE	191.00
ALLIANT ENERGY	ALLIANT ENERGY	12,877.37
AMAZON.COM	VARIOUS ITEMS	270.46
AT&T MOBILITY	WIRELESS SERVICE	364.72
CULLIGAN WATER TECH	WATER SOFTNER SERVICE	13.75
DAN'S OVERHEAD DOORS	DOOR REPAIR - FIRE	2,232.69
LEAF CAPITAL FUNDING	COPIER LEASE - LIBRARY	142.02
LINN COUNTY REC	STREET LIGHTS	202.50
LRS HOLDINGS	TRASH & RECYCLING JAN 2023	17,482.25
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE-LIBRARY	200.00
WEX BANK	VEHICLE FUEL	1,450.70
GLOBAL PAYMENTS	JANUARY CREDIT CARD FEES	1,022.41
VARIOUS VENDORS	UB REFUNDS	37.66
TOTAL		36,487.53
GRAND TOTAL EXPENDITURES		114,580.46
FUND TOTALS		
001 GENERAL FUND	61,565.82	
022 CIVIC CENTER	1063.3	
031 LIBRARY	9,067.84	
110 ROAD USE TAX	11,596.95	
112 TRUST AND AGENCY	11,857.51	
312 DOWNTOWN EAST REDEVELOPME	1,500.00	
600 WATER FUND	9,948.57	
610 SEWER FUND	7,980.47	
GRAND FUND TOTAL	114,580.46	

Motion by Miller second by Sexton to approve the Consent agenda. AYES: Miller, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

PRESENTATIONS / COMMUNICATIONS / OPEN FORUM

Introduction – Matt Condon, Parks & Recreation Director – the Council welcomed Condon the City. Condon said he is excited to hit the ground running and is anxious for spring and summer programming to begin.

Sara Mizejewski, 30 Greenview Circle addressed the Council with a request for a partial sewer charge reduction due to an outside water faucet being turned on without her knowledge. Mizejewski said she completed a Request for Administrative Review form and submitted it to the City Office on Friday, February 17, 2023. City Clerk Brick reminded the Council that the City has a policy for such requests and that Mizejewski's request had not yet been reviewed by staff. The Council advised Mizejewski to await staff review and then determine next steps.

PUBLIC HEARING / NON-CONSENT AGENDA

Public Hearing –Setting the Maximum Property Tax Levy for Fiscal Year 2024.

Laughlin opened the public hearing at 7:10 p.m. There was no one in attendance to make public comments. However, Kofoed said he received one comment from resident Kathy Krug, 31 Greenview Drive who opposed the tax increase noting that many West Branch residents cannot afford taxes increases. Laughlin closed the public hearing at 7:12 p.m.

Resolution 2023-14 –Approving the Maximum Property Tax Levy for Fiscal Year 2024 (July 1, 2023 – June 30, 2024). / Move to action.

Kofoed stated that the maximum property tax levy is a 'dollar amount' over what was asked for in the last fiscal year, (which is now required by State law). Kofoed said the increase is approximately ten percent more than last year's ask which has been the norm for the past few years. Stoolman asked if the tax increase that is being proposed takes into consideration charging for some services that the city currently provides at no charge. Kofoed said a charge for service would be separate discussion and that the Council will have to decide what services the City should charge for, which is not part of the budget or the proposed tax increase.

Motion by Dean, second by Sexton to approve Resolution 2023-14. AYES: Dean, Sexton, Miller, Stoolman, Goodweiler. NAYS: None. Motion carried.

Resolution 2023-15 – Approving a Park & Recreation Management Software-as-a Service (SaaS) Agreement with RecDesk LLC. / Move to action.

Kofoed described the current process for recreation activities has some online registrations but that the information has to be tracked on a spreadsheet and does not tie into the city’s financial software, so in essence double work for staff to verify who has registered and who has paid. Kofoed said he is confident that the software will improve productivity and have better financial reporting on department activities. The Council asked a few questions and was a little surprised at the cost, but decided it was worth moving forward with.

Motion by Miller, second by Sexton to approve Resolution 2023-15. AYES: Miller, Sexton, Stoolman, Dean, Goodweiler. NAYS: None. Motion carried.

Discussion regarding Eastside Water Main Replacement Project and proposed timeline.

City Engineer, Dave Schechinger presented the plans for the project and said it would be done in two phases. The first phase includes replacing the water mains on North Sixth Street and a section of storm sewer along the west side of the street which is in bad condition. Schechinger made the Council aware that many mature trees would need to be removed in the right-of-way as part of the project. Schechinger said he consulted with Public Works Director Goodale, and many of those trees are old and would need to come down eventually, but stated that they were trying to be sensitive regarding the subject. Other sections of Phase One includes a short section on East Main Street between 4th and 5th Street and South 1st Street. Phase One of the project would be funded by a General Obligation (GO) bond and engineer’s estimated cost for this phase is \$1.1 million dollars. Phase Two, which would include water main upgrades on Cedar St., S. 2nd St., Water St., S. 5th St., N. 4th St., and E. College St. Phase Two would start in 2024, with an estimated cost of \$1.2 million and be funded by an SRF loan and paid for by water rates. The Council agreed the project should move forward and directed City Engineer to proceed with the bidding process.

Resolution 2023-16 – Ordering construction of certain public improvements, approving preliminary plans, and fixing a date for hearing thereon and taking of bids for improvements known as the East Side Water Main Replacement Project. / Move to action

Motion by Miller, second by Sexton to approve Resolution 2023-16. AYES: Miller, Sexton, Goodweiler, Dean, Stoolman. NAYS: None. Motion carried.

Discussion – Traffic cameras for Interstate 80 and giving direction for Police Chief to investigate

Kofoed said he received information late today regarding new legislation being discussed currently at the State House to ban traffic cameras. Kofoed said he discussed the matter with the City Attorney and the attorney said this subject comes up every year and it wouldn’t hurt for the Chief to do some investigation on the pros and cons of traffic cameras. Miller said the public message (from the Council) should be for considering speed cameras is that it will “increase public safety (for a very treacherous section of I-80), reduce accidents, and help keep our resident’s and emergency personnel safe”.

Discussion – Update on possible future annexation

Kofoed eluded to a possible annexation request to come to the Council in the next 30 days. Kofoed said he has been approached by the seller and buyer outside of the city limits and preliminary negotiations have started. Sexton said his concerns regarding the project is that if the city is committing to pay for a part of the infrastructure, how will that be accomplished with all of the other projects the Council has already committed to. Kofoed said he would need to research further with the city’s financial advisor for direction and feasibility. Miller said he would want to be assured that the layout of infrastructure would tie in easily with future development expansion. Laughlin stated that he would want the developer to complete required trails rather than just grading for them as was done in the past.

CITY ADMINISTRATOR REPORT

Kofoed thanked Monica Tylee for her temporary cleaning services of Town Hall while the city searches for a new cleaning service.

CITY ATTORNEY REPORT – Absent

CITY ENGINEER REPORT

Schechinger reported on various projects and no concerns with their progress.

STAFF REPORTS - None

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Sexton thanked Public Works for the great job keeping the streets clear during the last two snow events. Despite some chatter on social media, the Council agreed the department does a good job to keep our residents safe.

ADJOURNMENT

Motion to adjourn by Dean, second by Miller. Motion carried on a voice vote. City Council meeting adjourned at 8:19 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



REQUEST FOR CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM: Motion to approve a Class E Retail Alcohol License for Casey's General Store #3463, 615 S. Downey St., West Branch.

PREPARED BY: City Clerk, Leslie Brick
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DATE: February 3, 2023

BACKGROUND:

Class E Retail Alcohol licenses now include the ability to sell beer and all types of wine with no additional fee. Separate wine and beer sub permits are no longer required.

Renewal is effective March 31, 2023 – March 30, 2024.



REQUEST FOR CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM: Motion to approve the Annual Service Proposal and Contract for Whelen Outdoor Warning Sirens with Frontline Warning Systems..

PREPARED BY: City Clerk, Leslie Brick
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DATE: February 23, 2023

BACKGROUND:

This is annual service contract with Frontline Warning Systems for annual maintenance of the City's outdoor warning sirens.

Service will be performed two (2) times per year in the Spring and Fall. Any component that has failed and is necessary for operation will be replaced or repaired and billed separately.

The annual cost is \$300 per siren. The City has two sirens for a total annual cost of \$600.00.

Frontline Warning Systems

Frontline Plus Fire & Rescue
 DBA/Frontline Warning Systems
 8004 Aetna Avenue NE
 Monticello, MN 55362

Phone #
 763-295-3650

frontlineplus@tds.net
 www.frontlinewarningsystems.com

Invoice

Date	Invoice #
2/16/2023	13844

Bill To
City of West Branch, IA 110 N Poplar St PO Box 218 West Branch, IA 52358

Ship To
City of West Branch, IA 110 N Poplar St PO Box 218 West Branch, IA 52358

P.O. No.	Terms	Due Date	Rep	Ship Via	FOB	FLP/PO#
Gordon E	Net 30 Days	3/31/2023	AG			

Item	Description	Qty	Rate	Amount
SIREN SERVICE CO...	<p>This Invoice is for the Annual Preventative Maintenance and Service to the City's Outdoor Warning Sirens. Service will be preformed Two (2) times per year in the spring and fall seasons respectfully. A Full Record will be maintained and given to designated City Official upon request. Any Component that has failed and is necessary to operation will be replaced or repaired and billed separately. (Chargers, Batteries, Controllers, Radios, etc)</p> <p>Annual Siren Contract Service Agreement; To service siren/s as specified in contract between Frontline Warning Systems and City of West Branch. Please see attached service contract. -2 Whelen Vortex series sirens (Batteries due 3/2024)</p>	2	300.00	600.00

PLEASE PAY FROM THIS INVOICE. Thank You	Subtotal	\$600.00
Customer is responsible for any local and state sales tax that may apply.	Sales Tax (0.0%)	\$0.00
	Total	\$600.00
	Balance Due	\$600.00



8004 Aetna Ave NE Monticello, MN 55362

1-800-879-3177

763-295-3650 (fax)

frontlineplus@tds.net

www.frontlinewarningsystems.com

Annual Service Proposal and Contract for Whelen Outdoor Warning Sirens.

Effective January 1, 2023

Frontline Warning Systems, Inc. of Monticello, Minnesota hereby proposes the following contract for users of Whelen Mass Warning Products.

To ensure quality operation and longevity of Whelen Warning Products, it is necessary to perform inspection and maintenance of siren systems. This includes maintenance of the batteries, cabinet assembly, electronics, and other components of the siren system.

As a factory authorized Premier Level service outlet, Frontline Warning Systems proposes to perform this work prior to Severe Weather season to ensure reliable operation.

Frontline will perform maintenance duties twice during the year under this contract to the owner and/or operator of each individual siren. This contract will carry an annual fee for each Whelen Siren. The included official quotation will be the total price, including batteries and/or other parts. One Spring Service (pre-season) and one Fall Service (post-season) will be completed.

The specific dates that maintenance is to be completed upon will ultimately be under the authority and convenience of Frontline, but will be within appropriate seasons, including prior to severe weather season respectfully. Frontline will coordinate these dates with each user. If specific service dates are desired, please coordinate these with Frontline as early as possible.

In addition, Frontline will gather, record, and store records of maintenance for each individual siren site that carries a service contract. These records will be made exclusively available to the owner/operator of each site. These records will not be shared unless requested and will only be shared with personnel authorized by the siren's owner/operator. This will be a complete maintenance contract only. Frontline Warning Systems will perform maintenance duties as outlined in the Whelen operation and installation manuals by the factory. Replacement batteries, repair of individual components, component

replacement, upgrades or other expenses are not included in this contract. This contract, under no conditions, will cover damages incurred by acts of God, vandalism, misuse, abuse, or improper operation. Charges for a bucket truck (including mobilization/travel charges) are not included unless specifically allowed for under payment terms.

If non-critical components fail, Frontline will notify the end user. A separate purchase order may be issued for those repairs. Components (such as batteries or other critical components) that have failed and have taken the siren completely off-line at the time of inspection will be replaced immediately at market price unless otherwise dictated at the time of contract acceptance.

Under this contract, Frontline Warning Systems will be available for a 48 hour response time on system failures. If a siren that is under contract fails, a representative from Frontline will be on-site within 48 hours to inspect, repair, or service accordingly. Also while under contract, there will be no trip charge issued for this response. This does not apply to failures as a result of non-replacement of items suggested during pre-season inspection.

This contract applies exclusively to customers (owners and operators) of Whelen products. In a siren system that has sirens of different manufacturers, only the Whelen sirens will be maintained under this contract. A separate contract may be issued for other sirens.

The purchaser of this contract will be billed for the annual contract prior to March 1st, 2023. The amount billed will be affected upon the total number of sirens requested for maintenance. Each individual siren will carry a charge as listed above; this is a one-time charge per siren per year for year of 2023. With an authorized signature on this form, the contract will begin from date of acceptance or January 1, 2023 (whichever is earlier) and will end December 31st, 2023. The purchaser will be billed before the first maintenance service is performed. If Frontline Warning Systems fails to perform maintenance service or becomes unable to perform duties, the pro-rated amount will be refunded to the purchaser.

A copy of this document with an invoice will be provided to the purchaser of this contract. This contract will be re-invoiced prior to March 1st, 2024 when the customer can choose to renew or cancel the contract.

Authorized signature

Date

Position or title

Siren/s Location (city)



Frontline Plus authorized signature



Date



REQUEST FOR COUNCIL CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM: Claims

PREPARED BY: Heidi Van Auken

DATE: March 1, 2023

SUMMARY:

Claims Report: These are routine expenditures that include payroll, budget expenditures, and other financial items that relate to City Council approved items and/or other day-to-day operational disclosures.

EXPENDITURES**3/6/2023**

ALTORFER INC	SKIDLOADER REPAIRS	10,433.44
AMAZON.COM	OFFICE SUPPLIES-P&R	69.96
AMERICAN WATER WORKS ASSOC	DUES GOODALE 5-1-23 TO 4-30-24	90.00
CROELL	SAND FOR SALT/SAND MIX	109.31
GIESE, JACOB	BLDG INCENTIVE PAYMENT	790.43
GRIEBAHN INDUSTRIES	NAME PLATE- P&R CONDON	66.00
HENNINGSEN DANIEL	BLDG INCENTIVE PAYMENT	162.19
HI-LINE	SHOP SUPPLIES	227.84
IOWA LIBRARY ASSOCIATION	KNOCHE ILA DUES 2023	95.00
IOWA ONE CALL	UTILITY LOCATION SERVICE	21.60
JOHNSON COUNTY AUDITOR	USGS STUDY SILURIAN AQUIFER	849.00
MONICA TYLEE	CLEANING SERVICES-TH	140.00
MPEC	SHOP SUPPLIES	78.95
OLSON, KEVIN D	LEGAL SERVICES MARCH 2023	1,500.00
OVERDRIVE	DIGITAL & AUDIO BOOKS	47.50
QUILL CORP	OFFICE SUPPLIES-PW, CITY	1,185.31
UNIFORM DEN	UNIFORMS - POLICE	93.12
VEENSTRA & KIMM	VARIOUS PROJECTS	18,335.14
WEST BRANCH COMM SCHOOLS	YOUTH BASKETBALL GYM RENTAL	375.00
TOTAL		34,669.79

PAYROLL-WAGES, TAXES, EMPLOYEE BENEFITS**3/3/2023****50,211.33****PAID BETWEEN MEETINGS**

SISCO	HEALTH CLAIMS 2/27/2023	1,231.17
SISCO	HEALTH CLAIMS 2/21/2023	11.88
SISCO	HEALTH CLAIMS 2/13/2023	11.41
SISCO	FLEX CLAIMS 2/21/2023	2,940.00
METLIFE	INSURANCE	1,406.76
SISCO	INSURANCE	12,510.58
HY-VEE	CONCESSION SUPPLIES	251.03
IMPACT 7G	WIDENING WAPSI CREEK	8,323.00
MEDIACOM	CABLE SERVICE	41.90
PITNEY BOWES PURCHASE POWER	REPLENISH POSTAGE-CITY	500.00
US BANK CORPORATE CARD	CREDIT CARD PURCHASES	2,030.35
TOTAL		29,258.08

GRAND TOTAL EXPENDITURES**114,139.20****FUND TOTALS**

001 GENERAL FUND 30,996.52

022	CIVIC CENTER	140.00
031	LIBRARY	6,122.89
110	ROAD USE TAX	16,254.31
112	TRUST AND AGENCY	24,648.91
321	WIDENING WAPSI CREEK @ BE	11,477.00
324	WW TREATMT FAC IMP 2021	13,507.30
329	EASTSIDE WATER MAINS	1,673.84
600	WATER FUND	5,482.12
610	SEWER FUND	<u>3,836.31</u>
GRAND FUND TOTAL		114,139.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	QUILL CORP UNIFORM DEN INC.	ID BADGE PRINTER-POLICE	1,145.74
			UNIFORMS - POLICE	93.12
			TOTAL:	1,238.86
PARK & RECREATION	GENERAL FUND	WEST BRANCH COMMUNITY SCHOOLS GRIEBAHN INDUSTRIES INC AMAZON.COM.CA., INC.	YOUTH BASKETBALL GYM RENTA	55.00
			YOUTH BASKETBALL GYM RENTA	230.00
			YOUTH BASKETBALL GYM RENTA	90.00
			NAME PLATE- P&R CONDON	66.00
			OFFICE SUPPLIES-P&R	10.99
			REC & OFFICE SUPPLIES-P&R	20.98
			REC & OFFICE SUPPLIES-P&R	37.99
			TOTAL:	510.96
ECONOMIC DEVELOPMENT	GENERAL FUND	HENNINGSEN DANIEL GIESE, JACOB	BLDG INCENTIVE PAYMENT	162.19
			BLDG INCENTIVE PAYMENT	790.43
			TOTAL:	952.62
CLERK & TREASURER	GENERAL FUND	QUILL CORP	OFFICE SUPPLIES-CITY	5.98
			TOTAL:	5.98
LEGAL SERVICES	GENERAL FUND	OLSON, KEVIN D	LEGAL SERVICES MARCH 2023	1,500.00
			TOTAL:	1,500.00
TOWN HALL	CIVIC CENTER	MONICA TYLEE	CLEANING SERVICES-TH	140.00
			TOTAL:	140.00
LIBRARY	LIBRARY	OVERDRIVE INC IOWA LIBRARY ASSOCIATION	DIGITAL & AUDIO BOOKS	47.50
			KNOCHE ILA DUES 2023	95.00
			TOTAL:	142.50
ROADS & STREETS	ROAD USE TAX	ALTORFER INC CROELL, INC.	SKIDLOADER REPAIRS	10,433.44
			SAND FOR SALT/SAND MIX	109.31
			TOTAL:	10,542.75
CAPITAL PROJECT	WIDENING WAPSI CRE VEENSTRA & KIMM INC.		CHANEL WIDENING FLOOD IMPR	3,154.00
			TOTAL:	3,154.00
CAPITAL PROJECT	WW TREATMT FAC IMP VEENSTRA & KIMM INC.		WW TREATMENT FACILITY	6,840.00
			WW TREATMENT FACILITY	6,401.30
			WW TREATMENT FACILITY	266.00
			TOTAL:	13,507.30
CAPITAL PROJECTS	EASTSIDE WATER MAI VEENSTRA & KIMM INC.		EAST SIDE WATER MAINS	1,673.84
			TOTAL:	1,673.84
WATER OPERATING	WATER FUND	IOWA ONE CALL QUILL CORP AMERICAN WATER WORKS ASSOCIATION JOHNSON COUNTY AUDITOR	UTILITY LOCATION SERVICE	10.80
			OFFICE SUPPLIES-PW	33.59
			DUES GOODALE 5-1-23 TO 4-3	90.00
			USGS STUDY SILURIAN AQUIFE	849.00
			TOTAL:	983.39
SEWER OPERATING	SEWER FUND	IOWA ONE CALL HI-LINE INC MPEC	UTILITY LOCATION SERVICE	10.80
			SHOP SUPPLIES	227.84
			SHOP SUPPLIES	65.94
			SHOP SUPPLIES	13.01
			TOTAL:	317.59

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====
001 GENERAL FUND                4,208.42
022 CIVIC CENTER                 140.00
031 LIBRARY                      142.50
110 ROAD USE TAX                10,542.75
321 WIDENING WAPSI CREEK @ BE    3,154.00
324 WW TREATMT FAC IMP 2021     13,507.30
329 EASTSIDE WATER MAINS        1,673.84
600 WATER FUND                   983.39
610 SEWER FUND                   317.59
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                                GRAND TOTAL: 34,669.79
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TOTAL PAGES: 2

West Branch Fire Department Annual Report 2022



Call Breakdown by Month

Date	Total Calls	Fire	Medical	MVA
January	55	5	42	8
February	50	13	27	9
March	56	10	39	6
April	49	4	37	5
May	64	7	48	7
June	65	12	43	8
July	74	12	50	10
August	62	5	52	2
September	52	5	38	9
October	72	16	42	9
November	61	9	36	13
December	69	3	52	12
2022 Totals	729	101	506	98
2021 Totals	563	92	455	-
2020 Totals	536	117	419	-
2019 Totals	479	93	386	-
2018 Totals	445	106	339	-
2017 Totals	443	108	335	-
2016 Totals	426	80	346	-
2015 Totals	409	95	313	-
2014 Totals	407	102	287	-
2013 Totals	398	110	267	-
2012 Totals	484	121	343	-

Total Fire Loss

2022	3,216,000
2021	1,739,000
2020	518,000
2019	191,800
2018	316,000
2017	53,000
2016	205,000
2015	516,000
2014	162,000
2013	628,000
2012	1,229,200

Calls to Townships

Township	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
City	329	207	208	163	142	143	158	155	124	96	133
Scott	186	174	150	133	131	123	106	116	117	132	184
Graham	15	13	12	10	5	17	15	20	5	11	21
Springdale	42	32	34	36	38	45	43	28	47	48	65
Iowa	13	7	5	2	7	1	7	6	3	15	21
Gower	20	15	27	19	19	21	16	10	21	22	14
Cass	2	1	0	4	3	1	0	1	1	1	4

Ambulance Transport

Ambulance Transported	Total Number
Johnson County Ambulance	399
Mechanicsville Ambulance	1
Tipton Ambulance	10
West Liberty Ambulance	26
Air Care	1
Lifeguard	0

Interstate 80 Calls

Year	Call Total
2022	91
2021	91
2020	74
2019	90
2018	83
2017	67
2016	69
2015	58
2014	68
2013	41
2012	81
2011	59

Mutual Aid Calls to Surrounding Departments

Township	2022	2021	2020	2019	2018	2017	2016	2015	2014
Iowa City Mutual Aid	6	2	4	2	4	3	2	4	5
Solon Mutual Aid	15	5	2	5	3	3	5	2	1
Tipton Mutual Aid	0	6	7	3	2	5	2	4	4
Hills Mutual Aid	1	0	0	1	1	0	0	0	2
W. Liberty Mutual Aid	3	1	2	2	2	4	2	2	3
Oxford Mutual Aid	0	0	0	0	0	0	0	0	0
Atalissa Mutual Aid	1	3	0	1	1	1	0	1	0
Coralville Mutual Aid	1	0	3	1	0	1	0	0	0
Lone Tree Mutual Aid	1	0	0	1	0	0	0	0	0
North Liberty	1	0	0	0	0	1	0	0	0

2022 Manpower Hours

Month	Total Manpower Hours per month
January	75.5
February	104
March	108
April	97.25
May	113.5
June	130.5
July	123
August	100
September	87.5
October	146
November	120
December	121.5
Totals	1,326.75

This will be kept from time of page to the time back into service. This time will only count for actual firefighters/EMS that are on the scene.

Any FF/EMS responding to the call that is not actually at the scene will not count as manpower hours.

For example, 10 FF's respond to the fire station for the call, 4 firefighters get on scene and cancel all incoming trucks.

Only the 4 Firefighters will be counted. The other six will not.

In House Training Offered

January	Traffic Management	3 hours
February	Hazmat/CPR Recertifications	3 hours
March	Hydrants/Truck Review	2.5 hours
April	Tour CASE Facility/Air Packs	2 hours
May	Search and Rescue/Ladders	3 hours
June	Fire Response/Layouts/Communications	3 hours
July	Car Extrication	3 hours
August	None	0 hours
September	Fire Behavior	3 hours
October	Hose Flow	2 hours
November	Hose Advancement/Ladders	3 hours
December	None	0 hours

Total Hours: 27.5

(Does not include medical training or any outside training throughout the year)

January

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	55	Scott	Chest Pain	JC	-	10	2	20
M	56	City	High BP	JC	-	23	4	92
M	57	Scott	Chest Pain	JC	-	26	4	104
F	58	Iowa	Chimney Fire	-	-	12	4	48
M	59	City	DOA	-	-	15	4	60
M	60	City	Lift Assist	-	-	8	4	32
M	61	City	Sick Person	JC	-	21	3	63
M	62	Scott	Covid	JC	-	13	2	26
F	63	Gower	CO Alarm	-	-	24	4	96
M	64	Springdale	Lift Assist	-	-	17	3	51
M	65	Scott	Seizures	JC	-	27	5	135
M	66	City	Breathing Problems	JC	-	27	4	108
MVA	67	I-80 Scott	MVA	-	-	12	3	36
M	68	City	Medical Alert	-	-	34	3	102
M	69	Scott	Chest Pain	JC	-	34	4	136
M	70	City	Stroke	JC	-	23	5	115
M	71	Scott	Breathing Problems	JC	-	36	4	144
F	72	I-80 Iowa	Semi Fire	-	-	6	7	42
MVA	73	Scott	Two Car Collision	JC	-	22	7	154
M	74	City	Breathing Problem	JC	-	26	5	130
M	75	Scott	Sick Person	JC	-	10	3	30
M	76	City	Breathing Problems	JC	-	19	5	95
MVA	77	I-80 Springdale	MVA Unknown	-	-	20	4	80
M	78	I-80 Scott	Overdose	JC	-	20	3	60
M	79	I-80 Springdale	Child Acting "Off"	-	-	18	3	54
MVA	80	I-80 Springdale	10-50 Unknown	-	-	20	2	40
F	81	Scott	Oven Fire	-	-	9	3	27
M	82	City	Low Oxygen	JC	-	23	2	46
MVA	83	Scott	Car Accident	-	-	29	4	116
M	84	Springdale	Breathing Problem	WL	-	22	3	66
M	85	Springdale	Chest Pain	WL	-	14	2	42
M	86	Scott	Fall	JC	-	5	4	20
M	87	Iowa	Breathing Problem	Mec.	-	38	4	152
M	88	Scott	Psychiatric	JC	-	35	4	140

M	89	City	Overdose	JC	-	18	4	72
M	90	Scott	Fall	JC	-	12	2	24
M	91	City	Pregnancy Issue	JC	-	32	5	160
M	92	Scott	Sick Person	JC	-	24	2	48
MVA	93	I-80 Scott	10-50	JC	-	73	4	292
M	94	Scott	Breathing Problem	JC	-	29	4	126
MVA	95	I-80 Springdale	10-50	-	-	19	2	38
M	96	City	Lift Assist	-	-	32	4	128
M	97	City	Unconscious	JC	-	13	4	52
M	98	Springdale	Sick Person	Tipton	-	37	3	111
MVA	99	I-80 Scott	Semi Rollover	-	-	-	-	Canceled
M	100	Springdale	Domestic Standby	-	-	49	4	196
M	101	City	Behavioral Issue	JC	-	24	5	120
M	102	City	Sick Person	JC	-	28	3	54
M	103	City	Chest Pain	JC	-	18	4	72
M	104	City	Psychiatric	-	-	14	2	28
M	105	Scott	Back Pain	JC	-	15	3	45
M	106	Gower	Weakness	-	-	31	5	155
M	107	City	Sick Person	JC	-	28	4	112
F	108	Scott	House Fire	-	-	15	3	45
M	109	City	Sick Person	JC	-	34	4	136

January Manpower Hours = 75.5

February

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	110	City	Breathing Problems	JC	-	28	3	84
MA	111	To Iowa City	Structure Fire	-	-	53	3	159
M	112	City	Sick Person	JC	-	23	3	69
F	113	City	Fuel Spill	-	-	8	6	48
MVA	114	Scott	Single Vehicle	JC	-	33	5	165
M	115	City	Sick Person	JC	-	31	4	124
M	116	City	Sick Person	JC	-	27	2	54
F	117	City	Structure Fire	-	500,000	336	8	2688
M	118	Scott	Diabetic Emergency	JC	-	20	4	80

MA	119	To Solon	Structure Fire	-	-	7	4	28
M	120	City	LifeAlert	-	-	30	4	120
M	121	City	Diabetic Issue	JC	-	29	2	58
F	122	City	Fire Alarm	-	-	42	4	168
M	123	City	Sick Person	JC	-	21	6	126
F	124	City	Diesel Spill	-	-	16	4	64
M	125	City	Sick Person	JC	-	26	4	104
MVA	126	I80 Springdale	10-50 Unknown	-	-	4	3	12
M	127	Scott	Fall	JC	-	14	4	56
M	128	City	Fall	-	-	6	4	24
M	129	City	Lift Assist	-	-	10	3	30
M	130	City	Unknown Medical	-	-	8	6	48
F	131	City	Chimney Fire	-	-	14	5	70
F	132	City	Gas Smell	-	-	20	4	80
M	133	Scott	Sick Person	JC	-	15	3	45
F	134	City	Diesel Spill	-	-	18	4	72
MVA	135	I80 Springdale	10-50 w/ Smoke	-	-	13	5	65
F	136	Scott	CO Alarm	-	-	52	3	156
M	137	City	Fall	JC	-	15	3	45
M	138	City	Lift Assist	-	-	4	4	16
M	139	City	Medical Alert	JC	-	18	4	72
M	140	Scott	Unknown Medical	JC	-	14	3	42
M	141	Scott	Breathing Problem	JC	-	9	3	27
M	142	Springdale	Fall on Ice	WL	-	25	3	75
M	143	City	Fall	JC	-	28	4	112
MVA	144	I80 Springdale	MVA	-	-	22	3	66
MVA	145	I80 Springdale	MVA	-	-	11	3	33
MVA	146	Scott	Car vs Deer	-	-	24	3	72
M	147	City	Fall on Ice	JC	-	16	6	96
F	148	I80 Scott	Grass Fire	-	-	16	5	80
M	149	I80 Springdale	Abdominal Pain	WL	-	18	8	144
F	150	City	Alarm	-	-	5	4	20
MVA	151	I80 Scott	MVA	-	-	-	-	Canceled
M	152	City	Fall	-	-	14	3	45
M	153	City	Medical Alert	-	-	22	3	66
M	154	City	Lift Assist	-	-	23	3	69
MVA	155	I80 Scott	MVA	-	-	7	4	28

F	156	Scott	Gas Smell	-	-	43	5	215
M	157	I80 Scott	Seizure	JC	-	7	2	14
MVA	158	I80 Springdale	MVA	-	-	17	2	34
MA	159	To Solon	Structure Fire	-	-	30	2	60

February Manpower Hours = 104 hours

March

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
F	160	City	Gas Smell	-	-	13	4	52
MVA	161	I80 Scott	MVA	JC	-	12	3	36
M	162	City	Unknown Medical	JC	-	29	5	145
M	163	Scott	Fall	JC	-	17	4	68
M	164	Scott	Fall	JC	-	43	4	172
M	165	Scott	Sick Person	JC	-	16	2	32
M	166	City	Breathing Problems	J	-	25	6	150
MVA	167	I80 Scott	Car vs Semi	JC	-	22	3	66
M	168	City	Stroke	JC	-	13	3	39
M	169	Scott	Breathing Prob	JC	-	23	3	69
M	170	Scott	Stroke	JC	-	24	3	72
M	171	Scott	Hemorrhage	JC	-	19	2	38
M	172	City	CPR	JC	-	40	5	200
M	173	City	Medical	JC	-	23	4	92
MVA	174	I80 Scott	MVA	-	-	7	4	28
F	175	I80 Scott	Car Fire	-	-	10	4	40
F	176	City	Alarm	-	-	10	4	40
M	177	City	Fall	-	-	21	2	63
M	178	City	CPR	JC	-	83	3	249
M	179	City	Difficulty Breathing	JC	-	13	6	78
M	180	Scott	Psychiatric	JC	-	27	4	108
F	181	Gower	Tree on Fire	-	-	43	4	172
M	182	City	Fall	JC	-	23	3	69
F	183	Cass	Brush Fire	-	-	101	8	808
M	184	Iowa	Suicide Attempt	JC	-	27	3	81

F	185	City	Fire Alarm	-	-	5	2	10
M	186	Iowa	Fall	Tipton	-	30	2	60
M	187	City	Sick Person	JC	-	15	5	75
M	188	Springdale	Trauma	JC	-	18	4	72
M	189	City	Breathing Problem	JC	-	27	4	108
MVA	190	I80 Scott	Car vs Semi	JC	-	16	7	112
M	191	City	Medical Alert	-	-	14	2	28
MA	192	To Solon	Vegetation Fire	-	-	37	8	296
M	193	Scott	Choking	JC	-	20	1	20
M	194	Scott	Heart Problems	JC	-	19	4	76
M	195	Scott	Diabetic Emergency	JC	-	12	3	36
MVA	196	I80 Springdale	Car in Median	-	-	13	5	65
F	197	I80 Springdale	Semi Smoking	-	-	20	5	100
M	198	City	Domestic Issue	JC	-	77	3	231
F	199	City	Alarm	-	-	64	8	512
M	200	City	Respiratory Issue	JC	-	29	4	116
M	201	City	Chest Pain	-	-	4	4	16
F	202	Scott	Gas Leak	-	-	43	4	172
M	203	City	Tooth Pain	JC	-	21	8	168
M	204	Scott	Seizures	JC	-	18	2	36
M	205	Scott	Fall	JC	-	4	2	8
MVA	206	I80 Springdale	10-50	-	-	36	3	108
M	207	Iowa	Back Pain	-	-	33	3	99
F	208	Graham	Field Fire	-	-	36	8	288
M	209	Iowa	Breathing Problem	WL	-	25	4	100
M	210	City	Panic Attack	JC	-	21	5	105
M	211	Scott	Psychiatric	JC	-	43	4	172
M	212	Scott	Psychiatric	JC	-	10	3	30
M	213	City	Fall w/ Injury	-	-	9	4	36
M	214	City	Breathing Problems	JC	-	33	4	132
M	215	City	Diabetic	JC	-	23	5	115

March Manpower Hours = 108 hours

April

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	216	Gower	Abdominal Pain	T	-	18	4	72
M	217	City	Fall w/ Injury	JC	-	19	4	76
M	218	Scott	Fall w/ Injury	JC	-	21	4	84
M	219	City	Fall/Lift Assist	-	-	19	4	76
F	220	Gower	Grass Fire	-	-	22	4	88
M	221	Scott	Unknown Problem	JC	-	10	2	20
MA	222	To Atalissa	Structure Fire	-	-	85	3	255
M	223	Springdale	Welfare Check	WL	-	26	6	156
M	224	Scott	Sick Person	JC	-	15	5	75
M	225	Scott	Fainting	JC	-	38	5	190
M	226	City	Seizure	JC	-	40	3	120
MA	227	To Solon	Building Fire	-	-	11	2	22
M	228	Scott	Sick Person	JC	-	15	5	75
M	229	Scott	Breathing Problem	JC	-	14	2	28
M	230	Scott	Traumatic Inj.	JC	-	11	3	33
M	231	City	Fall	JC	-	25	5	125
F	232	City	Fire Alarm	-	-	3	3	9
MVA	233	Gower	Car vs Tractor	Tipton	-	31	6	186
MVA	234	Scott	3 Car MVA	-	-	2	Canceled	0
M	235	City	Stroke Symptoms	JC	-	30	5	150
M	236	Graham	Suicidal Subject	-	-	-	Canceled	0
M	237	City	Chest Pain	-	-	19	5	95
M	238	City	Sick Person	JC	-	22	3	66
MVA	239	Scott	10-50 w/ Injury	JC	-	35	7	245
M	240	City	Unknown Medical	JC	-	20	4	80
M	241	City	Chest Pain	JC	-	19	4	76
M	242	City	Sick Person	JC	-	26	4	104
MVA	243	Scott	MVA Unknown Inj.	-	-	9	10	90
M	244	City	Breathing Issues	JC	-	36	5	180
F	245	I80 Scott	Ditch Fire	-	-	17	2	35
M	246	City	Sick Person	JC	-	24	3	72
M	247	City	Fainting Person	JC	-	33	3	99
M	248	City	Weakness	JC	-	24	4	96

M	249	Gower	Stroke	JC	-	31	5	155
M	250	City	Chest Pain	JC	-	30	4	120
M	251	Scott	Chest Pain	JC	-	25	4	100
M	252	City	Fall	JC	-	34	4	136
M	253	City	Fainting Person	JC	-	36	5	180
M	254	City	Sick Person	JC	-	29	4	126
M	255	City	Chest Pain	JC	-	12	4	48
M	256	City	Weakness	JC	-	22	4	88
M	257	City	Lift Assist	-	-	11	6	66
MVA	258	I80 Iowa	MVA w/ injury	WL	-	20	7	140
M	259	Scott	Medical Alert	JC	-	19	3	57
F	260	City	Fuel Spill	-	-	72	5	360
M	261	City	Psych	JC	-	25	5	125
MA	262	To Iowa City	Change of Quarters	-	-	169	5	845
M	263	Scott	Sick Person	JC	-	26	4	104
M	264	Scott	Fall	JC	-	28	4	112

April Manpower Hours= 97.25 hours

May

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	265	City	Broken Foot	JC	-	45	4	180
M	266	City	Mental Person	JC	-	36	4	144
M	267	Gower	Chest Pain	JC	-	31	2	62
M	268	Graham	Unknown Medical	-	-	0	0	Canceled
M	269	City	Low Blood Sugar	JC	-	42	6	270
M	270	City	Unconscious Person	JC	-	19	5	95
M	271	City	Fainting	JC	-	24	5	120
M	272	City	Unknown Medical	JC	-	35	6	210
F	273	Scott	Fire Alarm	-	-	0	0	Canceled
M	274	City	Breathing Problem	JC	-	40	4	160
M	275	City	Sick Person	JC	-	37	4	148

M	276	City	Fall	JC	-	41	3	123
M	277	City	Fall	JC	-	28	3	84
M	278	City	Unk. Medical	JC	-	23	5	115
M	279	Scott	Hemorrhage	JC	-	16	4	80
M	280	City	Psych. Emergency	JC	-	9	5	45
M	281	City	Fall	JC	-	31	4	116
M	282	City	Fall	JC	-	35	4	140
M	283	City	Lift Assist	-	-	10	4	40
M	284	City	Unk. Medical	-	-	7	4	28
M	285	Scott	Sick Person	JC	-	55	3	165
M	286	Scott	Sick Person	JC	-	24	5	120
M	287	Graham	Lift Assist	-	-	27	4	108
MVA	288	I80 Springdale	Car vs Semi	-	-	11	4	44
M	289	City	Detoxing Person	JC	-	28	5	140
M	290	Scott	Life Alert Alarm	JC	-	15	3	45
M	291	City	DOA	-	-	4	3	12
M	292	City	DOA	-	-	5	4	20
MVA	293	Graham	Truck Rollover	-	-	17	3	51
MVA	294	I80 Scott	MVA	-	-	12	2	24
MA	295	To North Lib.	Structure Fire	-	-	79	4	316
F	296	Scott	Vehicle Fire	-	-	23	5	115
M	297	City	Lift Assist	-	-	11	5	55
M	298	City	Chest Pain	JC	-	36	2	72
M	299	City	Fight Stand By	-	-	0	0	0
M	300	Scott	Chest Pain	JC	-	26	3	78
M	301	Scott	Sick Person	JC	-	14	3	42
M	302	City	Dizzy Spell	-	-	15	6	90
M	303	City	Seizure	JC	-	29	5	145
M	304	City	Unconscious	JC	-	39	3	117
M	305	City	Chest Pain	JC	-	25	5	130
M	306	I80 Scott	Possible Stroke	JC	-	7	5	35
F	307	City	Fire Alarm	-	-	31	5	155
M	308	City	Chest Pain	JC	-	29	2	58
M	309	Scott	Abd. Pain	JC	-	6	4	24
MVA	310	Scott	Rollover	JC	-	32	4	124
MVA	311	I80 Scott	Car vs Deer	-	-	15	4	60
F	312	Scott	Building Fire	-	-	31	5	155

M	313	City	Sick Person	JC	-	24	4	96
M	314	Graham	Intoxicated Male	-	-	40	5	200
F	315	City	Building Fire	-	3,000	51	7	357
MVA	316	I80 Springdale	Single Vehicle	-	-	18	7	126
MA	317	To Hills	Building Fire	-	-	49	4	196
M	318	City	Seizure	JC	-	21	3	105
F	319	City	Storm Watch	-	-	23	8	184
M	320	Scott	Headache	JC	-	24	5	120
MVA	321	I80 Scott	MVA	JC	-	15	4	60
M	322	Springdale	Back Pain	-	-	14	4	56
M	323	City	Fall	JC	-	14	5	70
M	324	Iowa	Febrile Seizure	WL	-	27	5	135
F	325	City	Smoke in Building	-	-	19	6	114
M	326	City	Hip Pain	JC	-	26	2	52
M	327	City	CPR/DOA	-	-	42	4	168
M	328	Scott	Sick Person	JC	-	20	5	100

May Manpower Hours = 113.5

June

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	329	City	Lift Assist	-	-	8	2	16
M	330	City	Low Hemoglobin	JC	-	21	4	84
M	331	City	Suicidal Male	JC	-	25	5	125
M	332	City	Sick Person	JC	-	35	5	175
MVA	333	I80 Scott	MVA	JC	-	37	4	148
MVA	334	Gower	MVA w/ Injury	Tipton	-	27	6	162
M	335	City	Fall	-	-	5	4	20
M	336	Springdale	Lift Assist	-	-	26	5	130
M	337	Scott	Overdose	JC	-	15	4	60
MA	338	To WL	Structure Fire	0	-	3	2	6
M	339	City	Unresponsive	JC	-	36	5	180
M	340	Scott	Medical Alert	-	-	5	5	25
M	341	Gower	Sick Person	JC	-	61	3	183
M	342	City	Uncontrolled Pain	JC	-	26	5	130
MVA	343	Graham	Rollover	JC	-	24	5	120
M	344	I80 Springdale	Chest Pain	WL	-	18	4	72
M	345	City	Sick Person	JC	-	27	3	81
M	346	City	Lift Assist	-	-	18	2	36
F	347	I80 Scott	Vehicle Fire	-	154,000	47	6	282
F	348	I80 Springdale	Vehicle Fire	-	-	19	4	76
MVA	349	I80 Scott	Multi-Car MVA	-	-	30	7	210
M	350	Iowa	Unconscious	WL	-	30	5	180
F	351	I80 Springdale	Gas Smell	-	-	27	5	135
M	352	City	Fall w/ Head Lac.	JC	-	32	4	128
M	353	Springdale	Fall w/ Back Pain	WL	-	30	2	60
M	354	Scott	G-Tube Out	JC	-	16	3	48
M	355	Scott	Fall	JC	-	32	5	160
M	356	City	Medical	-	-	27	2	54
F	357	City	Alarm	-	-	16	2	32
M	358	City	Low Blood Pressure	JC	-	22	4	88
M	359	Gower	Overheated Male	Tipton	-	26	7	182
M	360	City	Chest Pain	JC	-	230	4	92
M	361	City	Unconscious Person	JC	-	30	3	90

M	362	Springdale	Laceration	-	-	15	6	90
M	363	Scott	Hemorrhage	JC	-	18	3	54
MA	364	To ICFD	Vehicle Fire	-	-	10	6	60
M	365	Scott	Overdose	JC	-	29	3	57
F	366	I80 Scott	Vehicle Fire	-	-	8	3	24
M	367	City	Breathing Problem	JC	-	25	2	50
M	368	Scott	Fainting	JC	-	14	3	42
M	369	Scott	Fall	JC	-	19	3	57
M	370	City	Domestic	JC	-	20	4	100
M	371	Scott	Overdose	JC	-	-	-	Canceled
MVA	372	I80 Springdale	MVA	-	-	2	3	6
F	373	Scott	Structure Fire	-	21,000	146	4	584
F	374	Scott	Structure Fire	-	2.5 mil.	553	2	1106
MVA	375	I80 Springdale	MVA PD Only	-	-	6	2	12
F	376	Scott	Fire Restarting	-	-	64	3	192
M	377	Scott	Breathing Problem	JC	-	13	4	52
F	378	Scott	Fire Restarting	-	-	6	1	6
F	379	Scott	Fire Restarting	-	-	63	4	252
MVA	380	Scott	Rollover	JC	-	42	5	210
M	381	City	Attempt to Locate	-	-	2	4	8
M	382	Scott	Overdose	JC	-	17	5	85
M	383	City	Fall	JC	-	20	3	60
M	384	City	Slit Wrists	JC	-	43	5	215
M	385	City	Fall	JC	-	38	3	114
F	386	Scott	Fire Investigation	-	-	49	2	98
M	387	Gower	SOB/Weakness	JC	-	39	5	195
M	388	City	Medical	JC	-	37	4	148
MVA	389	I80 Springdale	MVA w/ Injury	JC	-	10	4	40
M	390	Scott	Sick Person	JC	-	32	3	96
M	391	City	CPR	JC	-	29	5	145
M	392	City	Pulmonary Issue	JC	-	25	4	100
F	393	City	Car Fire	-	-	5	-	Canceled

June Manpower Hours = 130.5

July

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	394	I80 Springdale	Sick Person	WL	-	29	4	116
F	395	Iowa	Hay Baler on Fire	-	-	17	4	68
M	396	Scott	Diabetic Problems	JC	-	54	5	216
M	397	Scott	Fall	JC	-	23	6	138
M	398	Scott	Sick Person	JC	-	6	3	18
F	399	City	Gas Leak	-	-	13	3	39
F	400	Scott	Investigation	-	-	40	4	160
F	401	Gower	Tree on Power Line	-	-	18	2	36
F	402	Scott	Fire Investigation	-	-	40	4	160
F	403	Gower	Tree Limb on Line	-	-	18	2	36
M	404	City	Facility Transfer	JC	-	9	5	45
M	405	City	Sick Person	JC	-	26	6	156
F	406	City	Storm Watch	-	-	49	2	98
M	407	Springdale	Choking	WL	-	31	5	155
M	408	Graham	Citizen Assist	JC	-	70	4	280
M	409	City	Medical	JC	-	45	6	270
F	410	Cass	Car Fire	-	8,250	26	4	104
M	411	City	Abdominal Pain	JC	-	32	1	32
M	412	City	Transport Request	JC	-	-	-	0
M	413	City	DOA	-	-	36	4	144
MVA	414	Scott	Truck in Ditch	-	-	21	3	63
M	415	I80 Scott	Trauma	JC	-	18	3	54
MA	416	To WL	Barn Fire	-	-	15	4	60
MA	417	To WL	Barn Fire	-	-	21	4	84
M	418	Scott	Lift Assist	-	-	24	5	120
M	419	Scott	Sick Person	JC	-	10	3	30
M	420	Scott	Low Blood Sugar	-	-	22	5	110
M	421	City	Fall	JC	-	17	5	85
M	422	City	Back Pain	JC	-	43	2	86
MVA	423	I80 Scott	MVA	-	-	44	5	220
MVA	424	I80 Scott	Car vs Deer	JC	-	41	4	164
M	425	City	Sick Person	JC	-	25	3	75
F	426	I80 Scott	Vehicle Fire	-	-	11	3	33

F	427	I80 Springdale	Semi Fire	-	-	8	3	24
M	428	Scott	Lift Assist	-	-	27	4	108
MVA	429	Scott	MVA- Canceled	JC	-	32	3	96
M	430	City	Lift Assist	-	-	13	4	52
M	431	City	Difficulty Breathing	JC	-	27	6	162
F	432	City	Structure Fire	-	-	11	5	55
M	433	City	Back Pain	JC	-	21	3	63
M	434	City	Lift Assist	-	-	17	3	51
M	435	Gower	Sick Person	Tipton	-	22	3	66
M	436	Scott	Allergic Reaction	-	-	16	4	64
M	437	City	Sick Person	JC	-	27	4	108
M	438	City	Headache	JC	-	30	4	120
MVA	439	I80 Springdale	MVA	JC	-	46	2	92
M	440	City	Sick Person	JC	-	34	3	102
M	441	City	Diabetic Syncope	JC	-	36	5	180
M	442	Scott	Burn	JC	-	25	5	125
M	443	City	Medical	JC	-	30	5	150
M	444	Scott	Asthma Attack	JC	-	16	4	64
MVA	445	I80 Scott	MVA	JC	-	10	3	30
MVA	446	I80 Springdale	MVA w/ Injuries	WL	-	21	3	63
M	447	Springdale	Weakness	WL	-	51	4	204
M	448	City	Sick Person	-	-	20	3	60
M	449	Scott	Overdose	JC	-	32	3	96
M	450	City	Heat Illness	JC	-	24	5	120
M	451	Scott	Sick Person	JC	-	28	3	84
M	452	City	Sick Person	JC	-	23	5	115
M	453	Scott	Crush Injury	JC	-	51	4	204
M	454	City	Lift Assist	-	-	16	3	48
-	455	-	-	-	-	-	-	-
M	456	City	High BP	JC	-	22	4	88
MVA	457	I80 Springdale	Possible MVA	-	-	8	5	40
M	458	City	Chest Pain	JC	-	26	4	104
M	459	Scott	Sick Person	JC	-	26	3	78
F	460	City	Smoke Alarm	-	-	12	3	36
M	461	Scott	Assault	JC	-	22	3	66
M	462	City	Fainting	-	-	12	3	36
M	463	City	Unresponsive	JC	-	31	5	155

MVA	464	Scott	MVA-Canceled	JC	-	8	5	40
M	465	City	Abdominal Pain	JC	-	19	3	57
M	466	Scott	Lift Assist	-	-	43	4	172
M	467	Scott	Broken Leg	JC	-	25	4	100
MVA	468	Scott	Motorcycle MVA	JC	-	44	6	264

July Manpower Hours = 123

August

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	469	City	Lift Assist	-	-	15	4	60
M	470	City	Fall	JC	-	27	5	135
M	471	City	Lift Assist	-	-	1	4	4
M	472	Iowa	Sick Person	Tipton	-	21	2	42
M	473	Scott	Breathing Problem	JC	-	21	4	84
M	474	Scott	Allergic Reaction	JC	-	25	3	75
M	475	Scott	Unknown Med.	JC	-	9	5	45
M	476	City	Trouble Breathing	JC	-	25	4	100
M	477	City	Fall w/ Injury	JC	-	22	6	122
M	478	Gower	Semi-Conscious	JC	-	38	5	190
MA	479	To Solon	Yard Fire	-	-	34	3	102
M	480	City	Unknown Med.	JC	-	42	5	210
M	481	City	Unresponsive	JC	-	30	4	120
F	482	Scott	Burns	JC	-	13	2	26
M	483	City	Heat Exhaustion	JC	-	22	4	88
M	484	Scott	Overdose	JC	-	42	3	120
M	485	Scott	Citizen Assist	-	-	24	2	48
M	486	City	Back Pain	JC	-	36	4	144
M	487	City	Dizziness	JC	-	19	4	76
M	488	City	Breathing Problem	JC	-	24	3	72
M	489	Scott	Chest Pain	JC	-	20	2	40
M	490	Graham	Combative Person	JC	-	40	3	120
M	491	City	Broken Ankle	-	-	15	3	45
M	492	City	Welfare Check	-	-	19	4	76
M	493	Scott	Breathing Problem	JC	-	23	3	69

F	494	Scott	Building Fire	-	-	62	4	248
M	495	City	Unresponsive	JC	-	27	3	81
M	496	Scott	Swollen Legs	JC	-	16	5	64
M	497	City	Laceration	-	-	11	5	55
M	498	Springdale	Swollen Legs	-	-	77	3	231
M	499	City	Chest Pain	JC	-	20	3	60
M	500	Scott	Breathing Problems	JC	-	41	4	164
F	501	Springdale	Anhydrous Leak	-	-	18	5	90
M	502	City	Fall	JC	-	33	4	132
M	503	Scott	Diabetic Problems	JC	-	15	5	75
M	504	City	Seizure	JC	-	25	4	100
M	505	City	Stroke	JC	-	22	2	44
M	506	Scott	Lift Assist	-	-	44	2	88
MVA	507	I80 Springdale	MVA, Entrapment	AirCare	-	41	6	246
M	508	City	Fall	-	-	19	7	133
M	509	City	Heart Attack	JC	-	19	3	57
MA	510	To Mechville.	Barn Fire	-	-	10	5	50
M	511	City	Vomiting	JC	-	23	3	69
M	512	City	Chest Pain	JC	-	18	4	72
M	513	City	Breathing Problems	JC	-	22	4	88
MA	514	To ICFD	Semi Fire	-	-	43	6	258
M	515	City	Domestic	-	-	15	3	45
M	516	City	Back Pain	JC	-	26	4	104
F	517	Iowa	Water Rescue	-	-	102	3	306
M	518	City	Unknown Med.	JC	-	21	3	63
M	519	Scott	Overdose	JC	-	13	4	52
M	520	Scott	Fall	-	-	15	4	60
M	521	Springdale	Fall	JC	-	90	3	270
MVA	522	Scott	MVA	-	-	23	2	46
M	523	Scott	Unknown Med.	JC	-	23	4	92
M	524	Iowa	Sick Person	Tipton	-	39	1	39
M	525	City	Sick Person	JC	-	29	3	87
M	526	I80 Springdale	Unknown Med.	JC	-	9	5	45
M	527	Scott	Chest Pain	JC	-	15	3	45
M	528	Scott	LifeLine	JC	-	7	4	28
F	529	City	Powerline Down	-	-	7	5	35
M	530	City	Seizures	-	-	4	5	20

August Manpower Hours = 100

September

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
F	531	City	Fire Alarm	-	-	20	5	100
M	532	City	Stroke	JC	-	23	3	69
MVA	533F	I80 Scott	MVA	-	-	4	3	12
M	533	City	Stroke	JC	-	36	2	72
M	534	Scott	Lift Assist	-	-	12	3	36
MVA	535	I80 Springdale	MVA	WL	-	17	1	17
F	536	I80 Springdale	Semi on Fire	-	-	30	5	150
M	537	Scott	Diabetic Problem	JC	-	15	3	45
M	538	Scott	Lift Assist	-	-	25	4	100
M	539	City	Sick Person	JC	-	23	3	69
M	540	Scott	Lift Assist	-	-	27	3	81
M	541	Springdale	Seizure	-	-	56	3	168
M	542	City	Football Injury	JC	-	8	4	32
M	543	City	Broken Hip	JC	-	37	2	74
M	544	City	Possible Poisoning	JC	-	41	1	41
M	545	Springdale	Fall	-	-	35	4	146
F	546	City	Smoke Smell	-	-	19	3	57
M	547	City	Overdose	JC	-	24	5	120
M	548	City	Seizure	JC	-	26	7	182
M	549	Scott	Sick Person	JC	-	37	3	111
M	550	City	Hip Pain	JC	-	16	2	32
MVA	551	City	Car vs Bike	-	-	42	5	210
M	552	City	Fall	-	-	19	4	76
M	553	City	Fall	JC	-	19	3	57
M	554	City	Blown Disc	JC	-	24	4	96
M	555	Springdale	Fall w/ Injury	WL	-	31	2	62
M	556	City	Sick Person	JC	-	58	3	174
M	557	Scott	Fall	JC	-	26	4	104
M	558	Scott	Fall	JC	-	14	3	42
M	559	Gower	Unknown Issue	JC	-	13	4	52

MVA	560	City	MVA	-	-	6	3	18
MVA	561	Springdale	MVA	-	-	14	4	42
M	562	Scott	Fainting	JC	-	18	3	54
M	563	City	Allergic Reaction	JC	-	20	4	80
M	564	Scott	Psychiatric Issue	JC	-	35	3	105
M	565	Springdale	Stroke	JC	-	23	2	46
MVA	566	I80 Springdale	Unknown MVA	WL	-	10	3	30
M	567	City	Stand By	-	-	278	4	1112
M	568	Scott	Sick Person	JC	-	4	7	28
MVA	569	Scott	Rollover	JC	-	19	5	95
M	570	City	Fall	JC	-	31	3	93
F	571	I80 Springdale	Smoking Vehicle	-	-	26	2	52
F	572	City	Oil Clean Up	-	-	14	4	56
MVA	573	City	MVA	-	-	31	4	124
MVA	574	I80 Scott	MVA	JC	-	31	4	124
M	575	Scott	Citizen Assist	-	-	27	5	135
M	576	Springdale	Back Pain	JC	-	28	5	140
M	577	Springdale	Breathing Problem	JC	-	19	2	38
M	578	City	Lift Assist	-	-	16	3	48
M	579	Scott	Breathing Problem	JC	-	17	4	68
M	580	Scott	Allergies/Bite	JC	-	23	3	69
M	581	Scott	Powerline Down	-	-	53	2	106

September Manpower Hours = 87.5

October

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	582	City	Bloody Nose	JC	-	27	3	81
M	583	City	Broken Arm	JC	-	24	4	96
M	584	Scott	Allergic Reaction	JC	-	16	5	80
M	585	Scott	Sick Person	JC	-	51	3	153
M	586	City	Trauma	JC	-	35	6	210
M	587	City	Lift Assist	-	-	16	1	16
M	588	Scott	Unresponsive	JC	-	13	2	26
M	589	City	Medical Alert	-	-	-	-	Canceled

M	590	Springdale	Fall	WL	-	38	3	114
M	591	City	Medical	JC	-	19	5	95
M	592	City	Seizures	JC	-	21	5	105
M	593	I80 Iowa	Diabetic Issue	WL	-	25	4	100
M	594	City	Eye Injury	JC	-	11	4	44
F	595	Springdale	Field Fire	-	-	79	5	395
M	596	City	Life Alert	-	-	19	4	76
F	597	City	Gas Leak	-	-	21	10	210
M	598	City	Dizzy Spell	JC	-	30	2	60
MVA	599	City	MVA	-	-	18	5	90
F	600	City	Gas Spill	-	-	4	3	12
M	601	City	Football Stand By	-	-	174	2	348
M	602	City	Heart Issue	JC	-	33	1	33
M	603	City	Breathing Prob	WL	-	30	1	30
F	604	Springdale	Field Fire	-	-	32	5	160
F	605	Scott	Veg. Fire	-	-	40	4	160
F	606	City	Structure Fire	-	-	94	4	376
MVA	607	I80 Scott	MVA	-	-	21	2	42
M	608	Scott	Broken Leg	JC	-	31	6	186
M	609	Scott	Breathing Prob.	JC	-	20	2	40
M	610	City	High Temp	JC	-	31	2	62
M	611	Scott	Diabetic Issue	JC	-	-	-	No Response
F	612	City	Gas Smell	-	-	10	2	20
M	613	City	Tube Out	JC	-	31	1	31
M	614	City	UTI	JC	-	40	2	80
M	615	Scott	Diabetic	JC	-	14	2	28
M	616	Scott	Breathing Prob.	JC	-	26	3	78
M	617	City	Fall	-	-	16	2	32
M	618	Springdale	Unresponsive	WL	-	46	4	184
M	619	Scott	Overdose	JC	-	22	2	44
M	620	City	Fall	JC	-	29	4	116
MA	621	To Solon	Structure Fire	-	-	5	5	25
M	622	Springdale	Seizure	WL	-	34	5	170
M	623	City	AMS	JC	-	33	5	165
MA	624	To Solon	Structure Fire	-	-	8	2	16
M	625	Scott	Citizen Assist	-	-	30	1	30
F	626	City	Alarm	-	-	6	2	12

MVA	627	I80 Scott	MVA	-	-	11	5	55
F	628	Graham	Combine Fire	-	-	37	6	222
MA	629	To Muscatine	Field/Structure Fire	-	-	148	4	592
M	630	City	Football Stand By	-	-	276	2	552
M	631	City	Fall	JC	-	18	5	90
F	632	Gower	Smoking Combine	-	-	52	4	208
M	633	Scott	Rib Pain	JC	-	12	4	48
F	634	Scott	Grass Fire	-	-	33	6	198
M	635	City	Low BP	JC	-	22	4	88
MA	636	To Iowa City	Structure Fire	-	-	234	2	486
M	637	Scott	Unknown Medical	JC	-	14	4	42
MVA	638	I80 Scott	MVA	-	-	6	7	42
MVA	639	I80 Scott	Fuel Spill	-	-	44	5	220
MVA	640	I80 Springdale	MVA	-	-	14	4	56
M	641	City	Unknown	JC	-	14	6	84
M	642	Scott	Fall	JC	-	36	4	144
M	643	City	Fall	-	-	10	3	30
F	644	Graham	Grain Dryer	-	-	50	7	350
MVA	645	I80 Scott	MVA	JC	-	36	2	72
M	646	City	Football Stand By	-	-	161	2	322
MVA	647	I80 Scott	Semi Flipped	-	-	21	4	84
MA	648	To Solon	MVA	-	-	23	3	69
MVA	649	I80 Springdale	Semi Rolled	-	-	18	2	36
F	650	Gower	Vehicle Fire	-	-	5	5	25
F	651	Springdale	Brush	-	-	33	3	99
F	652	City	Leaf Vac on Fire	-	30,000	27	2	54
F	653	City	Investigation	-	-	10	4	40

October Manpower Hours = 146

November

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
F	654	Springdale	Strong Smell	-	-	17	4	68
M	655	City	Cellulitis	JC	-	47	4	188
M	656	City	Breathing Problem	JC	-	51	5	255

MA	657	To Solon	Field Fire	-	-	53	4	212
M	658	City	Medical Alert	-	-	15	5	75
MVA	659	I80 Scott	MVA No Locate	-	-	11	3	33
M	660	Scott	Abdominal Pain	JC	-	4	4	13
MVA	661	I80 Springdale	MVA Off Roadway	-	-	21	4	84
M	662	City	Unresponsive	JC	-	32	2	64
M	663	City	Fall w/ Injury	JC	-	38	4	152
MVA	664	I80 Scott	MVA Off Roadway	-	-	16	4	64
M	665	City	Pedestrian vs Car	JC	-	20	6	120
M	666	City	Breathing Problem	JC	-	17	3	51
M	667	City	Altered Mental	JC	-	22	3	66
MVA	668	Scott	Motorcycle MVA	JC	-	6	7	42
M	669	City	Lift Assist	JC	-	96	7	672
M	670	City	Breathing Problem	JC	-	35	4	140
M	671	Scott	Psych Emergency	JC	-	14	4	56
MVA	672	City	Pedestrian vs Car	JC	-	27	5	135
M	673	City	Sick Person	JC	-	25	5	125
MVA	674	I80 Scott	MVA	-	-	6	8	48
MVA	675	I80 Scott	MVA	-	-	3	3	9
F	676	Springdale	Chicken Coop Fire	-	1,000	30	3	90
F	677	Graham	Grain Bin Rescue	-	-	27	6	162
M	678	Springdale	Seizure	WL	-	29	5	145
MVA	679	I80 Scott	MVA	-	-	16	8	128
MVA	680	I80 Scott	MVA No Locate	-	-	16	5	80
M	681	City	Unknown Medical	JC	-	38	7	266
M	682	Scott	Unknown Medical	JC	-	27	2	54
F	683	I80 Iowa	Semi Fire	-	-	20	4	80
M	684	City	Breathing Problem	JC	-	24	4	96
M	685	City	Fall w/ Injury	JC	-	31	3	93
MVA	686	Springdale	MVA	WL	-	26	2	52
M	687	City	Sick Person	JC	-	27	5	135
M	688	Springdale	Diabetic Issue	WL	-	15	5	75
MVA	689	Springdale	Semi vs Truck	JC	-	33	6	198
F	690	City	Gas Spill	-	-	7	3	21
F	691	Scott	Alarm	-	-	27	3	81
M	692	City	Fall	-	-	19	5	95
MVA	693	City	Property Damage	-	-	3	4	12

MA	694	To Solon	MVA	-	-	8	5	40
M	695	Springdale	Unresponsive	JC	-	38	5	190
M	696	Scott	Psychiatric Issue	JC	-	18	5	90
M	697	City	Lift Assist	JC	-	38	5	190
M	698	City	Lift Assist	JC	-	45	4	180
F	699	Graham	MVA/Gas Leak	-	-	19	2	38
M	700	Springdale	Breathing Problem	WL	-	33	2	66
M	701	Scott	Overdose	JC	-	22	3	66
M	702	City	Breathing Problem	JC	-	41	4	164
MA	703	To Solon	Field Fire	-	-	30	5	150
M	704	City	Fall	JC	-	22	3	66
M	705	City	Fall	JC	-	29	3	87
M	706	City	DOA	-	-	84	8	672
M	707	City	Breathing Problem	JC	-	30	5	150
F	708	Scott	Fire Alarm	-	-	4	3	12
MVA	709	I80 Scott	MVA	-	-	21	4	84
F	710	Scott	Smoke Alarm	-	-	5	5	25
M	711	Scott	Sick Person	JC	-	17	1	17
M	712	City	Breathing Problem	JC	-	21	6	126
M	713	City	Seizure	JC	-	24	5	120
M	714	City	Unconscious Person	JC	-	28	4	112

November Manpower Hours = 120

December

Type	Call #	Township/City	Details	Amb	Fire Loss \$	Minutes On Scene	Personnel on Scene	Total Manpower Minutes
M	001	Scott	Lift Assist	-	-	25	3	75
M	002	City	Weakness	JC	-	27	5	135
M	003	Scott	Lift Assist	-	-	27	5	135
M	004	Scott	Medical	JC	-	-	-	Canceled
F	005	Springdale	Structure Fire	-	-	8	5	40
M	006	City	Pre-Term Labor	JC	-	22	5	110
M	007	City	Fall	JC	-	19	5	95
M	008	I80 Springdale	Unknown Medical	JC	-	18	3	54
M	009	Springdale	Breathing Problem	JC	-	13	5	115

M	010	City	CPR in Progress	JC	-	34	7	238
M	011	City	Febrile Seizures	JC	-	23	7	161
M	012	Scott	Lift Assist	-	-	35	4	140
M	013	City	Fall	JC	-	68	4	272
M	014	City	Sick Person	JC	-	24	2	48
M	015	Graham	Trauma	JC	-	33	2	66
M	016	Iowa	Fall w/ Injury	Tipton	-	30	3	93
M	017	City	Chest Pain	JC	-	36	4	144
M	018	Scott	Overdose	JC	-	34	4	136
M	019	City	Unresponsive	JC	-	42	6	252
M	020	City	Fall w/ Inj.	JC	-	19	6	114
M	021	City	Chest Pain	JC	-	25	2	50
MA	022	To Solon	Structure Fire	-	-	10	2	20
M	023	Scott	Hemorrhage	JC	-	40	5	200
M	024	City	Breathing Issues	JC	-	28	1	28
M	025	Scott	Breathing Issues	JC	-	29	3	87
M	026	City	Transfer Request	JC	-	26	3	78
MVA	027	Gower	MVA no inj.	-	-	5	4	20
M	028	City	Sick Person	JC	-	15	5	75
M	029	City	Fall	JC	-	27	5	135
MVA	030	Scott	MVA: Property Only	-	-	6	3	18
MVA	031	I80 Springdale	MVA: Property Only	-	-	37	4	148
MVA	032	I80 Scott	MVA: Property Only	-	-	-	-	Canceled
MVA	033	I80 Scott	MVA	-	-	-	-	Canceled
M	034	City	Fever	JC	-	17	6	102
M	035	Scott	Psychiatric Issue	JC	-	1	4	4
M	036	City	Fall	-	-	31	4	124
M	037	Scott	Hemorrhage	JC	-	23	5	115
M	038	Scott	Breathing Issue	JC	-	91	2	182
M	039	Scott	Sick Person	JC	-	23	3	69
M	040	Scott	Lift Assist	-	-	40	5	200
M	041	City	Sick Person	JC	-	17	5	85
MVA	042	I80 Scott	MVA	-	-	11	4	44
MVA	043	I80 Scott	MVA	-	-	55	4	220
M	044	City	Feeding Tube Out	JC	-	52	2	104
M	045	City	Lift Assist	-	-	17	4	68
MVA	046	I80 Springdale	MVA	-	-	28	6	168

M	047	City	Fall	JC	-	40	5	200
MVA	048	I80 Scott	MVA Unknown	-	-	22	4	88
F	049	City	Smoke Alarm	-	-	27	5	135
MVA	050	I80 Springdale	MVA	JC	-	16	3	48
MVA	051	I80 Scott	MVA	-	-	5	3	15
MA	052	To Coralville	Structure Fire	-	-	3	179	537
M	053	Scott	Lift Assist	-	-	27	3	81
M	054	Springdale	Psychiatric Issue	JC	-	50	3	150
M	055	Scott	Fall	JC	-	29	5	145
M	056	City	Sick Person	JC	-	22	4	88
M	057	Scott	Neck Pain	JC	-	25	3	75
M	058	City	Breathing Issue	JC	-	17	5	85
MVA	059	Springdale	MVA	-	-	17	8	136
M	060	City	Suicidal Subj.	-	-	25	5	125
M	061	City	Seizure	JC	-	27	3	81
M	062	City	Unresponsive Child	JC	-	23	3	69
F	063	City	CO Alarm	-	-	24	2	48
M	064	City	Fall	-	-	14	2	28
M	065	Graham	Stroke	JC	-	25	2	50
M	066	City	Stroke	JC	-	24	3	72
M	067	Scott	Abdominal Pain	JC	-	14	5	70
M	068	Scott	Chest Pain	JC	-	13	3	39
M	069	City	Breathing Problem	JC	-	54	3	162

December Manpower Hours = 121.5

2023 WBFD Membership

Active Members

Kevin Stoolman
Gary Milder
Craig Cochran
Mike Kusick
Matt Hills
Matt Tisinger
Sandy Heick
Tanya Havlik-Smith
Chad Schutte
Trent Hansen
Logan Cilek
Dan Heick
Ben Barrett
Jose Gongora
Tom Dean
Dan Powers
Jayden Robb
Clint McFarland
Branden Chiles
Trey Schutte
Gavin Hills
Sydney Robb
Alysia Horcher
Dean Goodale
Baylee Piegors

Cadets

Kyle Tisinger
Gabiella Rushton
Trenton Schutte
Hunter Niles

Honorary Members

Jim Huber
Kurt Johnson
Jim Friis
Joshua Worrell
Ryan Jennings
Kory Hanna
Rae Ann Hosier
Neil Gerot
David Hosier
Andy Hosier
Jodee Stoolman
Mike Fair
Nevin Tucker
Gerry Brick

NOTICE OF PUBLIC HEARING

I-80 UTILITY RELOCATION WEST BRANCH, IOWA

Notice is hereby given that a public hearing will be held by the City of West Branch on the proposed contract documents (plans, specifications, and form of contract) and estimated cost for the I-80 Utility Relocation project at its meeting at 7:00 p.m. on the 6th day of March, 2023, in the Council Chambers at City Hall, 110 North Poplar Street, West Branch, Iowa. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed Form of Contract, and the Estimate of the Cost for the project.

The work will include but is not limited to the following improvements:

I-80 UTILITY RELOCATION

Construct I-80 Utility Relocation including all labor, equipment, and materials necessary for installation of 10" water main in steel casing and 12" and 16" sanitary sewer force main in steel casing, and associated work including cleanup.

Sealed proposals will be received by the City Clerk of the City of West Branch, Iowa, at City Hall, 110 North Poplar Street, West Branch, Iowa, until 2:00 p.m. on the 2nd day of March, 2023, for the construction of I-80 Utility Relocation as described in the plans and specifications therefore, now on file in the office of the City Clerk. Proposals will be opened, and the amount of the bids announced by the City Clerk at the time and date specified above. Proposals will be acted upon by said City at the March 6th City Council Meeting or at such later time and place as then may be fixed.

Published by the order of the City of West Branch, Iowa.



REQUEST FOR CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM:	Resolution 2023-17 To accept and award the contract for the I-80 Utility Relocation Project to Central Excavating Inc. in the amount of \$747,982.00.
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PREPARED BY:	City Clerk, Leslie Brick on behalf of Eric Gould, Veenstra & Kimm Inc.
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DATE:	February 23, 2023
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BACKGROUND:

The City of West Branch received bids until 2:00 p.m., March 2, 2023, for the I-80 Utility Relocation.

A total of two bids were received as follows:

Bidder BID Central Excavating Inc. \$747,982.00
Boomerang Corp. \$837,650.00



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

March 2, 2023

City Clerk
City of West Branch
115 N. Poplar Street
P.O. Box 218
West Branch, IA 52358

WEST BRANCH, IOWA
I-80 UTILITY RELOCATION
RECOMMENDATION TO AWARD CONTRACT

The City of West Branch received bids until 2:00 p.m., March 2, 2023, for the I-80 Utility Relocation. A total of two bids were received as follows:

<u>Bidder</u>	<u>BID</u>
Central Excavating Inc.	\$747,982.00
Boomerang Corp.	\$837,650.00

The apparent low bid for the project was submitted by Central Excavating Inc. with its bid in the amount of \$747,982.00. We have enclosed one copy of our certificate bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

The Engineer's estimate of cost for the project was \$600,934.40. The low bid submitted by Central Excavating Inc. was approximately 24.5% above the Engineer's estimate of cost for the project.

Veenstra & Kimm, Inc. believes Central Excavating Inc. has sufficient experience and resources to complete the project within the contract time. We also believe that the low bid is reflective of the current value of the project. We recommend that the City of West Branch award the construction contract to Central Excavating, Inc. in the amount of \$747,982.00.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.

Eric Gould
368269
Enclosures

RESOLUTION 2023-17

RESOLUTION TO ACCEPT AND AWARD THE CONTRACT FOR THE I- 80 UTILITY RELOCATION PROJECT TO CENTRAL EXCAVATING INC. IN THE AMOUNT OF \$747,982.00.

WHEREAS, notice to bidders has been duly given as required by law publication in the West Branch Times for the I-80 Utility Relocation Project, in the City of West Branch, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designed improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

WHEREAS, after consideration of all bids filed, it was determined and recommended by the City Engineer (Veenstra & Kimm) that the bid from Central Excavating, Inc. is the lowest and most responsible bid for the public improvement as is herein outlined.

BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, as follows:

Section 1. That the bid of Central Excavating Inc. and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the City Council, and that the contract for the construction of same is now awarded to said contractor in the amount Seven Hundred Forty-Seven Thousand Nine Hundred and Eighty-Two (\$747,982.00) Dollars.

Section 2. The City Administrator of the City of West Branch, Iowa is hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, that upon the contractor filling the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement. The notice of bidders as published, the terms of the bidder written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of West Branch, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contract's surety bond by resolution of this City Council.

RESOLUTION 2023-17 (page 2)

Passed and approved this 6th day of March, 2023.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk



BID TABULATION
I-80 UTILITY RELOCATION
WEST BRANCH, IOWA

Project: Construct I-80 Utility Relocation for the following unit and lump sum prices:

Bid No. 1
Central Excavating Inc.
PO Box 1378
Bettendorf, IA

Bid No. 2
Boomerang Corp.
13226 Circle Drive, Suite A
PO Box 227
Anamosa, IA 50226

Description	Unit	Estimated			Unit Price	Extended Price
		Quantities	Unit Price	Extended Price		
1.1 Pipe Removal	LF	1,762	\$ 10.00	\$ 17,620.00	\$ 20.00	\$ 35,240.00
1.2 Water Main/Cas 24", Trenched, DIP 12"	LF	550	\$ 350.00	\$ 192,500.00	\$ 350.00	\$ 192,500.00
1.3 Water Main, Trenched, DIP 12"	LF	62	\$ 210.00	\$ 13,020.00	\$ 220.00	\$ 13,640.00
1.4 San Sewer/Cas 24", Trenched, DIP 10"	LF	549	\$ 333.00	\$ 182,817.00	\$ 330.00	\$ 181,170.00
1.5 San Sewer Force Main, Trenched, DIP 10"	LF	76	\$ 150.00	\$ 11,400.00	\$ 200.00	\$ 15,200.00
1.6 San Sewer/ Cas 30", Trenched, DIP 16"	LF	543	\$ 492.00	\$ 267,156.00	\$ 500.00	\$ 271,500.00
1.7 San Sewer Force Main, Trenched, DIP 16"	LF	38	\$ 275.00	\$ 10,450.00	\$ 375.00	\$ 14,250.00
1.8 Connection to Existing System	Ea	6	\$ 4,000.00	\$ 24,000.00	\$ 2,000.00	\$ 12,000.00
1.9 Rural Seeding	Acre	2	\$ 6,000.00	\$ 12,000.00	\$ 5,000.00	\$ 10,000.00
1.10 Mobilization	LS	1	\$ 13,019.00	\$ 13,019.00	\$ 89,150.00	\$ 89,150.00
1.11 Construction Staking	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
Total Bid (Items 1.1 - 1.11)				\$ 747,982.00		\$ 837,650.00

I hereby certify that this is a true tabulation of bids received on March 2, 2023 by the City of West Branch, Iowa for the I-80 Utility Relocation.

Eric Gould, P.E.
Iowa License No. 27383
My license Renewal date is December 31, 2023





REQUEST FOR CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM: Resolution 2023-18 – Approving a Sewer Agreement with West Branch Village c/o Havenpark Capital Partners LLC.
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PREPARED BY: City Administrator, Adam Kofoed

DATE: March 1, 2023

BACKGROUND:

The third expansion of West Branch Village (Havenpark) is expected to provide 60 additional manufactured mobile homes into our community. Due to previous agreements and discussions, the third expansion will not be using a private sewer lagoon system as expansions one and two did. A sewer meter was required for the city to effectively monitor sewer for the third expansion.

There are numerous reasons for a delay in the sewer meter, most notably, supply issues. Veenstra & Kimm offered to lease a meter in the meantime. Due to the delay in the installation and to allow new residents to move in, City Administrator Adam Kofoed asked for an agreement for temporary sewer charges. City Engineer, Dave Schechinger calculated the average rate for mobile home sewer usage and increased that by 50% for additional staff time needed to continuously monitor and manual data entry each month. City Attorney Kevin Olson added a six-month clause to the agreement in hopes it encourages a proper meter installation within six months. If the developer does not do so within six months, the rates will double.

PURPOSE

The agreement protects the financial sustainability of our public sewer infrastructure system. Without an agreement, residents in the third addition of Havenpark would be using the sewer for free, or at the cost of others who are paying sewer fees.

RESOLUTION 2023-18

RESOLUTION APPROVING A SEWER AGREEMENT WITH WEST BRANCH VILLAGE LLC C/O HAVENPARK CAPITAL PARTNERS LLC.

WHEREAS, the West Branch Village LLC, c/o Havenpark Capital Partners LLC (Havenpark) has expanded West Branch Village to accommodate sixty additional homes; and

WHEREAS, the new homes are required to discharge all sewer and storm water to the City's sewer system; and

WHEREAS, West Branch Village is required to install a sewer meter to measure the flow to the City's sanitary system; and

WHEREAS, the City has been informed that the meter is on backorder due to supply chain issues; and

WHEREAS, an agreement has been accepted by Havenpark for the City to bill a monthly charge of forty dollars per unit, until which time the sewer meter is installed and accurately measuring flow; and

WHEREAS, it is now necessary to approve said agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned agreement between the City of West Branch and West Branch Village LLC c/o Havenpark Capital Partners LLC for sewer billing is hereby approved. Further, the Mayor is directed to execute the agreement on behalf of the City.

* * * *

Passed and approved this 6th day of March, 2023.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

Prepared by: Kevin D. Olson, West Branch City Attorney, PO Box 5640, Coralville, Iowa 52241
Return to: City of West Branch, Iowa, 110 N. Poplar Street, West Branch, Iowa 52358

AGREEMENT

THIS AGREEMENT is entered into as of this 15 day of February, 2023 (the "Agreement"), by and between the City of West Branch, Iowa, 110 N. Poplar Street, West Branch, Iowa 52358 (hereafter the "City"); and West Branch Village, LLC, c/o Havenpark Capital Partners, LLC, 51 W. Center Street, Suite 600, Orem, Utah 84507-4605 (hereafter referred to as "Owner").

WHEREAS, Owner currently owns the mobile home and manufactured home community located in the City which is generally referred to as "West Branch Village" and is legally described as:

Part of the west half of Section 5, Township 79 North, Range 4 West of the 5th P.M., Cedar County, Iowa, more particularly described as follows: Beginning at the NW corner of said Section 5; thence South 89°59'35" East, along the north line of said Section 5 for 1,295.43 feet to the centerline of the Public Road (4th Street extended); thence south along said centerline for 2,455.96 feet to the northeast corner of Lot "C" (as shown in Survey Record, Volume 3, Page 266, in the records of the Cedar County, Iowa); thence north 89°35' West, along the north line of Lot "C" to a stone marking the NW corner of said Lot "C"; thence North 14°39'37" West, along the easterly right-of-way line of the C.R.I.&P. Railroad for 1,697.69 feet to a point on the west line of said Section 5; thence North 0°06'49" West, along said west line for 807.41 feet to the point of beginning.

(the "Property"); and

WHEREAS, Owner has expanded West Branch Village to add more manufactured homes on the Property (the "Expansion Area"); and

WHEREAS, the Expansion Area is required to connect to the City's sanitary sewer system; and

WHEREAS, in order to charge Owner for said usage of the City's sanitary sewer system, the Owner will be required to install a meter to measure flow; and

WHEREAS, said meter is on back order from supply chain issues; and

WHEREAS. Owner desires to being leasing lots in the Expansion Area and City has agreed to collect a per unit sanitary sewer fee until said meter can be installed at Owner's expense, pursuant to the terms listed below.

NOW, THEREFORE, the parties agree as follows:

1. That the City will, upon execution of this Agreement, allow the Owner to house residents in the Expansion Area.
2. That Owner shall pay the sum of \$ 40 per month for each unit ("Fixed Fee") that is located in the Expansion Area prior to the installation of the meter. This Fixed Fee shall represent a utility fee pursuant to Chapter 384 of the Code of Iowa, and failure to abide by this Agreement shall give the City all remedies outlined in Chapter 384 for failure to pay utility accounts. Once the meter has been installed, the City shall send an invoice for the portion of the Fixed Fee that is due and payable as of the date of that the meter is deemed operational in the sole opinion of the City.
3. That the Owner shall have 180 days from the date of this Agreement to install said meter from the date of this Agreement. In the event that the Owner does not install said meter prior to the expiration of said 180 day-period, the utility fee shall increase to double the amount of the fee per month per unit outlined in Paragraph 2 above.
4. The parties also expressly agree that failure to obtain and install said meter gives the City the right to disconnect the homes in the Expansion Area from the City's sanitary sewer system until such meter has been installed.
5. No amendment to this Agreement shall be made unless agreed upon in writing.
6. This Agreement shall be enforced pursuant to the laws of the State of Iowa.
7. That this Agreement will run with the land and shall apply to the successors and assigns of the parties to this Agreement.
8. That the costs of recording this Agreement shall be borne by the Owner.

OWNER:

CITY:

By: 

Robison Pratt, Owner
Print name and title

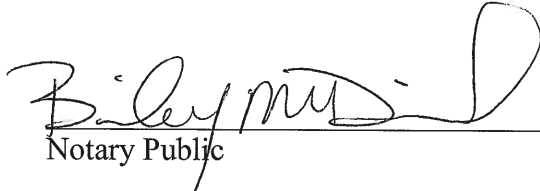
Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

STATE OF IOWA, COUNTY OF CEDAR, ss:

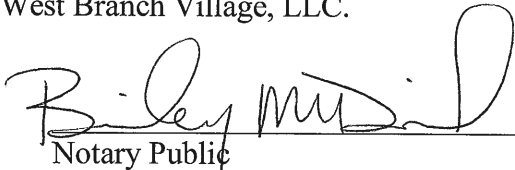
This instrument was acknowledged before me on this _____ day of _____, 2023, by Roger Laughlin and Leslie Brick, as Mayor and City Clerk respectively of the City of West Branch, Iowa.



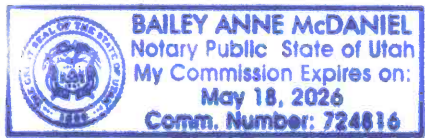
Notary Public

STATE OF Utah, COUNTY OF Utah, ss:

This instrument was acknowledged before me on this 15 day of February, 2023, by Robison Pratt as Owner of West Branch Village, LLC.



Notary Public



BAILEY ANNE McDANIEL
Notary Public State of Utah
My Commission Expires on
May 18, 2026
Comm Number: 75810



11



REQUEST FOR CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM: Resolution 2023-19 – Approving various contracts for Hoover’s Hometown Days 2023 in the amount of \$11,330.

PREPARED BY: City Clerk, Leslie Brick
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DATE: March 1, 2023

BACKGROUND:

The Hoover’s Hometown Days committee is scheduling entertainment for the City’s annual event. About Faces Entertainment and Midwest Bounce Pros are vendors that we have contracted with in the past and they provide quality entertainment.

RESOLUTION 2023-19

**A RESOLUTION APPROVING VARIOUS CONTRACTS FOR HOOVER'S
HOMETOWN DAYS 2023 IN THE AMOUNT OF \$11,330.00.**

WHEREAS, the City's premier event of the year is Hoover's Hometown Days; and

WHEREAS, the fiscal year 2023-2024 budget for Hoover's Hometown Days includes funding for entertainment and services for the event; and

WHEREAS, the Hoover's Hometown Days committee requested proposed contract service agreements with About Faces Entertainment (\$1,330) and Midwest Bounce Pro (\$10,000) to provide children activities for the event; and

WHEREAS, it is now necessary to approve said agreements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the aforementioned agreements are hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

* * * * *

Passed and approved this 6th day of March, 2023.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk

About Faces Entertainment

we draw a crowd!

5092 Dorsey Hall Dr, Suite 202 Ellicott City, MD 21042 [800-923-8669](tel:800-923-8669) phone 410-740-5417 fax
www.aboutfacesentertainment.com

Adam Kofoed

Contract # 51956
Agent: MD

This contract made 02/01/2023 by and between About Faces Entertainment and Adam Kofoed hereinafter referred to as the Client, is subject to the terms and conditions stated herein.

CONTRACT #: 51956
DATE OF EVENT: Saturday, August, 05, 2023
EVENT: Community Event
EVENT LOCATION DETAILS: Town Hall
Outside
113 North First Street, West Branch, IA, 52358
ONSITE CONTACT NAME/NUMBER: Matt Condon (319.930.0393)
TYPE OF ENTERTAINMENT: 1 Balloon Sculptor(s) (12:00 PM - 04:00 PM)
1 Caricature Artist(s) (12:00 PM - 04:00 PM)
EVENT SPECIAL NOTES: Performers require a safely set up canopy to protect them from the elements.

Full compensation for the engagement shall be \$1330.00, to be paid within thirty days following the engagement. Signing and returning this contract reserves About Faces' services for the date of the event shown above. In the event of cancellation by client less than 30 days prior to the day of the engagement, About Faces shall be entitled to payment in full.

All dollars referred to in the terms above are US currency. Entertainers will report to the contact at the above location and will provide all equipment required for the execution of their work EXCEPT: two chairs and a table per face painter or henna artist; two chairs and the use of an electrical outlet per caricature artist. If paid parking is necessary for the event, clients are liable for providing parking accommodations for each entertainer, or for compensating for the cost of parking. If hiring a juggler; please allow a MINIMUM of 12' Clearance. About Faces does not accommodate rain dates.

Please read above information carefully and confirm the details. Please provide directions to your event if possible.

Additional Terms

Client will: make payment as above; provide utilities and adequate space reasonably separated from music/loudspeaker; provide adequate shade and shelter from the elements; provide reasonable protection to entertainer(s) and their property; be responsible for any damage to entertainer(s)'s property resulting from acts of client, guests, employees, agents, customers, or participants in the event. Payment is for services as entertainers. Any by-product of entertainer's services are available free of charge. Drawings may not be used for printed products of any kind, or electronic transmission, without the entertainer's permission and payment of an appropriate fee. Entertainer(s) will: perform at the engagement to the best of their abilities; conduct themselves in such a manner so as not to interfere with the success of the event or reflect discredit on themselves or client; submit to reasonable instructions and suggestions by the client consistent with the ability to perform in entertainer's customary style; not be responsible for any damage to place of the engagement caused during the performance by members of the audience or by persons not directly associated with the entertainers; not be responsible, except by forfeiture of compensation, for failure to perform or inadequacy of performance due to sickness, accidents, acts of God or other legitimate conditions beyond reasonable control. It is understood that the entertainer(s) executes this agreement as an independent contractor and not as an employee and that they shall have exclusive control over the means, method and details of fulfilling their obligation under this contract, consistent with the provisions set forth above, except for the performance time and length and type of act. As an independent contractor, the entertainer(s) assumes all responsibility for withholding tax for social security, state tax, public liability and workman's compensation insurance. This contract is void if not returned within 14 days from the contract date. Please note, there will be a \$35 returned check fee. Proof of insurance available upon request.

Please sign and return one copy of the contract with a deposit as soon as possible to ensure our availability for your event.

I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that those present at the event may be exposed to or infected by COVID-19 and that such exposure or infection may result in serious illness and/or death. I also acknowledge that I am responsible for ensuring the event follows all state and local guidelines regarding social distancing and COVID 19 safety measures. About Faces Entertainment and their artists will not be held responsible for any violations of state and local guidelines regarding the service I have contracted them to provide



X _____ Date: 02/01/2023
Accepted By: About Faces Entertainment

X _____ Date: _____
Accepted By: Client

Urbandale, IA 50395

8556268623

Important Information - Please Read Below!

www.iowabouncepro.com

Hoover's Hometown Days

Becky Knoche

E Main St

West Branch, IA 52358









bknoche@wbpl.org

/319-643-2633

Quote Created by: Customer

Customer Comments:

Sat, Aug 5 11:00 am - 5:00 pm

	95 ft Radical Run Obstacle Course	\$1,149.00	x 1	= \$1,149.00
	Zorb Balls w/ 75' Rolling Hills Track	\$2,399.00	x 1	= \$2,399.00
	Bungy Trampoline 4 Person	\$2,749.00	x 1	= \$2,749.00
	Toddler Animal Kingdom	\$434.00	x 1	= \$434.00
	Event Staff	\$390.00	x 9	= \$3,510.00
	Modular 5-in-1 Combo	\$349.00	x 1	= \$349.00
	S.A.F.E. Archery Hoverball	\$429.00	x 1	= \$429.00
	World of Sports	\$589.00	x 1	= \$589.00

SubTotal	\$11,608.00
General Discount: 2121	-\$2,121.00 \$9,487.00
Travel Fee (127 mi)	\$513.00 \$10,000.00

Tax: 0.00%	\$0.00	\$10,000.00
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Total \$10,000.00

Min Payment Req'd \$5,000.00

Due \$10,000.00

To Pay the Minimum Balance and activate this quote to a live Event Scheduled for you, CLICK BELOW:

[\(Click here to Complete your Order\)](#)

If the items in your quote were already reserved by another Event, you will need to call our office to update those taken item(s) in the cart for available items.

A few tips and reminders: (PLEASE READ BELOW)

- 1) We accept cash, checks and debit/credit cards. If paying with cash, please note that our drivers don't carry change. Payment is due by the time of set up. Due to the number of returned checks, we no longer accept checks as a form of payment within 14 days of your event date.
- 2) Please call our office if you have stairs or a tiered backyard, so we can discuss setup options.
- 3) We can set up on most surfaces but **not rocks or gravel of any kind**. Please call us if you are unsure.
- 4) All inflatable units **MUST** be staked in the ground for safety. If this is not possible, you will need to select jumper placement to be around secure items that we can tie off to, i.e. telephone poles, fence posts, etc. The unit must be secured on atleast 3 corners. Sandbags are not safe for most setups and as a result we do not use them.
- 5) We will call you the day before your event with a set up time (we sometimes have to arrive very early to get all of the jumps out on time but we do not charge for the extra time)
- 6) Please call as early as possible if you need to cancel for weather or any other reason. Once we've begun set up, we do not give refunds or rain checks for any reason including weather. Please see the FAQ and Policies pages on our web site.
- 7) If your event will be at a park. Please tell us. It affects our scheduling and your pricing. You will need to either provide electricity within 50' or rent a generator which we can provide at an additional cost of \$75.

We want your event to go as smoothly as possible. Please call if you have any questions. Thanks!

--
Becky Knoche

Assistant Director/

Youth Services Librarian

West Branch Public Library

West Branch, Iowa

319-643-2633 * www.wbpl.org





REQUEST FOR CONSIDERATION

MEETING DATE: March 6, 2023

AGENDA ITEM: Resolution 2023-20 Approving a resolution of support for the City Administrator to apply for Cedar-Johnson Reconstruction funding under Congressperson Miller Meeks FY2024 Community Project Funding Program.
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PREPARED BY: City Administrator, Adam Kofoed

DATE: March 1, 2023

BACKGROUND:

Congresswoman Miller-Meeks is now accepting applications for Fiscal Year 2024 Community Project Funding (CPF) requests. CPFs are Congressionally-directed grants that are included in annual appropriations (government funding) legislation.

deadline to submit all requests is 12:00 PM Eastern Time on Thursday March 16, 2023.

Congresswoman Miller-Meeks can only submit 15 Community Project Funding requests to the Appropriations Committee. The Appropriations Committee has final say in whether a CPF request is included in FY24 appropriations bills; as such, selection by Rep. Miller-Meeks does not guarantee a project will be funded. Furthermore, funding is subject to the passage of an appropriations law that contains CPFs. Project sponsors should be aware that selection by Rep. Miller-Meeks is the first step in a months-long process.

Community Project Funding requests must meet the criteria for funding established by the House Appropriations Committee. A list of eligible purposes (aka "accounts") is included in the attached guidance. Any applications for Community Projects Funding requests that are not eligible for one of these accounts will NOT be accepted.

Each project is subject to strict legal and ethical review. Projects that contain even the appearance of impropriety will not be accepted. In the interest of transparency, Congresswoman Miller-Meeks will publicly post information online about on any projects she selects to submit to the House Appropriations Committee.

Any required matching funds must be available for each project. (Note: This does not mean that matching funds must be in-hand prior to requesting a project, but that project sponsors must have a plan to meet such requirements in order for such a project to be viable.)

Community engagement and support is crucial in determining which projects are worthy of Federal funding. Only projects with demonstrated community support will be considered. Examples of these include, but are not limited to:

- Letters of support from elected community leaders (e.g. mayors or other officials);
- Press articles highlighting the need for the requested Community Project Funding;
- Support from newspaper editorial boards;
- Projects listed on State intended use plans, community development plans, or other publicly available planning documents; or
- Resolutions passed by city councils or boards.

GOAL:

It is the goal of the City Administrator to apply for the funding in hopes it will be considered for FY 2025. Usually first-time attempts do not get approved. This would keep council inline with their goals to either reconstruct Main St. or Cedar Johnson by 2026.

The City Administrator will apply for funding so no expenses are used for the first application.

RESOLUTION NO. 2023-20

RESOLUTION OF SUPPORT FOR THE CITY ADMINISTRATOR TO APPLY FOR CEDAR-JOHNSON RECONSTRUCTION FUNDING UNDER CONGRESSPERSON MILLER-MEEKS' FY2024 COMMUNITY PROJECT FUNDING PROGRAM.

WHEREAS, the City Administrator has consulted with our City Engineer who recommends the Cedar-Johnson Reconstruction Project as the highest priority project in West Branch for Congressperson Miller-Meeks' Fiscal Year 2024 Community Project Funding program; and

WHEREAS, as part of the application process, the City Council is required to provide a resolution of support; and

WHEREAS, the City Council's 2023-2024 strategic plan identified Cedar-Johnson Road as one of two street reconstruction projects that need completed before Fiscal Year 2026; and

WHEREAS, Cedar-Johnson Reconstruction preliminary plans are completed; and

WHEREAS, the City Engineer believes if grants are received, a Cedar-Johnson Reconstruction Project would be completed by the end of the Federal Governments Fiscal Year 2024.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City of West Branch fully supports the application to obtain funding via the Community Project Funding Program through Congressional Appropriations.

Passed and approved this 6th day of March, 2023.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, City Clerk