



**CITY COUNCIL MEETING  
MONDAY, FEBRUARY 6, 2023 - 6:00 P.M.  
CITY COUNCIL CHAMBERS  
110 N. POPLAR STREET, WEST BRANCH, IOWA**

<https://zoom.us/j/5322527574>

*or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.*

**SPECIAL MEETING – 6:00 P.M.**

1. Call to order
2. Roll Call
3. Motion to adjourn to Executive Session to discuss personnel matters per Section 21.5(i) of the Code of Iowa. / Move to action.
4. Adjourn from Executive session.

**REGULAR MEETING – 7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
  - a. Approve minutes from the January 17, 2023 City Council meeting.
  - b. Appoint Dr. Brad Heithoff as the city's Public Health Officer
  - c. Appoint Madison Conley to the Planning & Zoning Commission – term expiration 12/31/2024 (to fill a vacancy).
  - d. December 2022 Monthly Financial Report
  - e. Approve Claims for 2/6/2023
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
  - a. **Resolution 2023-07** - Setting a public hearing date for the maximum proposed property tax levy rate for fiscal year 2024 - February 21, 2023. / Move to action.
  - b. **Resolution 2023-08**– Promoting Henry (Max) Kober as Lead Water / Wastewater Operator and setting the salary for the position. / Move to action.
  - c. **Resolution 2023-09** – Hiring Matthew Condon as the Parks & Director and setting the salary for the position. / Move to action.
  - d. **Resolution 2023-10** – Approve the Preliminary Plat for The Meadows Part 3. / Move to action.
  - e. **Resolution 2023-11** – Approving a one-year extension regarding the Site Plan for Lot 11, Parkside Hills, West Branch, Iowa. / Move to action.
  - f. **Resolution 2023-12** –Ordering construction of certain public improvements, approving preliminary plans, and fixing a date for hearing thereon and taking of bids therefore for improvements known as the I-80 Utilities Relocation Project. / Move to action.
  - g. **Resolution 2023-13** – Authorizing the Mayor and City Council to send a letter to State Representative Bobby Kauffman. / Move to action.
9. City Administrator Report
10. City Attorney Report
11. City Engineer Report
12. City Staff Reports
13. Comments from Mayor and Council Members
14. Motion to adjourn.