

City of West Branch Parks & Recreation Commission Meeting

6:30p.m. Wednesday November 9, 2022

(The minutes are not approved until the next regularly scheduled meeting.)

Director Russell opened the meeting at 6:40pm. Roll as called with Commission Members Angie Miller (Zoom), Brian Pierce(Zoom), Shane Staker(Zoom), and Kim Hanna present. Commissioners James Ellyson and Kristin Rood were absent. Parks & Recreation Director Melissa Russell was present.

Approve agenda/consent agenda/Move to action.

Approve agenda for the November 9, 2022, Park, and Recreation Commission Meeting. Motion Miller, second by Hanna to approve, 2022 agenda. Motion passed by voice vote.

Approve minutes from the August 11, 2022, Park, and Recreation Commission Meeting.

Motion by Hann and second by Miller to approve minutes from August 11, 2022, Commission meeting. Motion passed by voice vote.

Communication/Open Forum.

None

Staff Updates

Program Updates

Russell reported that she is eliminating the Holiday Light Decorating Contest. The program hadn't grown over the past few years and the cost outweighed the benefit. Russell reported that basketball for Prek-2nd grade is wrapping up. Discussed the need for a simpler way to put up the hoops because they are heavy and awkward. Flag football for 3rd/4th grade will be eliminated. The majority of players are now playing with Red Zone in Iowa City. Russell will contact Red Zone about possibly renting the fields for games. Russell reported she will start doing a monthly newsletter or calendar to supplement the Community Newsletter. She will also do a weekly social media update about next week's activities. Lions Club is offering indoor pickleball on Monday nights. They are using Park and Recreation equipment as well as equipment they purchased on their own.

Comprehensive Park Plan

Commission looked over items that had been completed and still outstanding items from the previous Strategic Park Plan. Russell will put together a survey that will be distributed in the community regarding Park facilities and programs. The Commission will evaluate the survey in December and have the final copy ready for distribution in January or February.

Budget

Russell discussed the need to have a donation policy and increase fundraising to help supplement programs. The wording on fundraising will need to be done carefully to create positive results. Russell will work on policies and have drafts ready for the December or January meeting. Commission did not offer any program areas to be cut at this time.

Upcoming Commission Meetings

The next Parks and Recreation Commission meeting will be Thursday December 8, 2022, at 6:30pm

Adjourn

Motion by Pierce and second by Hanna to adjourn the meeting. All approved with voice vote.