



CITY COUNCIL MEETING
MONDAY, DECEMBER 19, 2022 – 7:00 p.m.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA

<https://zoom.us/j/5322527574>

or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve minutes from the December 5, 2022 City Council meeting.
 - b. Approve a Class C Retail Alcohol license renewal for Hazelhasky LLC dba Herb & Lou's, 105 N. Downey Street.
 - c. Board & Commission Appointments/ Reappointments/Resignations:
 - i. Accept the resignation of Angie Miller from the Parks & Recreation Commission, term expires 12/31/2022.
 - ii. Accept the resignation of Brian Pierce from the Parks & Recreation Commission, term expires 12/31/2024.
 - iii. Accept the resignation of James Ellyson from the Parks & Recreation Commission, term expires 12/31/2023.
 - iv. Accept the resignation of Jennie Embree from the Zoning Board of Adjustment, term expires 12/31/2022.
 - v. Accept the resignation of Neil Korsmo from the Zoning Board of Adjustment, term expires 12/31/2022.
 - vi. Reappoint Kristin Rood to the Parks & Recreation Commission, term to expire 12/31/2025.
 - vii. Reappoint Nate Bartz to the Animal Control Commission, term to expire 12/31/2025.
 - viii. Reappoint Brad Bower to the Planning & Zoning Commission, term to expire 12/31/26.
 - ix. Appoint Karen Suchomel to the Historic Preservation Commission (honorary member representing Hoover Presidential Foundation).
 - x. Appoint Margaret (Peggy) Herman to the Historic Preservation Commission, term to expire 12/31/2025.
 - xi. Reappoint Elizabeth Seiberling to the Historic Preservation Commission, term to expire 12/31/2025.
 - d. Accept Option Period #2 for Contract (14P6021P0005) the period of January 29, 2023 to January 28, 2024 (Snowplowing and alarm intrusion for the National Park Service and Herbert Hoover National Historic Site).
 - e. Approve the October Financial Report
 - f. Approve Claims for 12/19/2022
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Motion to** accept the resignation of Parks & Recreation Director Melissa Russell. / Move to action.
 - b. **Resolution 2022-113** – Approving the proposed job description for the position of Parks & recreation Director. / Move to action.
 - c. **Resolution 2022-114-** Approving a Snow Removal Service Contract with Casper Lawn Care. / Move to action.
 - d. **Resolution 2022-115** – Approve the annual agreement in the amount of \$9,040 with the U.S. Geological Survey for the ongoing operation and maintenance of the Streamflow Gaging located on the Wapsinoc Creek at College Street. / Move to action.
 - e. **Resolution 2022-116** – Approving Pay Estimate Number 5 in the amount of \$479,240.80 to Boomerang Corp. for the Wastewater Treatment Facility Improvements Project. / Move to action.

f. **Resolution 2022-117** – Recommending award of the Contract for the Herbert Hoover Highway Project. / Move to action.

9. Discussion
10. City Administrator Report
11. City Attorney Report
12. City Engineer Report
13. City Staff Reports
14. Comments from Mayor and Council Members
15. Motion to adjourn.