

Request for Proposal (RFP)

Snow Removal and Ice Control Nuisance

Services City of West Branch

Summary:

The City of West Branch, Iowa, is currently requesting proposals from qualified Contractors for snow removal and ice control services for residential nuisance snow removal. The initial term of the Contract shall be effective for the period of one year from the date of execution. The City reserves the right to renew the Contract on an annual basis per the same terms and conditions as set forth in the resulting contract. Any renewal Contract requires the written, mutual consent of both the City and the Contractor prior to the expiration of the initial term and any subsequent term. Contract award and renewals shall be limited to a total of five (5) years from the original executed contract date. A mutually agreeable increase in cost may be initiated based on the CPI- W (as calculated by the United States Bureau of Labor Statistics) in April of the renewing year.

If at any time during the contract period the City determines that service is unsatisfactory, the City reserves the right to cancel the Contract. Contractor will be notified of such action in writing and the cancellation will be effective immediately. If cancellation of services is made, the City will offer other contractors the opportunity to provide the described services at their original proposal price.

Inquiries:

Inquiries regarding the scope of services described or the requirements of this RFP are to be made by in writing to Adam Kofoed, City Administrator at adam@westbranchiowa.org. The request must contain the contractor's name, contact person, address, phone number and email.

Proposal Submission:

Sealed proposals for the Sidewalk and Crossing Guard Snow Removal and Ice Control Services will be received until 2:00 p.m. local time on Friday, November, 18 2022, in the City Office, West Branch, Iowa City Hall, P.O. Box 218, 110 N. Poplar St., West Branch, IA 52358. The Request for Proposal specifications and instructions may be obtained from West Branch City Administrator at adam@westbranchiowa.org or (319) 643-5888