



CITY COUNCIL MEETING NOTICE
MONDAY, JUNE 6, 2022 - 6:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA

<https://zoom.us/j/5322527574>

or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.

SPECIAL MEETING – 6:00 P.M.

1. Call to order
2. Roll Call
3. Motion to adjourn to Executive Session to discuss personnel matters per Section 21.5(i) of the Code of Iowa. / Move to action.
4. Adjourn from Executive session.

REGULAR MEETING – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve Minutes from the May 16, 2022 City Council meeting.
 - b. Approve a Class C Beer, Class B Native Wine and Sunday Sales for Parkside Petroleum, LLC West Branch
 - c. Approve Cigarette Permit Renewals for FY23
 - d. Accept the approval of Zachary Howell as a firefighter / paramedic with the West Branch Volunteer Fire Department
 - e. Claims for 6/6/2022
 - f. Monthly Financial Report (April 2022)
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Public Hearing** - on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement.
 - b. **Resolution 2022-62** - Authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$10,203,000 Sewer Revenue Bonds, Series 2022. Move to action.
 - c. **Second Reading Ordinance 793** – Amending Chapter 99 “Sewer Service Charges”, Section 99.01 “Sewer Service Charges Required”. / Move to action.
 - d. **First Reading Ordinance 794** - Amending Chapter 69 “Parking Regulations”. / Move to action.
 - e. **First Reading Ordinance 795** – Creating new Chapter 28 – West Branch Tree Commission. / Move to action.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Fire Chief** Kevin Stoolman • **Library Director** Nick Shimmin
Parks & Rec Director Melissa Russell • **Police Chief** John Hanna • **Public Works Director** Matt Goodale

- f. **Resolution 2022-56** – Adopting certification requirements and certification incentive pay. / Move to action.
 - g. **Resolution 2022-57** – Hiring a temporary part-time Public Works employee for mowing city property for the City of West Branch, Iowa and setting the salary for the position. / Move to action.
 - h. **Resolution 2022-58** –Setting salaries for appointed officials and employees of the City of West Branch, Iowa for FY23. /Move to action.
 - i. **Resolution 2022-59** – Approving the Site Plan for Lot 1, Parkside Hills-Second Addition, West Branch, Iowa. / Move to action.
 - j. **Resolution 2022-60** – Approving the revised Site Plan for Progressive Rehab Associates (Dawson Plaza), Lot 1 of The Meadows, Part 4A. / Move to action.
 - k. **Resolution 2022-61** – Approving a Subdivider’s Agreement with The Meadows Inc. for The Meadows Part 5. / Move to action.
9. Discussion –
 - a. Direction regarding capital improvement plan
 10. Discussion –
 - a. Review draft temporary land use agreement with Bockenstedt for brush pile drop off site
 11. City Administrator Report
 12. City Attorney Report
 13. City Engineer Report
 14. City Staff Reports
 15. Comments from Mayor and Council Members
 16. Motion to adjourn.