



**CITY COUNCIL MEETING NOTICE
MONDAY, MAY 16, 2022 - 7:00 P.M.
CITY COUNCIL CHAMBERS
110 N. POPLAR STREET, WEST BRANCH, IOWA**

<https://zoom.us/j/5322527574>

or dial in phone number 1-312-626-6799 with Meeting ID 532 252 7574.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda. /Move to action.
6. Approve Consent Agenda/Move to action.
 - a. Approve Minutes from the May 2, 2022 Special City Council meeting.
 - b. Approve Minutes from the May 2, 2022 City Council regular meeting.
 - c. Approve a Class E Liquor license, Class B Wine, Class C Beer and Sunday sales privileges for Kum & Go LC, dba Kum & Go #254, West Branch.
 - d. Approve a Class B Beer Permit, 5 Day License for The Down Under for CDG's Kick off to Summer event on June 4, 2022.
 - e. Approve a Class B Beer Permit, 5 Day License for Hazelhasky LLC dba Herb & Lou's for CDG's Kick-Off to Summer event on June 4, 2022. (pending DRAM)
 - f. Claims for 5/16/2022
7. Presentations/Communications/Open Forum
8. Public Hearing/Non-Consent Agenda
 - a. **Public Hearing** – on Amending the current Budget for Fiscal Year ending June 30, 2022.
 - b. **Resolution 2022-47** – Approving amending the current budget for the fiscal year ending June 30, 2022. / Move to action.
 - c. **Resolution 2022-42** – Approving a Water Tower Maintenance and Inspection Proposal from _____. / Move to action.
 - d. **Resolution 2022-48** – Setting a date to dispose of public property for the use of TIF./ Move to action.
 - e. **Resolution 2022-49** – Resolution of Support of the application of BBCO, LLC for workforce housing funding and pledging city money.
 - f. **Resolution 2022-50** – Approve the Preliminary Plat for The Meadows Subdivision, Part 5, West Branch, Iowa. /Move to action.
 - g. **Resolution 2022-51** – Approving a broker change to Cottingham Butler for employee benefits and entering a 28e intergovernmental agreement with Iowa Community Trust governmental health and related benefits program. /Move to action.
 - h. **Resolution 2022-52** - Adopting a Pay Scale / Move to action.
 - i. **Resolution 2022-53** –Adopting a merit pay policy. / Move to action.
 - j. **Resolution 2022-54** – Authorizing a withdraw of funds in the amount of \$600.00 from Fidelity Bank & Trust for the purpose of petty cash for Cubby Park Concessions. / Move to action.

Mayor: Roger Laughlin • **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Tom Dean, Jerry Sexton
City Administrator Adam Kofoed • **City Clerk** Leslie Brick • **Fire Chief** Kevin Stoolman • **Library Director** Nick Shimmin
Parks & Rec Director Melissa Russell • **Police Chief** John Hanna • **Public Works Director** Matt Goodale

- k. **Resolution 2022-55-** Resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$10,203,00.
 - l. **First Reading Ordinance 793** – Amending Chapter 99, titled Sewer Service, section 99.01 “Sewer Service Charges Required”. / Move to action.
9. Discussion –
 10. City Administrator Report
 - a. CIP discussion ordinance next meeting
 - b. City Administrator evaluation next meeting
 - c. Nuisance updates
 - d. Hotel feasibility
 - e. Scheduled Administrator vacation days
 11. City Attorney Report
 - a. Update on temporary brush site.
 - b. Update on Wapsi Creek Project easements.
 12. City Engineer Report
 - a. Update on HH roundabout process
 13. City Staff Reports
 14. Comments from Mayor and Council Members
 15. Motion to adjourn.