

RESOLUTION NO 2022-54

A RESOLUTION AUTHORIZING THE CITY OF WEST BRANCH FINANCIAL OFFICER TO ESTABLISH AND MAINTAIN A PETTY CASH FUND FOR THE WEST BRANCH CUBBY PARK CONCESSION STAND

WHEREAS, the City Council of the City of West Branch, Iowa, has reviewed the conditions and request to establish a petty cash fund for the community center bar; and

WHEREAS, this fund shall be referred to as the "Cubby Park Concession Stand Cash" used for starting cash to make change for any customers at official city events, when staffing is available; and

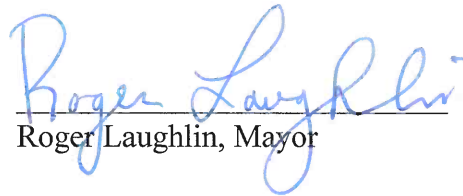
WHEREAS, the finance officer is directed by city council to write one check for \$600 cash (Six hundred dollars), increments determined by the community center director and city clerk;

WHEREBY: this money shall be kept as starting cash for each bar and not deposited until the City Council determines the cash is no longer needed; and the concession stand cash shall be kept in the locked city vault under the responsibility of the parks and rec director, but supervised by the finance officer.


NOW THEREFORE, the city council of the City of West Branch, Iowa authorizes and approves a petty cash fund in the amount of \$600, and directs the finance officer to record such cash on the financial statements as a cash account.

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Passed and approved this 16th day of May, 2022.


Roger Laughlin, Mayor

ATTEST:


Leslie Brick, City Clerk