



Parks and Recreation Department

113 N 1st Street • PO Box 218 • West Branch, Iowa 52358
(319) 930-0393 • Fax (319) 643-2782 • www.westbranchiowa.org • melissa@westbranchiowa.org

PARKS & RECREATION COMMISSION
West Branch City Council Chambers,
110 N Poplar Street, West Branch, Iowa
April 14, 2022 6:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/88462585864?pwd=REI1K2dXTTVqcXBaL1AxSUM3UE42UT09>

Meeting ID: 884 6258 5864

Passcode: parks

One tap mobile

+1 312 626 6799 US (Chicago)

A Council Quorum May Be Present

- A. Call to order
- B. Roll call
- C. Approve Agenda / Consent Agenda / Move to Action
 - 1. Approve April 14, 2022 Agenda
 - 2. Approve Minutes from the March 10, 2022, Parks and Recreation Commission Meeting
- D. Communications/Open Forum
- E. Public Hearing/Non-Consent Agenda
- F. Staff Updates
 - 1. Old Business
 - a. Temporary summer hires and umpires
 - b. Spring/Summer Programming
 - c. Easter Egg Hunt Wrap-up
 - d. Eagle Scout Project
 - 2. New Business
 - a. Summer Youth Programs
 - b. Summer Adult Programs
 - c. Program updates
- G. Comments from Park and Recreation Commission and staff
- H. Next meeting Thursday May 12, 2022
- I. Adjourn

**Commission Members: Brian Pierce , Kristin Rood, James Ellyson, Tom Burger,
Shane Staker, Angie Miller, Kim Pallischek-Hanna Parks & Rec Director: Melissa Russell**

(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting
6:30p.m. Thursday, March 10, 2022

Director Russell opened the meeting at 6:40pm. Roll as called with Commission Members Angie Miller, Kristin Rood, Kim Pallischeck-Hanna, and Shane Staker were present. Commissioners Tom Burger, Brian Pierce, and James Ellyson were absent. Parks & Recreation Director Melissa Russell was present.

Approve agenda/consent agenda/Move to action.

Approve agenda for the March 10, 2022, 2022, Park and Recreation Commission Meeting. Motion Stqker, second by Hannah to approve March 10, 2022, agenda.

Motion passed by voice vote.

Approve minutes from the February 10, 2022, Park, and Recreation Commission Meeting.

Motion by Miller and second by Hannah to approve minutes from February 10, 2022, Commission meeting. Motion passed by voice vote.

Communication/Open Forum.

None

Staff Updates

Old Business

Russell reported Preschool soccer numbers were low, but that was expected. Easter Egg Hunt has opened up registrations. We still need volunteers if any commission members are available. Russell asked for assistance from HS students. Russell has advertised an Amazon list for donations for the Easter Egg Hunt. Currently there are 68 families registered. YSF track will start soon. West Branch is hosting the first meet on April 24th. Girls on the Run will start the end of March as well as the Hoover's Movers.

New Business

Spring/summer programs

Summer ball registrations will conclude on Friday. The participation numbers are consistent with 2021 numbers. There will be 1 3rd/4 grade girls' team, 2 3rd/4th grade boys' team. Currently there are not enough 5th/6th grade players, but Russell will keep registration open and ask WL players. 6 teams of 1st/2nd grade and 4-5 teams of kindergarten players.

Considering 5 weeks of camp, but June may be eliminated due to staffing and budgetary reasons. Camp fee has increased to \$180 per person with field trips or \$125 with reduced hours and no field trips.

Swim bus registration is open. Rec on the go will continue throughout the summer.

HS volunteers will be working on flower beds at Cubby park and tree planting. We have opened up applications for summer temporary hires. No applications for umpires. Lack of umpires is concerning to Russell. Russell is evaluating adult programs for the summer.

Upcoming Commission Meetings

The next Parks and Recreation Commission meeting will be Thursday April 14, 2022.

Adjourn

Motion by Rood and second by Miller to adjourn the meeting. All approved with voice vote.

