

RESOLUTION 2022-35

A RESOLUTION APPROVING A CLEANING SERVICES AGREEMENT
WITH JAYME CILEK

WHEREAS, the City is interested in contracting with Jayme Cilek for cleaning services for certain City Parks in the City of West Branch; and

WHEREAS, this is a budgeted expense in the Parks and Recreation budget for fiscal year 2022 and 2023; and

WHEREAS, the City has a desire to enter into an agreement to engage Jayme Cilek as an independent contractor to perform cleaning services according to the city's cleaning specifications; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council approves an agreement with Jayme Cilek for cleaning services.

Passed and approved this 4th day of April, 2022.



Roger Laughlin, Mayor

ATTEST:



Leslie Brick, City Clerk



THIS INDEPENDENT CONTRACTOR AGREEMENT (the "Agreement") is dated this 4th day of April.

The City of West Branch (Client) agrees to engage Jayme Cilek (Contractor) to provide cleaning services per the attached specifications. The Contractor will charge the Client a fee of \$18 per hour for the services specified. Weekly services will be performed for no more than 28 weeks April-October not to exceed a total of 112 hours. Additional services may be requested at the same hourly rate.

Invoices submitted by the Contractor to the Client are due within 30 days of receipt.

In providing services under this Agreement, it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium or any other employee benefit for the Contractor during the Term. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state, and federal taxes related to payments made to the Contractor under this Agreement.

This Agreement may be terminated by a 30 day written notice by either party.

Attachment: Custodial Specifications

Client: The City of West Branch: Roger Laykin Date 4-4-22

Contractor: Jayme Cilek Date 3-29-22
Jayme Cilek