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**WEST BRANCH ANIMAL CONTROL COMMISSION MEETING**

**Tuesday, February 8, 2022 • 6:30 p.m.**

**West Branch City Council Chambers, 110 N. Poplar St.**

*Council Quorum May Be Present*

1. Call to Order
2. Roll Call
3. New Business
  - a. Approve the minutes from the November 9, 2021 Animal Control Commission meeting. / Move to action.
  - b. Approve \_\_\_\_\_ as Chairperson of the Animal Control Commission. / Move to action.
  - c. Approve \_\_\_\_\_ as Vice Chair of the Animal Control Commission. / Move to action.
  - d. Approve \_\_\_\_\_ as the Secretary of the Animal Control Commission. / Move to action.
  - e. Review 2021 Annual Report
  - f. Commission vacancy
  - g. Animal Control Ordinance discussion – resident Jenny Becker
  - h. Police Report
  - i. Dog Park discussion
  - j. County Animal Control
  - k. Other new business
4. Next meeting date – March 8, 2022
5. Adjourn

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**Commission Members:** Chair Alan Beyer, DVM, Leesa Johnson, Amy Lynch, Ashley Wildman, Gina Heick  
**Mayor:** Roger Laughlin • **Council Members:** Colton Miller, Nick Goodweiler, Jodee Stoolman, Jerry Sexton, Tom Dean  
**City Administrator:** Adam Kofoed **City Clerk:** Leslie Brick • **Fire Chief:** Kevin Stoolman •  
**Library Director:** Nick Shimmin **Parks & Rec Director:** Melissa Russell • **Police Chief:** John Hanna •  
**Public Works Director:** Matt Goodale

The West Branch Animal Control Commission met on November 9, 2021 at 6:30 p.m.

Present: Alan Beyer, Amy Lynch, Leesa Johnson and Gina Heick

Absent: Ashley Wildman

Minutes from the October 12, 2021, meeting were read and approved.

Old Business:

Dog Park – Alan stated that he hasn't seen any benches installed yet. Tether ball will probably be taken care of in the Spring.

New Business:

Police Report – No one was present from the Police Department.

Stray Animal Policy – Alan spoke to the West Branch Animal Clinic and they reported no problems; bills are being paid. There has been a run-on kittens lately.

Commission Policy – Alan and Ashley's terms are due to expire. Alan plans to continue and Amy mentioned that she believes Ashley was going to continue also. Ashley to let Alan know.

Amy asked if we've heard anything about TNR. No one had heard anything.

Alan stated there is typically not a December meeting.

Next meeting will be January 11, 2022.

Meeting adjourned at 6:38 p.m.

## WEST BRANCH ANIMAL CONTROL COMMISSION ANNUAL REPORT 2021

The West Branch Animal Control Commission is an advisory capacity to the City Council in review and development of rules, regulations and ordinances for the care and control of animals in the City. The following are acts of the Animal Control Commission for the year of 2021:

The Commission met a total of eight (8) times, one of those (in June), being at the Dog Park as a part of Clean-Up. Two (2) meetings were cancelled; February, due to extreme temperatures and September, due to Chairperson being out of town. The commission typically does not meet in the months of July and December.

The Police Department was able to attend five (5) of the meetings and gave reports.

There was a Classification Appeal held in May regarding a dog bite. The incident was resolved out of court.

TNR: Report from January 12, 2021 meeting: 27 cats have been taken care of in some way.

Thirteen (13) kittens were rescued. Two (2) adult cats were relocated to a farm.

Two (2) cats are in foster care. Eleven (11) cats have been thru TNR.

In April, Chairperson, Alan Beyer, received a phone call from City Administrator, Redmond Jones, saying that City Council did not approve of extending the TNR Program for another year.

A member for an Animal Shelter for Cedar County came to the April meeting to discuss a proposed Cedar County Animal Shelter. Binders and packets were passed out, along with a proposed operational budget for commission member to review. She was here with basic information and took any questions or concerns we had.

License Renewal – Forever License amendment; a pet owner would be able to purchase a “Life Time” tag for \$50.00 for neutered pets and \$150.00 for unneutered pets.

Budget – Animal Control Budget is \$3,000. \$2,000 for stray animals, \$1,000 for tags, supplies, etc. \$250 for the commission for banners, certificates, pennants, etc.

Dog Park – The commission addressed:

Tether Ball being installed in the Spring of 2022, as well as a water/sewer culvert for the dogs to run thru.

Parks & Rec director, Melissa Russell, purchased benches and a table to be installed to replace furniture that people were bringing and leaving.

One-half of the Dog Park was blocked off for seeding by the Public Works Department.

Addressed phone calls received about drinking parties, unregistered dogs, and offensive signs.

Clean-Up has held in June. The sandbox was sanded down and painted. Gravel was taken from the parking lot to fill a hole in the back.